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APSJobs - Weekly Vacancy Notices

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The date of publication of this Gazette is PS30 Weekly Gazette Thursday (Vacancy Notices) - 30 July 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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[Job No] ISSN 1835-2480

2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0771214

Australian Children's Education and Care Quality Authority

Closing Date:Sunday 09 August 2026

National Register and Innovation
National Register

Job Title	Senior Policy and Project Officer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$106,584 - $145,629
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office.
Classification	
Position Number	581
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Senior Policy and Project Officer

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of theNational Quality Framework (NQF)and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of theEducation and Care Services National Law across all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Senior Policy and Project Officer provides policy advice and support for the implementation, operation and continuous improvement of the National Early Childhood Worker Register (the National Register). The position will report to, and support the Manager Register Operational Policy and Practice and works with internal teams and jurisdictions to ensure policy settings, operational processes and system use are effective, consistent and aligned to the National Register's intent as a child safety tool. The position contributes to the ongoing operation of the National Register, including implementation of enhancement, operational policy development, stakeholder support and performance monitoring.

This role is full-time and fixed term (**12 Months)** at ACECQA **Band 5/6 ($106,584- $145,629)**.

Duties

Key Accountabilities

• Identify, research, analyse, consult and devise options to resolve policy, legislative, operational and business system issues that support ACECQA's strategic objectives and projects.

• Review, interpret and provide advice on policy, procedural, business systems, and legislative matters for internal and external stakeholders.

• Manage policy and project initiatives, including undertaking research and consultation, coordinating

committees, tracking and monitoring project plans, and maintain risk, issue and action logs.

• Prepare communications, briefs, reports, submissions and policy papers.

• Work cooperatively across ACECQA to contribute to project objectives.

• Build and maintain effective working relationships with officers in regulatory authorities and the Australian Government and other external stakeholders to achieve organisational goals.

• Develop and influence legislative policy and operational policies and procedures for the NQF.

• Provide timely and accurate completion of tasks and projects, including ad hoc policy and project tasks.

• Maintain consistent, transparent and accurate records in line with ACECQA's Records policies and procedures.

• Act ethically and professionally in accordance with ACECQA's values of Integrity, Commitment, Respect and Collaboration.

• Other duties as required

Eligibility

Key Selection Criteria

• Highly developed conceptual, analytical and research skills, including the ability to work with legis lation,

operational policy and procedure, complex business systems and associated materials.

• Experience working with operational policy, regulatory system or implementation of government systems and processes.

• Excellent oral communication and writing skills, including experience preparing clear and concise submissions, policy options papers, internal and external communications or similar.

• Effective teamwork skills and high levels of initiative, including the ability to achieve results and outcomes in a timely manner.

• Demonstrated ability to build and sustain productive working relationships with internal and external

stakeholders, including the state and territory governments and other key stakeholders.

• Demonstrated capacity to communicate effectively and negotiate confidently.

• Proven ability to contribute to policy development, complex issues resolution, legislative interpretation and project management.

Highly desirable skills, knowledge and experience:

• Knowledge of current trends, issues and policy in the education and care or related sectors

Notes

How to apply

The closing date for applications is **04 August 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Senior Policy and Project Officer** vacancy and click **Apply for Job**. The application process will require you to:

- Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.
- Provide the details of at least two referees who have directly supervised you within the last five years of employment.
- Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Describe a time when you identified a policy, legislative, operational or business process issue and developed solutions to improve outcomes. How did you research and analyse the issue, consult with stakeholders, provide advice, and implement continuous improvement initiatives that resulted in enhanced policy implementation and operational processes?
2. Tell us about a project or initiative you managed in a fast-paced environment involving multiple teams, stakeholders or committees. How did you coordinate activities, manage risks and issues, adapt to changing priorities, and drive continuous improvements that strengthened policy outcomes, operational processes or system performance?

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care Services National Law. Please refer to our Privacy Policy which can be accessed at http://www.acecqa.gov.au/privacy-policy.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, 0282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

This notice is part of the electronic Public Service Gazette PS30 Weekly Gazette Thursday (Vacancy Notices) - 30 July 2026.pdf
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Vacancy VN-0771227

Australian Children's Education and Care Quality Authority

Closing Date:Friday 07 August 2026

Business Services Group
Human Resources

Job Title	Senior Human Resources Advisor, Development
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$130,608 - $145,629
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office.
Classification	
Position Number	583
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/

Senior Human Resources Advisor, Development

- **Help children have the best start in life through high quality education & care**
- **Shape the future of learning and workforce capability**
- **Lead meaningful projects that drive organisational improvement**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of theNational Quality Framework (NQF)and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of theEducation and Care Services National Lawacross all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Senior Human Resources Adviser supports the HR Manager, Development and broader HR team in the delivery of learning and development initiatives and organisational development programs that enhance organisational culture, capability, and employee development. The role is responsible for undertaking research, developing learning content, and coordinating project activities to ensure programs are high quality, aligned to organisational priorities, and responsive to workforce needs. The position also contributes to the enhancement of systems, processes, and workforce insights to support continuous improvement and effective workforce planning.

This role is full-time and fixed term **(12 months)** at ACECQA **Band 6 ($130,608- $145,629)**.

Duties

Key Accountabilities

• Work with the HR Manager and the HR team in the execution, delivery and implementation of varied HR

projects, policies and new initiatives related to topics such as workforce planning, organisational culture

initiatives, leadership/capability development, and learning and development.

• Prepare project documentation, status reports, and governance updates to support decision-making.

• Support the end-to-end development lifecycle of learning initiatives, including scoping, design, development, and implementation. Incorporate adult learning principles and inclusive design practices.

• Support facilitation readiness through preparation of session materials, facilitator guides, and briefing

documents.

• Contribute to the successful delivery of learning programs through coordination and logistical support.

• Ensure content aligns with organisational strategy, values, policies and guidelines and desired culture outcomes.

• Collaborate and consult with key stakeholders.

• Maintain consistency and quality across all learning assets through adherence to instructional design standards and brand guidelines.

• Assist in the management and reporting of culture and leadership projects by tracking timelines, deliverables, and stakeholder inputs.

• Utilise evaluation frameworks to analyse feedback, learner data, and evaluation results to continuously improve learning content and program effectiveness.

• Manage and organise learning resources within learning management systems (LMS) or digital platforms.

• Stay informed on emerging tools, technologies, and best practices in learning and development to enhance innovation.

• Contribute to the uplift of learning systems and tools, including tracking participation, ROI measurement, skills gap analysis, and workforce planning insights.

• Contribute to fostering a culture of continuous learning and leadership excellence across the organisation.

• Build and maintain effective working relationships with a diverse range of internal and external stakeholders.

• May also be required lead, motivate and develop a small team of staff to deliver projects and activities to

support ACECQA’s objectives

Eligibility

Key Selection Criteria

•Experience in learning and development, training, organisational development, or a related HR discipline.

•Instructional design and facilitation skills, with a sound understanding of adult learning principles and contemporary learning methodologies.

•Experience developing, implementing and evaluating learning, workforce development, or people-focused initiatives, strategies, and programs.

•Demonstrated knowledge and understanding of HR theory, principles, legislation and trends, as well as HR best practices in public and private sector applied to clear strategic plans and interventions, and advice to clients

•High-level project management skills with a record of successfully delivering projects through to completion.

•Excellent communication and stakeholder engagement skills, including the ability to prepare documentation for a range of audiences, provide advice, negotiate outcomes, and maintain discretion when handling sensitive matters.

•Experience using Learning Management Systems (LMS), digital learning tools, and HR information systems, including the ability to analyse data and generate workforce insights to support decision-making and continuous improvement.

•Strong research, analytical and problem-solving skills, with the ability to identify issues, evaluate options, and recommend practical solutions.

•Demonstrated ability to exercise initiative, sound judgement, and work independently while contributing effectively as part of a team.

•A degree in Human Resource Management, Organisational Development, Education, Learning and Development, or a related discipline, or an equivalent combination of qualifications and experience.

Highly desirable:

•Team leadership or project resource leadership experience

•Certification in training delivery

•L&D system experience (Go1, LearnUpon or similar platforms).

Notes

How to apply

The closing date for applications is **7 August 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Senior Human Resource Advisor** vacancy and click **Apply for Job**. The application process will require you to:

·Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

·Provide the details of at least two referees who have directly supervised you within the last five years of employment.

·Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Describe a key project you have led from initiation through to completion, including the outcomes achieved.
2. Describe the learning and development programs you have designed and developed and outline your experience facilitating or delivering learning programs.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, 61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/

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Vacancy VN-0771367

Australian Children's Education and Care Quality Authority

Closing Date:Sunday 16 August 2026

Leadership, Quality and Regulatory Support Group
Quality Support Program

Job Title	Quality Support Facilitator (Aboriginal Identified), Quality Support Program
Job Type	Part-Time, Non-Ongoing
Location	Adelaide SA, Sydney NSW, Melbourne VIC, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$106,584 - $126,066
Future Merit Locations	Adelaide, Sydney, Melbourne, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office.
Classification	
Position Number	576
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/

Quality Support Facilitator (Aboriginal Identified), Quality Support Program – full time or part-time position

- **Join a strengths-based team supporting children’s education and care services across New South Wales, some of which operate in regional and remote Aboriginal and or Torres Strait Islander communities and teams.**
- **Culturally safe working environment**
- **Opportunity under our hybrid working arrangements policy to work remotely, and/or from our office located on Gadigal Land in Sydney CBD.**

About ACECQA

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- Implement changes that benefit children birth to 13 years-of-age and their families
- Montior and promote the consistent application of the Education and Care Services National Law across all states and territories
- Support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The **Quality Support Facilitator (Aboriginal Identified) – Quality Support Program (QSP)** works with children's education and care services across New South Wales to strengthen quality practice and improve outcomes for children. Through culturally safe professional learning, coaching and tailored support, you will partner with services, communities and colleagues to build capability, support compliance with the National Law and National Regulations, and strengthen practice aligned with the National Quality Standard. The role also contributes to the development of culturally responsive resources and supports services in their continuous improvement journey within the National Quality Framework.

The role (Full-time or Part-time) and fixed-term (until Wednesday 30 June 2027) at ACECQA Band 5 ($106,584 - $126,066).

Duties

Key Accountabilities

- Through the use of professional learning and support approaches, including goal setting, coaching techniques, workshops and webinars work directly with NSW children's education and care services to meet or exceed the NQS and/or the National Law and Regulations.
- Build and maintain collaborative, effective, genuine and culturally safe professional relationships with education and care services to identify, implement and achieve identified quality improvement goals, increase program participation and engagement and achieve program outcomes.
- Work cooperatively and collaboratively within the Quality and compliance Projects Teams, LQRS teams, and across ACECQA, to achieve the identified objectives and results. Australian Children's Education & Care Quality Authority Page 1 of 2
- In collaboration with the Quality and Compliance Managers, support the develop and deliver of engaging, relevant and culturally safe professional learning materials for webinars, communities of practice, workshops, resources, and other activities as needed to support outcomes and engagement.

- Ensure program related documentation is developed, accurate, managed and stored to comply with all ACECQA policies and procedures, timelines and stakeholder expectations.
- Prepare briefs, reports and respond to regular and urgent requests for information as required.
- Conduct, deliver and assist with organising travel, service visits, meetings, workshops, webinars and/or events located across NSW/QLD as required by the project schedule and plans.
- Adhere to ACECQA's policies, procedures and Code of Conduct and demonstrate behaviours that support the building of an inclusive and agile performance culture and act ethically and professionally in accordance with ACECQA's values of Integrity, Commitment, Respect and Collaboration.
- Other duties as required.

Eligibility

Essential

- An Aboriginal and/or Torres Strait Islander person: as per the Racial Discrimination Act 1975.*
- Demonstrated experience in and contemporary knowledge of culturally safe professional learning and support approaches within education and care, particularly Aboriginal and Torres Strait Islander services.
- Strong knowledge of and extensive experience in the delivery of children's education and care (particularly in regional and remote Aboriginal and Torres Strait Islander communities), the NQF, and the embedding of quality improvement outcomes and management and governance systems to ensure alignment with the National Quality Standard and National Law and Regulations.
- Developed interpersonal, written and verbal communication skills, including a demonstrated ability to research and interpret information and communicate across a diverse range of audiences, including the development and delivery of presentations, resources and/or online learning that is culturally safe.
- Proven ability to develop culturally safe, collaborative, positive and productive working relationships with internal and external stakeholders and negotiate with confidence to support program outcomes.
- Demonstrated ability to use a range of technologies and learn new systems quickly and efficiently.
- Tertiary qualifications in children's education and care, education and/or adult learning or an equivalent level of industry experience.
- Ability to undertake frequent travel including regional and remote locations and hold a full driver's license.

Desirable

- Experience working with multiple service types including, Aboriginal and/or Torres Strait Islander services, early childhood settings (long day care and preschools/kindergartens), family day care and outside school hours care settings.
- Qualifications, training and/or experience in mentoring/coaching practices.

Notes

How to apply

The closing date for applications is 16 August 2026 at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to Quality Support Facilitator (Identified), Quality Support Program vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the responsibilities.

· Provide the details of at least 2 referees who have directly supervised you within the last 2 years of employment.

All complete applications will be acknowledged.

More information

If you have any questions about the recruitment process please email the HR team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, 61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/

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Vacancy VN-0771410

Australian Children's Education and Care Quality Authority

Closing Date:Monday 10 August 2026

Workforce Engagement and Research
Sector Information Services

Job Title	Officer Sector Information Services
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$82,639 - $102,446
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office.
Classification	
Position Number	579
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/

Officer Sector Information Services

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

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· support the early childhood education and care sector to improve quality outcomes for children

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The Role

The Sector Information Services Officer operates in a fast-paced environment as the primary point of contact for ACECQA enquiries. The role is responsible for delivering high-quality customer service through the timely and accurate management of phone and email enquiries relating to the National Quality Framework, supporting a diverse range of internal and external stakeholders.

We have **three** full-time roles available, a 12 month fixed-term contract parental leave cover, and an additional two, six-month contracts at ACECQA **Band 3/4 ($82,639- $102,446)**.

Duties

Key Accountabilities

· Deliver written and verbal responses to the agreed standards of the ACECQA Customer Service Charter.

· Provides sound advice and recommendations to resolve moderately complex enquiries within defined parameters, demonstrating an ability to explain guidelines, resources and legislation over the phone and via email to a diverse audience.

· Prioritise and manage a high volume of enquiries under limited supervision to deliver accurate information in a professional manner.

· Maintain appropriate standards of administrative requirements and record keeping, aligning with defined records management guidelines, including maintaining call records and databases to ensure record keeping systems remain accurate and up to date.

· Can build rapport and maintain both internal and external stakeholder relationships within defined parameters.

· Contribute to the review and ongoing development of internal and external resources, projects and initiatives as required.

· Other duties as required.

Eligibility

Key Selection Criteria

Essential

· Demonstrated ability to deliver high quality customer service over the phone and via email.

· Well-developed relationship building and stakeholder management skills.

· Demonstrated ability to prioritise tasks and meet personal responsibilities within established deadlines, even in high-pressure environments

· Proficient computer skills and experience with large volume data entry, database use and maintenance.

· Well-developed written and verbal communication skills including demonstrated capacity to listen, interpret

and convey information and legislation in a clear, accurate and timely manner.

· Demonstrated ability to support productive working relationships within a team and wider business groups.

Desirable

· Knowledge of the children's education and care sector in Australia and familiarity with the National Quality Framework, including the National Law and Regulations.

· Possess strong computer literacy skills and experience navigating multiple programs concurrently.

· Provide advice on procedures and requirements; and/or administer relevant records and documentation according to their requirements

Notes

How to apply

The closing date for applications is **10 August 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Officer Sector Information Services** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, 61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/

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Vacancy VN-0771216

Australian Competition and Consumer Commission

Closing Date:Sunday 09 August 2026

Consumer and Fair Trading Division

Job Title	Compliance Officer/Project Officer/Investigator
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	$83,385 - $98,617
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are expected to work a minimum of 2 days in office
Classification	APS Level 4;APS Level 5
Position Number	EA2026/152
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

The ACCC is currently prioritising investigations, and compliance and enforcement activities, in the supermarket and retail sectors. Successful candidates can expect to be involved in this important work. Candidates on the resulting merit list may also be considered for other ACCC vacancies as they arise.

Duties

As a Compliance or Project Officer, you will:

- Work in the Small Business and Agriculture, Consumer and Compliance Strategies, and Retail and Supermarkets branches.

- Ensure the overall delivery and strategic focus of projects in the Division are in line with the Compliance and Enforcement Policy, plans and directions.

- Be responsible for managing inputs and contributions to the delivery of compliance projects and activities, including planning, monitoring, reporting, research and analysis.

- Provide advice to senior management on trends and patterns to support policy and legislative reform and contribute to the delivery of strategic engagement activities with key industry, stakeholder and consumer organisations, including participation in formal discussion and decision-making forums.

- Prepare (and/or review as appropriate), for approval, internal and external documents including submissions, staff papers, notices, undertakings, correspondence, reports, minutes, briefs, reports and media releases.

- Work collaboratively within a geographically dispersed team to manage joint projects and tasks, including tracking progress and workflow, meeting milestones and deadlines and develop and maintain effective working relationships and professional networks with internal and external stakeholders.

- Within the Retail and Supermarkets Branch, candidates may take on a data analyst role, which will involve applying a range of methodologies via code to analyse large and complex data sets, and communicate the results. This is an opportunity to become an embedded data specialist within a high-profile team.

Successful candidates at the APS5 level will demonstrate a greater degree of responsibility for delivery of outcomes and will work more independently on a range projects.

As an Investigator, you will:

- Work within CFT Enforcement branches.

- Be responsible for engaging with various external stakeholders, including consumers, businesses, and government agencies, so clear written and verbal communication skills are important.

- Be responsible for investigating potential breaches of the consumer and fair-trading provisions of the CCA. This may include assessing evidence, interviewing witnesses, briefing legal advisers as well as preparing and presenting updates and recommendations to the Enforcement Committee and Commission.

- Possess a good, working understanding of the Competition and Consumer Act 2010 (Cth), including the Australian Consumer Law, or the ability to quickly attain this understanding.

- Possess an ability to objectively and strategically assess information and potential evidence in a timely and efficient manner.

- Have the ability to identify logical next steps and the most suitable resolution for investigations, including by administrative means or by court action and persuasively communicate the reasons for decisions and recommendations.

- Have, or be able to quickly obtain, the Certificate IV in Government Investigations qualification as set out in the Public Services Package (PSP) for persons/officers working in operational roles undertaking government entity investigations.

Successful candidates at the APS5 level will demonstrate a greater degree of responsibility for delivery of outcomes and will work more independently on a range of investigations and projects.

Eligibility

In addition to meeting the Integrated Leadership Profile for the APS4 or APS5 classification, this role in particular requires:

- An understanding of the Competition and Consumer Act 2010 (Cth) or demonstrated ability to understand, interpret and apply legislation and guidelines.

- An ability to think strategically and research, investigate and analyse issues to develop solutions and make recommendations in line with strategic objectives.

- Well-developed drafting skills and demonstrated experience in written communication, including preparing quality documentation such as notices, correspondence, reports, internal papers and briefs, legal documents, and external-facing material such as consumer and industry guidance.

- An ability to take initiative and use creative problem-solving techniques.

- An ability to facilitate and support effective communication within teams, across work areas, and between senior leaders.

- For certain analyst roles within the Retail and Supermarkets Branch, experience coding for statistical application; for example, using R and/or Python to analyse large and complex data sets and communicate the results.

The APS5 role in particular requires experience in:

- Effectively engaging and working collaboratively with other people, including the ability to influence/persuade/inform/lead people.

- Working in a flexible environment and adapting to meet immediate and future challenges.

- Taking ownership, exercising sound judgement and working under limited direction to make reasonable decisions on complex issues

- An ability to building and maintaining networks of contacts and representing the organisation professionally.

The following job specific criteria are also highly desirable:

- Tertiary qualifications in law, economics, public policy or similar fields and/or relevant experience undertaking investigations or projects.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Mandy Ford, 02 6243 1112
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771301

Australian Competition and Consumer Commission

Closing Date:Sunday 09 August 2026

Corporate
Information Management and Technology Services

Job Title	Senior Change Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work a minimum of two days in office
Classification	APS Level 6
Position Number	EA2026/155
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

The Information Management & Technology Services (IMTS) branch expertly delivers easy to use and reliable business solutions that support the ACCC in meeting their objectives. The key priorities for the branch are to:

• Utilise technology so our agency can protect consumers and cultivate competition across Australia’s economy.

• Launch technologies that solve critical business issues and create new regulatory capacities.

• Develop agency data assets that drive responsive and effective regulatory outcomes.

• Provide consistent, reliable, and secure ongoing IT Services to the whole agency, including the support hybrid work.

• Foster a diverse and high-performing workforce underpinned by collaborative and flexible ways of working.

The IMTS branch plays a pivotal role in developing the technology behind Australia's first National Anti-Scam Centre. A multi-year project to make Australia one of the hardest global targets for scammers. The IMTS branch is also leading several exciting transformative programs of work that will enhance the employee experience, contribute to the agency being digital and data driven and deliver efficient business processes.

Duties

IMTS are seeking an APS6-level Senior Change Analyst to support our ongoing work for the 2026/27 ICT Project Portfolio. We are looking for an exemplary communicator (ideally with experience in IT change management) who has a strong track record of achieving results and building effective working relationships. You will help develop the organisational change competency within the branch and support others to develop change competency.

As the Senior Change Analyst, you will:

• Identify and analyse key stakeholders and the impacts of planned organisational change as part of ICT project delivery.

• Develop change management plans to address change impacts and ensure business readiness and adoption, and execute related change activities (e.g. engagement, change communications, training, implementation and transition activities).

• Lead the development of change communications to support impacted groups transition to new ways of working.

• Identify change risks, contribute to mitigating the risks and escalate to project leaders where needed.

• Support project teams to provide coaching and training to employees at all levels.

• Designing and participating in change workshops and assisting in the development of materials and products for these workshops.

• Provide reporting and other updates to management and relevant governance meetings.

Eligibility

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the classification advertised. Follow the link for more information on the ILS. This role in particular requires:

• Demonstrated experience with the successful implementation of change management activities (including strategy, planning, stakeholder analysis, impact assessment, engagement, communication, training, implementation and reinforcement).

• Ability to continually prioritise work around tight deadlines while delivering successful change implementation across multiple ICT projects.

• Excellent stakeholder engagement and communication skills, including the proven ability to easily build rapport with stakeholders at all levels.

• A demonstrated ability to engage effectively and work cohesively as part of a team and with internal and external stakeholders.

• Experience creating, coordinating, and delivering high quality, plain English communication materials and products, including newsletters, talking points, FAQs, guides and content for a range of internal and external audiences.

• Demonstrated ability to effectively juggle competing priorities, including proactive and reactive work.

The following job specific criteria are also highly desirable:

• Experience within the ACCC or a similar organisation, or a strong understanding of our operating environment.

Notes

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To Apply

Position Contact	Seb Wrangles, (07) 3811 9271
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771206

Australian Electoral Commission

Closing Date:Sunday 16 August 2026

Operations Group
State Operations

Job Title	Assistant Directors, NSW State Office and Operations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Haymarket NSW
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	Multiple
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

You will join a high-performing, collaborative team of Assistant Directors that lead, enable and motivate staff to administer, prepare for and deliver electoral events.

The New South Wales / Australian Capital Territory (NSW/ACT) State and divisional offices take a professional and dynamic approach to achieve high-quality, internationally recognised standards for electoral event delivery. Our geographically dispersed network works collaboratively to support one another and achieve large-scale outcomes within a complex operating environment.

Reporting to the State Directors, you will be an active participant in the broader NSW/ACT leadership team, modelling exceptional behaviours and contributing to our culture, business planning and deliverables. The team is collaborative, respectful and inclusive, and works to empower others through building enduring trust and capability.

Duties

We are looking for strong leaders who are agile, self-motivated, and results-driven to manage electoral event planning, delivery, and evaluation in NSW/ACT. There are ongoing and non-ongoing fulltime opportunities, the non-ongoing opportunities are for a minimum of 6 months. There are vacancies in our Operations team leading a portfolio of divisional officers and in State office leading a team to deliver statewide projects.

There are multiple opportunities based in Haymarket. Out-posting may be considered to various regional locations across the state where the AEC has a divisional office.

You will contribute to the development of team objectives for short term tasks and strategic planning for longer-term initiatives, including setting priorities for the work area, maintaining team cohesion, and ensuring quality of outputs for the work area.

We’re looking for talented people who are excellent communicators, can manage multiple stakeholder relationships effectively, and deliver quality results within tight deadlines. Initiative, strong attention to detail, analytical skills, and the ability to contribute to business improvement strategies will be essential.

During an election, you will also need to be responsive and show professional resilience and personal drive to deal with the high demand and volume of work generated at election time.

To excel you’ll have:

- Leadership and people management experience with the ability to empower and motivate employees by providing clear direction, delegation and supporting staff with development opportunities and coaching to build a high performing team.
- Experience applying critical analysis and evidence-based decision-making, using data and information to identify risks, dependencies and emerging issues, and implementing practical solutions to achieve organisational outcomes.
- Demonstrated ability to maintain a positive attitude in a dynamic and challenging environment, adapt and respond to rapid change and lead your teams to achieve results in this context, while supporting the health and wellbeing of staff.
- Demonstrated ability to communicate with influence, negotiate strategic outcomes and facilitate cooperation and partnerships with internal and external stakeholders, including from a geographically dispersed network.
- Ability to examine your own performance and regularly seek feedback from others for personal and professional development, with demonstrated ability to work autonomously.
- A strong commitment to collaboration as a tool to facilitate and drive work to achieve a nationally led, consistent approach to delivery.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Grant Gooch, N/A
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771266

Australian Electoral Commission

Closing Date:Friday 14 August 2026

Service Delivery Group
Communication, Education & Engagement Branch Indigenous Electoral Participation Program

Job Title	Assistant Director, Indigenous Electoral Participation Program
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-118 17519
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

As a member of the Australian Electoral Commission's (AEC's) Indigenous Electoral Participation Program, you will have a unique opportunity to work collaboratively with colleagues to lead and influence initiatives that identify and address barriers to First Nations electoral participation.

Our team works in partnership with Aboriginal and Torres Strait Islander communities to improve access to electoral services and strengthen participation in Australia's democratic processes. Through your knowledge, expertise and leadership, you will help the AEC deliver more accessible, inclusive and culturally responsive electoral services.

You will use evidence, insights and best practice to develop and maintain key resources, support legislative and policy development, and contribute to the AEC's commitment to continuous improvement. As a member of the Branch Leadership Team, you will help shape strategic priorities, foster a proactive and curious culture, and champion service design and human-centred approaches that improve outcomes for the communities we serve.

Duties

This is an Affirmative Measures position designated for Aboriginal and Torres Strait Islander people. Accordingly, this vacancy is open only to Aboriginal and Torres Strait Islander applicants.

In this role, you will lead strategic initiatives for the Indigenous Electoral Participation Program, including driving the AEC's alignment with the National Agreement on Closing the Gap and its Priority Reforms. You will analyse data and insights to inform strategic decision-making and reporting, while leading and supporting a geographically dispersed team.

You will build and maintain effective relationships with a broad range of stakeholders, represent the agency in a variety of forums, and communicate the AEC's position on complex issues. The role requires occasional travel, including to regional and remote locations.

To excel you'll have:

- Demonstrated understanding of issues affecting Aboriginal and/or Torres Strait Islander peoples and communities.
- An ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.
- Demonstrated knowledge and experience in contributing to the development, implementation and evaluation of agency policy.
- Proven ability to navigate ambiguity, exercise sound judgement and collaborate to achieve strategic outcomes.
- Experience managing competing priorities and delivering quality outcomes within tight timeframes.
- Proven ability to communicate with influence, negotiate outcomes and manage complex stakeholder relationships to achieve strategic outcomes, including across geographically dispersed networks.
- Demonstrated ability to lead and manage staff through change while fostering a positive team culture, developing capability and supporting professional growth.

Desirable

- Relevant qualifications in Indigenous Studies, Community Engagement, Education, Public Policy or a related discipline.
- Knowledge of, or the ability to quickly acquire knowledge of, relevant legislation, government programs and public policy frameworks.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Kaye Bartlett, 02 5137 2055
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771300

Australian Electoral Commission

Closing Date:Sunday 09 August 2026

Corporate Services and Governance Division
People Branch Attraction and Recruitment

Job Title	Recruitment Advisors & Onboarding Officers, Attraction and Recruitment
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$79,231 - $96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 4;APS Level 5
Position Number	2026-120 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and employee work health and safety.

The Attraction and Recruitment Section plays a key role in assisting the AEC to attract, recruit and retain a capable and diverse workforce across the agency. The section partners with business areas to deliver end-to-end recruitment services whilst providing assistance that allows the AEC to meet its operational requirements.

The section provides expert advice, manages recruitment processes, promotes best practice and works to ensure a positive experience for candidates and hiring managers.

Duties

The Attraction and Recruitment section within People Branch is seeking to recruit APS 4 and APS 5 Recruitment Advisors and Onboarding Officers.

These roles support the delivery of end-to-end recruitment and onboarding services, ensuring timely, accurate and compliant outcomes in line with relevant legislation, policies, procedures and guidelines. Working collaboratively with hiring managers, candidates and internal stakeholders, Recruitment Advisors and Onboarding Officers provide advice, administrative support and customer-focused service across the recruitment lifecycle, while contributing to a positive and seamless onboarding experience.

This is an exciting opportunity to join a high performing and fast paced team that supports the AEC and its day-to-day recruitment activities. As part of a customer-service focused team, you will build rapport and maintain stakeholder relationships while resolving simple to moderately complex enquiries to support the AEC in the lead up to, and during, an electoral event.

To excel you'll have:

APS 4 – Recruitment Advisor & Onboarding Officer

- Experience in onboarding, recruitment, human resources, administration or a related field, with the ability to apply established policies, procedures and business processes.
- Demonstrated ability to manage competing priorities and deliver accurate outcomes within required timeframes and legislative parameters.
- Proven ability to communicate effectively with a diverse range of internal and external stakeholders and provide high-quality customer service.
- Demonstrated attention to detail and commitment to achieving quality outcomes while maintaining accurate records and documentation.
- Demonstrated ability to identify and resolve routine issues, escalating more complex matters where required.
- Ability to contribute to continuous improvement activities and support the implementation of changes to recruitment and onboarding processes.
- Demonstrated ability to work independently and collaboratively within a team environment while adapting to changing business priorities.

APS 5 – Recruitment Advisor & Onboarding Officer

- Demonstrated experience in onboarding, recruitment, human resources, administration or a related field, including the ability to interpret and apply policies, procedures and legislative requirements while providing guidance to others.
- Demonstrated ability to proactively identify risks, issues and emerging trends, implement mitigations and exercise sound judgement when resolving complex matters.
- Proven ability to identify opportunities for business improvement, contribute to change initiatives and support implementation of improved processes and practices.
- Demonstrated ability to manage staff while developing capabilities, encouraging career development and promoting professionalism.
- Demonstrated personal integrity and sound judgement whilst achieving results within legislative and policy parameters.

Desirable

- Relevant qualifications and/or experience in human resources, recruitment, onboarding or a related discipline.

- Knowledge of, or the ability to quickly gain knowledge of, APS human resource and recruitment systems, including but not limited to Aurion, ServiceNow, Fit2Work and Objective.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
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Notes

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To Apply

Position Contact	Claire Wilks, claire.wilks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771304

Australian Electoral Commission

Closing Date:Sunday 09 August 2026

Corporate Services and Governance Division
People Branch Attraction and Recruitment

Job Title	Senior Recruitment Advisor, Attraction and Recruitment
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-122 13372
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through expert advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and work health and safety.

The Attraction and Recruitment Section plays a key role in helping the AEC attract, recruit and retain a capable and diverse workforce. The team partners with business areas to deliver end-to-end recruitment services and support the agency in meeting its operational objectives.

The team provides expert advice, manages recruitment processes, promotes best practice, and works to ensure a positive experience for both candidates and hiring managers.

Duties

The Senior Recruitment Advisor reports to the Assistant Director and supports the delivery of recruitment and onboarding services within the Attraction & Recruitment section within People Branch.

The role provides operational leadership to the recruitment team and supports the delivery of key projects and contributes to the achievement of business objectives. The Senior Recruitment Advisor is responsible for managing and coordinating team workflows, allocating work, managing competing priorities and ensuring requests and queries are addressed in a timely manner. The role also provides escalation support for complex and sensitive matters, in addition to contributing to the development of recruitment and onboarding frameworks, processes and artefacts.

The role undertakes complex work, under limited direction and exercises sound judgement in applying relevant policies and procedures. The Senior Recruitment Advisor maintains a strong understanding of recruitment and onboarding frameworks and provides specialist advice to stakeholders while supporting effective management and development of the team.

To excel you’ll have:

- Demonstrated experience coordinating and delivering recruitment and onboarding activities.
- Ability to set priorities, manage competing demands and deliver quality outcomes within agreed timeframes and allocated resources.
- Experience communicating effectively and building productive stakeholder relationships while anticipating and responding to stakeholder needs and expectations across a geographically dispersed network.
- Proven analytical skills, including the ability to identify opportunities for improvement, facilitate change and contribute to business improvement initiatives.
- Demonstrated ability to lead and develop staff, build capability, support career development, and foster a professional and collaborative team culture.
- Sound judgement and personal integrity when achieving results within legislative, policy and procedural frameworks.

Desirable

- Relevant tertiary qualifications in management, business, public administration or similar.
- Knowledge of, or ability to, quickly gain knowledge of Australian electoral law and practice, AEC Enterprise Agreement, and the Public Service Act 1999.

Additional Responsibilities during an Electoral Event

- Manage the increased volume of requests for advice and matters, along with the urgency to resolve matters, prior to and during the delivery of an electoral event.
- Working in conjunction with the People Branch to ensure a streamlined approach and providing additional support, as required, throughout the event delivery period.

Eligibility

- AEC employees must be Australian citizens.

- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Andy Sturman, andy.sturman@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

This notice is part of the electronic Public Service Gazette PS30 Weekly Gazette Thursday (Vacancy Notices) - 30 July 2026.pdf
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Vacancy VN-0771319

Australian Electoral Commission

Closing Date:Sunday 09 August 2026

Corporate Services & Governance
People Branch Attraction and Recruitment

Job Title	Assistant Directors, Attraction and Recruitment
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,165
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-123 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through expert advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and work health and safety.

The Attraction and Recruitment section plays a key role in helping the AEC attract, recruit and retain a capable and diverse workforce across the agency. The section partners with business areas to deliver end-to-end recruitment services, ensuring the AEC can meet its operational requirements and workforce objectives.

The section provides expert advice, manages recruitment processes, promotes best practice and works to ensure a positive experience for candidates and hiring managers.

Duties

The Attraction and Recruitment section is looking to engage multiple Assistant Directors to lead key functions across the section. As the AEC progresses towards the Directed Level of Event Readiness, these opportunities will play a critical role in strengthening workforce capability, supporting operational readiness, and ensuring the agency is well positioned to deliver future electoral events while maintaining business-as-usual operations.

Assistant Director, Surge Strategy & Entry Level Programs

The Assistant Director, Surge Strategy & Entry Level Programs leads strategic recruitment, talent management and workforce capability initiatives to attract, develop and retain a high-performing workforce. The role oversees entry-level recruitment programs, including Graduate and School Leaver Programs, as well as surge recruitment activities, with a strong focus on the delivery and continuous improvement of the Contingent Workforce to support electoral readiness.

Working under broad direction, the position manages complex workforce projects, leads a team, and provides expert advice on recruitment, workforce planning and people management matters. The Assistant Director drives workforce capability through innovative recruitment and development strategies, stakeholder engagement, policy development, compliance oversight and strategic workforce planning.

Assistant Director, Onboarding & Internal Movements

The Assistant Director, Onboarding & Internal Movements leads the delivery of onboarding services across the AEC, ensuring a compliant, customer-focused, and efficient employee onboarding experience. The role provides strategic and operational leadership of the onboarding function, including team management, workforce planning, governance, reporting, process improvement, and service delivery.

Working collaboratively with stakeholders across the organisation, the Assistant Director drives continuous improvement initiatives, supports workforce readiness, and ensures onboarding services align with agency objectives and legislative requirements.

Assistant Director, Recruitment

The Assistant Director, Recruitment leads the delivery of recruitment services across the AEC, managing day-to-day recruitment operations, including the provision of labour hire services, while providing strategic and operational leadership to a high-performing team.

The role works collaboratively with hiring managers and key stakeholders across the agency to deliver contemporary, responsive and compliant recruitment outcomes that support organisational workforce capability and readiness. The Assistant Director will provide specialist advice and guidance on complex and sensitive recruitment matters, oversees recruitment activities and team performance, and drives continuous improvement initiatives to enhance service delivery and candidate experience.

To excel you'll have:

- Demonstrated experience leading high-performing teams in recruitment, onboarding, workforce planning, talent acquisition, or broader HR functions.
- Strong stakeholder engagement, communication, and influencing skills, with the ability to build productive relationships and achieve outcomes across diverse environments.
- Proven ability to manage complex and sensitive workforce matters, balancing competing priorities while delivering high-quality outcomes.
- Strong strategic, analytical, and problem-solving skills, with the ability to assess risk, exercise sound judgement and make evidence-based decisions.
- Experience leading change, driving continuous improvement, and implementing initiatives that support organisational and workforce objectives.
- Demonstrated ability to develop and maintain policies, governance frameworks and reporting arrangements that support effective workforce outcomes.

Desirable

- Relevant tertiary qualifications in Human Resources, Business, Management, Public Administration or a related discipline, or equivalent demonstrated experience.
- Experience working within the Australian Public Service, or a similar organisation, across recruitment, onboarding, workforce administration or employee lifecycle functions.
- Knowledge of, or the ability to quickly gain knowledge of, AEC workforce systems, policies and Commonwealth employment frameworks.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Dylan Phelan, dylan.phelan@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771335

Australian Electoral Commission

Closing Date:Monday 24 August 2026

Service Delivery Group
Communication, Education & Engagement Branch Indigenous Electoral Participation Program

Job Title	Senior Engagement Officer, Indigenous Electoral Participation Program – Affirmative Measures
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-121 15058
Agency Website	https://www.aec.gov.au/

Job Description *https://candidate.aurion.cloud/aec/production/*

As a member of the Australian Electoral Commission's (AEC's) Indigenous Electoral Participation Program, you will have a unique opportunity to work collaboratively with colleagues to lead and influence initiatives that identify and address barriers to First Nations electoral participation.

Our team works in partnership with Aboriginal and Torres Strait Islander communities to improve access to electoral services and strengthen participation in Australia's democratic processes. Through your knowledge, expertise and leadership, you will help the AEC deliver more accessible, inclusive and culturally responsive electoral services.

You will use evidence, insights and best practice to develop and maintain key resources, support legislative and policy development, and contribute to the AEC's commitment to continuous improvement. As a member of the Branch Leadership Team, you will help shape strategic priorities, foster a proactive and curious culture, and champion service design and human-centred approaches that improve outcomes for the communities we serve.

Duties

This is an Affirmative Measures position designated for Aboriginal and Torres Strait Islander people. Accordingly, this vacancy is open only to Aboriginal and Torres Strait Islander applicants.

In this role, you will lead and manage Community Electoral Participation Officers and other community-based staff, supporting a culturally diverse and geographically dispersed team, operating across multiple communities and language groups. You will manage contracts and partnerships, including monitoring contractual deliverables, managing risks, ensuring compliance, and supporting the achievement of program outcomes.

You will build and maintain effective relationships with a broad range of stakeholders, represent the agency in a variety of forums, and communicate the AEC's position on complex issues. The role requires occasional travel, including to regional and remote locations.

To excel you'll have:

- Extensive experience building and sustaining relationships with Aboriginal and Torres Strait Islander communities, ensuring Indigenous voices and perspectives are central to the design and delivery of our work.
- Demonstrated ability to communicate genuinely and respectfully with Aboriginal and/or Torres Strait Islander people, building trust and rapport through authentic engagement, openness and consistent leadership behaviours.
- Demonstrated ability to lead through change and deliver outcomes in a complex and evolving environment, including experience in contract management or the ability to quickly acquire and apply contract management skills.

- Demonstrated experience as a strong people leader, effectively managing a diverse and geographically dispersed workforce by supporting performance, capability and development through coaching, guidance, knowledge sharing and constructive feedback, while fostering an inclusive, collaborative and high-performing culture.
- Strong written and verbal communication skills including the ability to tailor messages and information for a variety of audiences of varying seniority and in a culturally appropriate manner.
- Demonstrated organisational, problem-solving and risk management skills, including the ability to identify issues, develop practical solutions and communicate outcomes effectively.
- Demonstrated experience managing agreements and partnerships of varying complexity, including identifying and managing risks, maintaining stakeholder relationships, and completing performance reporting and financial acquittals.

Desirable

- Relevant qualifications in Indigenous Studies, Community Engagement, Education, Public Policy or a related discipline.
- Knowledge of, or the ability to quickly acquire knowledge of, relevant legislation, government programs and public policy frameworks.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Alicia Harris, (02) 5137 4217
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771344

Australian Electoral Commission

Closing Date:Sunday 09 August 2026

Corporate Services and Governance Division
People Branch Employee Safety, Inclusion and Engagement

Job Title	Work Health Safety Advisor, Employee Safety, Inclusion and Engagement
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$88,834 - $96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-124 10154
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The People Branch delivers strategic and operational human resources services across the AEC, supporting employees, managers and business areas through expert advice, proactive support and workforce solutions. The branch is responsible for a broad range of functions, including workforce planning and analysis, recruitment and onboarding, employee relations, and work health and safety (WHS).

The WHS team is responsible for promoting a safe, healthy and supportive work environment across the AEC. The team provides expert advice and support on workplace health and safety matters, drives compliance with legislative requirements, assists in the management of wellbeing initiatives, and works collaboratively with stakeholders to identify and manage workplace risks. Through a focus on continuous improvement, employee wellbeing and operational readiness, the team plays a key role in fostering a positive safety culture and supporting the AEC's workforce to deliver its important national responsibilities.

Duties

The Work Health and Safety (WHS) Advisor supports the delivery of the AEC's health, safety and wellbeing functions by providing professional advice, guidance and operational support to managers and employees across a broad range of WHS matters.

Working under the direction of the Senior WHS Advisor (APS6), the role contributes to the implementation, maintenance and continuous improvement of the AEC's Work Health and Safety Management System (WHSMS), ensuring compliance with legislative requirements and supporting a safe, healthy and productive workplace.

The position contributes to the AEC's election readiness by supporting health and safety arrangements for a geographically dispersed workforce, including ongoing employees, temporary election workers and APS secondees engaged during electoral events. The role assists in delivering WHS policies and procedures, risk management activities, incident management processes, assurance activities and wellbeing initiatives that support organisational objectives and promote a positive safety culture.

The WHS Advisor exercises sound judgement in applying legislation, policies and procedures, builds productive stakeholder relationships, and contributes to continuous improvement initiatives that strengthen organisational safety performance and operational readiness.

The WHS Advisor is part of the Work Health and Safety Team within the People Branch and reports to the Senior WHS Advisor (APS6).

To excel you’ll have:

- Demonstrated experience providing practical work health and safety advice and support within legislative, policy and procedural frameworks.
- Experience applying WHS legislation, regulations, codes of practice and risk management principles to support safe workplace outcomes.
- Ability to analyse information, exercise sound judgement and contribute to effective incident management, problem-solving and continuous improvement activities.
- Demonstrated communication and stakeholder engagement skills, including the ability to build productive working relationships and deliver clear, client-focused advice to a diverse workforce.
- Experience managing competing priorities, organising work effectively and delivering high-quality outcomes within agreed timeframes.
- Demonstrated ability to work collaboratively as part of a team while taking responsibility for achieving individual work outcomes.

Desirable

- Knowledge of, and experience applying, the Work Health and Safety Act 2011 (Cth) and associated legislation, regulations and codes of practice.
- Certificate IV in Work Health and Safety, tertiary qualifications in Human Resources, WHS or a related discipline, or the ability to obtain relevant qualifications.
- Experience working within a WHS, wellbeing, rehabilitation or employee relations environment.
- Experience working with Comcare, including knowledge of Commonwealth WHS and workers' compensation arrangements.
- Knowledge of, or the ability to quickly acquire knowledge of, Australian electoral law and practice.

Additional responsibilities during an Electoral Event

- Support the implementation of WHS arrangements for electoral events, ensuring compliance with legislative obligations across a diverse and geographically dispersed workforce.
- Assist in ensuring polling places, counting centres, divisional offices and temporary election workplaces meet WHS requirements and are appropriately assessed for potential hazards and risks.
- Assist with the management and reporting of workplace incidents, injuries and hazards arising during electoral operations.
- Contribute to the agency's Election Readiness Framework by supporting activities that promote workforce safety, wellbeing and operational resilience.

Eligibility

- AEC employees must be Australian citizens.
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Notes

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To Apply

Position Contact	Claire Wilks, claire.wilks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0771285

Australian Fisheries Management Authority

Closing Date:Sunday 09 August 2026

Corporate Services People, Capability and Engagement

Job Title	Manager, Property & Security
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$128,075 - $142,348
Future Merit Locations	Darwin, Thursday Island, Lakes Entrance, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Requests for hybrid working arrangements (WFH) are considered on a case-by-case basis
Classification	Executive Level 1
Position Number	10011 (016_07/26)
Agency Website	

Job Description

https://afmacareers.nga.net.au/?jati=E5A6D8A6-C9E0-125B-180F-ED2053D425BC

About AFMA

The Australian Fisheries Management Authority (AFMA) aims to provide ecologically sustainable and economically efficient Commonwealth fisheries, through understanding and monitoring Australia's marine living resources and regulating and monitoring commercial fishing, including domestic licensing and deterrence of illegal foreign fishing.

About the branch

The Corporate Services Branch is responsible for enabling AFMA to deliver its regulatory and operational objectives through contemporary, sustainable and high-performing corporate services. Working in partnership with business areas across the agency, the branch provides leadership, advice and support across governance, finance, people, technology, legal, communications, property and security functions.

The branch plays a key role in strengthening organisational capability, improving planning and performance, supporting informed decision-making and driving continuous improvement across AFMA. Its focus is on delivering services that are practical, responsive and aligned to the agency's strategic priorities and workforce needs.

About the section

The People, Capability and Engagement (PCE) team delivers integrated people and corporate services that support AFMA's workforce, workplaces and organisational capability.

Responsible for HR, Payroll, Communications, Property and Security functions, the team provides strategic advice and practical services that enable AFMA to build a capable, safe, engaged and future-ready workforce.

Capabilities & Experience

We are seeking a strategic and solutions-focused leader who can manage a diverse property and security portfolio while delivering high-quality corporate services that support organisational objectives.

You will be comfortable operating in a dynamic environment, providing trusted advice, managing competing priorities and building productive relationships with a broad range of stakeholders. You will demonstrate sound judgement, strong leadership capability and a commitment to continuous improvement.

You will bring:

- Experience leading property, facilities, accommodation or corporate services functions in a complex environment.
- Strong contract management, procurement and service provider management capability.
- The ability to provide strategic advice, manage risk and influence decision-making.
- Strong stakeholder engagement, negotiation and relationship management skills.
- Experience leading people, projects or business improvement initiatives to deliver organisational outcomes.
- A practical understanding of governance, compliance and assurance processes.

Desirable Capabilities & Experience

- Knowledge of Commonwealth property management frameworks and leasing arrangements.
- Knowledge of the Protective Security Policy Framework (PSPF) and protective security requirements.
- Experience in business continuity, emergency management or organisational resilience.

Duties

The Property and Security Manager leads AFMA's property, facilities and protective security functions, ensuring agency assets, accommodation and security arrangements are strategically managed and aligned with organisational objectives.

The role provides strategic advice on property, security, business continuity and risk management matters, while leading contracts, projects and service delivery arrangements across AFMA's national property portfolio.

In addition to meeting the work level standards of the position classification, as the EL1 Manager, Property & Security, you will be responsible for:

- Managing AFMA's property, facilities and accommodation portfolio, including strategic planning, maintenance, accommodation projects and the delivery of services under Whole-of-Government Property Services Provider (PSP) arrangements.
- Managing AFMA's protective security function, ensuring physical and personnel security measures align with the Protective Security Policy Framework (PSPF) and support the agency's security risk management obligations.
- Managing contracts, procurement and service delivery arrangements, overseeing property and security service providers to ensure compliance, performance and value for money.
- Providing strategic advice and assurance on property, security, business continuity and related corporate services matters, including risk management, emergency preparedness and organisational resilience.
- Driving governance, compliance and continuous improvement, including reporting, audits, policy development, business cases and the implementation of initiatives that enhance organisational capability and service delivery.
- Managing people and stakeholder relationships, developing team capability and maintaining productive relationships with staff, contractors, government agencies, landlords and other external partners.

Eligibility

To be eligible for this role applicants must:

- be an Australian citizen;
- have the ability to obtain, and maintain, a Negative Vetting 1 security clearance;
- satisfy the requirements of an Australian Federal Police Check;

Notes

This position is located in Canberra, ACT. Successful applicants that are currently not based in Canberra must be willing to relocate to Canberra at their own expense.

The selection panel may intend to use Co-pilot to assist in creating the interview assessment commentary for the selection report. Selection panel members will take notes during the interview, with these combined and summarised by Co-pilot. The selection panel will review the proposed assessment commentary and amend if required, to reflect their assessment.

About the Australian Fisheries Management Authority

To Apply

Position Contact	Jess Hardy, 02 6225 5372
Agency Recruitment Site	https://afmacareers.nga.net.au/?jati=E5A6D8A6-C9E0-125B-180F-ED20

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Vacancy VN-0771286

Australian Fisheries Management Authority

Closing Date:Sunday 09 August 2026

Corporate Services People, Capability and Engagement

Job Title	Manager, Capability & Communications
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$128,075 - $142,348
Future Merit Locations	Darwin, Lakes Entrance, Thursday Island, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Requests for hybrid working arrangements (WFH) are considered on a case-by-case basis
Classification	Executive Level 1
Position Number	10012 (017_07/26)
Agency Website	

Job Description

https://afmacareers.nga.net.au/?jati=0AF6118D-A8EA-1964-DC51-ED2053D6A60F

About AFMA

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About the branch

The Corporate Services Branch is responsible for enabling AFMA to deliver its regulatory and operational objectives through contemporary, sustainable and high-performing corporate services. Working in partnership with business areas across the agency, the branch provides leadership, advice and support across governance, finance, people, technology, legal, communications, property and security functions.

The branch plays a key role in strengthening organisational capability, improving planning and performance, supporting informed decision-making and driving continuous improvement across AFMA. Its focus is on delivering services that are practical, responsive and aligned to the agency's strategic priorities and workforce needs.

About the section

The People, Capability and Engagement (PCE) team delivers integrated people and corporate services that support AFMA's workforce, workplaces and organisational capability.

Responsible for HR, Payroll, Communications, Property and Security functions, the team provides strategic advice and practical services that enable AFMA to build a capable, safe, engaged and future-ready workforce.

Capabilities & Experience

We are seeking a strategic and collaborative leader who is passionate about building workforce capability, strengthening organisational culture and delivering effective communication outcomes.

You will be comfortable operating in a dynamic environment, providing trusted advice, leading change and translating organisational priorities into practical initiatives that deliver measurable results.

You will bring:

- Experience leading workforce capability, learning and development, organisational development, employee engagement or communications functions.
- The ability to develop and implement initiatives that strengthen organisational capability, performance and culture.
- Strong stakeholder engagement and influencing skills, with experience providing advice to senior leaders.
- Strong communication and engagement skills, including the ability to develop clear and effective messaging for a range of audiences.
- Experience leading projects, programs or organisational change initiatives and delivering outcomes in complex environments.
- Demonstrated leadership capability, sound judgement and a commitment to continuous improvement.

Desirable Capabilities & Experience

- Experience implementing workforce capability frameworks, learning management systems or organisational development programs.
- Experience leading employee engagement, change management or workforce transformation initiatives.

Duties

The Capability and Communications Manager leads AFMA's organisational capability, learning and development, employee engagement and communication functions to support the achievement of agency priorities and workforce outcomes.

The role provides strategic leadership and advice on workforce capability, organisational development, engagement and communications, translating organisational priorities into practical initiatives that strengthen workforce performance and organisational effectiveness.

In addition to meeting the work level standards of the position classification, as the EL1 Manager, Capability & Communications, you will be responsible for:

- Managing AFMA's capability and organisational development function, driving initiatives that strengthen workforce capability, leadership, performance and organisational effectiveness.
- Delivering learning, development and workforce capability programs, ensuring employees have access to contemporary development opportunities that support current and future organisational needs.
- Managing employee engagement and organisational change initiatives, fostering a positive workplace culture and supporting the successful implementation of workforce and business reforms.
- Providing strategic communications advice and services, ensuring communication activities support organisational priorities, leadership decision-making and employee engagement outcomes.
- Driving governance, planning and continuous improvement activities, including program evaluation, reporting, contract management and the implementation of initiatives that enhance organisational capability and service delivery.
- Managing people and stakeholder relationships, building capability within the team and maintaining productive partnerships across AFMA and with external providers and stakeholders.

Eligibility

To be eligible for this role applicants must:

- be an Australian citizen;
- have the ability to obtain, and maintain, a Baseline security clearance;

- satisfy the requirements of an Australian Federal Police Check;

Notes

This position is located in Canberra, ACT. Successful applicants that are currently not based in Canberra must be willing to relocate to Canberra at their own expense.

The selection panel may intend to use Co-pilot to assist in creating the interview assessment commentary for the selection report. Selection panel members will take notes during the interview, with these combined and summarised by Co-pilot. The selection panel will review the proposed assessment commentary and amend if required, to reflect their assessment.

About the Australian Fisheries Management Authority

To Apply

Position Contact	Jess Hardy, 02 6225 5372
Agency Recruitment Site	https://afmacareers.nga.net.au/?jati=0AF6118D-A8EA-1964-DC51-ED20

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Vacancy VN-0771287

Australian Fisheries Management Authority

Closing Date:Sunday 09 August 2026

Corporate Services People, Capability and Engagement

Job Title	WHS Case Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$104,113 - $115,131
Future Merit Locations	Darwin, Lakes Entrance, Thursday Island, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Requests for hybrid working arrangements (WFH) are considered on a case-by-case basis
Classification	APS Level 6
Position Number	10014 (018_07/26)
Agency Website	

Job Description

https://afmacareers.nga.net.au/?jati=95283092-74A5-CE62-7990-ED2053D84741

About AFMA

The Australian Fisheries Management Authority (AFMA) aims to provide ecologically sustainable and economically efficient Commonwealth fisheries, through understanding and monitoring Australia's marine living resources and regulating and monitoring commercial fishing, including domestic licensing and deterrence of illegal foreign fishing.

About the branch

The Corporate Services Branch is responsible for enabling AFMA to deliver its regulatory and operational objectives through contemporary, sustainable and high-performing corporate services. Working in partnership with business areas across the agency, the branch provides leadership, advice and support across governance, finance, people, technology, legal, communications, property and security functions.

The branch plays a key role in strengthening organisational capability, improving planning and performance, supporting informed decision-making and driving continuous improvement across AFMA. Its focus is on delivering services that are practical, responsive and aligned to the agency's strategic priorities and workforce needs.

About the section

The People, Capability and Engagement (PCE) team delivers integrated people and corporate services that support AFMA's workforce, workplaces and organisational capability.

Responsible for HR, Payroll, Communications, Property and Security functions, the team provides strategic advice and practical services that enable AFMA to build a capable, safe, engaged and future-ready workforce.

Capabilities & Experience

We are seeking a motivated and compassionate professional who is committed to supporting employee wellbeing and fostering a safe and inclusive workplace.

You will have strong interpersonal skills, sound judgement and the ability to manage sensitive matters with professionalism, discretion and empathy. You will be comfortable working with a diverse range of stakeholders and balancing individual support needs with organisational requirements.

You will bring:

- Experience in work health and safety, injury management, rehabilitation, return-to-work or a related field.
- Strong stakeholder engagement skills and the ability to build productive relationships with employees, managers and external providers.
- Experience managing sensitive and complex cases while maintaining confidentiality and professionalism.
- Sound judgement, problem-solving skills and the ability to provide practical, risk-based advice.
- Strong organisational skills and the ability to manage competing priorities and deadlines.
- A commitment to continuous improvement and high-quality client service.
- Desirable Capabilities & Experience

- Knowledge of the Work Health and Safety Act 2011, Comcare scheme and rehabilitation case management principles.
- Experience in injury management, return-to-work coordination or workplace wellbeing programs.

Desirable Capabilities & Experience

- Knowledge of the Work Health and Safety Act 2011, Comcare scheme and rehabilitation case management principles.
- Experience in injury management, return-to-work coordination or workplace wellbeing programs.

Duties

The WHS Case Manager supports the delivery of AFMA's work health and safety, injury management and wellbeing programs to promote a safe, healthy and productive workplace.

The role provides specialist advice and case management support across work health and safety, rehabilitation and return-to-work matters, working closely with employees, managers and external providers to achieve positive outcomes.

In addition to meeting the work level standards of the position classification, as the APS6 WHS Case Manager, you will be responsible for:

- Managing work health and safety, injury management and rehabilitation cases, supporting timely, effective and sustainable return-to-work outcomes.
- Providing specialist WHS and wellbeing advice to employees and managers, ensuring compliance with legislative requirements and agency policies.
- Supporting the delivery of AFMA's WHS and wellbeing programs, contributing to initiatives that promote a positive safety culture and employee wellbeing.
- Undertaking WHS risk management and assurance activities, including incident reporting, investigations, workplace assessments and the implementation of corrective actions.
- Supporting governance, compliance and reporting requirements, including WHS reporting, case management records, policy implementation and continuous improvement activities.
- Building productive relationships with internal and external stakeholders, including employees, managers, health practitioners, rehabilitation providers, Comcare and other service providers.

Eligibility

To be eligible for this role applicants must:

- be an Australian citizen;

- have the ability to obtain, and maintain, a Baseline security clearance;
- satisfy the requirements of an Australian Federal Police Check;

Notes

This position is located in Canberra, ACT. Successful applicants that are currently not based in Canberra must be willing to relocate to Canberra at their own expense.

The selection panel may intend to use Co-pilot to assist in creating the interview assessment commentary for the selection report. Selection panel members will take notes during the interview, with these combined and summarised by Co-pilot. The selection panel will review the proposed assessment commentary and amend if required, to reflect their assessment.

About the Australian Fisheries Management Authority

To Apply

Position Contact	Katherine McLinden, 02 6225 5359
Agency Recruitment Site	https://afmacareers.nga.net.au/?jati=95283092-74A5-CE62-7990-ED205

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Vacancy VN-0771380

Australian Naval Nuclear Power Safety Regulator

Closing Date:Thursday 20 August 2026

Australian Naval Nuclear Power Safety Regulator
Director General

Job Title	Nuclear Regulatory Technical Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Osborne SA, Garden Island WA
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Osborne, Garden Island
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised locations
Classification	APS Level 6
Position Number	ANNPSR/04179/26
Agency Website	www.annpsr.gov.au

Job Description

https://defencecareers.nga.net.au/?jati=D606D213-FC8A-35F8-2BBA-ED20173CE9DF

Duties

The Role

The Nuclear Regulatory Technical Officer supports the Regulations and Licensing Branch of the Australian Naval Nuclear Safety Regulator (ANNPSR) in executing its regulatory and associated compliance functions:

- Conduct regulatory compliance activities including submarine related inspections and audits within ANNPSR’s jurisdiction.
- Support the development of documentation for licence assessments, compliance monitoring and enforcement activities.
- Assist with licence application assessments, including providing technical evaluations on application artefacts.
- Undertake education and engagement activities with the regulated community, including prospective ANNPSR licence holders. Subject to suitability and completion of the Inspector certification pathway, successful candidates will be designated as an Inspector under the ANNPS Act 2024.

NOTE: Due to the training and development requirements for this role, international travel will likely be required, with some roles requiring individuals to live and work abroad in either the United Kingdom (UK) or the United States of America (USA) for up to 3 years. ANNPSR may require employees to undergo additional assessments to ensure suitability for overseas placements.

About our Team

The Regulations and Licensing Branch is composed of a diverse range of technical backgrounds working together to promote the nuclear safety and compliance of the AUKUS program. As part of the team, you will be working at the cutting edge of regulating Defence Naval Nuclear capability, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities including:

World-Class Training & Development

Access structured learning programs, including specialist nuclear safety training, mentoring and opportunities for long-term overseas placements with allied programs. You'll have the opportunity to experience the diverse nuclear industry already well established in Australia and, potentially, those beyond our borders. Your interest in engineering, science or technology, or all three, can lead you into a specialised career pathway that has previously been inaccessible in Australia.

Safety-First Culture

Work in an environment where safety, integrity, and accountability are at the heart of the organisation. Our nuclear safety culture is built on responsibility, respect, excellence and honesty.

Commitment to Growth

We invest in your development—building technical expertise and critical thinking skills so you can thrive in complex, high-pressure environments. You’ll work alongside industry experts and in multidisciplinary teams delivering capability.

Competitive Package

Enjoy a competitive remuneration package. Some roles may be eligible for an additional remuneration benefit known in the Australian Naval Nuclear Power Safety Regulator (ANNPSR) as a Building Capability Payment (BCP) or Individual Flexibility Arrangement (IFA).

This enables ANNPSR to provide a premium, in addition to the base salary otherwise payable under the Australian Naval Nuclear Power Safety Regulatory Determination 2025 (Terms and Conditions of Employment), for positions in occupational disciplines/classifications that are critical to ANNPSR capability.

Inclusive & Diverse Workplace

We value diverse perspectives and experiences. Your curiosity, adaptability, and questioning mindset will be encouraged in a collaborative environment that fosters a strong nuclear safety culture.

Dynamic Work Environment

Our team is involved in an array of Regulatory functions that champion naval nuclear safety across the entirety of the AUKUS project. Alongside the evolving demands of this multi-decade project, you'll enjoy a structured work environment that allows for personal and professional flexibility and growth.

Our Ideal Candidate

As an APS 6 Nuclear Regulatory Technical Officer you will be required to demonstrate a range of skills, including:

- **Apply expertise** – Apply, develop and share specialist technical and regulatory expertise, including interpreting complex safety requirements and contribute to continuous improvement.
- **Learn and research** - Integrate technical and regulatory knowledge rapidly, to support informed decision-making and organisational learning.
- **Cope with pressures and setbacks** - Maintain resilience and professionalism under operational pressure, adapting effectively to challenges.
- **Follow instructions and procedures** - Consistently apply procedures and safety standards, maintaining disciplined commitment and full compliance with legal and operational requirements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

To be eligible for an APS 6 Engineering Professional Systems position, you will require a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer; or Engineer;

Or

To be eligible for an APS 6 Technologist/Technician Platform Systems position, you will require an academic or vocational qualification in a relevant science, technology, engineering or mathematics discipline, or equivalent skills and work

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Naval Nuclear Power Safety Regulator

The Australian Naval Nuclear Power Safety Regulator is Australia's independent authority for naval nuclear power. It is established under the Australian Naval Nuclear Power Safety Act 2024. The agency is responsible for licensing and monitoring Australia's nuclear-powered submarine activities to ensure they are compliant with the law, and take action if they are not. The Australian Naval Nuclear Power Safety Regulator is accountable to the Commonwealth Parliament, which represents the Australian people. We are a small, independent Agency who offer flexible working arrangements and are committed to continuous learning through a range of formal and informal professional development opportunities. We offer a truly unique career opportunity for capable people with curious minds. Our team are committed to the highest standards of naval nuclear power safety regulation and are seeking people who share the same dedication.

To Apply

Position Contact	Casey Warner, (08) 8114 5768
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D606D213-FC8A-35F8-2BBA-ED

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Vacancy VN-0771369

Australian Security Intelligence Organisation

Closing Date:Monday 24 August 2026

Job Title	Intelligence Development Program 2027 and 2028 intakes
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$100,425 - $118,220
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 5
Position Number	04020252026
Agency Website	www.asio.gov.au

Job Description

www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

Duties

The Opportunity

As an intelligence professional, you will have a diverse and rewarding career, making a difference every day. You will embrace the complexity of the security environment, confront challenges and drive investigative outcomes that make real world change. With your team, you will collect information and use your critical thinking and communication skills to connect the dots – to stop terrorists and catch spies.

Your role will place you at the centre of the intelligence cycle – you will:

- Assess and validate incoming information.
- Direct investigative action to mitigate emerging threats.
- Play a critical role in delivering accurate, relevant, and timely intelligence to support informed decision-making.

ASIO is seeking applications for **Intelligence Analysts** for the **2027** and **2028 intakes.** Successful candidates will undertake a 12-month development program with comprehensive training in intelligence assessment, analysis and advice. Participants will develop the fundamental skills and knowledge required to gain an Intelligence Analyst licence. This is also the entry point for those seeking a career as an Intelligence Officer, an internally selected program offering training in the collection of human intelligence (HUMINT).

As an Intelligence Analyst you will have the opportunity to build a diverse career across a range of specialised analytical areas. You will identify and investigate patterns and anomalies, draw intelligence value from large volumes of information, solve complex problems, and develop subject-matter expertise to make intelligence assessments and produce high-quality advice. Intelligence Analysts drive ASIO’s identification and mitigation of national security issues, and deliver impactful advice and assessments that inform government, national security partners and industry.

ASIO Intelligence Analysts are proactive team players who work together to drive outcomes. We encourage you to apply if you are curious and creative, have good judgement, are a critical thinker and enjoy working with a dynamic team.

Find out more about working at ASIO.

Opportunities for licenced ASIO Intelligence Analysts

Once you have obtained an Intelligence Analyst licence, there are multiple opportunities to specialise or to further develop your skills. Intelligence professionals in ASIO regularly move positions, meaning you can have many jobs within the Organisation.

Following the 12-month training, you may be placed in:

- **Discovery.** Finding the crucial piece of intelligence in a large dataset, discovering the ‘unknown unknowns’.

- **Investigations.** Taking one piece of security intelligence and finding how it fits into the big picture, to uncover the individuals seeking to harm Australia.
- **Strategic analysis.** Appling high-level analytical tradecraft to identify early indicators of change in the security environment and generating advice for decision-makers at all levels of Government.
- **Targeting analysis.** Employing specialised analytical tradecraft to identify, develop, and enhance operational opportunities and outcomes.
- **Threat analysis.** Using a range of information sources to build thematic expertise and develop an understanding of threats to Australia and Australians.

The skills and context you gain as an Intelligence Analyst are crucial to becoming an Intelligence Officer. Before applying to be an Intelligence Officer, all applicants will complete a minimum two-year domestic posting. You will further develop your skills, gain critical corporate knowledge with on-the-job experience, and develop a deep understanding of the security environment – all of which will help you in the field.

Intelligence Officers meet with members of different communities to help mitigate security threats, while also building ongoing confidential relationships with people to collect information to assist ASIO to achieve its mission. As an Intelligence Officer you will be trained in human intelligence (HUMINT) skills, equipping you to collect privileged information from valued human sources to inform security intelligence requirements.

It takes a team with a mix of skills to collect the dots and connect the dots. No matter what role you are in, you will contribute to our mission and our success. A multitude of careers in ASIO are unlocked via an Intelligence Analyst licence, allowing you to find your fit.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Eligibility

What you will bring

We invite applications from people with the following attributes:

· An interest in national security.

· Exceptional judgement and the ability to provide impartial advice.

· The ability to gather, research and analyse information to prepare written and oral briefings.

· Critical thinking, complex problem solving and logical reasoning.

· The ability to operate independently and as part of a team.

· The ability to demonstrate personal and professional resilience and adaptability.

· High-level interpersonal and verbal communication skills.

· The ability to build productive relationships across ASIO and with partners.

· The motivation and aptitude to undertake a comprehensive 12-month development program.

· A diverse range of skills, qualifications and life experience.

Eligibility

To be eligible to work at ASIO, you must be:

· an Australian citizen.

· assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

· candidates who apply for subsequent Intelligence Officer training must have an Australian drivers licence. This criteria only applies following the completion of the Intelligence Analyst training and a defined period of employment.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

· Significant training and development as part of a 12-month development program.

· A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.

· Employer superannuation contributions of 15.4%.

· A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

· Flexible working arrangements. **Please note** due to our unique working environment, work from home options are not available.

· Study assistance, including financial support and study leave for tertiary education.

· Access to 7 staff-led diversity and inclusion networks.

· Access to an Employee Assistance Program (EAP).

· Mentoring opportunities.

Location

These positions are located in Canberra and applicants must be willing to relocate. Relocation assistance is provided to successful candidates where ASIO requires you to relocate. Intelligence professionals at ASIO rotate through different postings, which may require you to move cities.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online'* to commence your application. Your application **must** be complete and include the following:

- A current CV outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you may have undertaken.
- A written pitch of no more than 2 pages outlining what skills, qualities and knowledge you will bring to ASIO.
- Details of 2 referees, which must include your current manager and a previous manager.

Your pitch is an opportunity to tell us why you are interested in an intelligence career with ASIO. In support of your application, candidates are encouraged to refer to ASIO's People Capability Framework.

This framework outlines the capabilities and skills required for ASIO's workforce (see below):

· Strategic Thinking.

· Achieves Results.

· Productive Working Relationships.

· Personal Drive and Integrity.

· Communicates with Influence.

· Demonstrated skills and experience relevant to the role.

Read the ASIO People Capability Framework and Core Capability Guide, available on ASIO's website. Ensure your responses address the relevant capabilities and levels outlined in these frameworks.

Suitability assessments are valid for 24 months. Candidates found unsuitable during the assessment process will not be eligible to reapply for the Intelligence Development Program for a period of 24 months. If you have previously applied since August 2024, we encourage you to confirm your eligibility before reapplying.

Use of AI in the recruitment process

ASIO does not use any form of artificial intelligence at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process - timeframes

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

As we are recruiting for Intelligence Development Program, Intelligence Analyst 2027 and 2028 intakes, candidates can expect the following timeframes for the recruitment selection process:

- Program advertised 28 July 2026 to 24 August 2026.
- Online testing will run in the first week of September 2026.

Assessment centres will likely run from Septemeber through to November 2026.

Employment conditions

Employment is under the *Australian Security Intelligence Organisation Act 1979*. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the *Public Service Act 1999* and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australia Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO’s inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 02 6263 7888
Agency Recruitment Site	www.asio.gov.au/careers

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Vacancy VN-0771422

Australian Security Intelligence Organisation

Closing Date:Monday 24 August 2026

Job Title	AE4 - AE6 Team Member, Vetting Authority
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	$91,522 - $125,060
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	06420252026
Agency Website	www.asio.gov.au

Job Description

https://www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. We are culturally and linguistically diverse, language skills enhance our collective ability to protect Australia. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

The TOP SECRET-Privileged Access (TS-PA) security clearance is Australia's highest-level of security clearance and is managed by the TS-PA Vetting Authority within ASIO.

ASIO is seeking highly motivated candidates to join our team as Vetting Analysts and Vetting Assessors in the TS-PA Vetting Authority. You will be an integral part of a dynamic new function undergoing a sustained period of growth, where collaboration, innovation and continuous development are both supported and encouraged. We are currently hiring for multiple roles as we increase our vetting capability:

• AE4 Vetting Assessors (APS4 equivalent)

• AE5 Vetting Assessors (APS5 equivalent)

• AE6 Vetting Analysts (APS6 equivalent)

In these roles you will build a unique set of skills, receiving comprehensive training including a Certificate IV in Government Security (Personnel Vetting), and on-the-job mentoring and support.

ASIO is looking for people from diverse backgrounds and cultures, bringing transferrable skills from professions as broad as (though certainly not limited to):

• Human resources and procurement

• Defence, government or policy

• Psychology and counselling

• Complex office management or business administration

• Consulting or contracting.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As part of the TS-PA Vetting Authority team, you will directly contribute to vetting assessments in line with whole of government policy and ASIO security policies. You will use your highly developed research skills to gather and analyse information, making assessments and recommendations about a person’s suitability to hold a security clearance.

As a Vetting Administrator at the AE4 level, you will:

• Work as part of a team to support vetting activities.

• Record vetting activities, liaise with clearance subjects and external stakeholders to initiate and conclude the vetting process.

• Undertake data entry, perform general administrative duties, and respond to general queries.

• Support the vetting assessment process with discretion and in accordance with policy and legal requirements.

As a Vetting Assessor at the AE5 level, you will:

• Work with your team to assess whether clearance applicants are suitable to hold a TS-PA security clearance.

• Conduct research, undertake checks and perform administrative functions for vetting assessments.

• Engage with clearance applicants and external stakeholders to fill gaps in information.

• Conduct analysis, write assessments and provide advice that identifies areas for further resolution in the vetting process.

As a Vetting Analyst at the AE6 level, you will:

• Assess an individual’s suitability to hold or maintain a TS-PA security clearance that permits access to national security classified material.

• Manage a case load autonomously, conduct interviews, develop assessments and make recommendations about an individual’s suitability to hold a TS-PA security clearance in accordance with risk management principles.

• Use your excellent interpersonal skills and strong communication skills to build and maintain rapport, engage internally and externally representing ASIO and operating in a complex security environment to deliver intelligence assessments.

• Domestic travel in order to conduct vetting assessments as required.

Eligibility

What you will bring

We invite applications from people with the following attributes:

• Curiosity, empathy, and resilience.

• Understanding of and sensitivity to the customs, practices, cultures, and beliefs of others.

• Comfortable discussing sensitive and personal information.

• Excellent interpersonal and strong communication skills.

• The ability to form and maintain strong working relationships with people from different backgrounds.

• Strategic thinking and problem solving.

• Strong written communication skills.

Experience in one of the following is not required but highly regarded:

• Insider threat analysis

• Personnel vetting

• Intelligence assessments

• Cyber security

You do not require any specific qualifications for this position as ASIO provides relevant training and education to successful candidates upon commencement in their role.

Eligibility

To be eligible to work at ASIO, you must be:

• an Australian citizen

• assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

• A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.

• Employer superannuation contributions of 15.4%.

• A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

• Flexible working arrangements. Please note due to our unique working environment, work from home options are not available.

• Study assistance, including financial support and study leave for tertiary education.

• Access to 7 staff-led diversity and inclusion networks.

• Access to an Employee Assistance Program (EAP).

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. To protect our people's identities, ASIO holds all employment applications in the strictest of confidence. It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on 'Apply online' to commence your application. Your application must be complete and include the following:

• A written pitch of up to 500 words that addresses the required capabilities for the role. Use examples to demonstrate how your skills and experience meet the capabilities.

• A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you have undertaken.

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The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

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Australian Workplace Equality Index

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For more information about ASIO, please visit: www.asio.gov.au.

Enquiries

If you require further information after reading the selection documentation, please contact ASIO Recruitment at careers@asio.gov.au or phone 02 6263 7888.

More information

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 02 6263 7888
Agency Recruitment Site	https://www.asio.gov.au/careers

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Vacancy VN-0771425

Australian Security Intelligence Organisation

Closing Date:Monday 17 August 2026

Job Title	Customer Engagement Officer, Vetting Authority
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA
Salary	$91,522 - $125,060
Future Merit Locations	Melbourne, Canberra, Sydney, Brisbane, Adelaide
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	06620252026
Agency Website	www.asio.gov.au

Job Description

https://www.asio.gov.au/careers

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. We are culturally and linguistically diverse, language skills enhance our collective ability to protect Australia. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

The newly established TOP SECRET-Privileged Access (TS-PA) Vetting Authority will centralise Australia's highest-level security clearance functions within ASIO over the coming years. Successful applicants will play an instrumental role in building this new capability, established to help protect Australia from the threat of espionage and foreign interference.

Customer Engagement Officers will be part of the new Vetting Customer Service Team and will contribute to the long-term success of this important function. You will be responsible for responding to communication via both telephone and in writing with a focus on building relationships with customers and providing a memorable customer service experience.

As part of this new team, you will have an opportunity to contribute to the processes and policies that will shape the way our customer services are delivered now and in to the future.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As a Customer Engagement Officer at the AE4 level, you will:

• Interact with customers including security clearance subjects and holders, and sponsoring agencies to provide support, problem solve and escalate enquiries.

• Ensure clear and consistent tracking of customer interactions, recording details of enquiries, actions and outcomes.

• Develop and maintain relationships with key stakeholders to deliver quality customer service outcomes.

As a Customer Engagement Officer at the AE5 level, in addition to the above, you will:

• Mentor and provide training to junior staff and maintain a positive culture within the customer service team, aligned to ASIO's values.

• Provide input to the process design and be instrumental in evolving and iterating the ways of working to meet the needs of the TS-PA Vetting Authority and customers in years to come.

As a Customer Engagement Officer at the AE6 level, in addition to the above, you will:

• Manage complex enquiries and priority customers, including escalations to various support areas to resolve client requests.

• Contribute to service level agreement and key performance indicator reporting that informs quality customer service objectives.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

• Excellent communication skills, with the ability to communicate confidently and present verbal and written messages clearly and concisely.

• High-level accuracy and attention to detail in the processing and recording of information.

• Ability to work individually and as part of a team in a complex, changing environment with a high workload.

• A supportive team member who contributes to the team's development.

• Ability to apply relevant policies and procedures to ensure work is completed in compliance with all requirements.

• Curiosity, empathy, resilience and a natural talent for solving customers’ queries.

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO’s Core Capability Framework to understand what is expected at each level for each capability.

Eligibility

To be eligible to work at ASIO, you must be:

• an Australian citizen

• assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

• A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.

• Employer superannuation contributions of 15.4%.

• A variety of leave options in addition to the standard 4 weeks annual leave, including stand down between Christmas and New Year.

• Flexible working arrangements. Please note due to our unique working environment, work from home options are not available.

• Study assistance, including financial support and study leave for tertiary education.

• Access to 7 staff-led diversity and inclusion networks.

• Access to an Employee Assistance Program (EAP).

How to apply

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Employment conditions

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About the Australian Security Intelligence Organisation

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Vacancy VN-0771429

Australian Security Intelligence Organisation

Closing Date:Monday 24 August 2026

Job Title	Business Administration and Financial Management Officers, Vetting Authority
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC, Brisbane QLD, Canberra ACT, Sydney NSW, Adelaide SA
Salary	$91,522 - $157,637
Future Merit Locations	Melbourne, Brisbane, Canberra, Sydney, Adelaide
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1
Position Number	06520252026
Agency Website	www.asio.gov.au

Job Description

https://www.asio.gov.au/careers

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The opportunity

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Business Administration and Financial Support Officers will be part of the new Business Administration Branch within the TS-PA Vetting Authority, and will contribute to the long-term success of this important function. Successful applicants will have the opportunity to influence the process design and the team's ways of working.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As a Financial Support Officer at the AE4 level, you will:

• Ensure that contractor deliverables meet operational requirements and government standards.

• Support the monitoring of contractor quality and timeliness, assist in tracking compliance and alerting the Assistant Director to potential risks or issues.

• Coordinate and administer the nomination and acquisition of personnel to meet operational needs.

• Provide administrative support in the development and update of standard operating procedures and reporting frameworks for service delivery.

• Support the financial management of contracts, reconciling completed work, and preparing contract claims for authorisation.

• Provide administrative support for committees and assist in maintaining professional relationships with a range of government stakeholders.

As a Financial Management Support Officer at the AE5 level, you will:

• Oversee the daily administration of accounts, and coordinating with the broader ASIO finance division lead the end-of-month general ledger reconciliation processes.

• Manage the end-to-end cost recovery and financial processes, including development of divisional budgets and analysis of financial statements.

• Prepare and deliver high-quality financial reports and supplementary advice to executives, providing relevant data for informed decision-making.

• Provide guidance and mentor junior staff to build their technical accounting knowledge and professional skills.

• Promote a collaborative and supportive team environment, encouraging a culture of teamwork and shared accountability.

• Apply accounting expertise to perform systematic financial analysis, drawing accurate, evidence-based conclusions to support business results.

• Contribute to the development and implementation of operational accounting policies and procedures to improve financial efficiency.

As a Financial Management Officer at the AE6 level, you will:

• Direct the end-to-end cost recovery and financial management framework, including the development of divisional budgets and the analysis of complex financial statements.

• Serve as a technical authority for the team, providing expert guidance and mentorship to junior staff to build a high-performing, technically proficient workforce.

• Act as a key advisor to executives, synthesising complex financial data into strategic reports and briefings that facilitate accurate, evidence-based decision-making.

• Apply accounting knowledge to conduct systematic financial analysis, identifying trends and anomalies to provide objective, evidence-based conclusions.

• Govern the full financial cycle, ensure accuracy of accounts and provide rigorous reconciliation of general ledger accounts to maintain audit-readiness.

• Lead the development and implementation of operational accounting policies and standard operating procedures to enhance financial governance.

• Drive a culture of collaboration and professional excellence, fostering a supportive environment while ensuring accountability and the meeting of strict operational timeframes.

• Lead and manage a specialist finance team, strategically allocating resources and setting priorities to ensure the delivery of high-quality financial outcomes.

As a Financial Management Senior Officer at the AEE1 level, you will:

• Lead and mentor a specialist team, managing resource allocation and workflow priorities while fostering a high-performance culture of technical excellence and shared accountability.

• Direct the delivery of critical service categories, ensuring all operational requirements and government standards are met through robust contractual frameworks.

• Lead all cost recovery and financial management activities, including budget development, financial statement analysis, and the rigorous reconciliation of contract claims.

• Implement comprehensive frameworks to monitor vendor quality, timeliness, and compliance, proactively managing risks to ensure seamless service continuity.

• Oversee the end-to-end lifecycle of specialised personnel, including complex onboarding, ICT provisioning, and facility access within a high-security environment.

• Apply expert accounting and analytical skills to provide evidence-based conclusions and high-quality reporting to support executive decision-making.

• Author and implement operational, accounting, and service-delivery policies and standard operating procedures to enhance organisational integrity and efficiency.

• Partner with internal finance divisions to optimize invoicing cycles, represent the organisation on committees and maintain strategic external partnerships.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

At an AE4 level, you will have:

• Experience in contract management or vendor support, with a basic understanding of procurement best practices and regulatory requirements.

• Strong organisational skills and the ability to manage time effectively to meet deadlines and handle competing priorities.

• A meticulous approach to financial tasks, data entry, and record-keeping, ensuring a high level of accuracy and compliance.

At an AE5 level, in addition to the above, you will have:

• Strong numerical skills and a meticulous approach to financial tasks, with the ability to conduct research and analyse data to support business results.

• Well-developed written and verbal communication skills, with the ability to facilitate collaboration and resolve conflicts among diverse stakeholders.

• Proficiency in using contract management software and a commitment to maintaining high standards of accuracy and compliance.

At an AE6/AEE1 level, in addition to the above, you will have:

• Advanced experience in contract and vendor management, with a deep understanding of procurement best practices and regulatory frameworks such as PGPA.

• A commitment to accuracy, compliance, and continuous professional development within the procurement and contract management field.

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Eligibility

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Vacancy VN-0771430

Australian Security Intelligence Organisation

Closing Date:Monday 24 August 2026

Job Title	Contract & Vendor Support Officers, Vetting Authority
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$91,522 - $157,637
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1
Position Number	06720252026
Agency Website	www.asio.gov.au

Job Description

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Business Administration & Support Officers will be part of the new Business Administration Branch within the TS-PA Vetting Authority, and will contribute to the long-term success of this important function. Successful applicants will have the opportunity to influence the process design and the team's ways of working.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Responsibilities

As a Contract and Vendor Support Officer at the AE4 level, you will:

• Provide essential administrative support to the Assistant Director in the delivery of the organisation's procurement and vendor management functions.

• Support contract negotiation process by drafting documents, preparing proposals and coordinating discussions between internal stakeholders and external vendors.

• Prepare spending proposals for approval, ensuring all documentation is complete and adheres to organisational policies and regulatory requirements.

• Maintain accurate and up-to-date contract records, tracking key dates, milestones and deliverables to ensure compliance.

• Administer contractor hours worked and process invoices accurately to ensure prompt payment according to agreed contractual terms.

• Assist in gathering market intelligence, conducting basic benchmarking and collecting vendor performance data to support procurement decision-making.

• Compile and distribute regular progress reports on contract status and maintain an accurate, up-to-date supplier register.

• Build and maintain positive, professional working relationships with internal and external stakeholders to facilitate operational outcomes.

As a Contract and Vendor Support Officer at the AE5 level, in addition to the above, you will:

• Manage drafting and review of contract documents and proposals and facilitate discussions between internal stakeholders and external vendors to secure optimal outcomes.

• Manage contract monitoring activities, including tracking key milestones and maintenance of accurate records to ensure full regulatory compliance.

• Conduct market research and benchmarking studies, analysing vendor performance data to support strategic procurement decisions and optimise supplier selection.

As a Contract and Vendor Senior Officer at the AE6 level, in addition to the above, you will:

• Lead the TS-PA Vetting Authority’s procurement and vendor management functions, establishing operational frameworks that ensure seamless service delivery and strategic alignment with goals.

• Oversee the end-to-end contract management process, ensuring rigorous tracking of milestones and the maintenance of audit-ready records to guarantee full regulatory compliance.

• Develop and manage high-level professional networks across internal and external agencies to facilitate collaborative, efficient and mutually beneficial procurement outcomes.

As a Contract and Vendor Manager at an AEE1 level, in addition to the above, you will:

• Lead and mentor a specialist team in the end-to-end management of critical supplier contracts, ensuring seamless transition from initiation and execution through to performance monitoring and final closeout.

• Direct the overarching contract management framework to ensure all engagements are aligned with organisational objectives and operational requirements.

• Oversee the financial integrity of vendor engagements, including the rigorous management of timekeeping records and the authorisation of payments to ensure fiscal accountability and audit readiness.

• Lead negotiations with internal stakeholders and external vendors to secure optimal commercial terms and favourable conditions, ensuring that all contractual documentation is legally sound and strategically aligned.

• Collaborate with procurement and legal experts to manage the contract lifecycle.

• Design and implement key performance indicator frameworks and reporting mechanisms to continuously assess vendor performance, driving optimisation and development of organisational policies and standard operating procedures.

Eligibility

What you will bring

We are seeking candidates with the following capabilities:

At the AE4 level, you will have:

• Basic understanding of procurement best practices and regulatory requirements, with experience in vendor support.

• Strong time-management skills and the ability to handle competing priorities to meet deadlines.

• Meticulous approach to data entry and record-keeping, ensuring a high level of accuracy.

• A professional and collaborative approach to building positive working relationships with team members and vendors.

• Proficiency in contract management software and a willingness to adapt to new industry tools.

At the AE5 level, in addition to the above, you will have:

• Ability to conduct research and analyse data to support business results and maintain high compliance standards.

• Advanced written and verbal skills with the ability to facilitate collaboration and resolve conflicts among diverse stakeholders.

At the AE6 & AEE1 level, in addition to the above, you will have:

• Advanced experience in contract and vendor management, with a deep understanding of procurement best practices and regulatory frameworks such as PGPA.

• Exceptional ability to lead teams and manage in high-pressure environments to deliver strategic, high-quality outcomes.

• Superior interpersonal skills with a proven track record of building and sustaining influential, high-level relationships.

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If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo

various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

Employment is under the Australian Security Intelligence Organisation Act 1979. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the Public Service Act 1999 and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024, 2025 and 2026, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 02 6263 7888
Agency Recruitment Site	https://www.asio.gov.au/careers

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Vacancy VN-0771421

Australian Signals Directorate

Closing Date:Sunday 16 August 2026

Job Title	ASD 4, 5 & 6 Communication and Media Officers
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$83,489 - $116,169
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	As per Information Pack
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/04358/26
Agency Website	https://www.asd.gov.au/careers

Job Description

https://www.asd.gov.au/careers

The Opportunity

The Ministerial, Media and Communications Branch (MMC) provides high quality advice, briefings and communications activities that support ASD missions. The branch is responsible for the strategic management of ASD’s public profile, identifying and developing promotional opportunities, and ensuring the quality and consistency of ASD messaging.

The branch’s communications function provides specialist expertise across a range of areas including, campaign and advertising management, campaign and channel evaluation, content development, website management, user experience optimisation, social media, and strategic communications.

MMC are seeking candidates who have an interest in shaping ASD’s public communications approach and thrive in a fast-paced, mission focused environment.

A successful ASD Communications or Media Officer also has a passion for contributing to Australia’s national security and uplifting the cyber security of all Australians.

Duties

Ideal candidates are experienced in building productive working relationships and delivering high quality, timely communication and media products.

Successful candidates will be enthusiastic, results-oriented and engaged people who exercise sound decision-making and judgement, they can work independently, collaboratively, and work well under pressure.

ASD 4, 5 & 6 Communication and Media Officers:

- Develop and deliver high-quality content across social media, eDM, web and publication channels, translating complex technical information for technical and non-technical audiences.
- Develop and deliver media products and speeches for senior government officials.
- Analyse data and research to inform evidence-based communication strategies and activities.
- Develop, implement and evaluate multi-channel communication strategies, content and advertising campaigns.
- Coordinate publication requests and oversee content management of ASD's public-facing websites to ensure timely delivery of high-quality materials.
- Assist with strategic planning and project management to support successful delivery of communication initiatives.
- Ensure work is completed accurately, efficiently and within agreed timeframes and organisational standards.
- Build productive relationships, negotiate effectively and influence stakeholders and subject matter experts to achieve business outcomes.

In addition to the above, the **ASD6 Communication and Media Officers** also:

- Supervise and mentor staff, manage priorities and provide specialised communication advice and guidance.
- Support procurement and budget management activities.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

- Tertiary qualifications in communications, marketing, advertising or public relations are preferable, but not essential.
- Experience in planning, managing and evaluating external communication programs.
- Experience in communicating technical advice to technical and non-technical audiences.
- High-level organisational and time management skills
- Ability to manage multiple priorities while maintaining high attention to detail.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	https://www.asd.gov.au/careers

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Vacancy VN-0771332

Australian Skills Quality Authority (ASQA)

Closing Date:Sunday 09 August 2026

Registration and Performance
Various

Job Title	Regulatory Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA, Hobart TAS, Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Adelaide, Brisbane, Canberra, Melbourne, Perth, Hobart, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Split work on site / work from home options available
Classification	APS Level 5
Position Number	To be confirmed
Agency Website	https://www.asqa.gov.au/

Job Description

https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D

Please note: This recruitment process is being used to create a Merit Pool, to be drawn upon over the next 18 months. It may be used to fill ongoing or non-ongoing vacancies both within ASQA and for similar roles across the APS.

Who we are

We are Australia's National Vocational Education and Training (VET) regulator.

What we do

We regulate providers that deliver VET qualifications and courses to students in Australia or offer Australian qualifications internationally, providers that deliver VET courses to overseas students, and certain providers that deliver English Language Intensive Courses for Overseas Students. We also accredit VET courses to make sure nationally approved standards are met.

Why we do it

We ensure quality VET so that students, industry, governments and the community have confidence in the integrity of national qualifications issues by training providers, and that students are protected from any practices that come at the expense of their ability to gain the required competencies.

ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge.

Visit our website for more information about ASQA, including our role and how we regulate.

Duties

About the Opportunity

The **Registration and Performance** branch is looking to create a merit pool to be utilised over the next 18 months.

The Branch comprises four operational areas including Market Entry, Registration, Performance Monitoring and Service Delivery, each contributing to a consistent, risk based and transparent regulatory framework across the VET sector. For detailed information on each of these areas, please refer to the Job Information Pack.

About the Role

The **Regulatory Officer** is an APS5 regulatory role that can operate across any of the operational areas within the Registration and Performance Branch.

Regulatory Officers are responsible for delivering timely regulatory outcomes, drawing on information from multiple sources and risk-based analysis to inform decision making, supporting Senior Regulatory Officers and Assistant Directors.

The role requires strategic and operational work, stakeholder engagement, sound decision making, shows judgement and strong communication.

Skills and experience

To succeed in this role, you will have:

- Ability to understand regulatory frameworks and the principles of effective regulation. Including the ability to quickly acquire knowledge of VET legislation and regulatory frameworks.
- Developed analytical and problem-solving skills to support well-reasoned recommendations based on evidence.
- Developed written communication skills with demonstrated experience in preparing high quality reports, reasoning statements or other regulatory materials.
- Developed interpersonal skills with demonstrated negotiation, conflict resolution and engagement skills with internal and external stakeholders.
- Ability to work independently under strict deadlines with demonstrated skills in effective time management, working with competing priorities and managing a case load effectively in line with agreed performance indicators.
- Demonstrated commitment to promote diversity, model the APS Values, APS Employment Principles and promote compliance with the APS Code of Conduct.

What we offer

We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

We encourage applications from Aboriginal and Torres Strait Islander peoples, people with disabilities, members of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+) community, people with culturally and linguistically diverse (CALD) backgrounds, and people with neurological differences.

You will be joining a dynamic workforce at ASQA that will support you to thrive in your career.

You will have access to:

- generous leave entitlements
- a competitive salary (with clear and transparent salary progression and scheduled salary increases)
- 15.4% superannuation
- flexible working arrangements that promote work-life balance, including working from home and hybrid working arrangements
- flexible working hours
- professional development opportunities
- health and wellbeing events throughout the year
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members
- a $300 annual healthy lifestyle allowance

- additional paid time off during the Christmas close-down period.

Benefits of working in the APS

- **Purpose and meaning** - the Australian Public Service (APS) offers a clear purpose and meaningful work where you can make a positive impact in people's lives.
- **Opportunities to learn and grow** - regardless of where you are in your career or what your skills are, there's a pathway and role for you.
- **Community and belonging** - we believe everyone belongs. Our leaders are focused on building a workplace which values diverse views, backgrounds, abilities, and perspectives.
- **Flexibility and balance** - we are committed to offering flexibility for all APS roles. We know flexibility is important so you can balance your work and personal priorities.
- **Conditions and lifestyle** - be a part of a secure, dynamic public service with great conditions of employment in a diverse range of roles and locations to support your lifestyle.

Eligibility

Eligibility to apply

- Under Section 22(8) of the Public Service Act 1999, employees must be Australian Citizens to be employed in the APS unless the Agency delegate has agreed, in writing, to the contrary.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police Check and obtain a minimum Baseline Security Clearance (if they do not already hold a clearance).

Notes

How to apply

Please read the Australian Public Service Commission’s (APSC) Principles for candidate use of AI in recruitment to understand the expectations related to the ethical, responsible and transparent use of AI when engaging in an APS recruitment process.

Visit Current vacancies for more information.

It is important that you review the **Job Information Pack** for more information on the role, including instructions on what to include in your application, before you apply.

Please include the following in your application:

- a one-page pitch detailing your skills, background, and experience relevant to the role.
- a resume/CV, including the name and contact details of two referees (one should be your current supervisor/manager).

When preparing your one-page pitch and resume, you should consider the relevant duties, selection criteria, skills, values and attributes required for the role, as outlined above and in the **Job Information Pack.**

If you have questions about this exciting opportunity, please contact **Erin Conlon, Director, Performance Monitoring** via **Erin.Conlon@asqa.gov.au**.

Use of AI by the Panel:

Selection panels may use basic artificial intelligence tools (such as Microsoft Copilot) to assist with administrative tasks during the recruitment process. This may include, for example, summarising information or drafting or refining documentation. We use AI to help us work more efficiently, but we do not use AI to make assessment and selection decisions about candidates.

These positions are available as an **ongoing** or **non-ongoing** opportunities. Non-ongoing opportunities will be offered for an initial fixed term period of up to 12 months, with the potential to be extended further or to becoming ongoing.

This selection process may be used to establish a **merit pool**. The merit pool may be accessed to fill ongoing and non-ongoing vacancies for similar roles within ASQA or across the APS over the next 18 months.

Applications close: Sunday, 9 August 2026 at 11:30pm (AEST)

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Skills Quality Authority (ASQA)

The Australian Skills Quality Authority (ASQA) is the national regulator for Australia's vocational education and training (VET) sector. ASQA engages with, and regulates the VET sector to ensure confidence in the VET sector and its outcomes, including internationally. ASQA's mission is to continuously improve as a regulator, in partnership with the VET sector and to develop a shared understanding of the value of regulation to support quality outcomes for students. ASQA is a professional, responsive and innovative regulator currently undergoing substantial development and growth in response to changes in emphasis in Government policy and expectations of industry. ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge. For more information about ASQA, please visit www.asqa.gov.au.

To Apply

Position Contact	Erin Conlon, Erin.Conlon@asqa.gov.au
Agency Recruitment Site	https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=

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Vacancy VN-0770971

Australian Submarine Agency

Closing Date:Sunday 16 August 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Submarine Construction Assurance Engineers (Mechanical & Electrical) (Multiple positions)
Job Type	Full-Time, Ongoing
Location	Osborne SA, Port Adelaide SA
Salary	$124,393 - $140,315
Future Merit Locations	Port Adelaide, Osborne
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s)
Classification	Executive Level 1
Position Number	ASA/03607/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=5BA2A907-7C80-7AAB-A8D9-ED1D13696CEB

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavor for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

You will contribute to the independent technical oversight and assurance of submarine construction activities, ensuring compliance with design intent, engineering standards, and stringent safety and quality requirements.

Multiple opportunities exist at the EL1 level within the Construction Engineering Directorate, including:

- **EL1 Mechanical Systems Senior Engineer**
- **EL1 Electrical Systems Senior Engineer**

Across both roles, you will work within highly complex, safety-critical environments, collaborating with shipbuilders, suppliers, and multidisciplinary teams to support the successful delivery of this nationally significant program.

EL1 Mechanical Systems Senior Engineer

Reporting to the Mechanical Systems Lead, as an EL1 Mechanical Systems Senior Engineer, you will provide technical assurance and oversight of mechanical systems associated with submarine construction, including propulsion support systems, auxiliary systems, piping, and fluid systems.

You will:

- Initially support the development of ASA Engineering Management System plans, processes and procedures for the conduct of submarine construction technical assurance.
- Conduct surveillance, inspection and verification activities for mechanical platform system installation, integration, and testing.
- Assess compliance of submarine mechanical systems against design specifications, engineering standards, and safety requirements.
- Contribute to the development of objective quality evidence to support certification and acceptance.
- Identify risks, defects, and non-conformances, supporting investigation and resolution.
- Contribute to the development of objective quality evidence to support certification and acceptance.
- Engage with shipbuilders and ASA technical specialists to resolve complex engineering issues.

You will apply sound engineering judgement to ensure mechanical systems operate safely, reliably, and in accordance with stringent submarine design and performance requirements.

EL1 Electrical Systems Senior Engineer

Reporting to the Electrical Systems Lead, the EL1 Electrical Systems Senior Engineer, you will provide technical assurance and oversight of electrical systems supporting submarine construction, including electrical power generation, conversion and distribution.

You will:

- Initially support the development of ASA Engineering Management System plans, processes and procedures for the conduct of submarine construction technical assurance.
- Conduct surveillance, inspection and verification activities for electrical system installation, integration, and testing.
- Assess compliance of submarine electrical systems against design specifications, engineering standards, and safety requirements.
- Contribute to the development of objective quality evidence to support certification and acceptance.
- Identify risks, defects, and non-conformances, supporting investigation and resolution.
- Contribute the development of robust evidence for system certification and operational acceptance.
- Engage with shipbuilders and ASA technical specialists to resolve complex engineering issues.

You will play a critical role in ensuring the safe and reliable delivery of complex electrical systems **that underpin submarine capability and operational effectiveness.**

Working Environment and Development

Across all roles, you will operate in shipyard environments alongside with shipbuilders and suppliers, with opportunities for interstate and international travel. You will also provide authoritative advices on safety-critical systems and collaborate with multidisciplinary teams across government, industry, and international partners in delivering safe and compliant outcomes.

These positions also offer a unique professional development opportunity, including the potential for a 2–3 year placement at a partner shipyard in the United Kingdom, providing hands-on experience in advanced submarine construction and strengthening sovereign capability on return to Australia.

Impact

Your work will directly contribute to the safe, compliant, and effective delivery of Australia’s nuclear-powered submarine capability—supporting a program of national significance that will shape Australia’s security and industrial landscape for decades to come.

About our Team

The Construction Engineering Directorate within the Australian Submarine Agency (ASA) Engineering and Technology Division is responsible for delivering expert engineering oversight of submarine construction and fabrication activities. The Directorate plays a key role in assuring that hull, structural, and reactor-related systems are manufactured in accordance with design intent, regulatory requirements, and the highest standards of safety and quality.

Our team provides technical leadership and assurance across shipyard and supplier environments, undertaking surveillance, inspection, and quality assurance of fabrication processes. This includes oversight of welding, materials, structural assembly, and engineering change implementation to ensure the integrity and performance of Australia’s nuclear-powered submarine capability.

Working closely with industry partners, regulators, and multidisciplinary engineering teams, the Directorate supports the development of objective quality evidence (OQE), ensures compliance with engineering and safety standards, and contributes to the safe, effective, and enduring delivery of Australia’s submarine program.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidate will bring the following attributes and skills to the role:

- Demonstrated knowledge of mechanical and/or electrical systems construction assurance, including fabrication, installation, integration, and testing within submarine, naval, nuclear, or other complex industrial environments.
- Experience in technical oversight, inspections, quality control, and quality assurance within safety-critical or highly regulated projects.
- Ability to interpret engineering drawings, schematics, and technical specifications, and assess alignment between design intent and as-built outcomes.
- Understanding of relevant engineering standards and frameworks, including mechanical systems (e.g. piping, pressure systems, rotating equipment) and/or electrical systems (e.g. power distribution & storage, and lighting).
- Knowledge of compliance, verification and validation processes, and engineering change management in complex programs.
- Proven ability to identify non-conformances, undertake root cause analysis, and support the implementation of corrective and preventive actions.
- Strong communication and stakeholder engagement skills, with the ability to provide clear, practical, and authoritative technical advice.
- High level of attention to detail, professional integrity, and commitment to safety, quality, and continuous improvement.

- Ability to work effectively in shipyard, construction, or heavy industrial environments, including conducting on-site inspections and engaging directly with build teams.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering in Mechanical Engineering, Marine Engineering or Electrical Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5BA2A907-7C80-7AAB-A8D9-ED

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Vacancy VN-0771238

Australian Submarine Agency

Closing Date:Sunday 16 August 2026

Australian Submarine Agency
Engineering & Technology

Job Title	ICT System Administrato
Job Type	Full-Time, Ongoing
Location	Majura ACT, Osborne SA, Rockingham WA
Salary	$99,733 - $112,431
Future Merit Locations	Majura, Osborne, Rockingham
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(
Classification	APS Level 6
Position Number	ASA/03819/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=EC12718B-5BD8-F535-AC99-ED20182EC476

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

As an APS 6 ICT System Administrator, you will be responsible for the operational capability of ICT networks owned and used by the ASA. You will combine extensive technical ICT skills, service management and delivery, cyber security, systems and network administration and ICT solutions management in a complex and rapidly evolving environment.

An eagerness to develop working knowledge of current and emerging technologies, including cloud-based services and network configuration in a high-security environment will set you up for success. The additional payment is a Building Capability Payment (BCP) which enables the ASA to provide a premium, in addition to the rate of salary otherwise payable under the Enterprise Agreement (EA) to some or all of the jobs within a critical occupation(s) or discipline within a workplace. Applicants engaged into a BCP position must consider the following. BCPs provide remuneration in addition to the ASA Enterprise Agreement (EA).

This arrangement is subject to meeting eligibility criteria and is subject to annual review. Should your performance fall beyond requirements, or the eligibility criteria not be met, your eligibility for the BCP may be reviewed and ceased. It may also be ceased should you change positions or the requirement for the BCP is no longer necessary, as determined by the ASA.

Should the BCP be ceased, you will be advised and your BCP additional payment will cease. Build effective working relationships with government and industry partners to deliver efficient ICT support and services. Applicants may be required in Rockingham WA, Osborne SA and Majura ACT.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

The Australian Submarine Agency Information Control is seeking highly motivated individuals to fill multiple roles in the Information Systems team. As an ICT Systems Administrator, you will be responsible for enabling and supporting the ICT systems and infrastructure that will ensure that success of the program.

Our ideal candidate will possess the following skills:

- Accountable to perform both routine and complex installations and deployments, including the ongoing support of hardware and software in line with ASA requirements.
- Experience using technical, security and frameworks for service and change management, support processes, and administration of systems and networks within a fast-paced environment.
- Support the design and implementation of solutions, adapt to changing circumstances and requirements, including the security and protection of ICT services within the Agency.
- Ability to work independently and as part of a team in a complex, high security environment to meet organisational priorities and legislative requirements.
- Build effective working relationships with government and industry partners to deliver efficient ICT support and services.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EC12718B-5BD8-F535-AC99-ED

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Vacancy VN-0771358

Australian Submarine Agency

Closing Date:Sunday 16 August 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Director Finance Business Partner
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$144,430 - $173,359
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 2
Position Number	ASA/04036/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=8E7E1BAE-6B88-ABB5-16C4-ED2141EE78B4

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The Director Finance Business Partnering, reporting directly to the Chief Financial Officer, is positioned as a strategic enabler to the Programs success. This role requires the ability to provide financial insight across policy and project management functions within the Program and across the Agency.

Working with key delivery partners, this role demands more than transactional processes and requires leadership to build and grow a team that can provide strategic business partnering, conduct financial analysis and monitor performance to inform timely insights. Working as an integrated member of Finance Branch, you will strengthen your technical skills, and be provided the opportunity to support Agency wide decision making.

Key duties of Director Finance Business Partnering will include:

- Exercising strong leadership and direction to ensure a high-level of integration and consistency across the ASA financial management function.
- Providing strategic financial analysis and options to senior stakeholders that relate to the planning and delivery of large and complex budgets. Undertake detailed financial risk assessment as pertaining to project delivery.
- Overseeing the delivery of financial governance requirements and ensuring compliance with the APS and Defence financial frameworks.
- Building, retaining and leading a high performing team, through clear and consistent communication, strong performance and behavioural standards, delegating responsibility whilst guiding and developing your team.
- Translating financial management strategies into operational goals and creating a shared sense of purpose within business units.
- Building and sustaining relationships with stakeholders and subject matter experts to deliver financial management outcomes.
- Assessing and evaluating financial management strategies, initiatives, projects, policy and procedures to identify opportunities for continuous improvement.

About our Team

Finance Branch provides enabling services and trusted financial advice that supports the Agency delivering on its strategic priorities and ensuring its operations are effective and efficient. This is achieved through a variety of disciplines including budgeting and reporting, financial accounting and policy, finance business partnering and costings for both the Agency and the nuclear-powered submarine program.

Our Ideal Candidate

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We are seeking an experienced, high performing, motivated, forward-thinking leader with deep experience and understanding in government budget management, developing and modeling budget, providing expert financial advice, and delivering accurate financial reports coupled with a strong ability to drive transformation and build financial capability across the Agency and within the Branch.

Our ideal candidate will bring the following attributes and skills to the role:

- Ability to assess, develop, implement and evaluate budget management strategies, initiatives, policies and procedures.
- Analyse budget outcomes and prepare robust and reliable forecasts and narrative insights to inform decision making.
- Ability to engage and influence senior leaders and budget managers across the Agency and NPS Program.
- High attention to detail and the ability to learn, contest information and promote continuous improvement.
- Excellent written and verbal communication skills and a proven ability to prepare financial information to support briefs and reports for Senior Leaders.
- Excellent oral communication and interpersonal skills, including negotiation and collaboration that will support the cultivation of productive working relationships with a range of internal and external stakeholders.
- Ability to build team capacity and capability across a highly matrixed team of financial and non-financial professionals to support budget and financial outcomes.
- Expert understanding of the Commonwealth Financial and Budgeting Frameworks and the ability to work within relevant policy, legislation, and Commonwealth process.
- A 'can-do' attitude with demonstrated ability to deliver high quality outcomes in a dynamic fast-paced high-pressure environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Timmy Lam, 02 6266 8193
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8E7E1BAE-6B88-ABB5-16C4-ED

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Vacancy VN-0771295

Defence Housing Australia

Closing Date:Friday 07 August 2026

Enabling Services
Finance & Corporate Support Procurement

Job Title	Senior Procurement & Contract Manager
Job Type	Full-Time;Part-Time, Ongoing
Location	Gungahlin ACT, Newstead QLD, Parramatta NSW, Carrington NSW
Salary	$104,793 - $120,411
Future Merit Locations	Gungahlin, Newstead, Parramatta, Carrington
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in line with the DHA Enterprise Agreement.
Classification	APS Level 6
Position Number	493915
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

About your team

The Finance and Corporate Support (FCS) Branch as part of the Enabling Services Group is responsible for ensuring the financial sustainability of DHA, by supporting effective decision making, resource allocation and policy compliance for both internal and external stakeholders.

They provide enterprise financial stewardship, commercial management and assurance to support DHA’s sustainability, value for money and compliance with government and Defence requirements.

Duties

About the role

An exciting opportunity is available within Finance and Corporate Support for an experienced and qualified Senior Procurement and Contract Management Officer.

In this role, you will be responsible for:

- The provision of timely and accurate advice on minor and simple procurement and contract matters.
- Leading complex procurement matters in collaboration with subject matter experts.
- Drafting and/or reviewing complex and strategic procurement documentation including procurement plans, request for tenders, evaluation plans, risk assessments, negotiation strategies and contractual documents.
- Supporting and contributing to the achievement of business and process improvement projects.
- Support for other related tasks, including but not limited to, reporting, administration (i.e. group mailbox management, tender publication, helpdesk/phone line attendance etc) and training to achieve the objectives of the Procurement Team.

You will be able to interpret and apply policies and processes and take a flexible approach to provide practical solutions to the business and be a team player who actively shares ideas and supports others for the success of the team. You will also have excellent interpersonal and communications skills along with practical experience dealing with complex procurement and contract management work.

To be successful in this role you will have practical experience in complex and strategic procurement initiatives and contract management within the public and/or private sector and understanding of the Commonwealth Procurement and Contract Management Framework (or industry similar).

The DHA Procurement Team is responsible for supporting DHA in achieving its objectives through sound procurement advice and support via a tailored DHA Procurement and Contract Framework delivered through a hybrid procurement model. As a Senior Procurement and Contract Officer you will be operating in a business partner capacity responsible for contributing towards the delivery of a high performing procurement and contract management function. This is an exciting and challenging opportunity for a procurement professional looking to contribute to DHAs continued capability uplift and be part of leading the organisation in better practice procurement.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA’s Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role.We recommend you read the Australian Public Service Commission’s Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission’s Integrated Leadership System at this role’s level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST 7 August 2026. Any questions? Please contact Ashleigh Wright, Director Procurement and Contract Management T: 02 9762 5634 E: Ashleigh.Wright@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Ashleigh Wright, 02 9762 5634
Agency Recruitment Site	https://careers.dha.gov.au/

- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0771351

Defence Housing Australia

Closing Date:Sunday 09 August 2026

Service Operations
Service Delivery Regional Ops SA NT WA

Job Title	Operations Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA
Salary	$77,454 - $85,822
Future Merit Locations	Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 3
Position Number	493957
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

Take the next step with DHA! Join our Service Operations Team and enjoy meaningful work and great career opportunities.

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

Duties

About your team

The Service Delivery Group is responsible for meeting DHA’s delivery objectives in the provision of quality housing services including provision, stock management, housing allocation, living-in accommodation and repairs, maintenance and tenancy services. Service Operations maintain the regional offices which serve as the ADF member's first point-of-contact for all housing services including allocations, rent allowance and home maintenance. In addition to managing the incoming member's tenancy, regional office staff members are a valued source of local knowledge on community services and housing market conditions.

About the role

As an Operations Support Officer, you'll play a key role in keeping DHA operations running smoothly through the delivery of exceptional administrative, property, facilities, and customer support services. In this dynamic, fast-paced role, you'll support residential property management activities, coordinate maintenance and repairs, manage scheduling and operational workflows, and build strong relationships with customers, contractors, and internal stakeholders. Your efforts will help ensure seamless day-to-day operations and positive outcomes for the Defence community we support.

This is a Non-ongoing Engagement for a period of up to 12 months with possibility of extension or permanency.

Note: All successful applicants are required to hold a valid Driver's Licence.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST 09 August 2026.

Any questions? Please contact Sarah Hay – a/g Assistant Regional Operations Manager

08 8245 7829 / sarah.hay@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature-aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Sarah Hay, 08 8245 7829
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771391

Defence Housing Australia

Closing Date:Tuesday 11 August 2026

Service Delivery
Asset Management Maintenance Compliance

Job Title	Maintenance Contract Manager
Job Type	Full-Time;Part-Time, Ongoing
Location	Gungahlin ACT, Newstead QLD, Parramatta NSW, Port Melbourne VIC, Carrington NSW
Salary	$104,793 - $120,411
Future Merit Locations	Gungahlin, Newstead, Parramatta, Port Melbourne, Carrington
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in line with the DHA Enterprise Agreement.
Classification	APS Level 6
Position Number	493956
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced Maintenance Contract Manager to join the Asset Management Team. Apply now and enjoy a rewarding career at DHA!

Duties

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence’s operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

About your team

The Contractor Management Team (CMT) is responsible for the strategic management, governance and performance oversight of DHA's national repairs and maintenance contractor arrangements.

The team provides national leadership for contractor governance, contract administration, performance monitoring, compliance assurance and continuous improvement activities to ensure accordance with contractual obligations. maintenance services are delivered safely, effectively and in accordance with contractual obligations.

CMT works closely with Regional Service Operations, the Maintenance Contact Centre and key corporate stakeholders to drive contractor performance, manage risk, deliver value for money and support the achievement of DHA's asset management objectives by monitoring and reporting on contractor KPIs; ensuring compliance and value for money objectives are met; and the provision suitably skilled Residential Maintenance Services contractors.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected

behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST Tuesday, 11 August 2026. Any questions? Please contact Rowena Weder T: 07 3156 8938 E: Rowena.Weder@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

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To Apply

Position Contact	Rowena Weder, 07 3156 8938
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771444

Defence Housing Australia

Closing Date:Sunday 16 August 2026

Governance
Enabling Services Communications and Media

Job Title	Senior Communication Adviser
Job Type	Full-Time;Part-Time, Ongoing
Location	Gungahlin ACT
Salary	$104,793 - $120,411
Future Merit Locations	Gungahlin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the Enterprise Agreement
Classification	APS Level 6
Position Number	493960
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced Senior Communication Adviser to join the Communication and Media Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

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To find out more about DHA, please refer to our website or read our latest Annual Report.

Duties

About your team

DHA's Communication and Media team help to shape the stories that matter. As part of a collaborative team of communication specialists, you'll develop impactful content, drive engagement across a range of channels, and provide strategic advice that supports DHA's mission. Working across media, digital, brand and communication initiatives, you'll have the opportunity to influence meaningful outcomes and connect with diverse audiences.

About the role

Join DHA as a Senior Communication Adviser and help tell the stories that matter. In this influential role, you'll develop compelling content, deliver strategic communication initiatives and provide expert advice that supports key organisational priorities.

Working closely with stakeholders across the business, you'll create communication that engages audiences, builds understanding and delivers results. If you're a creative thinker with excellent communication skills and a passion for making an impact, this is your opportunity to help shape the future of communication at DHA.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
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- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST 16 August 2026.

Any questions? Please contact Paige Pettit – Communication Manager

paige.pettit@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

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About the Defence Housing Australia

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To Apply

Position Contact	Paige Pettit, 0262706060
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771447

Defence Housing Australia

Closing Date:Wednesday 12 August 2026

Customer Experience
Service Delivery Contact Centre

Job Title	Contact Service Centre Scheduling Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, South Townsville QLD
Salary	$104,793 - $120,411
Future Merit Locations	Adelaide, South Townsville
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 6
Position Number	493932
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

DHA is seeking an experienced Scheduling Manager to join the Contact Centre Team. Apply now and enjoy a rewarding career at DHA!

About us

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To find out more about DHA, please refer to our website or read our latest Annual Report.

Duties

About your team

The Service Delivery Group is responsible for providing all housing and customer services to contractors, landlords, ADF members and their families. This includes managing DHA's housing portfolio, DHA's housing assets and providing property care services to landlords.

The Service Delivery Group are responsible for supporting DHA to meet its strategic outcomes through:

- Operational delivery of tenancy, landlord and property management functions across regions.
- Provision of DHA's asset management function, delivery of upgrades work, Defence construction projects and contract management functions.
- Provision of operational training content for Service Delivery staff.
- Provision of specialised customer service and property management
- Provision of high-level contract management and tender support to a national panel of repairs and maintenance contractors
- Ensuring property repairs, maintenance and asset management are planned, co-ordinated and standardised.

This position is located within the Customer Experience team and is responsible for overseeing the provision of housing an accommodation customer services to ADF members and their families.

About the role

As the Customer Service Centre Scheduling Manager, you will influence the operational strategies and offer high level expertise on all scheduling matters impacting the Customer Service Centre. You will be required to monitor, analyse and report on the Customer Service Centre to make sure resources are used effectively and efficiently to deliver excellent customer service, as well as look for continual business improvements which will improve Customer Service Centre operations.

To be successful in this role you will have a high level of knowledge and capability in the areas of resource management within a policy-driven environment, scheduling and labour forecasting in a large contact centre and an understanding of contemporary contact centre operations. Your excellent prioritisation and leadership skills will enable you to manage operations across multiple sites. Your strong communications skills and ability to work with various stakeholders will enable you to engage a national network to deliver business outcomes.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year

- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities
- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role.We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the online careers site.

Applications close: 11:55pm AEST 12 August 2026

Any questions? Please contact: Natasha Grunill, Contact Service Centre, Resource Planning Manager

E: natasha.grunill@dha.gov.au P: 08 8245 7860

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Natasha Grunill, 08 8245 7860
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0771375

Department of the House of Representatives

Closing Date:Tuesday 11 August 2026

People Strategies Office
Serjeant-at-Arms Office

Job Title	Assistant Director, Wellbeing and Work Health and Safety
Job Type	Full-Time, Non-Ongoing
Location	Capital Hill ACT
Salary	$130,043 - $145,054
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	Executive Level 1
Position Number	9700
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Represen

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament’s international and regional relations.

About the role

The Assistant Director, Wellbeing and Work Health and Safety (WHS) is responsible for WHS policy and legislative updates and driving key initiatives aligned with wellbeing strategy, health, and injury case management.

Reporting to the Director, Performance and Culture, the successful candidate will promote a safe and inclusive culture and provide specialist advice on WHS risk management, promote and enhance the department's Employee Assistance Program, and implement innovations and processes to improve health, safety and the wellbeing of employees.

Duties

Duties

The Assistant Director will:

- In conjunction with the Director, Performance and Culture, provide leadership and support to the Performance and Culture Team and encourage continuous improvement and development of staff.
- Manage and provide complex advice on non-compensable and compensable health related claims, including conducting incident investigation and risk management activities.
- Proactively contribute to the development, implementation and review of the department's work, health and safety management to ensure legislative and regulatory compliance.
- Implement WHS initiatives to enhance the effectiveness of workplace health and safety and monitor performance outcomes. This includes coordinating the department's Work Health and Safety Committee, and providing regular reports and updates on safety initiatives and incidents.
- Collaborate closely with Health and Safety Representatives to identify and address workplace hazards, ensuring compliance with safety regulations.
- Oversee the successful delivery of the department's early intervention program and wellbeing program, including streamlining processes and implementing initiatives.
- Represent the Office and the department at commonwealth networks, working groups and forums.

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance at the Baseline level.
- Tertiary qualifications in a related discipline or equivalent experience in a similar role are desirable.

Notes

Applications must include a 2-page pitch noting suitability against the selection criteria, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59 pm, Tuesday 11 August 2026.

Visit the Department of the House of Representatives vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_

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Vacancy VN-0771446

Department of the House of Representatives

Closing Date:Thursday 13 August 2026

Procedural Development
Procedure Office

Job Title	Research and Procedural Support Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Capital Hill ACT
Salary	$96,870 - $102,502
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 5
Position Number	4500
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Represen

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament’s international and regional relations.

About the role

The role involves administration, research, and publishing and requires collaboration with a range of departmental work groups. The occupant will provide administrative and research support to the Clerk Assistant (Procedure), including assistance with the preparation of procedural activities and publications, and supporting office contributions to departmental activities.

The role also involves supporting the department's seminar program, helping prepare office publications and online resources, including social media, and assisting with maintenance of the departmental library collection and with preparation of statistical records on the work of the House.

Duties

- Support the work of the Clerk Assistant (Procedure), including preparing draft correspondence and materials, and liaising with other work groups to facilitate the work of the Procedure Office
- Undertake preliminary research, analysis and writing on procedural issues
- Coordinate arrangements for the department's seminar program
- Assist with the creation and updating of standing publications, including info sheets and procedural videos
- Draft procedural content for social media
- Contribute to the work of the office, including supporting the maintenance of the departmental library and video collections as required
- Support and coordinate Procedure Office arrangements within the department, across the Parliamentary Service and with external service providers

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check
- Hold tertiary qualifications or have proven relevant skills gained through experience.

Notes

Applications must include a 2-page statement addressing each selection criterion, and details of two referees. See the Applicant information pack for further information on how to apply.

Visit the Department of the House of Representatives vacancy page, and apply online.

Applications close 11:59pm, Thursday 13 August 2026.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_

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Vacancy VN-0771458

Department of the House of Representatives

Closing Date:Thursday 13 August 2026

Procedural Development
Procedure Office

Job Title	Research and Publications Support Officer
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	$85,642 - $102,502
Future Merit Locations	Capital Hill
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated
Classification	APS Level 4;APS Level 5
Position Number	4401
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_Department_of_the_House_of_Represen

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament’s international and regional relations.

About the role

The Research and Publications Support Officer researches, updates and edits less complex procedural content for publication, assists with publishing activities in print and online, drafts content for social media and assists with the preparation of statistical records on the work of the

House. They also provide secretariat support for the Joint Parliamentary Committee on Parliamentary Standards and other administrative support for the work of the office.

Duties

The Research and Publications Support Officer will:

1. Under the direction of the Director, Procedural Development:
    1. undertake research to support the development of procedural publications
    2. assist with reviewing, editing and updating less complex procedural content
    3. create and maintain change registers and manage version control of key publications
    4. format documents for publication (in print and/or online) and publish them electronically
2. Provide research and administrative support to the Joint Parliamentary Committee on Parliamentary Standards under the direction of the Secretary
3. Assist the Statistics Manager to prepare and maintain less complex statistical records on the work of the House
4. Draft procedural content for social media
5. Contribute to the work of the office as directed, including supporting the maintenance of the departmental library and video collections

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Have a tertiary qualifications or proven relevant skills gained through experience.

Notes

Applications must include a 2-page statement addressing each selection criterion, and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Thursday 13 August 2026.

Visit the Department of the House of Representatives vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://www.aph.gov.au/About_Parliament/Employment/Careers_at_the_

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Vacancy VN-0771282

Director of Public Prosecutions

Closing Date:Thursday 06 August 2026

Legal Capability and Performance
Evidence Services

Job Title	Evidence Services Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA, Brisbane QLD, Melbourne VIC, Adelaide SA, Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	APS Level 5
Position Number	26_55
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

About the role

As an Evidence Services Analyst, you will contribute to work that underpins the integrity of Australia's criminal justice system. Working within a collaborative and professional team, you will support the effective management, analysis and coordination of evidentiary material, ensuring information is handled accurately, securely and in accordance with the legislative and organisational requirements.

This role offers the opportunity to work in a dynamic environment where no two matters are the same. You will engage with a broad range of stakeholders and contribute to delivering high-quality evidence services that support operational and legal outcomes for the CDPP. Your work will require sound judgement, a methodical approach and a commitment to maintaining the highest standards of accuracy, confidentiality and professionalism.

What will you bring?

You are a proactive and organised professional who enjoys working with information and data and has a keen eye for detail. You take a systematic approach to your work, can interpret and analyse complex material, and remain focused on delivering accurate, high-quality outcomes, even when managing competing priorities.

You communicate effectively, build productive working relationships and are comfortable working collaboratively with colleagues and stakeholders from a range of professional backgrounds. You understand the importance of confidentiality, exercise sound judgement when handling sensitive information and are committed to maintaining strong governance and quality standards.

You are also someone who embraces continuous improvement. Whether identifying opportunities to streamline processes, enhance service delivery or improve the way information is managed, you are motivated by finding practical solutions that contribute to team and organisational success.

We welcome applications from candidates with experience in areas such as data analysis, records and information management, project administration, statistics, business support, governance, compliance, research or other roles that involve interpreting information, maintaining accurate records and working with complex datasets or documentation. Experience in legal or law enforcement environments is valuable but not essential.

Our ideal candidate is naturally curious, analytical and enjoys working with information to support informed decision-making. You have a methodical approach, a strong eye for detail and are motivated by producing accurate, high-quality work in an environment where integrity and accountability matter.

Duties

Reporting to the National Manager for Evidence Service, in addition to meeting the Integrated Leadership System profile of the APS5, primary outcomes and accountabilities will involve:

- Undertaking with skill and initiative data processing tasks including metadata, data and electronic file manipulation using electronic tools such as Excel, MS Access, Adobe Acrobat, databases and related technologies;
- Assisting with the preparation, compilation and reproduction of bundles/reports/exports within a database;
- Providing advice, support, and assistance to legal and non-legal staff in relation to data review in line with jurisdictional requirements and CDPP Policies;
- Managing workload in accordance with agreed service levels and key performance indicators;
- Developing plans and objectives for short-term tasks or long-term initiatives; and
- Performing other special projects or duties as required.

Eligibility

- All employees at the CDPP are required to obtain and maintain **satisfactory police check** and an **AGSVA Baseline** security clearance (as a minimum)
- **Australian Citizenship** is mandatory
- Demonstrated ability to rapidly acquire proficiency with new IT systems
- Experience in employing databases in litigation is desirable
- Relevant tertiary qualifications desirable

Notes

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- a $295 annual wellbeing allowance;
- free and confidential 24/7 counselling through our Employee Assistance Program (**EAP**), available for staff and their family members; and
- flexible working arrangements considered in accordance with our Enterprise Agreement and the operational needs of the role.

Please refer to the Candidate Information Packs for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Andrew Scott, 04 5775 0071
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0771393

Director of Public Prosecutions

Closing Date:Thursday 13 August 2026

Legal Capability and Performance
Witness Assistance Services Team

Job Title	Witness Assistance Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Brisbane QLD
Salary	$88,834 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	APS Level 5;APS Level 6
Position Number	26_56
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

About the role

As a Witness Assistance Officer (**WAS**), you will play an important role in supporting people as they navigate the criminal justice process. Working as part of a dedicated and collaborative team, you will contribute to ensuring witnesses are informed, supported and treated with professionalism, respect, and sensitivity throughout their engagement with the organisation.

This is a rewarding opportunity for someone who enjoys working with people, building trusted relationships, and making a positive difference through the delivery of high-quality services. This is a high-volume casework role that requires sound judgement, strong communication skills and the ability to manage sensitive matters with discretion and empathy while operating within established legislative and policy frameworks.

You will work closely with legal practitioners, investigators, and a range of internal and external stakeholders to help deliver a coordinated and trauma informed service. Every day presents different challenges, providing opportunities to apply your skills, think critically and contribute to meaningful outcomes.

What will you bring?

You are a compassionate and resilient professional who is committed to supporting people through what can often be a challenging and unfamiliar experience. You communicate with empathy, professionalism and respect, building trust while maintaining appropriate professional boundaries and exercising sound judgement in sensitive situations.

To be successful in this role, you must hold a tertiary qualification in Social Work and be eligible for membership with the Australian Association of Social Workers (**AASW**). Your professional knowledge enables you to respond thoughtfully to the diverse needs of witnesses while working within legislative, ethical and organisational frameworks.

You bring well-developed casework and interpersonal skills including the ability to build positive relationships with clients, colleagues and external stakeholders. You remain calm under pressure, are comfortable managing competing priorities and adapt your approach to meet individual circumstances while maintaining a consistent, trauma informed service.

We would love to hear from you, whether your experience has been gained in the justice system, community services, health, family support or another human services setting, you are committed to delivering high-quality support, working collaboratively with others and contributing to positive outcomes for the people and communities we serve.

The nature of WAS work involves a significant amount of communication via telephone, in writing and via virtual platforms such as Microsoft Teams. Some intra and interstate travel involving overnight stays may be required, however this is expected to be minimal.

We are seeking applications for both **APS 5 and APS 6** classification.

Duties

At the **APS5 level**, in addition to meeting the APS 5 work level standards and Integrated Leadership System profile of the APS Level 5, under limited direction you will:

- provide victims and witnesses with information and support in relation to the role of the CDPP, the prosecution process, court procedures and their entitlements, including the development of victim impact statements in cases that vary in levels of complexity;
- create and maintain high quality case notes and meet all record keeping requirements in a timely manner;
- liaise with internal and external stakeholders including investigative agencies, court officials, prosecution lawyers and other parties, establishing key contacts and communication channels on cases;
- liaise between victims and legal teams, providing general and case specific information, updates and debriefing where required on allocated cases; and
- perform an administrative role for the team as required, this may include:

1. creating and/or maintaining of electronic records/resources;
2. ensuring all relevant documentation is created and stored correctly and in line with policy, practice and legislative requirements; and
3. performing data entry and record keeping role relevant to case work and other WAS work.

At the **APS6 level**, in addition to the above duties and meeting the APS 6 work level standards and Integrated Leadership System profile of the APS 6 level under limited direction, you will:

- develop, support and guide new and/or less experienced staff;
- provide victims and witnesses with information and support in relation to the role of the CDPP, the prosecution process, court procedures and their entitlements, including the development of victim impact statements in cases that vary in levels of complexity and include more complex matters;
- liaise with internal and external stakeholders, including investigative agencies, court officials, prosecution lawyers and other parties, establishing key contacts and communication channels on cases including complex cases;
- liaise between victims and legal teams, providing general and case specific information, updates and debriefing where required on cases including complex matters;
- analyse data and evaluate information sources to assist with the creation of recommendations, reports and training; and
- contribute to the development of guidelines, policies, procedures, resources and training to assist legal teams and other colleagues with the handling of victim/ witness issues.

Eligibility

- The ability to obtain and maintain a satisfactory police check and **AGSVA Baseline clearance** is required
- **Australian Citizenship**
- **Bachelor or Master of Social Work degree** (eligible for membership with the Australian Association of Social Work)
- Ability to obtain and maintain a current Working with **Vulnerable People/Children Check**

Notes

Some intra and interstate travel involving overnight stays may be required, however this is expected to be minimal.

No matter where you work with us, you'll have access to:

- unique and challenging work;
- professional development opportunities;
- generous leave entitlements with additional paid time off during the Christmas close-down period;
- clear and transparent salary progression, and scheduled salary increases;
- 15.4% superannuation;
- flexible working arrangements that promote work-life balance;
- a $295 annual wellbeing allowance; and
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members.

Please refer to Candidate Information Pack for details.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Caroline Steel, 0410 502 106
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0771345

Federal Circuit and Family Court of Australia

Closing Date:Sunday 23 August 2026

Federal Circuit and Family Court of Australia

Job Title	Court AI Technologist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in line with operational requirements
Classification	Executive Level 1
Position Number	0510-07-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=429369EB-5D14-71E8-BE54-ED205A7C0D29

The Federal Circuit and Family Court of Australia is seeking a technically skilled and innovative **Court AI Technologist** to support the design, development, implementation and optimisation of AI-enabled solutions.

Duties

The successful candidate will have strong technical, analytical and problem-solving skills, with demonstrated experience designing, configuring or supporting AI-enabled tools, automation, chatbot platforms, workflow solutions or related technologies.

The role will initially focus on the migration jurisdiction and will contribute to the delivery of a multilingual chatbot for court users and Microsoft Copilot AI Agents to automate high-volume administrative processes associated with migration applications.

This opportunity will appeal to candidates who want to:

- Build AI solutions with real public impact.
- Work on practical, high-value AI use cases, including chatbot technology and process automation.
- Apply Microsoft Copilot AI Agent capability in a complex operational environment.

- Contribute to access to justice by improving the experience of court users.
- Support responsible AI adoption within strong governance, privacy and security frameworks.
- Work with multidisciplinary teams, including operational, legal, technical and governance specialists.
- Develop scalable, user-centred digital services in a nationally significant public sector setting.
- Strengthen staff capability and service quality through automation and continuous improvement.

The role will work closely with operational staff, judicial support areas, content managers, subject matter experts, external suppliers and specialist shared services teams to ensure AI-enabled solutions are accurate, accessible, secure, scalable and aligned with Court operations and governance requirements.

Eligibility

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and inclusion

The Court is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from people with disability, First Nations people, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds, mature age workers and young workers. The Court is committed to supporting an inter-generational workforce, gender equity and families.

The Court will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	David Pringle, CEO.Legal@fcfcoa.gov.au
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=429369EB-5D14-71E8-BE54-ED205A7C(

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Vacancy VN-0771349

Federal Circuit and Family Court of Australia

Closing Date:Sunday 23 August 2026

Federal Circuit and Family Court of Australia

Job Title	Director - AI Innovation and Transformation
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	$140,675 - $159,607
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in line with operational requirements
Classification	Executive Level 2
Position Number	0509-07-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=02EBE8F5-F2A4-8BB7-E16B-ED205A887B69

The Federal Circuit and Family Court of Australia is seeking an experienced and innovative leader to fill the role of **Director – AI Innovation and Transformation.**

Duties

The successful candidate will have demonstrated experience leading complex digital transformation programs, strong stakeholder engagement and communication skills, and a sound understanding of responsible AI, governance, privacy, cyber security, risk management, accessibility and human-centred digital service delivery.

The role will provide strategic leadership and coordination for the Court’s AI Transformation Program, supporting the responsible, ethical and secure adoption of artificial intelligence to improve safety, accessibility, service quality and operational efficiency.

The initial focus will include the development and implementation of multilingual chatbot capability for court users and AI-enabled automation of high-volume registry and administrative processes associated with migration applications.

This role offers candidates the opportunity to:

- Lead nationally significant AI transformation within Australia’s largest federal court.
- Deliver technology with real public impact, improving safety, accessibility and service quality for court users.
- Work at the intersection of justice, innovation and responsible AI.
- Partner with senior leaders and judicial officers on strategic and operational reform.
- Shape ethical, secure and human-centred AI adoption in a complex public sector environment.
- Build practical AI-enabled services, including multilingual chatbot capability and high-volume process automation.
- Contribute to access to justice by reducing administrative burden and improving the court user experience.

Eligibility

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and inclusion

The Court is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from people with disability, First Nations people, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds, mature age workers and young workers. The Court is committed to supporting an inter-generational workforce, gender equity and families.

The Court will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	David Pringle, CEO.Legal@fcfcoa.gov.au
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=02EBE8F5-F2A4-8BB7-E16B-ED205A88

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Vacancy VN-0771423

Federal Circuit and Family Court of Australia

Closing Date:Wednesday 12 August 2026

Federal Circuit and Family Court of Australia
Judicial Support

Job Title	Associate
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is predominately on-site with an ad hoc working from home arrangement subject to operational requirements
Classification	APS Level 5
Position Number	0492-07-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=5051E37A-727C-56B6-367C-ED217FEC5B61

Duties

Purpose of position

The Associate is part of a team assisting a Judge in the day-to-day management of Chambers and Court. The role of the Associate is to manage chambers and to supervise the Deputy Associate.

Important Functions

The person appointed to this position is expected to carry out his or her duties so as to:

- satisfy all relevant statutory obligations
- satisfy the Australian Public Service Values and Code of Conduct
- contribute to and support achievement of the Court’s Strategic and Business Plans
- operate within the Court’s policies and procedural guidelines, and
- support and contribute to the Court’s Service Charter

Key Responsibilities and Duties

1. Day-to-day running of chambers including responding to enquiries.
2. Supervise the work of the deputy associate.
3. Assist the Judge to manage the docket by preparing and managing matters waiting for hearing.

4. Ensure the court's case management system is up-to-date and assist the Judge in the preparation of orders and typing of judgments.
5. Maintain court related relationships with various external stakeholders.
6. Contribute to organisational forums working for better working practices.
7. Other duties as required.

Eligibility

Selection Criteria

1. Strong communication (oral and written) and liaison skills and the ability to communicate with people of all levels.
2. Demonstrated high-level keyboard skills and ability to use relevant software applications including Microsoft Office applications and the internet.
3. The ability to adapt to changing situations and priorities.
4. Tolerance, diligence and the ability to work as a member of a small team.
5. A high standard of ethical behaviour.

Qualifications

A completed (or near completed) qualification in law is not required but highly desirable.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see:

Principles for candidate use of AI in Recruitment

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Aboriginal and Torres Strait Islander people are strongly encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

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To Apply

Position Contact	Michelle Thornley, michelle.thornley@fcfcoa.gov.au
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=5051E37A-727C-56B6-367C-ED217FEC5

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Vacancy VN-0771360

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 16 August 2026

Major Projects Science for Management

Job Title	Product Owner - Eye on the Reef
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD, Cairns QLD, Canberra ACT
Salary	$121,312 - $132,962
Future Merit Locations	Various locations - QLD, Townsville, Cairns, Canberra
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	Executive Level 1
Position Number	1111T
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

We are seeking an experienced, outcomes-focused, **Product Owner** to join our Science for Management section. You will work closely with Reef Authority staff, management partners and stakeholders to help scope, design and implement digital tools and products that contribute to understanding the health and resilience of the Reef and the effectiveness of management actions.

The position is responsible for the oversight and coordination of technology maintenance and evolution for the Eye on the Reef Program, which enables users to submit reef health observations and survey data in near real-time. The digital platforms that support the Eye on the Reef Program include a phone application, website, web application and database.

As Product Owner, you will lead a small team to ensure these platforms deliver maximum value to users, and support critical reef monitoring and management objectives. You will be required to exercise sound decision-making and judgement to enable the completion of work to a high quality, within designated timeframes by managing resources, setting work area priorities and plans, managing workflows, developing execution strategies, understanding and evaluating business outcomes, knowledge sharing, guiding and coaching team members to develop them professionally.

You will be responsible for overseeing project and contract management within an agile environment; coordinating established working groups and governance processes; and preparing high quality advice, information and reporting products.

Why join the Reef Authority?

Working at the Reef Authority is an opportunity to contribute to the long-term protection of one of the world's most significant natural environments while building a rewarding career in the Australian Public Service.

We offer a supportive and inclusive workplace, flexible work arrangements, opportunities for professional development and the chance to work alongside people who are passionate about protecting the Great Barrier Reef.

Duties

- Lead a small team to deliver on the strategic roadmap for the Eye on the Reef digital product, in alignment with organisational strategic objectives and priorities.
- Oversee project planning, execution and governance including: financial oversight, risk and issue management, ensuring compliance with whole-of-government requirements, resource allocation, dependencies, and benefits realisation.
- Coordinate established governance processes related to delivery of the Eye on the Reef Program, including working group and Steering Committee. Build and maintain trusted working relationships with technical and non-technical stakeholders, including vendors.
- Provide high quality advice to the Eye on the Reef Steering Committee and executive staff on the digital product, strategic roadmap, and delivery priorities based on value, urgency, dependencies, and strategic alignment.
- Assist with the section’s planning, reporting and evaluation processes to support the Reef Authority’s strategic objectives.

Eligibility

What you'll bring

- Experience leading technical teams and delivering digital products in complex environments.
- Strong stakeholder engagement skills and the ability to build productive working relationships across technical and non-technical audiences.
- Experience managing technology projects, contracts or programs and balancing competing priorities.
- Sound judgement, problem-solving skills and the ability to deliver high-quality outcomes in a changing environment.
- Strong written and verbal communication skills, with the ability to explain complex information clearly.

Essential requirements

- Demonstrated experience in managing and leading technical teams.
- Proven track record of delivering digital products, preferably in the public service or other complex stakeholder environments.
- Project, contract and/or program management experience with technology-based outcomes.

Desirable qualifications or equivalent experience

- 5 years experience as a Product Owner or Product Manager (or equivalent in ICT delivery).
- Understanding of the Australian Government’s procurement rules and experience in contract management in the Australian Public Service.
- Familiarity with relevant digital policies including the Digital Service Standard, accessibility requirements, and security protocols.
- Understanding of whole-of-government requirements for ICT.
- Understanding of design thinking and human-centred design.
- Strong understanding of Agile methodologies and experience using Azure DevOps.

Notes

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Dr Chloe Schauble, 0467 159 617
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0771362

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 16 August 2026

Major Projects Science for Management

Job Title	Project Manager - Digital Delivery
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Cairns QLD, Townsville QLD, Canberra ACT
Salary	$99,733 - $111,702
Future Merit Locations	Various locations - ACT, Various locations - QLD
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 6
Position Number	1112T
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

We are seeking an experienced digital specialist to join our Science for Management section. You will work closely with Reef Authority staff, management partners and stakeholders to help scope, design and implement digital tools and products that contribute to understanding the health and resilience of the Reef and the effectiveness of management actions.

The position is responsible for supporting the technology maintenance and evolution for the Eye on the Reef Program, which enables users to submit reef health observations and survey data in near real-time. The digital platforms that support the Eye on the Reef Program include a phone application, website, web application and database.

This position will work within an agile delivery environment to ensure these platforms deliver maximum value to users, and support critical reef monitoring and management objectives. This includes providing project and contract management; supporting governance processes and liaising with working groups; planning and conducting user research; preparing information and reporting products; and contributing to a range of other communication and engagement activities.

Duties

What you'll do

- Support delivery of the strategic roadmap for the Eye on the Reef product, in alignment with organisational strategic objectives and priorities. You'll lead the delivery of product maintenance and enhancements in an agile environment, work with stakeholders and vendors to translate business needs into technical solutions, contribute to reporting and information products, and support cyber security and compliance initiatives, including alignment with the ISM, PSPF and Essential Eight.
- Support established governance processes related to delivery of the Eye on the Reef Program, including working group and Steering Committee.
- Assist with the section’s planning, reporting and evaluation processes to support the Reef Authority’s strategic objectives.

Why join the Reef Authority?

Working at the Reef Authority is an opportunity to contribute to the long-term protection of one of the world's most significant natural environments while building a rewarding career in the Australian Public Service.

We offer a supportive and inclusive workplace, flexible work arrangements, opportunities for professional development and the chance to work alongside people who are passionate about protecting the Great Barrier Reef.

Eligibility

What you'll bring

- Qualifications (or equivalent experience) in project management, information technology, cybersecurity or a related discipline, together with demonstrated experience leading digital projects or service delivery.
- Experience providing digital service or application management, project management services, or user research.
- Excellent written and verbal communication skills, with the ability to build strong stakeholder relationships.
- High level problem-solving and risk mitigation skills, together with a curious, open-minded approach that values the ideas and contributions of others.
- The flexibility to adapt to changing organisational priorities while working collaboratively to deliver outcomes.

Essential requirements

- Qualifications (or equivalent experience) in project management, information technology, cybersecurity or related discipline.
- Demonstrated experience in leading digital projects or service delivery.

Desirable qualifications or equivalent experience

- Proven experience managing the build of a digital tool or product.
- Familiarity with Agile delivery and tools such as Azure DevOps.
- Understanding of design thinking, human-centred design, and user research approaches.
- Experience in procurement, budgeting and contract management, preferably in Commonwealth government environments.

Notes

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Rohana Rogan-Darvill, 0499 732 066
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0770826

Independent Health and Aged Care Pricing Authority

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Sydney NSW
Salary	$64,723 - $176,499
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26-TER-31700
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

We are seeking talented people with a broad cross section of skills, experience and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions (up to a possible maximum period of 18 months for non-ongoing employment) across The Department of Health, Disability and Ageing (the Department), the Therapeutic Goods Administration (TGA) and the Independent Health and Aged Care Pricing Authority (IHACPA) and is open for candidates to register an interest in employment at the APS Level 2 - Executive Level 2 classifications.

You don’t need to have experience in a government department or the health sector as our staff have backgrounds in a range of fields in both the public and private sectors. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Duties

You will be required to select job categories that best match your experience, skills and capabilities as well as outlining transferable skills you possess. Listed below are the broad categories of work found across the Department, TGA and IHACPA:

- Corporate and Administration
- Health, Science and Engineering
- Policy, Program and Project Management
- Data, Research and Analysis.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the Department will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally co-ordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check.
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required); and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close 11:30PM AEST.

Applicants should quote reference number 26-TER-31700 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (the Department) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform

Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	Recruitment Team, (02) 6289 9029
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0771378

National Capital Authority

Closing Date:Wednesday 19 August 2026

Job Title	Director, Planning
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$140,675 - $177,846
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	468
Agency Website	https://www.nca.gov.au/about-us

Job Description

https://www.nca.gov.au/about-us/careers/current-vacancies

The Planning branch actively supports the key statutory objectives of the National Capital Authority (NCA). The team manages and implements the National Capital Plan (NCP) to ensure that the relevant parts of Canberra and the Australian Capital Territory are planned and developed in accordance with their national significance. The planning team is responsible for strategic planning and policy work as well as providing advice on proposals and assessing and determining applications to undertake works in designated areas.

The work of this team includes preparation of amendments to the NCP, development control plans, and managing various proposals presented to the NCA. The team works closely with other parts of the NCA and also works closely with external stakeholders, in particular the ACT government.

Duties

The Director of Planning will lead a team that undertakes statutory (works approvals) and strategic planning functions. The successful candidate will play a key role, working to the Chief Planner, in shaping and delivering best practice planning and design support consistent with the vision and intentions of the NCP.

1. Provide leadership to the team, including:
    1. motivate and encourage individual and team performance and commitment;
    2. provide clear direction on required outcomes, including quality reviews of work; and
    3. support the ongoing development of team members .
2. Provide practical and strategic planning advice to the Authority, Chief Planner and NCA staff.
3. Undertake planning policy work and reviews including developing and providing verbal and written advice on planning and urban development policies and practices, statutory planning controls and procedures within the context of the relevant legislation and the National Capital Plan.
4. Undertake day-to-day administration and maintenance of the National Capital Plan, including preparation of strategic reviews and studies, amendments and development control plans.
5. Exercise delegated authority for works approvals with emphasis on major development projects within the Central National Area. Supervise and lead staff and manage the works approval process consistent with the legislative requirements and provisions of the National Capital Plan.
6. Effectively plan and manage financial and human resources, risk and compliance for the section in accordance with relevant legislative and policy requirements.
7. Liaise with government and non-government organisations and with the community and industry groups on a range of planning and related matters. Represent the NCA at relevant meetings and events.
8. Participate as a constructive member of the National Capital Authority and provide reasonable support with branch and organisation functions as required.

Eligibility

- Degree qualifications in planning, urban design, architecture, landscape architecture or a related discipline are required.
- Ability to gain and maintain a security classification of Baseline is mandatory.

Preferred Experience

- Demonstrated record of achievement in leading multi-disciplinary planning teams and programs is desirable.
- Experience working in a regulatory role, planning or otherwise, is desirable.
- Experience working with the public sector is expected.

Notes

This recruitment process will be used fill an initial vacancy on a non-ongoing basis. A merit pool of suitable candidates may be used to fill future ongoing and non-ongoing vacancies that should become available over the next 18 month period.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Capital Authority

The National Capital Authority is the Australian Government agency dedicated to ensuring that Canberra is planned and designed in accordance with its significance as the National Capital. Our work encompasses urban planning, development approvals, events management, asset management, heritage, capital works, education and leasing and licencing of the diplomatic estate.

To Apply

Position Contact	Alix Kaucz, 6271 2817
Agency Recruitment Site	https://www.nca.gov.au/about-us/careers/current-vacancies

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Vacancy VN-0771302

Sport Integrity Australia

Closing Date:Sunday 09 August 2026

Operations Law Enforcement Partnerships Program and Information Coordination Centre

Job Title	Assistant Director, Law Enforcement Partnership Program
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT, Various locations - VIC VIC
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0055_0726
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

The Assistant Director, Law Enforcement Partnership Program is responsible for engagement, collaboration and coordination with law enforcement and other regulatory bodies for Sport Integrity Australia. Our law enforcement partners include Commonwealth and State and Territory jurisdictional law enforcement and intelligence agencies. The primary purpose of the role is to cultivate and enhance strategic relationships with law enforcement partners to support the protection and integrity of Australian sport. The role is responsible for the connection between sporting organisations and law enforcement agencies to prevent and respond to integrity threats in sport.

Note: Whilst conducting their core duties, the Assistant Director, Law Enforcement Partnership Program, will be exposed to content that may be confronting or distressing. This includes hearing and reading content that relates to child abuse concerns, racial or sexual violence. To support the psychological safety our staff, Sport Integrity Australia provides mental health wellbeing support including access to EAP counselling services.

The duties of the Assistant Director, Law Enforcement Partnership Program include, but are not limited to:

- foster the network of partnerships, including through memorandum of understandings (MOUs), with law enforcement nationally, internationally, and other partners.

- collaborate across law enforcement, intelligence, and sport to identify threats to sport integrity; use of drugs and/or doping, competition manipulation, the abuse of children and others in a sporting environment and failure to protect members of sporting organisations, with a view to shaping collaborative proactive strategies and targeted operational actions.
- contribute to enhancing Sport Integrity Australia's capabilities including improving SIA’s awareness and connection with law enforcement partners.
- providing law enforcement expertise to strengthen agency advice, guidance and support for sporting organisations.
- enhance and improve processes around referrals and communication with law enforcement agencies.
- maintain a high level of knowledge of relevant to the identification, prevention, and response to sport integrity threats.
- lead and manage a small high-performing team responsible for delivering stakeholder liaison, intelligence and information-sharing services.

The key accountabilities of the Assistant Director, Law Enforcement Partnership Program include, but are not limited to:

- establishing and maintaining effective relationships with key stakeholders in law enforcement, sports and government
- ensuring agency operations, policies and stakeholder engagement activities are informed by law enforcement expertise and aligned with contemporary best practice
- ensuring compliance with the Sport Integrity Australia Act 2020 and Sport Integrity Australia Regulations 2020
- complying with all relevant legislation and Sport Integrity Australia work health and safety policies, procedures and instructions and Sport Integrity Australia ICT, Record Keeping Policy and Information Governance Framework
- ensuring the APS Values and Code of Conduct are adhered to all times

Duties

Selection Criteria

The successful candidate for this position will be able to demonstrate their capability against the Work Level Standards The selection criteria of this role include:

- Demonstrated experience building and sustaining strategic partnerships across law enforcement environments.
- Demonstrated ability to provide strategic advice and influence stakeholders in complex operating environments.
- Demonstrated understanding of information sharing, governance and regulatory frameworks.
- Experience leading teams and delivering outcomes in a complex operational environment.
- Excellent communication, negotiation and stakeholder engagement skills.

It is expected all Sport Integrity Australia employees:

- demonstrate attitudes and behaviours responsive to workplace change (including participate in and encourage others to participate in change and contribute to successful outcomes)
- improve organisational performance through effective engagement with and management of risk within relevant sphere of influence

- establish clear expectations and create an environment to achieve stated goals and objectives, take ownership and honour commitments
- uphold and maintain the APS Values and Code of Conduct
- maintain an understanding of their/worker responsibilities under the Work Health & Safety Act 2011 (WHS Act) and a commitment to promoting a healthy and safe workplace.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Alex Cooney, Alexandra.Cooney@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0771342

Sport Integrity Australia

Closing Date:Sunday 09 August 2026

Sport Engagement Education

Job Title	Assistant Director, Education (Partnerships)
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	0054_0726
Agency Website	www.sportintegrity.gov.au

Job Description

https://www.sportintegrity.gov.au/about-us/employment

This management position will lead a team to deliver sport integrity education interventions. A key focus of this role will be building and maintaining relationships with Australian sporting organisations to support them to implement education programs for their athletes, coaches and other support personnel. This includes understanding the unique operating environments of each sport and understanding how SIA can help build each sport's education capability, reach and capacity. This role is also responsible for the ongoing development, improvement and implementation of Sport Integrity Australia's outreach and face-to-face education program with sports, with a focus on ensuring every single session is engaging, relevant and informed by best practice. As part of this function, the Assistant Director will also lead the ongoing training, development and auditing of the Integrity Educator network, which includes 20+ casual educators based around Australia, and the Sport Integrity in Schools program.

Duties

Under limited direction, duties and responsibilities include:

• Contribute to the development of Sport Integrity Australia education strategies and lead a team in the implementation of these strategies.

• Maintain and develop stakeholder relationships with National Sporting Organisations to develop targeted education plans and interventions within each sport.

• Working with subject matter experts, identify and oversee priorities for sport-facing integrity education initiatives.

• Oversee the delivery of SIA’s face-to-face and outreach program, including leading the production of new engaging presentation content and the implementation of best practice education and learning theory.

• Lead the delivery of SIA’s athlete presenter network including identification, accreditation, professional development and auditing of athlete presenters.

• Oversee the delivery of SIA’s Sport Integrity in Schools program.

• Assist in developing and implementing SIA’s education framework, education curriculum and other governance and planning documents, including requirements of WADA’s International Standard of Education.

• Develop and maintain methods to measure the effectiveness of SIA’s face-to-face education program

• Lead and manage the team, including professional development and performance management.

• Delivering education sessions to athletes, coaches, support personnel and administrative staff as required

The key accountabilities of the Assistant Director, Education (Partnerships) include, but are not limited to:

• Delivery of outcomes in line with the education strategy and education plan.

• Development and maintenance of relationships with national sporting organisations and other stakeholders to enhance the reach of education.

• Compliance with the WADC International Standard for Education.

• Ensure confidentiality is maintained at all times.

• Ensure the APS Values and Code of Conduct is adhered to at all times.

• Work both independently and collaboratively as part of a high performing team/organisation, establishing and maintaining effective partnerships with key internal and/or external stakeholders to identify, lead and deliver high quality business outcomes.

• Assist in the development and implementation of sustainable business development plans, strategies and systems.

• Comply with all of Sport Integrity Australia policies and procedures, including the PGPA Act.

Selection Criteria

Required:

• Strong leadership and people management skills, with the ability to influence others, manage competing priorities, and deliver outcomes through effective planning, delegation and team coordination.

• Proven ability to manage multiple concurrent projects and deliverables, leading teams to achieve results in fast-paced environments while maintaining quality, consistency and stakeholder satisfaction.

• Demonstrated ability to lead the design and continuous improvement of education programs, incorporating contemporary pedagogical and andragogical principles, evaluation data and audience insights to achieve measurable outcomes.

• Highly developed communication, negotiation and influencing skills, with the ability to establish credibility, navigate complex stakeholder environments and foster strong internal and external partnerships.

• Excellent understanding of the Australian sporting landscape and contemporary sport integrity issues, or the proven ability to quickly acquire and apply this knowledge.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

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To Apply

Position Contact	Gavin Whitehouse, gavin.whitehouse@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Vacancy VN-0770824

Therapeutic Goods Administration

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Fairbairn ACT, Brisbane QLD, Adelaide SA, Melbourne VIC, Parramatta NSW, Perth WA, Sydney NSW
Salary	$64,723 - $176,499
Future Merit Locations	Fairbairn, Brisbane, Adelaide, Melbourne, Parramatta, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26-TER-31700
Agency Website	

Job Description

https://www.tga.gov.au/about-tga/corporate-information/work-tga

We are seeking talented people with a broad cross section of skills, experience and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions (up to a possible maximum period of 18 months for non-ongoing employment) across The Department of Health, Disability and Ageing (the Department), the Therapeutic Goods Administration (TGA) and the Independent Health and Aged Care Pricing Authority (IHACPA) and is open for candidates to register an interest in employment at the APS Level 2 - Executive Level 2 classifications.

You don’t need to have experience in a government department or the health sector as our staff have backgrounds in a range of fields in both the public and private sectors. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Duties

You will be required to select job categories that best match your experience, skills and capabilities as well as outlining transferable skills you possess. Listed below are the broad categories of work found across the Department, TGA and IHACPA:

- Corporate and Administration
- Health, Science and Engineering
- Policy, Program and Project Management
- Data, Research and Analysis.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant’s suitability for employment with the Department will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally co-ordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check.
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required); and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close 11:30PM AEST.

Applicants should quote reference number 26-TER-31700 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (the Department) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

About the Therapeutic Goods Administration

The Therapeutic Goods Administration (TGA), also known as the Health Products Regulation Group is part of the Australian Government Department of Health, Disability and Ageing, and is responsible for regulating therapeutic goods including, vaccines, medicines and medical devices. The TGA administers the Therapeutic Goods Act 1989 (the Act), applying a risk management approach designed to ensure therapeutic goods supplied in Australia meet acceptable standards of quality, safety and efficacy (performance), when necessary. We evaluate therapeutic goods before they are marketed and monitor them once they are on the market and assess the suitability of medicines and medical devices for export from Australia. We also regulate manufacturers of therapeutic goods to ensure they meet acceptable standards of manufacturing quality. Visit our website at www.tga.gov.au for further information regarding this role and TGA. Your interest in the TGA as a potential employer is appreciated.

To Apply

Position Contact	Recruitment Team, (02) 6289 9029
Agency Recruitment Site	https://www.tga.gov.au/about-tga/corporate-information/work-tga

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Agriculture, Water and the Environment

Vacancy VN-0771311

Australian Pesticides and Veterinary Medicines Authority

Closing Date:Sunday 16 August 2026

APVMA
Veterinary Medicines Veterinary Medicines 2

Job Title	Assistant Director Veterinary Medicines
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Armidale NSW, Canberra ACT
Salary	$131,301 - $149,140
Future Merit Locations	Armidale, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements (including working from home) are outlined under the APVMA's Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	11359
Agency Website	https://apvma.gov.au/node/1063

Job Description

https://www.csexecutivegroup.com/job/advm0726

Reporting to the Director Veterinary Medicines, the Assistant Director plays a key leadership role within Veterinary Medicines Team 2, which is responsible for veterinary immunobiologicals and permit applications.

Leading a small team of Risk Managers, you will apply scientific knowledge, sound judgement and risk-based decision-making to evaluate applications for the registration, variation and permitting of veterinary medicines under the National Registration Scheme. Working within established legislative and policy frameworks, you will provide technical leadership across a diverse veterinary medicines portfolio, mentor and develop team capability, and engage with internal and external stakeholders to support robust, evidence-based regulatory decisions that protect animal health, public health and Australian agriculture.

Based in Armidale NSW or Canberra ACT, this ongoing full-time role offers flexible work arrangements. For the right candidate, interstate and remote working arrangements will also be considered.

The successful applicant will be required to undergo an assessment by AGSVA to obtain Baseline security clearance and to maintain the required level of clearance while in this role.

Duties

- Support the Veterinary Medicines Directors and provide leadership in mentoring staff and developing the capabilities of the veterinary medicines risk management team to meet its program objectives
- Managing workloads and assessment timeframes, including managing the allocation of applications, project work and completion of tasks within legislated timeframes
- Analysing and evaluating scientific and/or technical information and applying risk assessment and risk management principles to assess/approve applications for registration, variations and permits of veterinary chemical products.
- Considering scientific advice, the legislative framework and agency guidelines to make recommendations to the decision maker on registration or permits of veterinary medicines or act in the capacity of the decision maker.
- Preparing high quality written communications incorporating scientific, regulatory and technical considerations into briefs to decision makers, ministerial correspondence and other corporate documents.
- Building and sustaining positive and collaborative relationships with team members of the veterinary medicines branch and colleagues across the APVMA, registrants and other stakeholders involved in the veterinary sector.
- Ensuring regulatory issues that arise during pre- and post-registration are resolved in an appropriate and timely manner after appropriate consultation within the APVMA and communication to registrants and stakeholders.

Eligibility

Essential

1. Demonstrated work experience and tertiary qualifications in veterinary medicine, biological sciences e.g. zoology, immunology, biochemistry, pharmacology, or animal science/nutrition.
2. Knowledge of the regulatory and legislative environment within a government authority and familiarity with international best practices in veterinary medicines risk assessment.
3. Highly developed interpersonal skills, including oral and written communication, with the ability to negotiate, liaise, and communicate complex technical concepts to diverse audiences.
4. Excellent analytical and problem-solving skills, with the ability to evaluate and provide pragmatic advice on complex scientific information within a regulatory setting.
5. Demonstrated experience in leading high-performing teams within fast-paced and complex operational environments, with a proven track record of mentoring staff, developing technical capability, and managing diverse stakeholder relationships.
6. Strong time management skills, including the ability to deal with periods of peak demand, legislative, and organisational timeframes.

Desirable

- Knowledge of the regulatory and legislative environment of the APVMA and familiarity with international best practices related to preparing risk assessments for veterinary chemicals.
- Demonstrated work experience in research and development, manufacture and/or regulation of (veterinary) immunobiologicals.

Notes

To have a confidential discussion about this role, please call Renee on 0403 727 598 or Daniele on 0434 746 361or send a text to organise a suitable time. Alternatively, please email renee@csexecgroup.com or daniele@csexecgroup.com.

Application requirements

- You must submit an up-to-date resume
- A separate document addressing the Selection Criteria above. Your response to the selection criteria must not exceed 750 words. Applicants are encouraged to use the STAR method to explain their examples.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Pesticides and Veterinary Medicines Authority

To Apply

Position Contact	Renee Sokias, 0403 727 598
Agency Recruitment Site	https://www.csexecutivegroup.com/job/advm0726

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Attorney-General’s

Vacancy VN-0771333

Attorney-General's Department

Closing Date:Monday 10 August 2026

Information
ID Operations Office

Job Title	Web Publishing Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$89,404 - $96,829
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5
Position Number	0217/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=25D3CAC3-D6B3-C08E-DCF3-ED208F719C98

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the ‘Apply Online’ button to the left of this advertisement.

Duties

Employment Opportunity

The Web Publishing team is responsible for maintaining 22 external websites, including actioning content changes for departmental stakeholders. We are also responsible for the departmental intranet, creating public consultations and surveys, and providing advice on website analytics.

The main expectations of the successful candidate will be to:

- monitor the Web Publishing group mailbox and ensure tasks are completed in a timely and accurate manner
- under limited direction, contribute to the delivery of electronic information to the Attorney-General's Department and its clients by administering and maintaining websites and intranets using a Web Content Management System
- ensure the websites meet Australian Government website standards by providing advice and support to stakeholders in relation to web standards and by checking material to be published
- liaise with IT and business stakeholders on internet support issues, displaying sound judgement and attention to detail
- assist with the project management of web related projects on behalf of the section
- provide guidance to stakeholders on relevant authoring standards for internet-based publishing.

How you can help us make a difference

We seek people who bring external ideas, diverse experience, and global perspectives, and are willing to explore innovative ways of working. People who work for us will display leadership at all levels, apply information effectively to solve problems, and work collaboratively to achieve outcomes.

Specific requirements of the role:

- demonstrate strong customer service skills
- demonstrated ability to work effectively as part of a team
- experience in web content management is desirable
- knowledge of HTML and CSS
- experience using GovCMS, Drupal, and SharePoint content management systems
- knowledge of google analytics
- knowledge of creating accessible Word and PDF documents.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Scott Wright, (02) 6141 2542
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=25D3CAC3-D6B3-C08E-DCF3-ED208

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Attorney-General’s

Vacancy VN-0771338

Attorney-General's Department

Closing Date:Sunday 09 August 2026

Information
Capability Sustainment

Job Title	Senior Cloud Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Darwin NT, Perth WA, Adelaide SA, Hobart TAS
Salary	$123,193 - $149,893
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0218/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=85317043-EB71-76C6-66CE-ED2090AD2738

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the ‘Apply now’ button to the left of this advertisement.

Duties

Employment Opportunity

We are seeking a highly skilled Cloud Engineer to play a senior role in delivering and supporting enterprise cloud platforms within a large scale migration program.

The successful candidate will provide technical leadership across Azure, AWS and GCP environments, while contributing to a strategic cloud migration program transitioning on-premises workloads to cloud platforms.

Key duties include:

- Providing senior engineering support across cloud platforms, including Azure, AWS and GCP, and offering strategic technical advice to management.

- Providing expertise in technical delivery within a major cloud migration project, including risk identification, mitigation and use of vendor tooling.
- Supporting DevOps practices, workload management and continuous improvement of deployment and operational processes.
- Mentoring team members, contributing to staff development and providing guidance in a structured delivery environment.

Applicants will demonstrate strong experience in Microsoft Azure, cloud architecture frameworks (including Cloud Adoption Framework), Level 3 support, Windows Server administration, networking, DevOps tooling and incident/change management processes.

Experience with the Sonatype Nexus Platform suite, infrastructure as code, security frameworks such as Essential Eight, and multi-cloud environments is highly regarded.

How you can help us make a difference

We are seeking a motivated and experienced Cloud Engineer who can contribute to the successful delivery of a large-scale cloud migration program and support the ongoing evolution of secure, scalable cloud platforms.

Our ideal candidate will demonstrate:

- Deep technical capability in cloud engineering, particularly across Azure (with exposure to AWS and GCP desirable), including strong understanding of cloud architecture frameworks, networking, security, and infrastructure as code.
- Strong problem-solving and operational expertise, with experience in Level 3 support, incident and change management, and the ability to diagnose complex issues, manage risk, and maintain service reliability in enterprise environments.
- Collaboration and leadership skills, with the ability to work effectively across technical teams and stakeholders, provide clear technical guidance, and contribute to mentoring and developing others in a structured delivery environment.
- A continuous improvement and DevOps mindset, including experience with automation, modern tooling (e.g. Azure DevOps, GitHub), and improving ways of working to enhance delivery outcomes and team efficiency.

The successful candidate will bring a proactive, detail-oriented approach, strong stakeholder engagement skills, and the ability to apply critical thinking to complex technical challenges. A commitment to security, including familiarity with frameworks such as the Essential Eight, and a focus on delivering high-quality, well-documented solutions will be highly valued.

Eligibility

To be eligible for employment at the Attorney-General’s Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Norman Lembit, (02) 6141 6778
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=85317043-EB71-76C6-66CE-ED2090A

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Attorney-General's

Vacancy VN-0771355

Attorney-General's Department

Closing Date:Wednesday 12 August 2026

Integrity and Criminal Law
Fraud Prevention and Anti-Corruption

Job Title	Assistant Director, Commonwealth Fraud Prevention Centre
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$123,193 - $149,893
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0219/26_IS/ICLD-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=C96E9943-DA07-CE4C-BAEA-ED21414229ED

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the 'Apply Online' button to the left of this advertisement.

Duties

Employment Opportunity

The Commonwealth Fraud Prevention Centre within AGD plays a pivotal role in supporting Australian Government entities to strengthen their counter fraud capability and meet their obligations under the Commonwealth Fraud and Corruption Control Framework.

The Centre leads policy and legislative reform, provides strategic advice on integrity frameworks and drives whole-of-government approaches to strengthening fraud and corruption prevention. It also delivers practical tools, guidance and expert advice across areas such as fraud risk assessment, control design and assurance, fraud and error measurement and embedding fraud prevention in policy and program design.

The Centre has established a strong foundation for capability development, supporting Commonwealth officials to build practical counter fraud skills and knowledge. We are now entering an exciting new phase in our work and are looking for a strategic and innovative leader who can shape how the Centre builds capability across government through modern and effective learning solutions. You will:

- Lead the development and implementation of the Centre's next Learning and Development Strategy for implementation from 2027-28 and beyond.
- Lead and evolve the Centre's Training Program and associated learning and development initiatives.
- Engage with stakeholders across government to identify capability needs and explore opportunities to expand the Centre's reach, influence and service offerings for various audiences.
- Design and deliver strategic initiatives that improve capability at scale, including through partnerships, digital solutions, and new funding models.
- Develop frameworks to evaluate the effectiveness and impact of the Centre's learning and development activities, using evidence to drive continuous improvement.
- Oversee procurement, contract management and external partnerships supporting learning and development initiatives.
- Manage and develop a small, high performing team in a dynamic environment.
- Contribute to broader Centre priorities as required.

How you can help us make a difference

The Centre brings together diverse skills and experience to deliver impactful work aimed at reducing harm caused by fraud and corruption. We are seeking a strategic and innovative leader who can shape how capability is developed across government, identifying opportunities to introduce contemporary learning approaches, build partnerships, leverage technology and develop scalable solutions that strengthen fraud and corruption prevention across the Commonwealth.

What we're looking for

- Experience developing and implementing L&D or similar strategies that deliver capability, organisational or business improvements.
- Ability to think strategically, identify emerging needs and translate concepts into practical, scalable solutions.

- Strong stakeholder engagement and influencing skills, including the ability to build productive partnerships across organisational boundaries.
- Clear communication, translating complex ideas into practical guidance to support various audience and learning styles.
- Strong project and program management skills, and the ability to lead teams to deliver strategic outcomes.
- Experience using evidence, data and evaluation to measure impact and drive continuous improvement.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

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If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

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operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Chris McDermott, 0436 918 540
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=C96E9943-DA07-CE4C-BAEA-ED214

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Attorney-General's

Vacancy VN-0771357

Attorney-General's Department

Closing Date:Wednesday 12 August 2026

Information
Capability Sustainment

Job Title	Senior ServiceNow Application Developer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$123,193 - $149,893
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	0220/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description *https://agcareers.nga.net.au/?jati=A5F50ABD-7E50-D53A-3A16-ED2141E18FD1*

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the ‘Apply Online’ button to the left of this advertisement.

Duties

Employment Opportunity

The Attorney-General's Department is seeking an experienced ServiceNow Developer to lead the design, configuration, development and maintenance of ServiceNow business applications and platform components.

The successful candidate will work closely with technology and business stakeholders and external vendors to analyse, build and deliver ServiceNow solutions aligned with best practices and organisational objectives.

Key Responsibilities:

- Lead the design, development and configuration of ServiceNow modules and components including scalable workflows, business rules, client scripts, ACLs and UI.
- Integrate ServiceNow with other systems using APIs and web services, including integrations not available via Integration Hub.
- Support testing, release management, and production stability activities.
- Collaborate on solution design aligned with enterprise standards and architectural principles to deliver stable, secure and scalable applications.
- Participate in workshops to identify platform improvements and optimisation opportunities.
- Contribute to iterative delivery practices and conduct code reviews to promote modern, secure development standards.
- Mentor a team of technical specialists to uplift ServiceNow maturity across the IT Division.

How you can help us make a difference

We're seeking a candidate that will bring fresh perspectives, diverse experience, and an innovative mindset.

The Department is in the early stages of building up its in-house ServiceNow application development capabilities. This role presents an opportunity to guide technical best practices and development standards for the ServiceNow platform in the Department from the ground up.

The ideal candidate should demonstrate the following experience and skills:

- Proven experience developing and configuring enterprise-scale applications in ServiceNow.
- ServiceNow Certified Application Developer (essential) and Implementation Specialist (desirable).
- Experience in PSDS, HRSD and CSM.
- Strong knowledge of workflow automation and advanced scripting (including JavaScript and Glide API).
- Experience with Flow Designer, Integration Hub and API integrations (REST/SOAP).
- The ability to build collective capability through knowledge sharing, continuous learning and staying informed on current ServiceNow capabilities and best practices.

- Experience working in Government or large enterprise environments.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

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Notes

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Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

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To Apply

Position Contact	Doug Catling, 0499 284 724
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=A5F50ABD-7E50-D53A-3A16-ED2141

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Attorney-General's

Vacancy VN-0771376

Australian Human Rights Commission

Closing Date:Monday 10 August 2026

Projects & Partnerships
Workplace and Community Education Workplace and Community Education

Job Title	Administration Officer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Sydney NSW, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - WA WA, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - NT NT, Various locations - VIC VIC
Salary	$79,125 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	APS Level 4
Position Number	1237
Agency Website	

Job Description

https://ahrc.recruitmentplatform.com/details.html?jobId=406&jobTitle=Administration%20Officer

The Australian Human Rights Commission (the Commission) is Australia’s national human rights institution, dedicated to fostering a society where human rights are upheld, protected, and celebrated. We envision an Australia where every individual is valued equally in dignity and rights.

Our mission involves promoting and safeguarding the human rights of all Australians by:

- Advising all levels of government and various public and private organisations.
- Strengthening laws, policies, and practices while providing accessible investigation and conciliation services.
- Engaging inclusively with civil society, communities, and the private sector.
- Raising awareness about human rights and offering educational resources.
- Collaborating with partners to cultivate a culture of respect for human rights across the nation.

Our Workplace and Community Education Team fulfils the Commission’s statutory obligation to provide human rights education. We do this through the development of educational resources for the community, engagement with schools, and delivery of a workplace training program.

We are looking for an experienced and organised Administration Officer to join our team. You will play a key role in ensuring the smooth functioning of the Workplace and Community Education team. In this varied role, you will be the first point of contact for community members seeking information about available human rights education resources, and for agencies inquiring about our workplace training programs.

This full-time / part time, non ongoing position offers a competitive salary range of $79125 - $86,246 per annum plus 15.4% superannuation.

This is a 12 month parental cover position.

We offer flexible, hybrid and remote work options.

Duties

What You’ll Do:

- Monitor shared team inboxes, ensuringtimely,accurateand professional responsesin accordance withmailbox management procedures provided
- Respond to requests for fee-for-service training, including workshops and eLearning licensing
- Provide logistical support for training delivery, including venue bookings, catering,materialsand printing when needed
- Book travel and accommodation using the Commission’s travel system

- Provide user support for the LMS, including troubleshooting access, permissions and technical issues, and escalating whererequired
- Administer course setup and maintenance, including content uploads,updatesand configuration
- Support system functionality through basic configuration and language updates
- Liaise with system vendors to resolve technical issues and support system improvements
- Carry out Financial & Contract Administration
- Maintain records and documentation in line with organisational requirements (including SharePoint)
- Maintain tracking systems and report on workshop participation,eLearningenrolments and completions, training feedback, revenue data,outputand indicator data Prepare quarterly and annual reports
- Maintain website content update tracker and provide basic website content updates using content management systems (e.g. Squiz)

Eligibility

What We’re Looking For:

- Experienceprovidingadministrativesupportwithminimalsupervision
- Strong organisational skills and attention to detail with the ability to work independently
- Excellent written and oral communication, capable of engaging with diverse stakeholders
- Computerskillsincluding LearningManagement System(e.g.Totara LMS)
- KnowledgeofMicrosoftOfficesuite
- UnderstandingofcontemporaryhumanrightsissueswithinAustralia(desirable)

Notes

Why Join Us?

By becoming a part of our team, you'll play a vital role in influencing public conversations about human rights and making a meaningful impact. If you’re ready to use your skills to support a cause that matters, we want to hear from you!

Apply Now! Help us shape the future of human rights in Australia. Join us in making a difference!

Applications close: 5pm AEDT 10 August 2026

Notes

We value inclusivity and diversity and seek people who support and model the behaviours we promote in our workforce. We strongly encourage applications from First Nations Australians, mature workers, people from culturally and linguistically diverse backgrounds, culturally and marginalised communities, carers, LGBTIQA+ and people with disability.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS). An Agency Head may waive the requirement for citizenship prior to engaging an individual where it is appropriate to do so.

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

Please notethis position is advertised as Non-Ongoing. The successful applicant would be employed for an initial period of up 12 months if extended the maximum period will be two years in total. The merit pool / list established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill future non-ongoing vacancies in the Commission where the duties are of a similar nature.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability.

How to Apply

Please provide a resume and a statement (maximum of 2 pages) outlining your interest in this position(s), your experience that would lead to impactful outcomes in the role, and the skills and capabilities you bring.

The successful candidate will demonstrate the ability to fulfill the requirements of the role in an impartial and respectful manner as required by the APS Code of Conduct. The successful candidate will uphold the integrity and independence of the Australian Human Rights Commission.

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

For more Information

Information about the role and Commission practices may be sought from Jesse Fulcher via email jesse.fulcher@humanrights.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Human Rights Commission

To Apply

Position Contact	Jesse Fulcher, jesse.fulcher@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=406&jobTitle=Adr

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Attorney-General's

Vacancy VN-0771407

Fair Work Commission

Closing Date:Sunday 16 August 2026

Member Support team
Tribunal Support

Job Title	Associate
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Perth WA
Salary	$92,693 - $98,235
Future Merit Locations	Brisbane, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	APS Level 5
Position Number	Various
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

https://fwc.bigredsky.com/page.php?pageID=106

Associates perform a full range of professional support services to Commission Members. An Associateship at the Commission is a unique opportunity to learn firsthand about Australia's workplace relations system and to work closely with Commission Members.

Successful candidates will be considered for upcoming vacancies within the Perth and Brisbane teams. We also intend to create a merit pool to fill current and future vacancies that may arise in the team.

Duties

- As an Associate, and consistent with the Commission's performance planning and management arrangements, flexibly undertake responsibilities associated with:
  - the administration/operation of a Member's chambers, using Commission information technology and communications facilities and systems, particularly the Case Management System.
  - formal preparation and publication to the website of listed matters, documents, orders and decisions as set out in Commission publishing guides.
  - legal research in the field of labour law and workplace relations.
  - effective management of Commission hearings (online and in-person) including clerk of court functions, preparation of hearing rooms, and court books.

    - general administrative/executive assistant duties including but not limited to networked diary controls, preparation and maintenance of Commission files, proofreading, travel bookings.
    - record keeping in compliance with the legislative obligations and internal policy frameworks.
    - provide relief associate support to other Members and otherwise assist the Tribunal Support Branch as needed.
- Liaise, as required, with Commission Members and staff, workplace relations practitioners, employers, employees, employer and employee bodies (including their representatives and officials), legal practitioners and other parties (including unrepresented parties).
- Travel with a Member when required.
- When not allocated to a specific Member, or in any other circumstances, as directed, assist other Associates or Commission staff with work to ensure achievement of national work standards and targets.
- Perform other duties as directed by the Director, Member Support, Assistant Director, Member Support and/or the Member Support Coordinators.

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-recruitment system and include a current CV and a statement of claim of no more than **one A4 page**, outlining your skills and/or experience relevant to the advertised role using the ‘Our ideal candidate’ section as your basis. For further information about **'Our ideal candidate'** and how to apply, please click on '**Apply now'** and follow the prompts.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions.

A merit pool of suitable applicants may be created from this process and will be active for 18 months from the date of this advertisement. We may choose to use this merit pool to fill further ongoing and non-ongoing vacancies.

Non-ongoing vacancies may be filled for maximum period of 2 years.

TheFair WorkCommission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on

access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically diverse backgrounds, carers, LGBTQIA+, people with disability and people who are neurodiverse.Our aim is to create a workforce that reflects the community in which we live.We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Commission

The Fair Work Commission (Commission) is the national workplace relations tribunal. It is an independent body with power to carry out a range of functions relating to: • The safety net of minimum wages and employment conditions • Enterprise bargaining • Industrial action • Dispute resolution • Anti-bullying • Termination of employment • Registered Organisations. The Commission is a statutory authority with offices in each State and Territory. The majority of staff are based in Melbourne, Sydney and Brisbane. Commission staff are employed under the provisions of the Public Service Act 1999, which means they must uphold the APS Values and abide by the APS Code of Conduct. Employment conditions are set out in the Fair Work Commission Enterprise Agreement 2024-2027.

To Apply

Position Contact	Andrew Dawson, (7) 3028 7862
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0771220

National Anti-Corruption Commission

Closing Date:Sunday 09 August 2026

Operations Canberra

Job Title	Investigator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Perth, Brisbane, Melbourne, Sydney, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	044_06/26
Agency Website	https://nacc.gov.au/

Job Description

https://nacc.nga.net.au/

About the National Anti-Corruption Commission

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

About the role

Reporting to a Senior Investigator and under broad guidance, the Investigator will be a member of a team assisting in investigations into allegations of corrupt conduct, using the full range of investigative methodologies, including coercive powers available under the National Anti-Corruption Commission Act 2022 (NACC Act).

This role is based in our Canberra office. Applicants from outside Canberra are welcome to apply, however relocation assistance is not provided, and any relocation costs will be the responsibility of the successful applicant.

Duties

- Participate in corruption investigations and related work including the gathering of evidence relating to corruption issues across Commonwealth government agencies.
- Prepare correspondence and reports on complex matters, utilising highly developed written communication skills.
- Have knowledge of, or the ability to rapidly acquire a knowledge of relevant legislation and the NACC's policies and procedures.
- Undertake analysis of large and complex data sets of information, identifying relevant lines of enquiry.
- Contribute to the timely, efficient, and effective progress of investigations.
- Undertake and/or assist with relevant activities supervised by the Senior Investigator, including, but not limited to:
    - Assisting with investigation planning;
    - Conducting interviews, under caution or otherwise;
    - Taking written statements;
    - Preparing affidavits and applications in relation to contemporary covert investigative techniques under the NACC Act;
    - Assisting with preparation of briefs for public/private hearings;
    - Executing search warrants;
    - Preparing briefs of evidence;
    - Giving evidence in court; and
    - Managing and handling exhibits.
- Work independently and collaboratively towards the achievement of individual, team, and NACC's outcomes.
- Provide regular updates and progress reports to management on matters under assessment or investigation.
- Represent the NACC through liaison with other government agencies, and where appropriate, participate in joint investigations with partner Commonwealth and State agencies.
- Maintain responsibility for creating complete and accurate records in accordance with the NACC's recording keeping policies and procedures.

- On occasion, undertake travel throughout Australia (including regional and remote
- areas), as operationally required.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC's positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

Citizenship – Applicants must be an Australian Citizen.

Security Clearance – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Position-specific criteria

- Cert IV in Government Investigations (or the ability to obtain within 12 months of commencement).
- Demonstrated relevant experience in investigations or related fields and/or demonstrated experience in a similar role, preferably within the last 5 years – essential.
- Undertake any necessary training as required from time to time pertaining to the exercising of powers as an Authorised Officer under the NACC Act or other requirements of the role.
- Due to the nature of the role, you may at times be exposed to objectionable/undesirable material, either directly or indirectly and must be aware of this possibility – essential.

Notes

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
- an option to purchase additional leave, up to 4 weeks per year
- access to salary sacrificing, and
- access to studies assistance.

The NACC provides a service allowance of $2,039 per annum (pro-rata for part-time) to non-SES employees which acknowledges the special requirements of working at the NACC. This includes the need for high-level personal security assessments, the intrusion associated with notifying private financial and social interests and the necessity to engage in practices to prevent targeting by unlawful elements.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Anti-Corruption Commission

The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency that commenced in 2023. The NACC mission is to enhance integrity in the Commonwealth public sector by deterring, detecting and preventing corrupt conduct involving Commonwealth public officials through education, monitoring, investigation, reporting and referral.

To Apply

Position Contact	Melanie, 02 9797 3841
Agency Recruitment Site	https://nacc.nga.net.au/

This notice is part of the electronic Public Service Gazette PS30 Weekly Gazette Thursday (Vacancy Notices) - 30 July 2026.pdf
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Attorney-General's

Vacancy VN-0771222

National Anti-Corruption Commission

Closing Date:Monday 10 August 2026

Media Communications Corruption Prevention and Education Corruption Prevention & Education

Job Title	Assistant Director, Outreach
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC, Sydney NSW
Salary	$122,580 - $148,963
Future Merit Locations	Perth, Canberra, Brisbane, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	057_07/26_PN1127
Agency Website	https://nacc.gov.au/

Job Description

https://nacc.nga.net.au/

The NACC enhances integrity in the Commonwealth public sector by deterring, detecting, and preventing corrupt conduct involving Commonwealth public officials. It does this through education, monitoring, investigation, reporting and referral.

Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The Education and Outreach Team plays a critical role in supporting NACC's corruption prevention and education objectives. The team designs, delivers and evaluates high-quality education, engagement and outreach activities that build integrity capability across the Commonwealth public sector.

As Assistant Director, Outreach, you will lead the Commission's stakeholder engagement function, overseeing the planning, delivery and continuous improvement of a national program of outreach and engagement activities. You will manage a small team and provide leadership, direction and coaching to deliver high-quality engagement initiatives that strengthen and enhance the Commission's reach and impact.

Working closely with internal subject matter experts, senior executives and external stakeholders, you will develop and maintain strategic partnerships, identify emerging stakeholder needs and opportunities, and ensure engagement activities support the Commission's strategic priorities.

This role requires strong leadership, stakeholder management and project delivery skills, together with sound judgement and the ability to operate effectively in a dynamic environment. You will contribute to the Commission's strategic direction by providing high-quality advice to senior leaders, identifying opportunities to improve stakeholder engagement approaches and fostering a culture of collaboration, innovation and continuous improvement. You will also contribute to the broader leadership and capability of the MCCPE Branch.

Occasional interstate travel may be required.

Duties

The successful candidate will work under broad direction and exercise a high degree of independence and judgement.

Key activities of this position include:

- Lead the Commission’s stakeholder engagement function and oversee the planning, coordination and delivery of a strategic program of outreach and engagement activities.
- Lead, develop and manage a high-performing team, including setting priorities, allocating work, coaching performance and supporting professional development.
- Develop and implement stakeholder engagement strategies that build, maintain and strengthen productive relationships with Commonwealth entities, integrity partners and other key stakeholders.
- Provide strategic advice to Directors, Senior Executives and Statutory Officer Holders on stakeholder engagement opportunities, risks and emerging issues.
- Lead the planning and delivery of meetings, forums, workshops, events and other engagement activities, including logistics, communications and stakeholder management.
- Oversee the development of high-quality correspondence, briefing materials, reports, presentations and stakeholder correspondence.
- Monitor, evaluate and report on the effectiveness of stakeholder engagement activities, using data and insights to drive continuous improvement.
- Lead cross-functional projects and initiatives, managing resources, risks, timelines and competing priorities to deliver high-quality outcomes.
- Represent the NACC at meetings, forums, conferences and stakeholder events as required.
- Mentor and support team members, fostering a culture of collaboration, innovation, continuous improvement and professional excellence.
- Contribute to branch planning, governance, reporting and broader organisational priorities.

The NACC is a small agency. In addition to these activities, from time to time you may be asked to undertake tasks that are outside your usual span of duties but that are within the range of your capabilities. Supporting one another in this way provides opportunities for exposure across the agency and is an integral part of the NACC’s positive workplace culture.

Eligibility

Employment with the National Anti-Corruption Commission (NACC) is subject to the following conditions:

Citizenship – Applicants must be an Australian Citizen.

Security Clearance – This is a Designated Security Assessment Position (DSAP). The occupant of this position must obtain and retain an AGSVA security clearance to the specified level.

Suitability assessment – The NACC must be satisfied that successful applicants are of suitable character. They must undergo a rigorous pre-employment suitability screening process that can be intrusive in nature including (but not limited to) detailed background, character, employment, police, and financial checks.

Probation - A probation period will apply to any new ongoing engagement to the Australian Public Service.

Notes

Benefits of Working for the NACC

We offer attractive rewards and benefits to eligible employees, including:

- competitive rates of pay and 15.4% superannuation.
- generous paid parental leave for primary and secondary caregivers.
- an additional 3 days paid leave between Christmas and New Year.
- flexible working arrangements such as part-time work, flexible work hours, and technology to support working from home and similar arrangements.
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- access to salary sacrificing, and
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About the National Anti-Corruption Commission

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To Apply

Position Contact	Jessica, (07) 3723 0832
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0771223

National Anti-Corruption Commission

Closing Date:Monday 10 August 2026

Media Communications Corruption Prevention and Education Corruption Prevention & Education

Job Title	Assistant Director, Education
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$122,580 - $148,963
Future Merit Locations	Perth, Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	059_07/26_PN1147
Agency Website	https://nacc.gov.au/

Job Description

https://nacc.nga.net.au/

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Working with us

This is an exciting time to join the NACC. We are looking for outstanding individuals to embed robust systems and processes, deliver exciting and diverse projects and demonstrate innovation and commitment to integrity in the public service.

NACC staff work in a complex and dynamic setting where exceptional judgement and an ability to achieve results is critical.

Successful candidates will have the ability to cooperate, manage, lead and perform successfully across corporate and operational functions.

Duties

The Education and Outreach Team plays a critical role in supporting NACC's corruption prevention and education functions by building integrity capability across the Commonwealth public sector. Through education, engagement and strategic outreach, the team helps Commonwealth public officials understand corruption risks, strengthen ethical decision-making and foster a culture of integrity.

As Assistant Director, Education, you will lead the development, implementation and continuous improvement of the NACC's education program. You will oversee the design and delivery of high-quality learning products, resources and engagement activities that support the Commission's strategic objectives and contribute to preventing corruption across the Commonwealth public sector.

This role extends beyond the delivery of education products and programs. As a member of the branch leadership team, you will help shape the NACC's strategic approach to corruption prevention education, identifying emerging integrity risks and capability needs, and influence how integrity and anti-corruption concepts are understood and applied across the Commonwealth.

Working in a complex and evolving operating environment, you will provide strategic advice on education and outreach approaches, identify emerging opportunities and risks, and ensure the Commission's education offerings remain contemporary, evidence-based and responsive to stakeholder needs.

This role requires strong leadership, sound judgement and highly developed stakeholder engagement skills. You will lead projects and programs, manage competing priorities and foster collaborative relationships across government, integrity agencies and professional networks. You will also contribute to the broader leadership and capability of the MCCPE Branch.

Occasional interstate travel may be required.

Duties

The successful candidate will work under broad direction and exercise a high degree of independence and judgement.

Key activities of this position include:

- Lead the strategic planning, development, implementation and evaluation of the Commission’s education and outreach program.
- Shape and influence the NACC’s approach to corruption prevention education, ensuring initiatives align with organisational priorities and emerging integrity challenges.
- Lead the design and delivery of high-quality education, training and engagement initiatives that support corruption prevention and integrity capability across the Commonwealth public sector.
- Provide strategic advice and expert guidance to senior leaders on education, stakeholder engagement and capability-building strategies.
- Build and maintain effective relationships with Commonwealth entities, integrity partners, professional bodies and other stakeholders to advance the NACC’s corruption prevention objectives.
- Lead the identification of emerging integrity risks, trends and opportunities and translate these insights into education and outreach initiatives.
- Monitor, evaluate and report on the effectiveness, reach and impact of education and outreach activities, using evidence and stakeholder feedback to drive continuous improvement.
- Lead complex projects and initiatives, managing resources, risks, timelines and competing priorities to deliver high-quality outcomes.
- Represent the NACC at meetings, forums, conferences and stakeholder events as required.
- Mentor and support team members, fostering a culture of collaboration, innovation, continuous improvement and professional excellence.
- Contribute to branch planning, governance, reporting and broader organisational priorities.

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To Apply

Position Contact	Jessica, (07) 3723 0832
Agency Recruitment Site	https://nacc.nga.net.au/

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Attorney-General's

Vacancy VN-0771288

Office of the Inspector-General of Intelligence and Security

Closing Date:Sunday 16 August 2026

Job Title	Senior Lawyer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	$125,206 - $139,577
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Office based, Canberra
Classification	Executive Level 1
Position Number	0212/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description

https://agcareers.nga.net.au/?jati=2945856B-85EB-F5BA-B129-ED205373AF30

Who are we?

The Office of the Inspector-General of Intelligence and Security (IGIS) is central to the independent oversight of the Australian intelligence and security agencies. The Inspector-General is an independent statutory office holder with oversight of the activities of Australia's intelligence and security agencies to ensure they act legally and with propriety, comply with ministerial guidelines and directives, and respect human rights. The work of the Inspector General and his staff provides assurance to ministers, the parliament and the public that these agencies are using their powers as intended. The Inspector-General of Intelligence and Security Act 1986 provides that the IGIS has jurisdiction over the following agencies that make up the national intelligence community:

- Office of National Intelligence (ONI)
- Australian Security Intelligence Organisation (ASIO)
- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)
- Australian Criminal Intelligence Commission (ACIC)
- Australian Federal Police (intelligence functions only)
- AUSTRAC (intelligence functions only)
- Department of Home Affairs (intelligence functions only)

This is a pivotal time for our agency, as our jurisdiction has recently grown and we are looking to expand our capacity to meet this new environment. There are significant opportunities to demonstrate and develop professional skills and leadership within the legal function of the agency.

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

Duties

The Opportunity

The Legal and Assurance Branch of the Inspector-General of Intelligence and Security (IGIS) is a dedicated team that is responsible for the provision and facilitation of legal advice, legal policy support, training and services to support the IGIS's statutory functions.

The role involves providing highquality legal advice on a range of matters relevant to the operation of the Office, as well as contributing to legislative analysis, reform and policy development affecting the IGIS and the national intelligence community.

The role requires the ability to work with a high degree of autonomy, exercise sound judgement, and operate effectively in a small, highly sensitive environment.

The salary for this position will be based on the Inspector-General of Intelligence and Security Enterprise Agreement 2024-2027 and negotiated based on skills and experience. The IGIS is able to offer attractive arrangements for the right candidate and has generous allowances for health and wellbeing, in recognising our unique operating environment.

Key responsibilities of a Senior Lawyer include:

- Providing highquality legal advice on matters relating to the functions of the IGIS, including oversight activities, complaints and public interest disclosures
- Providing legal advice involving statutory interpretation and administrative law
- Providing legal advice on employmentrelated matters, procurement and contract matters, and on issues relating to privacy, confidentiality, work health and safety and other ad hoc legal issues
- Preparing decision briefs and advice in relation to requests for the InspectorGeneral to give evidence under the *Freedom of Information Act 1982 (Cth)* or *the Archives Act 1983 (Cth)*
- Preparing and delivering internal legal training for the Legal team and the Office, and working with external providers to supplement internal legal training
- Working with policy departments on the development and review of legislation relevant to the functions of the IGIS and the oversight of intelligence and security matters
- Leading or contributing to the analysis of new or amended legislative proposals
- Assisting with legislative reform initiatives and legal policy projects
- Ensuring that policy and legislative proposals are compatible with the IGIS's statutory oversight role
- Providing advice, drafting submissions and supporting the InspectorGeneral's appearance before the Parliamentary Joint Committee on Intelligence and Security and other parliamentary committees
- Assisting with submissions to reviews and inquiries, including those conducted by parliamentary bodies
- Building and maintaining effective working relationships with a range of stakeholders, including policy agencies and other oversight bodies
- Guiding, mentoring and developing junior team members
- Contributing to the effective functioning of the Legal and Assurance Branch and the Office more broadly
- Undertaking other duties as required, including acting in the role of Director, Legal.

To be successful in this role you will have:

- experience providing legal advice, particularly in relation to statutory interpretation and/pr administrative law
- experience in legal policy, legislative review or legislative reform processes
- the ability to exercise sound judgement and work effectively in a small team
- the ability to work effectively in a highly sensitive environment and manage complex issues
- strong written and verbal communication skills
- an aptitude for building and maintaining effective working relationships with senior executives and other stakeholders
- experience guiding, mentoring or supporting junior staff
- a desire to work in a productive, values-driven organisation and to achieve results
- a positive attitude, energy and commitment to the objectives of the IGIS
- a collaborative and respectful approach to all aspects of your work

Essential Skills

- a degree in law from an Australian university, or a comparable overseas qualification recognised in Australia
- as a legal practitioner to an Australian State or Territory Supreme Court or the High Court of Australia
- a practising certificate, or eligibility to obtain a practising certificate in the ACT
- minimum of five years Post Admission Experience, or substantial contemporary and relevant knowledge and experience in relevant areas of law, including knowledge of the Commonwealth legal environment.

Desirable Skills

- experience with legislation reform
- familiarity with parliamentary, Cabinet or wholeofgovernment policy processes
- a developed understanding of national security and intelligence legislative frameworks

Eligibility

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen
- **Employment Suitability Assessment (ESA)**– appointment to our Office depends on the outcome of an ESA.
- **Security Clearance** – appointment and ongoing employment at the Office are subject to a Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

Positions at IGIS are positions of trust. In addition to the above, all IGIS staff are required to make annual conflict of interest declarations to support the independence and integrity of the Office.

The successful candidate must be located in Canberra or willing to relocate. The IGIS offers relocation assistance to new employees relocating to Canberra from interstate.

Notes

How to Apply

Applicants must be submitted through IGIS Recruitment Portal on our website by 11:30pm AEST on the closing date.

NOTE: All applications must be provided at the OFFICIAL level. Classified applications will not be accepted.

As part of your application, you will need to provide:

- your current resume;
- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words)

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the Executive Level 1. Information about the ILS is available on the Australian Public Service Commission website.

About the Office of the Inspector-General of Intelligence and Security

The Inspector-General of Intelligence and Security is an independent statutory office holder who reviews the activities of six intelligence agencies within IGIS jurisdiction: • Australian Security Intelligence Organisation - ASIO • Australian Secret Intelligence Service - ASIS • Australian Signals Directorate - ASD • Australian Geospatial-Intelligence Organisation – AGO • Defence Intelligence Organisation - DIO • Office of National Intelligence - ONI The purpose of this review is to ensure that these agencies act legally and with propriety, comply with ministerial guidelines and directives and respect human rights. The functions of the Inspector-General are prescribed under sections 8, 9 and 9A of the Inspector-General of Intelligence and Security Act 1986 (Comlaw). The Inspector-General can undertake a formal inquiry into the activities of an agency in response to a complaint or a reference from a minister. The Inspector-General can also act independently to initiate inquiries and conducts regular inspections and monitoring of agency activities. In conducting an inquiry, the Inspector-General has significant powers which include requiring the attendance of witnesses, taking sworn evidence, copying and retention of documents and entry into the premises of an agency within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	OIGIS Recruitment Team, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=2945856B-85EB-F5BA-B129-ED20537

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Attorney-General's

Vacancy VN-0771296

Office of the Inspector-General of Intelligence and Security

Closing Date:Wednesday 12 August 2026

Job Title	Information / Records Management Officer
Job Type	Full-Time, Ongoing
Location	Barton ACT
Salary	$103,652 - $116,482
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Office-based, Canberra
Classification	APS Level 6
Position Number	0213/26_OIGIS-EXT
Agency Website	https://www.igis.gov.au/

Job Description

https://agcareers.nga.net.au/?jati=DA9F14F9-F829-3C65-E8BD-ED2054097BE4

Who are we?

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- Australian Secret Intelligence Service (ASIS)
- Australian Signals Directorate (ASD)
- Australian Geospatial-Intelligence Organisation (AGO)
- Defence Intelligence Organisation (DIO)
- Australian Criminal Intelligence Commission (ACIC)
- Australian Federal Police (intelligence functions only)
- AUSTRAC (intelligence functions only)
- Department of Home Affairs (intelligence functions only)

This is a pivotal time for our agency, as our jurisdiction has recently grown and we are looking to expand our capacity to meet this new environment. There are significant opportunities to demonstrate and develop professional skills and leadership within the legal function of the agency.

We are a small portfolio agency, proud of our contribution to the national interest. We recognise that our people are our greatest asset – we recruit and retain highly capable, motivated professionals with high levels of integrity and personal drive; and we invest in, and value, their development. Further, we offer a rewarding, positive, and inclusive environment, empowering staff to work flexibly in their contribution to the achievement of agency goals.

Duties

The Opportunity

Working with limited direction, the successful candidate will undertake a broad range of information governance and records management functions for the Office of the IGIS. The role is responsible for providing specialist advice on information governance and recordkeeping, administering the OIGIS electronic document and records management system (EDRMS), and ensuring compliance with legislative, policy and security requirements. The position contributes to the strategic management of information assets and drives continuous improvement of information management frameworks, processes and systems.

Please note, this position is Canberra-based with opportunity to negotiate flexible working arrangements, including hybrid working arrangements; however, the majority of the work will need to be conducted at the Canberra office.

Key responsibilities include:

In addition to the general responsibilities and duties outlined in the Australian Public Service Work Level Standards for an APS 6, key responsibilities and priorities include (but are not limited to):

- Provide authoritative specialist advice, guidance, and training on information governance, records management and recordkeeping obligations within a classified security environment, exercising sound judgement, initiative and risk-based decision making to resolve complex issues.
- Manage information and records throughout their entire lifecycle, including administration of the OIGIS electronic document and records management system (EDRMS), currently Content Manager.
- Lead and contribute to end-to-end records management remediation and improvement activities, including digitisation of existing hardcopy records and optimisation of the OIGIS information governance policies and business processes.
- Engage proactively, build and sustain strategic working relationships and networks with internal and external stakeholders, government agencies, and the information management community, and model a best practice recordkeeping and information security culture.
- Ensure compliance with relevant legislation, security, and information governance requirements, staying informed on changes to records management legislation, policy, and

emerging technologies, including the adoption of automation, artificial intelligence and other solutions to improve business outcomes.
- Coordinate input and prepare reporting for internal and external stakeholders, including to meet mandatory reporting requirements (e.g. Harradine Report, National Archives annual reporting, etc.). Prepare briefing materials, reports, options papers and other correspondence on information governance and information management related issues.
- Work independently, balancing competing priorities while delivering high quality outcomes that support information governance and broader team and OIGIS objectives.

To be successful in this role you will have:

- A desire to work in a productive, values-driven organisation and to achieve results
- A positive attitude, energy and commitment to the objectives of the OIGIS
- A collaborative and respectful approach to all aspects of your work
- The ability to conduct your work in an organised and flexible manner
- A high level of personal integrity, discretion and sound judgement when dealing with confidential and sensitive information

Essential skills

- Demonstrated experience in records management, information governance or information management within a government or regulated environment.
- Demonstrated knowledge of Commonwealth recordkeeping requirements, including relevant legislation, National Archives policies, standards and guidance
- Experience administering and supporting an electronic document and records management system (EDRMS) preferably Content Manager or similar. Ability to provide accurate and practical advice on information governance and records management matters
- Strong written and verbal communication skills, including stakeholder engagement and the preparation of reports and briefing material
- Strong organisational skills with the ability to manage competing priorities and deliver high-quality outcomes with limited direction.
- Lead the development, review and delivery of information management awareness, education and training programs to improve organisational information management capability and compliance

Desirable skills

- Understanding of, and/or experience in a national security environment and an understanding of the security implications and application on the lifecycle of Commonwealth records
- Experience in the application, review and development of agency-related government policies and responses, such as the National Archives of Australia Building trust in the public record, records disposal authority and annual surveys.
- Experience of, and understanding of, NAA requirements, ability to manage sentencing projects, audits or other types of administrative reviews Experience in contributing to disposal authority development projects
- Experience in dealing with confidential and sensitive issues
- Experience working within the National Intelligence Community will be highly regarded

Eligibility

Security, suitability and integrity requirements

- **Citizenship** - you must be an Australian citizen

- **Employment Suitability Assessment (ESA)**– appointment to our Office depends on the outcome of an ESA.
- **Security Clearance** – appointment and ongoing employment at the Office are subject to a Positive Vetting/Privileged Access clearance being granted and maintained. You must be willing to undergo a security clearance vetting process at the Top-Secret Positive Vetting/Privileged Access clearance level and must be willing to fully cooperate in the assessment process, including the timely provision of information and documentary evidence. Security vetting may take many months to complete and requires candidates to provide significant personal information to the vetting authority.

Positions at IGIS are positions of trust. In addition to the above, all IGIS staff are required to make annual conflict of interest declarations to support the independence and integrity of the Office.

The successful candidate must be located in Canberra or willing to relocate. The IGIS offers relocation assistance to new employees relocating to Canberra from interstate.

Notes

How to apply

Applicants must be submitted through IGIS Recruitment Portal on our website by 11:30pm AEST on the closing date.

NOTE: All applications must be provided at the OFFICIAL level. Classified applications will not be accepted.

As part of your application you will need to provide:

- your current resume;
- contact details of two referees (one of these must be your current supervisor/manager)
- a written statement explaining why you are interested in IGIS and how your education, skills, knowledge and experience make you suitable for the position (maximum 750 words)

When framing your response, you should also refer to the Integrated Leadership System (ILS) and the capabilities required to be successful at the APS Level 6. Information about the ILS is available on the Australian Public Service Commission website.

About the Office of the Inspector-General of Intelligence and Security

The Inspector-General of Intelligence and Security is an independent statutory office holder who reviews the activities of six intelligence agencies within IGIS jurisdiction: • Australian Security Intelligence Organisation - ASIO • Australian Secret Intelligence Service - ASIS • Australian Signals Directorate - ASD • Australian Geospatial-Intelligence Organisation – AGO • Defence Intelligence Organisation - DIO • Office of National Intelligence - ONI The purpose of this review is to ensure that these agencies act legally and with propriety, comply with ministerial guidelines and directives and respect human rights. The functions of the Inspector-General are prescribed under sections 8, 9 and 9A of the Inspector-General of Intelligence and Security Act 1986 (Comlaw). The Inspector-General can undertake a formal inquiry into the activities of an agency in response to a complaint or a reference from a minister. The Inspector-General can also act independently to initiate inquiries and conducts regular inspections and monitoring of agency activities. In conducting an inquiry, the Inspector-General has significant powers which include requiring the attendance of witnesses, taking sworn evidence, copying and retention of documents and entry into the premises of an agency

within jurisdiction. The Inspector-General can also conduct preliminary inquiries into matters in order to decide whether to initiate a full inquiry.

To Apply

Position Contact	oigis-recruitment@igis.gov.au, (02) 6141 4490
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=DA9F14F9-F829-3C65-E8BD-ED2054

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Defence

Vacancy VN-0771147

Department of Defence

Closing Date:Sunday 16 August 2026

Air Force
Air Force Headquarters

Job Title	Aviation Safety Assurance Officer (2 x Vacancies)
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$99,733 - $112,431
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	APS Level 6
Position Number	AF/04082/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=61CA83E6-3CDD-FB63-5CF7-ED1EED17AD8D*

Duties

The Role

Are you looking to join a motivated and professional team?

Do you value forming effective relationships in a diverse environment, within Defence?

Are you looking for a challenging and rewarding position, which supports work-life balance, flexible working arrangements and includes 15.4% superannuation, located in Melbourne CBD?

The Defence Aviation Safety Authority (DASA) is offering multiple exciting opportunities to join the Directorate of Initial Airworthiness (DIA) within the oversight and regulatory teams. Being an ASAO within DIA involves:

- Conducting assurance and oversight activities of organisations in the continued airworthiness and aircraft design and production domains.
- Assessing applications for various DASA issued authorisations (approvals).
- Analysing and supporting development of aviation safety regulations and policy and promotional material.
- Deliver training and education to the Defence community.
- Assessing unsafe conditions in Defence Aircraft types and issuing Airworthiness Directives.
- Engage with the Military Type Certificate Holders, Design and Production Organisations to promote aviation safety objectives.

About our Team

The DASA vision ‘Capability First, Safety Always’ reflects our mission in supporting Defence aviation capability. Directorate of Initial Airworthiness (DIA) is providing assurance that safety risks are effectively managed.

DIA contributes to this by:

- Promulgating initial airworthiness policy and regulation,
- Certifying Defence aviation systems,
- Approving and Oversighting Military Type Certificate Holder Organisations
- Approving and Oversighting Military Design and Production Organisations

DASA is a dynamic organisation and provides a critical foundation to assure Aviation safety. You will be able to influence how aviation safety is managed into the future for Defence. We offer a diverse range of work to develop your career in aviation safety and beyond. Shifting priorities

require a high degree of flexibility and open up opportunities to work across DASA teams, allowing you to shape your career progression.

APS work is both challenging and rewarding. You can make significant contributions to Australia, whilst supported by flexible employment conditions.

Our Ideal Candidate

You are a technical professional passionate about aviation safety in the Defence context. Your contribution will have a critical bearing on aviation safety. Possessing experience in design, production or management of safety critical systems within the aviation industry will be advantageous. As will knowledge pertaining to type certification and initial airworthiness concepts, either civil or military. Knowledge of aviation safety regulations and/or aviation safety management systems (SMS) will be highly regarded.

For these roles, you:

- Will draw on your broad experience to assess organisational performance, identify, and evaluate safety risks.
- Are methodical in conducting oversight and promotion activities.
- Possess critical thinking skills to conduct research and analysis across a range of aviation safety frameworks to inform policy development.
- Possess professionalism when providing high quality advice to senior engineering managers and key stakeholders.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	FLTLT Kelvin Yim, 02 4579 4214
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=61CA83E6-3CDD-FB63-5CF7-EI

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Defence

Vacancy VN-0771154

Department of Defence

Closing Date:Sunday 09 August 2026

Capability Acquisition and Sustainment Group
Commercial

Job Title	Contracting Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	$89,841 - $96,829
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	CASG/03511/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9D18EB6C-9941-8389-67D3-ED1EEEF3518E

Duties

The Role

Roles within the Department of Defence, Commercial Division are currently available. Within Commercial Division, we can offer you access to comprehensive professionalisation and skilling programs to support your development and opportunities to work with experienced procurement and contracting specialists.

We are looking for motivated, high performing and experienced candidates to fulfil APS 5 roles now or in the future within the Commercial Division. These roles provide valuable exposure to policy implementation and development and business process improvement while supporting the Division’s priorities.

Within these roles, you will be required to undertake a number of the following duties:

- Liaise and collaborate with Australian Government departments on Procurement Connected Policies.
- Undertake performance reporting against relevant contracts to satisfy Procurement Connected Policy reporting requirements.
- Support consultation, implementation and embedding of procurement policy within Defence including delivery of education and awareness activities.

- Contribute to the operation of a Procurement Policy Board.
- Respond to and implement Australian National Audit Office audit recommendations.
- Support the management of the Defence Procurement Complaints Scheme.
- Support the enhancement of procurement policy and guidance.
- Support the delivery of Indigenous business matching services.
- Support the delivery of Commercial professionalisation program initiatives, including the coordination of learning activities.
- Assist with engagement and communication activities to promote commercial capability.
- Support the implementation of the Enterprise Resource Planning (ERP) Solution and alignment to the Defence Commercial Framework.
- Support the end user community in adoption and efficient use of the ERP Solution.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

If you are looking for a challenging and stimulating career in a role that makes a real difference, look no further than a role in Defence's Capability Acquisition & Sustainment Group (CASG). The Commercial Policy, Systems and Practice Branch delivers commercial expertise and solutions for procurement and contracting across the procurement life cycle to help Defence meet its objectives, maximise value for money and meet legislative and mandatory policy requirements.

This recruitment process will be used to create merit pools to fill current vacancies within the Branch as well as future vacancies that may arise. If you require further information about the positions available, please call the contact officer on the front of this Information Pack.

<u>Procurement Policy and Defence Procurement Complaints Scheme – Procurement Policy Directorate</u>

The Procurement Policy team provide high-level strategic commercial policy advice to a range of stakeholders including Defence Ministers, Senior Executives and Defence staff.

The team develops and manages procurement policies, processes and guidance materials to support Defence in its mission to defend and protect Australia and advance its strategic interest.

The team works with other Government agencies and to develop whole of government policies and ensure that Defence procurement policies and practices are compliant with Commonwealth legislation, frameworks and policies.

The Defence Procurement Complaints Scheme manages and investigates complaints regarding Defence procurement processes.

Indigenous Procurement Policy (IPP) Procurement Connected Policies (PCP) Central Reporting Team

The IPP/ PCP Central Reporting Team manage the implementation of the IPP across Defence, as well as managing reporting requirements for the IPP, Australian Skills Guarantee (ASG) and Environmentally Sustainable Procurement Policy (ESPP).

The team focus on:

- Provision of education activities and guidance in relation to the application of the IPP, and coordination of reporting requirements to the National Indigenous Australians Agency.
- Provision of business matching services to guide Indigenous businesses seeking to do business with Defence.
- Provision of advice and coordination of reporting requirements for both the ASG and ESPP.
- Representation at key industry and government forums.
- Internal and external stakeholder engagement.

Directorate of Commercial ERP Integration (DCEI)

The DCEI is a multi-disciplinary team responsible for integrating the Defence Commercial Framework and the ERP Solution. The responsibilities for the Directorate will continue to evolve into the foreseeable future as the ERP Program continues to deliver capabilities until the end of 2030 and into sustainment.

This is an exciting time to join the team as Defence adapts to the new ways of working with the ERP solution and establish the foundations of the Procure to Pay Value Chain. You have the opportunity to be at the forefront of transformation and support Defence modernisation.

Current functions include, but are not limited to:

- Procure to Pay Value Chain Point of Contact – governance arrangements.
- Enhancements and Forward Work Plan – project management of concurrent releases.
- Business Process Management – business process maintenance and associated user guidance.
- Role Management – purchasing role management and user access.
- Service Desk Management – incident management and trend analysis.
- End user support and uplift.

Our Ideal Candidate

Our ideal candidate will:

- Be a team focused individual who is able to establish and maintain strong relationships with a range of stakeholders.
- Be detail-oriented.
- Have strong written and verbal communication skills.
- Have good time management and task prioritisation skills.
- Have an ability to learn new things efficiently.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nicci Bigg, 02 6132 7865
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9D18EB6C-9941-8389-67D3-ED

Department of Defence

Closing Date:Sunday 09 August 2026

Defence Science and Technology Group
DSTG Headquarters

Job Title	Radiation Safety Officer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$124,393 - $140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	DSTG/03803/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B8E4EC3D-4B46-4599-38F3-ED1F9FDCCBA0

Duties

The Role

If you’re passionate about radiation safety and want to shape how Australia’s most advanced science and technology programs operate, this is the role for you.

We’re seeking an accomplished radiation safety professional to lead DSTG’s group wide Radiation Safety Management Program. In this role, you will partner with our research teams so that we can safely and confidently push the boundaries of science and technology — from directed energy and laser technologies to radiation apparatus needed to support research — while meeting Defence ARPANSA licensing and Work Health & Safety obligations.

As the Group Radiation Safety Officer, you will be the trusted advisor to the Group Radiation Nominee and DSTG senior leadership on all radiation matters, translating complex requirements into practical, enabling solutions for laboratories, research trials and facilities across DSTG. You’ll shape policy, assist to uplift capability, and drive continuous improvement so our people and

partners can innovate safely. You'll also represent DSTG at enterprise level working groups, ensuring our interests are championed and our insights inform corporate policy and regulatory engagement.

About our Team

The DSTG Group Radiation Safety Officer operates within the Work Health and Safety (WHS) function, a critical science-aligned enabling capability that underpins the organisation's mission. This multidisciplinary team—comprising a Radiation Safety Advisor, Senior Safety Advisors, and specialised Hazard Leads—provides expert guidance to ensure that complex scientific research is conducted safely, efficiently, and in compliance with regulatory standards. By partnering closely with researchers, the team integrates safety into every stage of the research lifecycle, enabling innovation without compromise.

Their work is essential to delivering trusted, high-impact outcomes that support Defence's national strategic objectives. Through proactive risk management, technical expertise, and a collaborative approach, the WHS team fosters a culture of safety excellence, empowering staff to pursue cutting-edge science with confidence. This alignment of safety and scientific ambition makes the role both impactful and essential to DSTG's success.

Defence Science and Technology Group (DSTG HQ) Division, led by Deputy Chief Defence Scientist, provides strategic leadership, governance, and co-ordination across DSTG. Our vision is: Shape Opportunities. Strengthen collaborations. Connect for Success.

Our Ideal Candidate

The ideal DSTG Radiation Safety Officer brings deep expertise across both ionising and non-ionising radiation domains, supported by experience in complex, high-consequence environments such as Defence, advanced research, nuclear, or high-tech manufacturing. You are adept at working alongside scientists and engineers, translating technical requirements into pragmatic, enabling safety solutions that support innovation while managing risk.

Your strong incident investigation skills and understanding of regulatory frameworks ensure timely, accurate reporting and continuous improvement of safety practices. A confident communicator, you engage effectively with diverse stakeholders, from technical specialists to senior leaders, building trust and influencing positive safety outcomes.

You combine technical excellence with a collaborative mindset, demonstrating sound judgement, adaptability, and a commitment to safety as an integral part of mission success. Your contribution enables DSTG to deliver cutting-edge research safely while supporting Defence's national strategic objectives with confidence and integrity.

Role Tasking

1. Leadership and Governance

- Serve as the Group Radiation Safety Officer in line with the Defence Radiation Safety Management System.
- Provide expert advice to the Group Nominee, senior leaders, and research programs.
- Lead implementation and continuous improvement of the DSTG Radiation Safety Management Program ensuring alignment with Defence.
- Lead the radiation safety capability within the group, mentoring and development staff.

2. Radiation Inventory & Compliance Management

- Maintain oversight of all DSTG radiation sources, including >700 controlled sources.
- Coordinate quarterly updates and annual audits of radiation inventory.
- Support compliance with ARPANSA and Defence Source Licence requirements.
- Lead all radiation incident investigations, reporting and notifications.

3. Radiation Safety Advisory & Technical Support

- Provide expert advice across ionising, laser, radiofrequency, EMF and incoherent radiation.
- Review and endorse Radiation Safety Plans, Source Security Site Plans and SOPs.
- Support laboratories and engineering teams to meet safety obligations for innovative technologies, including Directed Energy and Quantum research.

4. Assurance, Inspection & Corporate Engagement

- Represent DSTG at the Defence Radiation Safety Working Group (RSWG).
- Coordinate DSTG preparation for DRSA, ARPANSA and ASNO inspections.
- Manage corrective action closure following regulatory inspections (DRSM para 9A.09).

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Karen Wilson, 0418 498 918
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B8E4EC3D-4B46-4599-38F3-ED

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Defence

Vacancy VN-0771229

Department of Defence

Closing Date:Monday 10 August 2026

Capability Acquisition and Sustainment Group
Strategy, Planning and Independent Assurance

Job Title	Capability Analyst
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$89,841 - $96,829
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	CASG/03953/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7258DCEA-9917-982E-B91D-ED20168FC804

Duties

The Role

Take the next step in your career by applying your critical thinking skills to support independent assurance across some of Australia's most complex and high profile Defence projects. This is an opportunity to join a high performing, well established directorate where your contribution as a Capability Analyst will deliver real and meaningful impact.

As an APS 5 Capability Analyst within the Independent Assurance Review Team, your ability to provide expertise, independently analyse project documentation, collaborate with a diverse range of stakeholders, and provide tailored, high quality verbal and written advice to senior executives, will be critical to success.

You will assist the Capability Analyst Team Leader to implement a demanding program, working under limited direction, to oversee a range of activities and continually applying knowledge of project management, and best practice in relation to capability analytics within Defence.

If you're ready to apply your project management experience and help deliver essential assurance services that support Defence capability acquisition and sustainment, we want to hear from you.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Join the Smart Buyer and Independent Assurance Review Directorate and contribute to shaping the future of Defence capability delivery. The directorate provides governance, oversight and assurance for some of the nation’s most complex and strategically important projects. Our Independent Assurance Review team assess’ project health, identifies key risks, and offers critical recommendations to senior decision makers.

As a Capability Analyst, you will be part of a supportive and collaborative environment with strong professional development opportunities and pathways to grow your career. We pride ourselves on a culture of excellence, curiosity and continuous improvement, working together in-person to deliver outcomes that make a genuine difference. Expect to be challenged, inspired and supported by an inclusive executive leadership team that values your contribution and encourages you to excel.

Our Ideal Candidate

We are seeking a Capability Analyst who can adapt to the dynamic Defence environment and changing operational priorities.

You will thrive in this role if you:

- Have experience working in a project environment, demonstrate adaptability, and consistently model professional and collaborative behaviour.
- Apply critical thinking and sound judgement to analyse issues, solve problems, make informed decisions and support others in implementing solutions.
- Communicate clearly and confidently, both in writing and verbally, producing accurate, timely outputs that span multiple complex projects.
- Demonstrate strong organisational skills and initiative, with the ability to influence stakeholders whilst maintaining excellent attention to detail, ensuring accuracy and consistency.
- Have experience in, or the ability to quickly acquire knowledge of, Defence project and assurance policies, processes and systems.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jess Culhane, 02 5108 9661
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7258DCEA-9917-982E-B91D-ED

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Defence

Vacancy VN-0771230

Department of Defence

Closing Date:Monday 10 August 2026

Joint Capabilities Group
Joint Training Command

Job Title	Operations Administration Assistant
Job Type	Full-Time, Ongoing
Location	Macleod VIC
Salary	$81,868 - $89,377
Future Merit Locations	Macleod
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 4
Position Number	JCG/04098/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=26BE4081-A93D-7D31-E453-ED20170E6C69

Duties

The Role

The APS 4 Operations Administration Assistant role supports the Operations Branch within the Headquarters of Joint Training Command in an operations registry function. They are required to perform operational, procedural, administrative and business support tasks. This includes maintaining accurate records and files in accordance with Defence work practices and procedures. It will require ability to correlate information across several systems; and then on-forward to appropriate staff or organisations, while maintaining internal correspondence registers of activities conducted. They will support internal business administration for the Operations Branch allowing the team to effectively complete normal roles and functions across the Headquarters.

About our Team

Headquarters Joint Training Command (JTC) is the Headquarters for the Defence Force School of Signals Melbourne Vic, Defence School of Intelligence Canungra QLD, Defence Force School of Policing Holsworthy NSW, Defence Force School of Space and Cyber in Canberra ACT, and the Defence Force School of Music Melbourne Vic. JTC is seeking an APS 4 Operations Administration Assistant to provide support to HQ JTC Operations Cell. This position will be located at Simpson Barracks, Macleod VIC.

Working within JTC you will be a key team member within the Operations Cell. This team consistently delivers a high standard of outputs and each role within the team contributes to supporting the delivery of capability.

Our Ideal Candidate

The successful applicant will be a highly motivated and organised individual able to work autonomously and as part of a team to provide administrative support including database management.

The APS 4 Operations Administration Assistant role supports the Operations Branch within the Headquarters of Joint Training Command in an operations registry function. They are required to perform operational, procedural, administrative and business support tasks. This includes maintaining accurate records and files in accordance with Defence work practices and procedures. It will require ability to correlate information across several systems; and then on-forward to appropriate staff or organisations, while maintaining internal correspondence registers of activities conducted. They will support internal business administration for the Operations Branch allowing the team to effectively complete normal roles and functions across the Headquarters, as well as support the compilation of information for databases as well reports and returns.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	MAJ Ryan Jenkins, 03 9290 2532
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=26BE4081-A93D-7D31-E453-ED

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Defence

Vacancy VN-0771231

Department of Defence

Closing Date:Monday 10 August 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Product Manager
Job Type	Full-Time, Ongoing
Location	Henderson WA
Salary	$124,393 - $140,315
Future Merit Locations	Henderson
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	NSSG/03968/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=0E50214A-31BF-B01E-42E6-ED20170F3257

Duties

The Role

The duties of an EL 1 Product Manager occupation in Defence include the following:

- Accountable for managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes.
- Accountable for managing and leading a team, including providing clear and consistent communication, setting clear performance and behavioural standards, managing performance, delegating responsibility and guiding and developing people.
- Accountable for accurate completion of work within timeframes and quality requirements, share own expertise with others and guide and coach less experienced employees.
- Accountable to manage a range of product management activities and coordinate inputs in accordance with procedures, methods and standards appropriate to the complexity of the product.
- Accountable for the development, implementation and monitoring of product management strategies and plans, enabling delivery and reporting on the requirements and expectations of the management of Defence assets.
- Translate, apply and implement the administrative, operational, contract management, technical and resource requirements for complex to very complex product management activities.
- Forecast, plan and manage product management workflows and resources, prepare work plans detailing measurable milestones and expected outcomes.
- Engage, negotiate and sustain working relationships on complex to very complex issues to understand and influence the stakeholder requirements.
- Build and sustain productive working relationships to enable effective transition of the Defence asset through the capability lifecycle.
- Analyse, develop and implement product management options that achieve optimal use of Defence assets, balancing cost, opportunities and risks against desired asset performance.
- Review, analyse and report on product performance.

About our Team

The Maritime Auxiliary Systems Program Office (MASPO) supports the Royal Australian Navy’s maritime auxiliary fleet and equipment including maritime aviation and navigation training vessels, underwater surveillance, pacific and border force support, marine and towing services, as well as submarine search and rescue capabilities.

Maritime auxiliary is a new and developing capability within the Defence environment, and our work in MA SPO ensures the safe, secure and efficient delivery of services to the Royal Australian Navy.

As a key enabler of maritime operations, our team provides the expertise, oversight and coordination needed to meet the challenges of the strategic environment including project, deter and protecting Australia’s maritime interests.

Our Ideal Candidate

Our ideal candidate will possess the following attributes, skills and experience:

- **Technical knowledge** - Strong understanding of operations and maintenance procedures and strategies.
- **Product management skills** - Proficient in product management methodologies and tools, with the ability to manage multiple task simultaneously.
- **Communication skills** - Excellent verbal and written communication abilities, to interact effectively with stakeholders at all levels.
- **Leadership abilities** - Strong team management skills, and have an ability to motivate and guide teams towards achieving project objectives.
- **Problem-solving skills** - Ability to identify issues, analyse root causes, and implement effective solutions promptly.

In addition, individual has ability and willingness to work flexibly across diverse portfolio when required.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Marlon Schroeder, 02 9537 2142
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=0E50214A-31BF-B01E-42E6-ED

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Defence

Vacancy VN-0771232

Department of Defence

Closing Date:Sunday 23 August 2026

Australian Defence Force HeadQuaters
Vice Chief of Defence Force Group

Job Title	Capability Analyst - Experimentation Team Lead
Job Type	Full-Time, Ongoing
Location	Fairbairn ACT
Salary	$124,393 - $140,315
Future Merit Locations	Fairbairn
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	ADFHQ/03987/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=EAF4871D-625D-E9EC-DDD9-ED2017A1BC36

Duties

The Role

As a member of the Joint Experimentation Directorate's (JED) Experimentation Team, you will lead the end-to-end delivery of joint experimentation and wargaming activities that support Defence's future force design, capability development and strategic decision-making.

You will be responsible for leading experimentation activities, ensuring outcomes generate actionable insights to support evidence-based decision-making. The role involves coordinating complex activities, managing multiple stakeholders, and preparing high-quality briefs, reports and recommendations for senior Defence leaders.

You will identify opportunities to enhance Defence experimentation activities through the application of contemporary thinking, emerging technologies, lessons identified and best-practice methodologies from across Defence, industry, academia and international partners.

Working as part of a multidisciplinary team comprising ADF, APS and contractors, you will build and maintain strong relationships across Defence, industry, academia and international partner organisations. Through these engagements, you will contribute to the delivery of experimentation outcomes that support future force design, capability development and strategic decision-making.

About our Team

JED delivers Defence's annual Joint Experimentation Program on behalf of the Vice Chief of the Defence Force and other senior sponsors.

The Experimentation Team brings together expertise from across Defence, industry, academia and international partners to test new ideas, challenge assumptions and explore future operating challenges.

Working across a diverse range of capability and force design issues, the team provides a structured environment for evaluating options and generating evidence to inform decision-making.

Operating in a dynamic and collaborative environment, the team designs and delivers experimentation and wargaming activities that connect stakeholders, integrate diverse perspectives and enable informed discussions on future challenges and opportunities. The team plays a key role in ensuring experimentation outcomes are effectively captured, analysed and translated into actionable insights for Defence sponsors and stakeholders.

Our Ideal Candidate

- Demonstrates strong leadership and team management skills.
- Has the ability to plan and deliver complex projects and activities.
- Communicates effectively and prepares high-quality written products for senior decision-makers.
- Builds productive relationships and influences a diverse range of stakeholders.
- Thinks strategically and applies innovative approaches to complex capability challenges.

- Thrives in a dynamic environment and effectively manages competing priorities.
- Demonstrates strong analytical and critical thinking skills, translating complex data and experimentation outcomes into evidence-based insights and recommendations.
- Engages and influences participants at all levels, managing group dynamics and maintaining focus on experimentation objectives to achieve meaningful outcomes.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

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To Apply

Position Contact	Sarah King, 02 6265 1218
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EAF4871D-625D-E9EC-DDD9-E

Defence

Vacancy VN-0771237

Department of Defence

Closing Date:Monday 10 August 2026

Air Force
Air Command Australia

Job Title	Learning and Development Officer
Job Type	Full-Time, Ongoing
Location	Richmond NSW
Salary	$89,841 - $96,829
Future Merit Locations	Richmond
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	AF/03763/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1C764BC2-5B36-8CBF-B4B5-ED201830012F

Duties

The Role

The Learning and Development Officer contributes to the design and development of Air Mobility Group (AMG) training capability. Under limited direction, you will apply established instructional design principles to support the analysis, design, development and evaluation of learning and development activities, including contributing to curricula for AMG aircraft platforms.

You will engage with internal and external stakeholders to gather information on aviation and maintenance training requirements, and assist in the development and continuous improvement of learning solutions to meet capability needs. You will provide input to curriculum development and support the implementation of training programs in accordance with Defence learning policies and procedures.

In this role, you will assist in the development and maintenance of supporting systems, processes, and documentation, while ensuring compliance with the Defence Systems Approach to Defence Learning. You will contribute to governance activities, including monitoring and reporting on training outcomes and identifying opportunities for improvement.

The successful candidate will work collaboratively within a team environment, contributing to the achievement of work plans and section objectives. You will provide guidance and practical support to team members on task completion, and identify opportunities to enhance capability through on-the-job learning. You will exercise sound judgement in prioritising tasks and managing competing demands within defined parameters.

About our Team

The Air Mobility Group (AMG) plans and delivers air mobility operations that support Defence force projection in Australia and globally. AMG squadrons are located at RAAF Bases Richmond and Amberley, and Defence Establishment Fairbairn, and operate daily across a wide range of missions. AMG personnel are often among the first to respond in times of crisis, deploying Defence capabilities where they are needed most.

In this role, you will work as part of an integrated Learning and Development team made up of ADF members, APS staff and contractors. The team supports the development and delivery of training programs that ensure the AMG workforce has the skills and knowledge required to meet operational needs. You will contribute to the design and development of effective and efficient ‘fit for purpose’ learning/training continuum to ensure AMG workforce is appropriately trained to meet Air Mobility capability requirements.

Our Ideal Candidate

Our ideal candidate will demonstrate sound technical capability and the ability to operate with limited direction to deliver learning and development outcomes within a complex aviation environment. They will apply initiative and judgement in the development, coordination and delivery of learning solutions across multiple aircraft platforms, supporting an integrated and geographically dispersed workforce.

The successful applicant will contribute to the achievement of team and organisational objectives by managing competing priorities and delivering quality outcomes within established frameworks. The candidate will possess well-developed written and verbal communication and stakeholder engagement skills, enabling effective collaboration across internal and external stakeholders. They will build productive working relationships and contribute positively to a cohesive team environment.

They will demonstrate accountability, integrity and a commitment to continuous improvement, actively seeking to enhance their professional capability and contribute to improvements in learning and development practices. Proficiency in the use of relevant Defence information systems and standard office applications is required to support the development and delivery of learning products. The candidate will demonstrate flexibility and adaptability in responding to changing priorities and operational requirements.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

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To Apply

Position Contact	Rohit Jamwal, 02 4723 1404
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C764BC2-5B36-8CBF-B4B5-ED

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Defence

Vacancy VN-0771243

Department of Defence

Closing Date:Sunday 09 August 2026

ARMY
Forces Command

Job Title	Learning and Development Officer
Job Type	Full-Time, Ongoing
Location	Paddington NSW
Salary	$99,733 - $112,431
Future Merit Locations	Paddington
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04240/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7EED6789-769F-EF44-CE51-ED2018F2CC88

Duties

The Role

The Learning and Development Officer is responsible for the routine oversight and control of the operational and administrative outputs of the Languages-Army Team to facilitate Army personnel being panelled for: language aptitude testing; Language Placement/Qualification (P/Q) Testing; and for Defence-sponsored language courses.

The Administration Manager manages the procedural, administrative and business support tasks of the team IAW relevant Defence work practices, procedures and policies to ensure that the people that deliver Army's Language Other Than English (LOTE) Capability are administered and remunerated appropriately.

The Administration Manager supports the SO2 Manager Languages-Army (MLA) in the provision of global languages expertise and a deep understanding of Defence's frameworks for the training and administration of Army's linguists to ensure the Army is best able to fulfil the increasing number of tasks that require the language interpreters and translators to deliver this niche capability for Defence.

About our Team

Employed within the Army G7 and led by the SO2 MLA, the Languages-Army Team is responsible for operationalising Army's Language Capability by leading the design and implementation of how Army manages languages, ensuring linguistic excellence remains a critical enabler for operational effectiveness and international partnerships.

The team is responsible for integrating Army with Defence Language Networks by acting as the Army's principal link to Defence's Professional Language Network to ensure Army's commands and formations have the right interpreters and/or translators for task and mission requirements.

This also includes strengthening Language Workforce Development by formalising and maturing the mentoring networks across the Army's language groups to build depth, professionalism and a future-ready language capability as part of the Integrated Force.

Our Ideal Candidate

The Languages-Army Team relies on a staff that can provide their global languages expertise and deep understanding of Defence's frameworks for the training and administration of Army's linguists as part of the Integrated Force to help shape a future where linguistic excellence continues to be a key enabler of Army's mission and international partnerships.

The ideal candidate for this role must be someone that is an excellent communicator who can collaborate effectively with a diverse team that includes both full-time uniformed and APS staff, as well as part-time uniformed staff.

They must be highly organised in the management of workplace correspondence; able to effectively prioritise required outputs; effectively respond to direction from the SO2 MLA; as well as provide appropriate direction to, and management of, the Administration Officer as the one appointed subordinate to the position. It is desirable if the successful candidate has prior experience working with international partners, including having LOTE skills and interpreter experience.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Major Jonathan Couper, 02 8306 1388
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7EED6789-769F-EF44-CE51-ED

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Defence

Vacancy VN-0771244

Department of Defence

Closing Date:Monday 24 August 2026

Associate Secretary Group
Defence Legal

Job Title	Special Counsel - Legislation and Legal Reform
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$165,236 - $173,360
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	ASG/04022/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=8AD98CD2-45A9-7E07-F2C7-ED2019593352

Duties

The Role

The position plays a key role in supporting Defence's legislation, instruments and legal reform programs and works closely with lawyers across the Branch to coordinate strategic legislative and legal reform activities.

Defence's legislation and legal reform program covers a broad and diverse range of issues, from military justice and national security matters to personnel, housing, governance and regulatory frameworks. The successful candidate will be a flexible and versatile professional who enjoys working collaboratively with a wide range of stakeholders, developing strong relationships, and supporting policy and legal teams to navigate often complex legislative and legal reform processes.

Success in this role requires the ability to bring together legal, policy and operational stakeholders to develop practical solutions and deliver high-quality legislative outcomes.

The successful candidate may also lead or contribute to complex, strategic or sensitive legislative and legal reform projects as required.

Candidates with experience in legislative processes, legal reform and policy development are encouraged to apply.

Responsibilities of the role include:

- Providing strategic advice on legal reform relevant to Defence, including Defence-administered legislation, legislative instruments, and reforms led by other Commonwealth agencies.
- Engaging with Ministers' offices and building and maintaining productive relationships across Defence, the Australian Public Service and other key stakeholders.
- Forecasting, planning and managing the development of a broad range of primary and secondary legislation and other legal reform activities.
- Working constructively with Defence policy and legal areas to progress legislative and legal reform proposals, including providing guidance and support through legislative and legal reform processes and assisting in the development of legal policy positions and legislative solutions.
- Coordinating and contributing to Defence responses and submissions relating to Commonwealth legal reform processes, including drafting submissions to parliamentary committees and responding to reviews, inquiries and consultations.
- Representing Defence in cross-agency forums and working groups.
- Leading and coordinating multidisciplinary teams and stakeholders across Defence and government to deliver complex legislative and legal reform projects.

This role will include opportunities to work on important and unique legislation projects, including major reforms to the ***Defence Act 1903*** and legislation related to Australia's AUKUS commitments and associated Defence initiatives.

About our Team

Defence Legal is a national organisation which provides legal advice and other legal services to Defence. We draw upon the professional talent of our people to pursue excellence in support of Defence operations, command, management and administration.

The Directorate of Legislation and Legal Reform is responsible for Defence's legislation and instrument programs, progressing Defence legislation from inception through to passage in Parliament. This includes providing strategic legal and policy advice on legislative reform, legislative processes and parliamentary requirements.

The Directorate of Legislation and Legal Reform also coordinates Defence's contribution to whole-of-Government legislative reform activities and provides the Legislation Liaison Officer (LLO) function for Defence as part of the Commonwealth LLO network.

Our Ideal Candidate

To be successful in this role, you will be an experienced, motivated, collaborative and high-performing professional, ideally with prior experience in legislation and/or legal reform processes. Strong policy formulation and policy development experience will also be favourably regarded.

Our ideal candidate:

- Possesses excellent verbal and written communication skills, including the ability to prepare clear and concise advice for senior decision-makers.
- Demonstrates strong strategic thinking and sound judgement, and is able to identify practical solutions to complex legal and policy issues.
- Is confident operating autonomously while contributing positively to a collaborative and high-performing team environment.
- Has experience navigating legislative, regulatory or policy frameworks and contributing to reform initiatives.
- Possesses well-developed organisational skills and the ability to manage competing priorities across multiple projects and stakeholders.
- Is skilled at building and maintaining productive working relationships with senior stakeholders across government, and working collaboratively to achieve shared outcomes.
- Is adaptable and able to work across a broad range of subject matters, quickly developing an understanding of new and emerging issues.
- Can effectively bring together legal, policy and operational stakeholders to progress complex projects and deliver high-quality outcomes.
- Is able to work under pressure and manage tight timeframes while maintaining a high standard of work.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Rebecca Wheeler, 02 6155 9308
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8AD98CD2-45A9-7E07-F2C7-ED

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Defence

Vacancy VN-0771251

Department of Defence

Closing Date:Monday 10 August 2026

Defence People Group
Military Personnel Division

Job Title	ICT Communications Specialist
Job Type	Full-Time, Ongoing
Location	Fairbairn ACT
Salary	$124,393 - $140,315
Future Merit Locations	Fairbairn
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates are required to work in the location advertised. Candidates may negotiate a flexible arrangement (WFH or other Defence sites).
Classification	Executive Level 1
Position Number	DPG/04209/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7C8F15FA-71BC-7964-BA73-ED2019B3D003

Duties

The Role

Defence Force Recruiting (DFR) is seeking an ICT Professional with experience and understanding of the current issues facing the Information Technology sector. This exciting role will be part of a small team that manages a wide range of ICT projects in collaboration with our recruiting services partner.

You will be accountable to plan, lead and manage a range of ICT resources and projects, manage risk, including cyber security and negotiate to resolve potential conflict in the context of sensitive or difficult issues.

Your ability to analyse and evaluate ICT projects and business objectives to understand critical factors and obtain cooperation to achieve results is paramount to success in this role.

This role will ideally suit a highly motivated, proactive and experienced candidate with strong interpersonal and relationship management skills. Strong writing skills, attention to detail and a proven ability to undertake effective stakeholder engagement is essential in this role.

About our Team

Defence Force Recruiting (DFR) is a public–private collaboration between Defence and a recruiting partner, delivering recruiting services to the Australian Defence Force in accordance with standards and policies set by Navy, Army and Air Force. Recruiting services are delivered through a highly integrated workforce of military, APS and contractor staff and are directly responsible for delivering capability outcomes to the Australian Defence Force.

The ICT team provides leadership and oversight of ICT security, governance, innovation and strategic direction across DFR. The team is responsible for the planning, management and delivery of ICT projects in close collaboration with the recruiting partner, as well as coordinating and driving continuous improvement and digital transformation initiatives. It works in strong partnership with Defence ICT governance authorities and key stakeholders to ensure DFR systems, services and projects align with broader Defence ICT strategies, architectures and standards.

The team also develops and implements strategies to manage business risks associated with ICT operations and technology-enabled change, working collaboratively with stakeholders to ensure shared understanding and effective mitigation of risks.

Key responsibilities include oversight of ICT service management arrangements, support and enhancement of the DFR website, and leadership of major ICT initiatives. This includes working closely with the Future Service Delivery Model team and other stakeholders on the implementation of a new recruiting management system over the next two years.

These activities are critical to maintaining secure, reliable and modern digital services, enabled through strong stakeholder engagement and collaboration, to ensure DFR meets its operational objectives and supports Defence workforce outcomes.

Our Ideal Candidate

This role requires experience in ICT acquisition, delivery, sustainment and governance within a complex, integrated workforce environment. The successful candidate will possess a strong understanding of ICT business management frameworks, systems and processes, and the ability to translate business requirements into strategic outcomes. Working closely with the EL 2, the role will lead the implementation and transformation of ICT capabilities under the Recruiting Services Contract and oversee DFR's broader ICT portfolio.

Success in this role requires the ability to analyse and evaluate complex ICT projects, identify critical risks and dependencies, and influence stakeholders through strong collaboration and engagement to achieve business outcomes.

The ideal candidate will be a highly motivated and professional ICT leader with strong integrity, sound judgement and excellent stakeholder engagement skills. They will be capable of building and sustaining effective relationships across Defence, industry and contractor workforces, while fostering a collaborative environment and providing authoritative advice on ICT strategy, cyber security, risk management and business improvement initiatives.

The successful candidate will demonstrate:

- Extensive experience managing ICT projects, programs and contractor-delivered services.
- Strong leadership skills, including the ability to manage diverse teams and influence senior stakeholders.
- Well-developed commercial and business acumen.
- The ability to balance competing priorities and deliver outcomes in a complex and dynamic environment.
- Experience identifying and managing ICT and cyber security risks.
- A high degree of independence, initiative and strategic thinking.

Highly Desirable skills include:

- Qualifications (or equivalent extensive experience) in ICT/Information Technology.

- Project Management qualifications and experience.
- ITIL and ITSM qualifications and experience.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Fiona Peterson, 02 5130 2052
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7C8F15FA-71BC-7964-BA73-ED

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Defence

Vacancy VN-0771252

Department of Defence

Closing Date:Monday 10 August 2026

Air Force
Air Force Headquarters

Job Title	Deputy Director Strategy & Governance
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$124,393 - $140,315
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	Executive Level 1
Position Number	AF/03967/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=1C41548F-B248-29F4-D80E-ED201A2319EB

Duties

The Role

The Deputy Director Strategy and Governance position within the Defence Aviation Safety Authority (DASA) provides leadership across governance (performance, risk and quality management) systems, and supports workforce planning and business enabling functions. The role is responsible for embedding fit for purpose governance, planning, and assurance processes that enable strategic decision-making and the achievement of DASA's objectives.

Working under broad direction, you will support DASA's mandate to enhance and promote the safety of military aviation by strengthening governance, planning, and enabling systems that underpin regulatory and safety outcomes.

Responsibilities include but are not limited to:

- Working closely with the Director and the Director General to shape DASA's strategic direction, leading the implementation and monitoring of the five-year strategy and embedding strategic priorities across the organisation.

- Leading the design, implementation and continuous improvement of DASA's governance frameworks, including performance, risk and quality management systems, and monitor their effectiveness in supporting strategic outcomes.
- Leading the management and coordination of DASA’s corporate, business, and implementation plans, maintaining line of sight between the five year strategy, annual priorities, and operational delivery.
- Establishing and monitoring strategic performance and risk measures (KPIs/KRIs) to track progress against the five year strategy and support executive decision making.
- Overseeing strategic reporting and planning cycles, ensuring performance, risk, and assurance insights are used to inform strategy reviews and adjustments.
- Providing governance leadership and oversight of business enabling functions, including workforce planning and business support activities, to align organisational capability with strategic priorities.
- Preparing high quality strategic advice, briefs, and reporting for senior leadership on progress, risks, and dependencies associated with delivery of strategic goals and objectives.
- Overseeing security protocols and other ad-hoc business services as necessary.

About our Team

The Defence Aviation Safety Authority (DASA) is responsible to enhance and promote the safety of military aviation through the implementation of a Defence Aviation Safety Program that promotes a generative safety culture and independently assures the effective management of Defence aviation safety risks.

DASA is a complex organisation comprising Headquarters (HQ), the Directorate of Business Support and Governance (DBSG), and six Directorates that provide aviation safety assurance and specialist engineering services to the Defence aviation community. The organisation has an established workforce of approximately 300 personnel, made up of Australian Public Service (APS) and Australian Defence Force (ADF) members, based across Melbourne (VIC), Canberra (ACT), and Amberley (QLD).

Our Ideal Candidate

The ideal candidate will operate effectively at the EL 1 level, demonstrating the ability to lead complex work, shape strategic outcomes and influence across organisational boundaries. They will bring strong strategic thinking, expertise in governance frameworks, and the judgement to operate with a high degree of autonomy under broad direction.

Our ideal candidate will be able to demonstrate expertise and experience in:

- Contributing to organisational strategy and leading the translation of strategic priorities into practical plans and outcomes.
- Experience leading governance, performance, risk, and quality management activities in support of organisational objectives.

- Proven capability to work with and positively influence a broad range of stakeholders, including senior leaders, technical teams, enabling functions, and external partners.
- Strong analytical judgement with experience providing clear, concise advice and reporting to senior stakeholders.
- Demonstrated leadership capability, including leading teams or work programs, while fostering a positive workplace culture, professional behaviours, and alignment with APS values.
- Exercises sound judgement, critical thinking, and strategic awareness.
- Understanding or the ability to understand and ensure compliance with legislative frameworks, government decision-making processes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Damian Cavanagh, 03 5736 3256
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1C41548F-B248-29F4-D80E-ED2

Defence

Vacancy VN-0771254

Department of Defence

Closing Date:Monday 10 August 2026

ARMY
Forces Command

Job Title	Quality Assurance Officer
Job Type	Full-Time, Ongoing
Location	Bandiana VIC
Salary	$89,841 - $96,829
Future Merit Locations	Bandiana
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	ARMY/03634/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=2B147384-58E9-4A6B-F94D-ED201A292AE6

Duties

The Role

The Quality Assurance Officer is responsible for implementing and maintaining quality assurance systems, processes and documentation to ensure organisational compliance with relevant standards, legislation and ADF doctrinal requirements.

The role primarily conducts data quality administration tasks, including audits, inspections and compliance reviews, monitors data quality performance, investigates quality issues and non-conformances, recommends corrective actions to support continuous improvement and oversees data remediation tasks.

The position also provides advice and training to staff, maintains accurate quality records, and liaises with internal stakeholders and subordinate units to promote data quality integrity and organisational effectiveness. The secondary function of the role is support to the Army Logistic Training Centre (ALTC) Training Cell in the planning and management of training governance and data administration within ALTC.

About our Team

The Training Cell is responsible for the effective management, scheduling and data quality administration of training governance and administration processes in support of ALTCs mission to deliver Army's Directed Training Requirement (DTR). Key tasks include; managing the DTR planning cycle and scheduling of training in order to achieve DTR; supervising and monitoring Training Support Requests (TSR); managing in-year training through the review, submission, tracking and data entry of Course Session Amendment Request (CSAR), and; management and supervision of exported training processes.

The Training Cell provides oversight, guidance and direction regarding PMKeyS PD&T governance and administration processes–managing data quality remediation tasks in conjunction with ALTC units. Additionally, the cell provides key training data and reporting functions, through maintenance of the ALTC training management report.

Our Ideal Candidate

Successful candidates will demonstrate a high level of attention to detail, strong analytical and problem-solving skills, and a commitment to continuous improvement. They will possess integrity, professionalism and sound judgement when assessing compliance matters, along with the ability to work independently, manage competing priorities and build effective working relationships across teams. Strong communication, organisational and data analysis skills are essential, as is experience with training management systems, auditing practices and policy development.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Kaylene Richter, 02 6053 5421
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=2B147384-58E9-4A6B-F94D-ED2

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Defence

Vacancy VN-0771262

Department of Defence

Closing Date:Monday 10 August 2026

ARMY
Forces Command

Job Title	Administration Team Leader
Job Type	Full-Time, Ongoing
Location	Paddington NSW
Salary	$99,733 - $112,431
Future Merit Locations	Paddington
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04232/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9183ECAC-19D8-7A61-6983-ED201ABA0068

Duties

The Role

The APS 6 Administration Team Leader is a newly established position within Headquarters Forces Command that plays a key role in supporting the Commander Forces Command and Executive team. The position is responsible for coordinating and delivering high-quality secretariat support to enable the effective planning, administration and conduct of the Army Training Board.

Key responsibilities include:

- Providing secretariat services for the Army Training Board, including coordination of agendas, papers, records of decision and follow-up actions.
- Supporting the Commander Forces Command and Executive by ensuring governance processes and board activities are managed efficiently and professionally.
- Representing Headquarters Forces Command through attendance and support at Senior Army Boards, committees and subordinate working groups.
- Leading and supervising a small team responsible for Information and Records Management functions within a high-tempo headquarters environment.
- Ensuring records and information are managed in accordance with Defence policies, governance requirements and legislative obligations.
- Promoting effective administration, stakeholder engagement and continuous improvement across board and records management processes.

The role requires strong leadership, organisational and communication skills, with the ability to manage competing priorities, maintain attention to detail, and work collaboratively with senior military and civilian stakeholders in a complex and fast-paced environment.

About our Team

Headquarters Forces Command provides a dynamic, professional and collaborative working environment that supports the delivery of Army's training and preparedness objectives. The APS 6 Administration Team Leader will work closely with military and civilian personnel across the headquarters, engaging regularly with senior leaders, staff officers and key stakeholders.

Operating within a high-tempo environment, the team is responsible for delivering timely governance, secretariat, and information management support to enable effective decision-making and organisational outcomes.

Team members are encouraged to demonstrate initiative, collaborate across functions, and contribute to a culture of continuous improvement, professionalism and excellence in service delivery. The role offers an opportunity to lead a small, dedicated team while contributing directly to the success of Forces Command and broader Army governance activities.

Our Ideal Candidate

The ideal candidate is a highly organised and proactive team leader with demonstrated experience in administration, governance, secretariat services, and information management within a complex and fast-paced environment. They will possess strong interpersonal and communication skills, enabling them to build productive relationships with senior military and APS stakeholders while confidently coordinating board activities and managing competing priorities.

The successful applicant will have the ability to lead and develop a small team, foster a culture of accountability and continuous improvement, and ensure the accurate management of records and information in accordance with Defence policies and legislative requirements. With exceptional attention to detail, sound judgement, and a commitment to delivering high-quality outcomes, the ideal candidate will be adaptable, resilient, and capable of providing trusted support to senior leaders in achieving Forces Command objectives.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Major Colin Bigger, 02 8306 1443
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9183ECAC-19D8-7A61-6983-ED

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Defence

Vacancy VN-0771268

Department of Defence

Closing Date:Monday 10 August 2026

ARMY
Forces Command

Job Title	Administration Officer
Job Type	Full-Time, Ongoing
Location	Paddington NSW
Salary	$72,275 - $79,635
Future Merit Locations	Paddington
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3
Position Number	ARMY/04234/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7EA54D29-E181-2883-7621-ED201B3433A5

Duties

The Role

The Administration Officer supports the Languages-Army Team by managing the administrative and operational processes that enable Army personnel to:

- Undertake Language Placement/Qualification (P/Q) testing.
- Attend Defence-sponsored language training.
- Be appropriately administered and remunerated for language-related activities.
- Support Army's Language Other Than English (LOTE) capability.

The role combines administration, business support, stakeholder engagement, and process management within a Defence environment.

Key Responsibilities of the role include administration and coordination functions including:

- Manage workplace correspondence and enquiries.
- Process administrative requirements for language testing and training.
- Maintain accurate records and documentation.
- Support personnel administration and remuneration processes.
- Follow Defence policies, procedures and work practices.
- Assist with business processes and workflow management.

- Support digital information management across multiple systems.
- Provide administrative support to the Administration Manager and broader team.

The Role requires liaison with uniformed personnel and APS employees at all levels and requires an ability to build productive working relationships with diverse stakeholders at all levels.

About our Team

The Languages–Army Team, within Army G7 and led by the SO2 Modern Language Army (MLA), is responsible for delivering and sustaining Army's language capability across the Integrated Force. The team leads the development, implementation and management of language capability frameworks to ensure linguistic excellence remains a critical enabler of Army's operational effectiveness, mission success and international engagement.

As Army's principal link to Defence's Professional Language Network, the team works across Defence to coordinate language capability requirements and ensure Army commands and formations have access to appropriately qualified interpreters and translators to support operational, training and engagement activities. The team also plays a key role in integrating Army's language workforce with broader Defence language networks and capability initiatives.

In addition to workforce coordination, the Languages–Army Team is responsible for strengthening Language Workforce Development across Army. This includes establishing and enhancing mentoring networks, professional development pathways and workforce management practices that build capability depth, foster professionalism and support the development of a future-ready language workforce.

Through the administration of language testing, qualifications, training and workforce development programs, the team contributes directly to Army's ability to operate effectively in complex environments, strengthen international partnerships and meet emerging capability requirements. The Languages–Army Team supports a highly specialised and strategically important workforce whose linguistic expertise enables Defence to engage, communicate and operate effectively in support of national objectives.

Our Ideal Candidate

The Languages–Army Team is seeking a highly motivated and professional Administration Officer who will contribute to the effective administration and sustainment of Army's Language Other Than English (LOTE) capability. Working within a specialist team, the successful candidate will support the delivery of language testing, training and workforce management activities that underpin Army's operational effectiveness and international partnerships.

The ideal candidate will be an excellent communicator with strong interpersonal skills and the ability to build productive working relationships across a diverse workforce comprising full-time and part-time uniformed personnel, Australian Public Service (APS) employees and stakeholders from across Defence. They will demonstrate professionalism, discretion and a commitment to providing high-quality administrative support in a collaborative and team-focused environment.

The successful applicant will be highly organised and detail-oriented, with the ability to manage workplace correspondence, coordinate administrative processes and maintain accurate records in a timely manner. They will be process-driven and capable of working within established policies, procedures and governance frameworks while effectively managing competing priorities and meeting deadlines.

The role requires an individual who can work independently to complete directed tasks from the Administration Manager, while also contributing positively to a small, high-performing team. A willingness to learn, adapt and support continuous improvement initiatives will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Major Jonathan Couper, 02 8306 1388
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7EA54D29-E181-2883-7621-ED2

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Defence

Vacancy VN-0771269

Department of Defence

Closing Date:Sunday 23 August 2026

ARMY
1st Division

Job Title	Communications Security (COMSEC) Account Manager
Job Type	Full-Time, Ongoing
Location	Cabarlah QLD
Salary	$99,733 - $112,431
Future Merit Locations	Cabarlah
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04249/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=38455922-D904-A112-A402-ED20197642FB

Duties

The Role

You will lead a small, integrated team of Communications Security (COMSEC) specialists. As the COMSEC Account Manager (CAM), you are responsible to the appointing authority for the operation and management of the COMSEC account. This includes ensuring the safeguarding, accounting, handling, and disposition of all Accountable COMSEC Material (ACM).

The role requires a comprehensive understanding of cryptographic procedures for both Communications Electronic Attack and Australian Key Management Infrastructure (AKMI) accounts, ensuring all COMSEC information management practices are conducted in accordance with the Defence Communications Security Procedures (DCP) and relevant cryptographic publications.

Your responsibilities extend to ensuring the cryptographic support requirements of the 7th Signal Regiment (7 Sig Regt) are met effectively and reliably. You will also provide mentoring, guidance, and management support to the Defence Force School of Signals Electronic Warfare Wing, Army Aviation Training Centre, and other supported elements within the Darling Downs region.

As the COMSEC Account Manager, you will engage proactively with key stakeholders to identify, anticipate and address organisational needs and expectations. This includes providing technical, professional and policy advice, as well as contributing to strategic planning, program and project management and policy development.

Specifically, your key responsibilities will include:

- Management of the COMSEC team; providing clear direction, leadership, tasking and supervision of ADF personnel.
- Maintaining an excellent understanding of COMSEC and Defence Security policies; including the DCP, Defence Security Principles Framework, Protective Security Policy Framework and Australian Communications Security Instruction series.
- Managing and participating in the COMSEC on-call roster to deliver effective, high-readiness 24-hour support.
- Operating and managing Australian Key Management Infrastructure (AKMI) and COMSEC Accounting, Distribution and Records System (CARDS) accounts, completing all routine and mandatory tasks as required by policy to maintain compliance.
- Applying advanced COMSEC accounting practices including; issuing keying material, managing EDRs, administering SF153s, CARDS accounting, using local issue procedures, conducting security checks, and coordinating domestic and overseas ACM movements in accordance with policy.
- Conducting routine COMSEC inspections across supported elements, providing assistance, guidance, and training where appropriate.
- Delivering mandatory COMSEC annual training, including pre and post deployment training to unit personnel.
- Management of COMSEC incidents, including reporting, investigation, escalation and ongoing monitoring.
- Developing, delivering and maintaining COMSEC briefings for the unit and supported elements.

About our Team

The 7 Sig Regt Communications Security team operates a dedicated COMSEC facility within the Regimental Headquarters. Reporting directly to the Regimental Operations Officer, the team provides cryptographic support to Headquarters 7 Sig Regt.

The team plays a critical role in ensuring Defence's information assurance requirements are maintained across training activities, capability trials and operational activities.

7 Sig Regt is located at Borneo Barracks in Cabarlah, approximately 20 km north of Toowoomba, Queensland. This position requires the successful candidate to work on-site and be capable of responding and attending the workplace at short notice while on call.

Our Ideal Candidate

They will be highly self-motivated and capable of ensuring the successful delivery of COMSEC in support within high-tempo operational and training environments. The candidate must demonstrate the personal attributes required to organise, support, advise and lead a specialised team of COMSEC professionals. This includes displaying integrity, strong communications skills, sound judgement, initiative and the ability to work independently when required.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Krystina Conomy, 07 4596 2274
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=38455922-D904-A112-A402-ED2

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Defence

Vacancy VN-0771272

Department of Defence

Closing Date:Monday 10 August 2026

Capability and Acquisition Sustainment Group
Aerospace Systems

Job Title	Commercial Support Manager
Job Type	Full-Time, Ongoing
Location	Williamtown NSW
Salary	$99,733 - $112,431
Future Merit Locations	Williamtown
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/04220/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=0B53CFD4-F1B9-FC67-280A-ED201A2DFA27

Duties

The Role

The Commercial Support Manager is responsible for leading complex contract management activities and providing commercial advice and support across the capability lifecycle. Working under broad direction within an integrated workforce, the successful applicant will contribute to ASCISPO's commercial governance, assurance, procurement and contract management functions, while ensuring compliance with legislative frameworks, Defence policy and contractual obligations.

Key responsibilities include:

- Providing commercial advice and support to contract managers, project personnel and stakeholders across ASCISPO capability programs.
- Managing and maintaining commercial governance frameworks, including procurement and contracting policies, processes, templates and guidance.
- Monitoring and reporting on contractual obligations, deliverables and key commercial activities to support compliance and performance outcomes.
- Identifying commercial risks and contract change requirements and developing mitigation strategies in accordance with Defence policy and contractual frameworks.
- Supporting the development of commercial capability within ASCISPO through mentoring, guidance and knowledge sharing activities.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Airborne Surveillance Control and Intelligence Systems Program Office (ASCISPO) plays a critical role in shaping the future of Australia’s airborne surveillance capability. Working with leading industry partners and international military services, we deliver engineering, maintenance, logistics, and training support for the Air Force’s E-7A Wedgetail fleet—and we’re driving the acquisition of its next-generation replacement.

Part of Defence’s capability delivery agency, our integrated team includes Australian Public Servants, Australian Defence Force personnel and industry experts, and is primarily based at RAAF Base Williamtown, NSW—with a small presence in the USA.

At ASCISPO, we pride ourselves on our workplace culture.

We:

- Build trust through partnerships that deliver real capability outcomes
- Empower bold decision-making through informed risk assessment
- Champion flexibility and creativity to deliver timely solutions
- Prioritise balance and well-being so our people thrive
- Invest in growth and learning, and celebrate diversity

Join the team that is Trusted to Deliver.

Our Ideal Candidate

The successful candidate will demonstrate:

- Demonstrated experience in managing complex contracts and delivering commercial outcomes within government, Defence, or highly regulated industry environments, including the management of strategic suppliers and high-value agreements.
- A strong understanding of procurement, contracting and commercial governance principles, with the ability to interpret and apply legislation, policy, contractual frameworks and government requirements.
- The ability to provide strategic commercial advice to senior executives, identify and manage commercial risks and opportunities, and contribute to organisational objectives through effective contract and supplier management.
- The ability to analyse complex issues, manage competing priorities and deliver outcomes within tight timeframes.
- Experience mentoring and supporting staff to develop commercial acumen and contract management capability. Appointment to this position will be conditional upon approval to access US controlled export material in accordance with the United States Arms Export Control Act.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Timothy Jessup, 02 4077 7883
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=0B53CFD4-F1B9-FC67-280A-ED

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Defence

Vacancy VN-0771277

Department of Defence

Closing Date:Monday 10 August 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Communications Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/03874/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D3959C91-6E77-D83A-324C-ED2051FE38D4

Duties

The Role

The Henderson Defence Precinct Communications Officer will work to the EL 1 Deputy Director, Communications. You will be accountable under broad direction to perform and achieve complex communication, media and issues management work within an integrated workforce.

Key tasks will include:

- Provide specialist advice to stakeholders on the design, development and implementation of a range of internal and external communication, media products and activities.
- Generate key messages and talking points, material for Defence publications, media releases and updates to the internet and intranet.
- Identify communication and media risks and opportunities within the business environment and take account of these in planning, decision-making and priority setting.

About our Team

The Henderson Defence Precinct Communications Unit consists of 3 fulltime APS employees. This position will work alongside the existing APS 6 Communications Officer in our Canberra office/s.

This is an exciting and complex environment, offering a rewarding career in one of the most dynamic organisations within the Naval Shipbuilding and Sustainment Group. You will enjoy Australian Public Service conditions, which include an attractive salary package and flexible, family-friendly working arrangements.

Defence provides employees with the option to undertake further studies, training and a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

Our Ideal Candidate

To succeed in this role, you will have:

- A positive and friendly demeanour;
- High levels of professionalism, integrity and initiative;
- Resilience and the ability to remain calm under pressure;
- Strong written and verbal communication skills and the ability to build and sustain positive working relationships;
- Ability to adapt and reprioritise work in accordance with changing priorities to meet deadlines.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	Mike Holland, 0482 726 590
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D3959C91-6E77-D83A-324C-ED

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Defence

Vacancy VN-0771279

Department of Defence

Closing Date:Thursday 13 August 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Security Manager
Job Type	Full-Time, Ongoing
Location	Richmond NSW
Salary	$99,733 - $112,431
Future Merit Locations	Richmond
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/04235/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=A3BAA631-AAD8-7BF4-B967-ED2052251FFF*

Duties

The Role

Air Lift Systems Program Office (ALSPO) is seeking a talented and experienced professional to join our high performing Business Management team. The successful applicant will be accountable under broad direction to perform, contribute, and achieve very complex security work within an integrated workforce.

This position will be accountable for establishing a positive security culture and environment across the Medium Air Mobility Enterprise. They will work within a framework of legislation, established principles, work standards and practices and act in accordance with Defence's mission and business objectives. The Security Manager will be responsible for influencing security standards and be proficient in incident response co-ordination with a strong focus on integrity, giving attention to confidentiality requirements.

This position is required to identify and prioritise security risks and develop a strategy for mitigation or remediation. Every day your work will make an impact that matters to Australia's National interests while you thrive in a dynamic and unique environment.

About our Team

The Air Lift Systems Program Office (ALSPO) at RAAF Base Richmond sits within the Airlift and Tanker Systems Branch of the Aerospace Systems Division. ALSPO is the in-service support agency responsible for sustaining and enhancing the RAAF's C-130J Hercules and C-27J Spartan aircraft and for providing support to the sustainment of the Australian Defence Force's Aerospace Simulators and training systems. ALSPO, in partnership with industry, exists to support Air Force's Air Mobility Group achieve its mission by providing effective sustainment support solutions.

The Business Management Unit within ALSPO is a highly capable and professional team operating in a dynamic and challenging work environment supporting Defence capability. Given the integrated nature of our business, building and maintaining cooperative and collaborative relationships are fundamental to our success.

Our Ideal Candidate

Our ideal candidate is an innovative and experienced analyst who can professionally deliver a governance and assurance program and who has the ability to quickly build an in-depth knowledge of Government Security requirements and frameworks. They will exercise initiative and judgement in the interpretation, development and application of these policies, practices and procedures. They will provide detailed security, technical, professional advice which will contribute to program management and planning.

The Security Manager will be accountable to manage workflows and is expected to build team capability by developing quality products and building and sustaining productive and collaborative relationships. They will be enthusiastic and self-motivated and thrive on producing quality work in a fast paced and complex environment.

You will be able to demonstrate:

- Ability to interpret and apply PSPF and government security requirements to support compliance and risk management.
- Strong analytical skills, with the ability to assess information and provide practical recommendations.
- Highly developed written and verbal communication skills, including report writing and stakeholder engagement.
- Ability to build productive relationships and positively influence security and governance outcomes.
- Experience delivering security, governance, assurance or compliance activities in a complex environment.
- Ability to exercise judgement, manage competing priorities and deliver outcomes with a high degree of autonomy.
- Ability to contribute to team performance through collaboration, knowledge sharing and capability development.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Mike Gale, 02 4579 4321
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A3BAA631-AAD8-7BF4-B967-ED

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Defence

Vacancy VN-0771280

Department of Defence

Closing Date:Thursday 13 August 2026

Army
Forces Command

Job Title	Business Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Dundas NSW
Salary	$99,733 - $112,431
Future Merit Locations	Dundas
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04282/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=95FBCFA1-C297-611E-1456-ED20533CDBAF

Duties

The Role

As the Headquarters 8th Brigade Business Intelligence Officer, you will provide critical resource management, performance reporting and analytical support that enables Defence leaders to make informed decisions regarding capability generation, resource allocation, funding priorities and organisational performance.

Through analysis of complex data and resource information, you will identify trends, risks and opportunities, delivering insights that support both immediate operational requirements and longer-term planning activities. You will develop and maintain resource management products and reporting that provides a clear picture of resource utilisation and organisational performance.

You will contribute to capability planning, strategic initiatives and business improvement activities, ensuring decision-makers have access to accurate, timely and reliable information. You will provide advice and recommendations supporting resource allocation, governance and the achievement of organisational objectives.

The role requires sound judgement, initiative and strong stakeholder engagement skills to solve complex problems, improve business processes and deliver resource outcomes supporting Defence's mission and objectives.

About our Team

Headquarters 8th Brigade plays a critical role in generating the Army Reserve (SERCAT 5) workforce through the delivery of individual training, contributing directly to Defence's ability to deliver an integrated and capable force.

The Brigade commands six University Regiments located across Australia, providing a unique operating environment that combines strategic planning with the coordination of geographically dispersed units. Our workforce comprises a diverse mix of Australian Public Service employees alongside Permanent Army (SERCAT 7) and Army Reserve (SERCAT 5) personnel, creating a highly collaborative and integrated workplace.

We foster a culture built on collaboration, innovation and continuous improvement, where team members are trusted to work with autonomy, engage with a broad range of stakeholders and influence decisions. Joining our team provides a unique opportunity to contribute to the generation of future Army capability while developing expertise in resource management, business intelligence and organisational planning.

Our Ideal Candidate

We are seeking a motivated and high-performing professional with strong analytical and critical thinking skills to identify resource challenges and deliver practical, evidence-based solutions. You will analyse complex data, identify trends, risks and opportunities, and provide clear advice to support decision-making.

The successful candidate will build strong stakeholder relationships, influence outcomes and provide trusted resource management advice. Working with staff across geographically dispersed University Regiments, you will provide guidance, coaching and support to strengthen capability and promote consistent resource management practices.

You will demonstrate initiative, sound judgement and accountability, managing competing priorities while delivering quality outcomes. Experience in resource management, business intelligence, governance, strategic planning, performance reporting or business improvement is highly regarded. Proficiency with systems such as Excel, Power BI, SAP, PMKeys or ROMAN will be highly advantageous.

As an APS6, you will contribute to a high-performing team culture through collaboration, coaching and continuous improvement while modelling Defence and APS values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 2.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Andrew Pham, 07 4446 3612
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=95FBCFA1-C297-611E-1456-ED

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Defence

Vacancy VN-0771291

Department of Defence

Closing Date:Wednesday 12 August 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Product Integration Support Officer
Job Type	Full-Time, Ongoing
Location	Amberley QLD
Salary	$99,733 - $112,431
Future Merit Locations	Amberley
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(
Classification	APS Level 6
Position Number	CASG/04289/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=698D1C92-11E4-87A1-FD6C-ED2053E2F964

Duties

The Role

The APS 6 Product Integration Support Officer delivers enterprise-level Integrated Product Support (IPS) and Integrated Logistics Support (ILS) outcomes that enhance capability availability, sustainment performance, and operational readiness across the EA-18G Growler and F/A-18F Super Hornet fleets.

Operating within the Sustainment Management Unit (SMU) and working as part of a team, the role provides coordination, integration, and assurance across engineering, logistics, commercial, maintenance management, finance, operational stakeholders, industry partners, Air Force capability managers, and CASG governance functions. The position contributes to the achievement of Defence strategic priorities outlined in the National Defence Strategy (NDS), Integrated Investment Program (IIP), CAF21 Product Sustainment Framework, and CASG governance requirements.

Key Responsibilities:

- Coordinate enterprise sustainment activities to enhance Integrated Product Support (including logistics) to provide effective capability outcomes across the systems lifecycle.
- Monitor, analyse, and report on capability performance, sustainment metrics, risks, and assurance activities that influence capability availability and operational readiness.
- Support governance, assurance, and enterprise risk management processes, ensuring compliance with policy, sustainment frameworks, and organisational governance requirements.
- Facilitate collaboration and information exchange between organisational stakeholders, representatives, and industry partners to enable informed value for money decision-making, prioritisation, and issue resolution.
- Contribute to the development and maintenance of organisational knowledge, workforce resilience, and business continuity initiatives that strengthen long-term sustainment effectiveness.
- Support the integration of engineering, logistics, maintenance, and financial considerations into sustainment planning and capability decision-making.
- Prepare high-quality briefs, reports, and governance artefacts to support senior leadership engagement, assurance activities, and strategic decision-making.

The APS 6 Product Integration Support Officer enables the effective integration of sustainment functions, ensuring that Growler and Super Hornet capabilities remain available, affordable, and operationally ready to meet current and future Defence requirements.

About our Team

The ACEASPO Sustainment Management Unit (SMU) is responsible for managing capability requirements and sustainment delivery outcomes for the Air Combat Electronic Attack capability.

As the primary interface with No. 82 Wing (82WG) and Defence industry, the SMU ensures requirements are understood, prioritised and managed effectively while monitoring capability performance against operational expectations.

The SMU is responsible for the governance, assurance and reporting of sustainment and financial performance, contractor performance, capability risks and issues.

The team comprises a mix of APS and ADF personnel, as well as Contractors to Defence, all collaborating closely to manage Enterprise level sustainment activities, resolve technical challenges, and assure service delivery outcomes.

The SMU also maintain strong linkages with our Industry Partners and other Defence stakeholders to ensure alignment between operational needs and sustainment priorities.

The work environment is dynamic and outcome-focused, requiring disciplined governance, clear communication, and a proactive approach to issue resolution, continuous improvement, and capability sustainment.

The team delivers these outcomes through three integrated functional areas:

Product Management – Manages capability requirements, sustainment performance, product outcomes and stakeholder engagement to ensure capability needs are met and operational objectives are achieved.

Budget Management and Reporting – Provides financial governance, resource prioritisation, performance reporting and data-driven insights to support informed decision-making.

Logistics Governance and Assurance – Delivers sustainment assurance, logistics governance, compliance oversight, risk management and continuous improvement initiatives across the capability.

Working within the SMU provides a unique opportunity to contribute directly to the sustainment and operational effectiveness of Australia's EA-18G Growler and F/A-18F Super Hornet fleets. You will be part of a highly capable, collaborative and professional team dedicated to delivering integrated sustainment solutions that enhance Defence capability.

Our Ideal Candidate

We are seeking an enthusiastic, experienced and motivated Integrated Product Management professional with a proven record in sustainment management who is committed to delivering capability performance and sustainment efforts with a strong ability to mentor and develop others within a complex environment.

They demonstrate adaptability, sound judgement and confidence when responding to shifting priorities and emerging challenges. Strong interpersonal, written and verbal communication skills are essential, supported by emotional intelligence, professionalism and resilience.

The ideal candidate has a strong understanding of end-to-end logistics practices, including IPS attributes, procurement, inventory management and distribution in the context of relevant legislation, policy and procedures, and understand the logistical requirements to support the effective introduction, operation and long-term sustainment of Defence capability.

They possess strong analytical skills and can interpret data, identify trends, and apply insights to improve performance and outcomes, while supporting team development and fostering a culture of continuous improvement.

Be accountable for organising their workflow and making independent decisions relating to their area of responsibility to work through tasks and projects to meet deadlines.

Work collaboratively with stakeholders (both internal and external) and subject matter experts to resolve Product Sustainment, Logistics and Finance matters.

They will manage competing priorities to achieve capability performance and sustainment efforts outcomes and strengthen our reporting efforts on performance, risk management, continuous improvement and Value for Money.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	SQNLDR Matthew Gilbert, 02 5108 6909 and/or Mob: 0427 337 489
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=698D1C92-11E4-87A1-FD6C-ED

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Defence

Vacancy VN-0771298

Department of Defence

Closing Date:Wednesday 26 August 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants

Job Title	Logistics Manager
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$124,393 - $140,315
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	NSSG/04284/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=421A0AA6-AA8D-E3AB-2A17-ED2052EA4C4A

Duties

The Role

The Maritime Integrated Warfare Systems (MIWS) Branch is a very busy organisation that is never dull and no two days are the same. The Maritime Integrated Warfare System (MIWS) Branch requires EL 1 Integrated Logistics Support (ILS) Managers to provide critical leadership and management within the Hunter Class Frigate Combat System (HCF-CS) Program.

The position is essential to delivering and integrating complex maritime capabilities, ensuring operational readiness, and supporting long-term sustainment for the ADF. The EL 1 ILS Manager will lead and manage ILS teams responsible for planning, delivering, and integrating ILS elements across MIWS projects and the HCF CS Program.

These roles ensure Whole of Combat and Whole of Ship integration from an ILS perspective and compliance with Branch, N4, and Seaworthiness standards.

They are accountable for guiding multidisciplinary teams comprising ADF, APS, and MSP personnel to achieve ILS outcomes.

Key responsibilities common to both positions include:

- ILS guidance and support to projects and programs
- ILS Training and workforce development
- Technical assessments and assurance
- Maintenance program development
- Life cycle cost modelling and analysis
- Supply chain and spares modelling
- Technical publications and documentation
- Input to Support (CS) strategy
- ILS related Government Furnished Materiel (GFM) management
- Fundamental Inputs to Capability (FIC) management
- Industry ILS governance and assurance

The position is critical to the success of MIWS and HCF CS programs. They provide leadership, technical expertise, and governance to ensure compliance with standards, integration of systems, and achievement of ILS outcomes.

About our Team

MIWS Branch under Major Surface Combatants and Combat Systems Division is an exciting and complex environment to work in, offering a rewarding career in one of the most dynamic organisations within NSSG. We work across both Acquisition and Sustainment environments to develop and deliver products into new shipbuilding programs and to provide update/upgrade products to the existing RAN fleet, giving staff exposure to a wide variety of high profile maritime projects.

Our Ideal Candidate

MIWS are looking for an enthusiastic, motivated candidate with excellent personal attributes and a strong knowledge of governance to join our Branch. We pride ourselves in a positive, collaborative and supportive workplace culture. For us it is all about teamwork and we want people who want to be a part of the culture we have created.

Our ideal candidate will enjoy working in a dynamic workplace across a wide variety of projects and products. The candidate will be energetic and able to create and maintain positive working relationships with internal and external stakeholders. MIWS is seeking a candidate who demonstrates utmost integrity, professionalism, self-motivation, positive attitude towards challenges, and persistence in achieving outcomes. The candidate will be able to work under pressure with great resilience, remain focused on tasks and possess strong attention to detail.

The ideal candidate will have the following attributes and can demonstrate:

- Mature judgement, professionalism and high level interpersonal skills.

- Enthusiasm, drive, initiative and willingness to learn.
- An ability to meet deadlines and prioritise workloads.
- Adaptability, resilience and flexibility in the face of changing priorities.
- Good written and verbal communication skills.
- A good understanding of legislative, policy and regulatory frameworks.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	MIWS Workforce, miws.workforcemanagement@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=421A0AA6-AA8D-E3AB-2A17-ED

Department of Defence

Closing Date:Thursday 13 August 2026

Army
ADFHQ-Office of Chief of Army

Job Title	Contract Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$89,841 - $96,829
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 5
Position Number	ARMY/04295/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=4375845F-8D4D-DA82-8904-ED20549B7383

Duties

The Role

The Contract Support Officer plays a pivotal and high-impact role in enabling the successful delivery of government contracts across their full lifecycle. This position goes beyond traditional administration, combining data management, regulatory awareness, and stakeholder engagement to ensure contracts are effectively managed, compliant, and operationally aligned.

The role is central to supporting Land Network Integration Centre (LNIC) activities, particularly those involving personnel, controlled technologies, and defence-related goods, where precision, accountability, and attention to detail are critical. Working at the intersection of governance and capability delivery, the Contract Support Officer collaborates closely with internal teams, suppliers, and external regulators to ensure all contract records are accurate, transparent, and audit-ready.

This is an exciting opportunity for someone who thrives in a fast-paced, mission-driven environment and wants to contribute to meaningful Defence outcomes. The role offers exposure to

complex regulatory frameworks, including government procurement and export controls, while providing the chance to build deep expertise, influence best practices, and be part of a team committed to excellence, professionalism, and continuous improvement.

About our Team

The Land Network Integration Centre (LNIC) mission is to advise Army on its digital network integration efforts to maximise interoperability across Land, Joint, and Coalition interface boundaries, and to meet critical information exchange requirements. Its intent is to ensure that Army's investments are integrated to maximise the operational effectiveness of individual projects within the Army Operating System.

As a progressive and forward-leaning organisation, LNIC offers a challenging and rewarding environment for individuals seeking to work on impactful, existing projects at the forefront of Defence capability integration. It is an organisation that values continuous learning, supports professional development, and fosters a culture of education, innovation, and professionalism—making it an exciting place to contribute and grow.

The LNIC Contract Support Officer (CSO) plays a key role within the Business Management Unit (BMU), reporting directly to the Contract Manager (CM). The BMU is a central enabler of LNIC's mission, providing integrated support across the organisation—including procurement, contracts, finance, human resources, travel, and knowledge management—to ensure teams (Exec, Advice, Modeling and Standards, Validate, and Engineering) can deliver at pace and with impact.

In this role, you will bring your expertise to support procurement, contract management, and financial activities that underpin LNIC's operational success. You will work closely with a range of modern business and financial systems, helping to drive efficiency, support strategic decision-making, and enable the organisation to meet its objectives. This is an exciting opportunity to be part of a high-performing, mission-focused team where your contribution directly supports capability delivery and organisational outcomes.

Our Ideal Candidate

The ideal candidate will enjoy working in a dynamic team environment, providing practical support and advice across a range of organisational activities, including procurement, contracting, and compliance processes. They will be adaptable, detail-oriented, and capable of managing competing priorities while contributing to team outcomes.

Candidates do not need to bring full expertise in all areas; those with some relevant experience and a strong interest will be well considered. Importantly, individuals who demonstrate the ability to learn quickly, work through change, and positively adopt and contribute to the LNIC culture will be highly valued.

Key Responsibilities:

- Provide general administrative and coordination support across contract and procurement activities throughout their lifecycle.
- Maintain accurate records and track key information, including deliverables, milestones, and timelines.
- Support compliance activities by assisting with documentation, record keeping, and adherence to relevant policies, procedures, and regulatory requirements.
- Assist in procurement activities, including preparation of documentation, coordination of processes, and engagement with stakeholders and suppliers.
- Contribute to reporting activities by preparing summaries, updates, and supporting information on contract and compliance matters.
- Engage effectively with internal teams and external stakeholders to support collaboration and timely information flow.
- Respond to enquiries and assist in resolving routine issues in a professional and timely manner.
- Support meetings, workshops, and discussions through coordination and capturing key information and outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tamara Bergquist, 02 5109 9688
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4375845F-8D4D-DA82-8904-ED2

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Defence

Vacancy VN-0771325

Department of Defence

Closing Date:Wednesday 12 August 2026

Capability Acquisition and Sustainment Group
Joint Aviation Systems Division

Job Title	CAF39 Contract Administration Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$89,841 - $96,829
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 5
Position Number	CASG/04161/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=C1B1684A-687B-4B23-9F1C-ED2053F6E159

Duties

The Role

Aviation Support Systems Program Office (AvSSPO) Chief of Air Force Product Schedule 39 (CAF39) Air Force Training Group Sustainment Contracting and Procurement Arrangements is seeking a professional and motivated APS5 Contract Administration Officer to assist with procurement and contract management activities for products within the CAF39 product portfolio.

Within the Contract Management function, an APS5 Contract Administration Officer is accountable under broad direction to perform and achieve complex to very complex procurement contract management and administration activities within an integrated workforce. They will require an in-depth knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

As an APS 5 Contract Administration Officer in Defence, you will:

- Assist the Contract Manager with high value, complex procurement and contract activities that support Defence capability
- Assist the Contract Manager to manage sensitive, high impact projects that influence Defence operations
- Engage in complex problem solving and manage detailed or sensitive projects that impact on strategic, political or operational outcomes for Defence
- Assist the Contract Manager to develop, implement, and review contract management policies and procedures
- Assist the Contract Manager to plan, lead and manage human and physical resources
- Assist the Contract Manager to exercise people and financial responsibilities to achieve business outcomes
- Promote performance, capability building and professional development in a high-performing and cohesive team
- Build and manage key stakeholder relationships by identifying expectations, communicating effectively, and implementing practices to support successful delivery

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

As part of the Joint Aviation Systems Division (JASD) within Capability Acquisition and Sustainment Group (CASG), NATC delivers Pilot Training and Aviation Commons assets in support of Defence Capability and Operations. NATC is located in Canberra however; the position is available in the Melbourne CBD. NATC offers a work environment that has a unity of purpose, which recognises and utilises individuals' key skills in order to achieve outcomes.

You will enjoy working in a complex, fast-paced environment as part of a diverse (Australian Defence Force personnel, Australian Public Service personnel and Contractors to Defence) and inclusive team that encompasses a variety of knowledge, skills and experience with a supportive strategic Executive Team.

NATC supports career development through a comprehensive professional development program, encouraging employees to build both leadership and technical skills and harnesses continuous improvement ideas and innovations. The position offers an attractive remuneration package, including generous employer superannuation contributions, leave benefits and flexible working arrangements.

Our Ideal Candidate

Our ideal candidate is a highly motivated and experienced procurement and contract management professional with a strong understanding of legislative frameworks, procurement rules, and government decision-making processes, particularly in a Defence or public sector context.

The successful applicant will have the following skills/attributes:

- Experience in contract management and procurement
- Highly developed problem solving and analytical skills
- Sound working understanding of Defence legislative and policy frameworks
- Experience in stakeholder management and relationship building
- Strong written and verbal communication skills and judgement
- Strong organisational skills and the ability to manage multiple tasks at once
- Demonstrate ability to be flexible and work as part of a team

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	John Gallardo, 03 9254 8688
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=C1B1684A-687B-4B23-9F1C-ED

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Defence

Vacancy VN-0771326

Department of Defence

Closing Date:Wednesday 05 August 2026

Australian Defence Force HeadQuarters
Vice Chief of Defence Force Group

Job Title	Business Operations Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	$99,733 - $112,431
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ADFHQ/04277/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=8B2BA396-6192-85C6-22B7-ED20567B409D

Duties

The Role

An APS 6 Senior Business Operations Officer will exercise a considerable degree of independence and judgement while delivering complex business operations, financial management, governance and resource management outcomes. The role has a primary focus on finance and resource stewardship while supporting broader business operations functions and organisational priorities as required.

They will be responsible for:

- Providing financial management, governance and business operations support that enables organisational performance, informed decision-making and the effective stewardship of public resources.
- Planning, monitoring and reporting of budgets, forecasts and financial performance across a diverse portfolio of activities.
- Monitoring expenditure, commitments and emerging business risks, identifying trends and implementing mitigation strategies to support organisational objectives.
- Applying knowledge of Defence and Commonwealth legislation, policy and governance frameworks to ensure compliance and sound management practices.
- Providing advice on financial, administrative, governance and resource management matters to managers and senior leaders.

- Coordinating financial and business governance activities, including reporting and assurance requirements.
- Developing and maintaining productive relationships with internal and external stakeholders, including Defence enabling groups, to deliver integrated business outcomes.
- Supporting workforce, security, corporate and operational business activities as required, contributing to the effective delivery of Business Operations Directorate priorities.
- Identifying opportunities to improve business processes, systems and governance arrangements to enhance organisational performance, accountability and efficiency.
- Building organisational capability through coaching, training and the provision of practical guidance and advice.
- Contributing to strategic planning, organisational design and continuous improvement initiatives that support ASCA's growth and maturity.

About our Team

The Business Operations Directorate supports and delivers critical internal functions to efficiently achieve organisational goals. The directorate is responsible for providing business support including complex personnel, physical and project security functions; human resource management and workforce planning; financial management support including budget preparation and financial performance monitoring and reporting, as well as infrastructure and facilities management.

The directorate coordinates these functions with other areas of Defence to support the breadth of its functions. The team is agile and works in a fast-paced and ever-evolving environment. The team often faces unique problems and relies on innovative and creative problem solving to meet stakeholder requirements.

Our Ideal Candidate

The successful candidate will be a versatile business professional with strong financial acumen and the ability to operate across a broad range of corporate functions. While possessing demonstrated experience in budget management, forecasting and financial reporting, they will also be comfortable working across governance, corporate planning, workforce and organisational management activities as business priorities require.

They will be adaptable, solutions-focused and able to rapidly understand complex business challenges, applying sound judgement to deliver outcomes in a dynamic environment.

Success in this role will require the ability to balance strategic thinking with practical delivery, build strong stakeholder relationships and contribute to a high-performing team that supports ASCA's mission.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Assaad Kazzi, 02 5109 8552
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8B2BA396-6192-85C6-22B7-ED2

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Defence

Vacancy VN-0771328

Department of Defence

Closing Date:Thursday 13 August 2026

Capability Acquisition and Sustainment Group
Aerospace Systems

Job Title	Deputy Director - Enterprise Assurance
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$124,393 - $140,315
Future Merit Locations	Edinburgh
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	CASG/03332/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=76234975-3B5E-D3F2-DB0D-ED2056C48AD9

Duties

The Role

The Deputy Director MQ-4 Enterprise Assurance (DD MQ-4 EA) provides leadership, independent assurance, and business planning and integration for the MQ-4 Triton Enterprise. The position manages a team conducting supplier performance assurance and internal MQ-4 Management Unit (MQ4MU) assurance services. The position also ensures that MQ4MU's budget and commercial arrangements support Enterprise objectives.

The position will also work closely with the Deputy Director MQ-4 Capability Planning and other stakeholders to develop and evaluate strategies for ensuring performance and achieving Enterprise objectives.

On behalf of Director MQ4MU the position also establishes, analyses and reviews the MQ4MU Battle Rhythm by coordinating high level tasking and conducting business planning. The position acts as the Director MQ4MU as required.

International Traffic in Arms Regulation (ITAR) is the United States regulation that controls the manufacture, sale and distribution of defence and space-related articles and services. The ITAR contains a list of “restricted” countries that are unable to access ITAR controlled information, and

therefore we will need to know if an applicant holds dual citizenship to one of the restricted countries to ensure they meet the requirement to perform the role (and we do not breach any ITAR requirements).

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Frequent travel – Aeroplane.

About our Team

SRSPO ensures the availability and performance of highly complex surveillance and response airborne and related systems for the Royal Australian Air Force (RAAF) – the P-8A Poseidon and MQ-4C Triton aircraft systems.

At SRSPO we are passionate about working collaboratively with our stakeholders and industry partners to ensure the necessary acquisition, sustainment and regulatory requirements are fulfilled. We do this to support the warfighter and achieve the Department of Defence’s strategic and operational objectives.

SRSPO operates in an integrated workplace comprising ADF, APS and contracted personnel and is committed to flexible and inclusive work practices.

This position is a member of the MQ-4 Management Unit (MQ4MU), within SRSPO that is responsible for delivering sustainment and acquisition services for the CAF41 Triton Capability. As a Unit we exercise this responsibility through the MQ-4 Triton Cooperative Program with the United States Navy and in collaboration with our Industry partners. This arrangement is known as the Triton Enterprise.

Our Ideal Candidate

Our ideal candidate will:

- Demonstrate high level stakeholder engagement, communication and negotiation skills and the ability to resolve complex issues.
- Is highly effective in Product, Business or Project Management (or similar) with experience in successfully managing contracts, developing and maintaining business plans and schedules and overseeing budgets.

- Demonstrate professional judgement in the interpretation and application of complex policy, frameworks and procedures.
- Proven experience leading and developing multidisciplinary teams, inspiring performance, driving accountability, and fostering a positive culture focused on collaboration, continuous improvement, and successful delivery outcomes.
- Demonstrate behaviours and personal attributes which align with the Defence values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Glen Erskine, 08 7374 5049
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=76234975-3B5E-D3F2-DB0D-ED

Defence

Vacancy VN-0771334

Department of Defence

Closing Date:Thursday 13 August 2026

Joint Capabilities Group
National Support Command

Job Title	National Support Engagement Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	JCG/04303/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=97446C1A-52D7-C529-117A-ED208F8FF899

Duties

The Role

The Engagement Officer supports the development, coordination, prioritisation, and communication of advice on complex strategic policy issues relating to the national support base. The role works closely with internal and external stakeholders to support national support outcomes and assists senior leaders in preparing for and attending stakeholder engagements.

We are seeking high-performing professionals who can think strategically, provide informed advice to leadership, and build productive relationships with stakeholders to achieve outcomes across National Support functions.

Responsibilities include:

- Lead and coordinate stakeholder engagement activities, including the development of stakeholder profiles, stakeholder mapping, and engagement plans.
- Build and maintain effective relationships with government agencies, industry partners, and civil sector stakeholders to support national support objectives.
- Contribute to work that informs Defence responses to government priorities and requests.
- Provide strategic stakeholder engagement and partnership advice to senior leaders.
- Support senior leaders in stakeholder meetings and engagement activities.

This role may require domestic travel.

About our Team

The National Support Division works collaboratively across Defence and with partners across government, industry, and the broader community to strengthen Australia's resilience and national preparedness. The division plays a key role in building and sustaining the relationships, partnerships, and coordination mechanisms that enable Defence to leverage whole-of-government and whole-of-nation capabilities.

As the National Support Engagement Officer, you will play a role in strengthening Defence’s relationships with stakeholders across government, industry, and non-government organisations. You will support strategic engagement activities, build trusted partnerships, and identify opportunities for collaboration that support Defence and national support priorities.

This role offers a unique opportunity to influence policy and capability outcomes through effective stakeholder engagement, partnership development, and strategic coordination, while working closely with senior leaders and external stakeholders to enhance national preparedness and resilience.

Our Ideal Candidate

You are a proactive and collaborative professional who thrives on building strong relationships and delivering outcomes in a complex environment. You can provide trusted advice, engage effectively with diverse stakeholders, and work confidently with senior leaders.

To be successful in this role, you will demonstrate:

- Strong communication and interpersonal skills, with the ability to build relationships, collaborate effectively, and influence outcomes.
- Sound judgement and analytical thinking, with the ability to assess complex issues and develop practical, well-informed recommendations.
- Initiative, adaptability, and a proactive approach to problem-solving, including identifying alternative solutions and opportunities.
- Excellent organisational and prioritisation skills, with the ability to manage competing demands and deliver quality outcomes.
- Experience providing high-quality secretariat support, including coordinating senior-level meetings and events.
- The ability to provide timely, accurate, and strategic advice to support leadership decision-making and stakeholder engagement activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dominic Renda, 02 6192 7698
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=97446C1A-52D7-C529-117A-ED

Defence

Vacancy VN-0771340

Department of Defence

Closing Date:Thursday 13 August 2026

Joint Capabilities Group
National Support Command

Job Title	Business Support Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	JCG/04306/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=16684D12-F5ED-B93A-C717-ED2090275196

Duties

The Role

National Support Division (NSD) is seeking a highly motivated APS 6 Business Support Officer to join our team.

In this role, you will coordinate and support a range of business functions that support divisional priorities and operational outcomes. This includes governance and policy activities, security and information management, workforce management support, financial reporting, commercial coordination, and business management activities.

You will provide timely, evidence-based advice, support decision-making, and contribute to the effective management of corporate responsibilities across the Division. Working closely with internal and external stakeholders, you will build productive relationships, identify opportunities for business improvement, and help ensure compliance with Defence policies and procedures.

To succeed, you will demonstrate strong organisational skills, sound judgement, effective communication, stakeholder engagement capability, and the ability to achieve outcomes in a dynamic environment.

About our Team

NSD works collaboratively across Defence and with partners from government, industry, and the broader community to strengthen Australia's resilience and national preparedness.

The Division plays a key role in developing and sustaining the partnerships, coordination mechanisms, and workforce capabilities that enable Defence to leverage whole-of-government and whole-of-nation capabilities.

NSD comprises an integrated APS and ADF workforce that operates in a collaborative, inclusive, and high-performing environment. As a Business Support Officer, you will join a supportive team responsible for enabling effective governance, workforce management, and business operations across the Division.

We value diverse perspectives and invest in our people through a range of professional development opportunities, helping employees build capability, broaden experience, and achieve their long-term career goals within Defence.

Our Ideal Candidate

Our ideal candidate is a proactive and adaptable professional who thrives in a fast-paced environment and is committed to delivering high-quality business support services.

You will demonstrate strong judgement, initiative, and the ability to manage competing priorities while maintaining accuracy and attention to detail. You can analyse information, identify risks and opportunities, and provide practical advice to support informed decision-making and organisational outcomes.

You will be an effective communicator with proven stakeholder engagement skills, capable of building productive relationships across Defence and with external partners. Experience supporting governance, workforce planning, reserve coordination, policy implementation, or corporate business functions will be highly regarded.

You will contribute to continuous improvement initiatives, support strategic priorities, and foster a positive, inclusive workplace culture aligned with Defence Values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Claire Schwarz, 02 6115 2450
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=16684D12-F5ED-B93A-C717-ED

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Education

Vacancy VN-0771343

Department of Education

Closing Date:Monday 10 August 2026

Education Funding Systems and Digital Services
Education Funding Systems and Digital Services Education Funding Systems and Digital Services

Job Title	Artificial Intelligence (AI) Developer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$129,477 - $143,099
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	26/0185
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

https://www.education.gov.au/about-department/work-us

As an Artificial Intelligence (AI) Developer at the Department of Education, you will create a better future for Australians through education. You will bring AI development/workflow experience and skills to deliver innovative AI solutions. You will have a track record of design and delivery of Microsoft Copilot Agents/Microsoft platform solutions and projects that are designed and developed to enable key workflows and internal business processes. Experience with other AI tooling and products is also desirable.

You will support AI agent development through effective stakeholder engagement, systems thinking, and form design. The role is critical in ensuring that user needs are captured and translated into practical, accessible solutions that align with program objectives. The team is responsible for Digital Services across the department and is looking to expand its ability to provide AI development and delivery services across the Department.

Duties

In this role, you will be responsible for the following:

AI solution Design and Delivery

- Supporting the planning, design and delivery of AI projects.
- Designing, configuring, customising, testing and maintaining AI workflows.
- Analysing requirements and recommending solution options.

- Supporting system integration and interoperability.
- Monitoring performance, fixing defects and implementing enhancements.

AI Architecture and Technical Design

- Preparing solution designs, architecture and technical documentation.
- Applying systems thinking across interconnected systems.

AI Governance and Assurance

- Ensuring compliance with government security and governance requirements.
- Providing design assurance.
- Contributing to development standards and processes.
- Data governance for AI systems.

Stakeholder Engagement

- Explaining technical concepts to non-technical audiences.
- Conducting strategic stakeholder conversations.
- Presenting to executives.
- Partnering with business subject matter experts.

AI and Machine Learning Engineering

- Building, training, fine-tuning and evaluating AI/ML models.
- Prompt engineering and optimisation for generative AI systems.
- Model performance evaluation and benchmarking.

Eligibility

Employment at the Department of Education is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.
- **Security Clearance:** This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain the required security clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Trevor Burton, (02) 6121 9239
Agency Recruitment Site	https://www.education.gov.au/about-department/work-us

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Education

Vacancy VN-0771412

National Gallery of Australia

Closing Date:Tuesday 11 August 2026

Marketing, Communications and Visitor Experience
Creative Studio

Job Title	Rights & Permissions Manager
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$116,261 - $132,660
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	Executive Level 1
Position Number	2234
Agency Website	https://nga.gov.au

Job Description

https://nga.gov.au/about-us/jobs/

The National Gallery of Australia is seeking an experienced Rights and Permissions Manager to lead its copyright, licensing and image sales function. The role leads a responsive, efficient and compliant rights and permissions service that supports the Gallery's collection, exhibitions, publishing, digital and content programs, campaigns and commercial outcomes.

The Rights and Permissions Manager provides expert advice on copyright, intellectual property and licensing. The role ensures the Gallery meets its legal and contractual obligations, while enabling access to the collection and supporting strategic and commercial objectives.

The Creative Studio operates in a dynamic and fast-paced environment, with responsibility for publishing, rights and permissions, exhibition design and workshop services. This position reports to the Head of Creative Studio and manages the Rights and Permissions Coordinator, Rights and Permissions Assistant and Rights and Permissions Assistant, Tyler Graphics.

The Rights and Permissions Manager provides expert advice and high-quality service across the Gallery on copyright, intellectual property and licensing matters. You will manage key internal and external relationships and oversee the sourcing and licensing of images and related content, including related reporting, ensuring compliance with legislative, financial and administrative

frameworks. Working collaboratively, you will build productive relationships, foster best practice and mitigate organisational risk, while identifying opportunities to enhance the value and reach of the Gallery's content.

This is a full-time, ongoing employment opportunity.

Duties

In accordance with the EL1 work level standards, and under the leadership of the Head of Creative Studio, you will:

- Lead the Gallery's Rights and Permissions function, including image sales, licensing, permissions workflows and associated reporting.
- Manage, support and develop the Rights and Permissions team, setting priorities, building capability and fostering a responsive, accountable and service-focused team culture.
- Provide expert advice on copyright, intellectual property, licensing and image reproduction matters, including advice that considers legislative, contractual, cultural, reputational and operational risks.
- Oversee the sourcing, clearance and licensing of images and related content for the Gallery's collection, exhibitions, publishing, digital and content programs, campaigns and commercial activities.
- Build and maintain productive relationships with artists, estates, copyright agencies, rights holders, internal stakeholders and senior colleagues to support effective permissions outcomes.
- Monitor workloads, budgets, income, reporting requirements and service performance, and provide timely information and advice to support planning and decision-making.
- Identify and implement improvements to rights and permissions systems, processes, templates and records management to support consistent, efficient and compliant service delivery.
- Support best practice approaches to rights management, including appropriate consideration of the Gallery's legal and ethical obligations.
- Contribute to Creative Studio and portfolio planning, reporting and leadership, ensuring rights and permissions activities are aligned with Gallery priorities.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications /certification and/or registrations include:

- Tertiary qualification in art history, business or law, or equivalent industry experience

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's Careers portal.

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Daryl West-Moore, 02 6240 6739
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Education

Vacancy VN-0771419

National Gallery of Australia

Closing Date:Wednesday 05 August 2026

Collection Management & Art Services
Conservation

Job Title	Conservation Loans and Exhibitions Coordinator
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$92,164 - $106,531
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	APS Level 6
Position Number	5123
Agency Website	https://nga.gov.au

Job Description

https://nga.gov.au/about-us/jobs/

The National Gallery Conservation Department employs conservators specialising in paper, paintings, objects, time-based media, textiles, and preventive conservation. The Conservation Loans and Exhibition Coordinator plays a key role assisting all sections to administer and project manage aspects of the care of the collection within the galleries extensive and busy exhibition and loans program. Each section contributes to all loan requests by assessing, treating and developing display and packing requirements but this role coordinates and documents these activities for all stakeholders.

This position reports directly to the Head of Conservation; however they are required to liaise across all stakeholders both within the gallery but also national and international lenders/borrowers. This role requires excellent understanding of the care, transport and risk management of an art collection and an ability to administer and manage the loan documentation process. A strong knowledge of art, gallery practices and the care and management of the collection is a requirement of the position.

This role is required to assist conservation staff by helping to coordinate the conservation work program for the receipt and display of inward and outward loans and exhibitions containing non-collection art including ordering images for condition reporting, preparing forms, coordinating documentation and assisting with the data, risk and venue assessments. This position manages all documentation for the department in relation to loans and borrowed works of art and plays a key role in reviewing and developing processes improve the lending process.

This position of Conservation Loans and Exhibitions Coordinator is an ongoing full-time role with the Conservation team.

Duties

In accordance with the APS 6 work level standards, you will:

- Coordinate project managing all aspects of loan requests including imaging, scheduling, and ensuring deadlines are achieved. Facilitate the timely processing of work requests.
- Manage the administration of all loan requests, condition reports, correspondence, risk assessments and care details for the department. Act as a point of liaison for conservation staff for all other NGA and external clients involved in lending and borrowing of art. Communicate to all stakeholders on issues relating to facilities reports, display standards and environmental requirements
- Coordinate and archive data received and required by all sections to meet lending and borrowing, loans and exhibition requirements.
- Acquire, administer, and assist in assessing venue data as part of the risk evaluation of the NGA lending program. Identify, coordinate and report risk treatments to ensure the care of the collection during the lending process.
- Be responsible for developing and maintaining guidelines and reports associated with the department’s lending and borrowing document management system.
- Assist other sections within the Department to meet exhibition and loan deadlines as directed by the Head of Conservation.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications certification and/or registrations include:

- Current drivers’ licence
- Physically fit
- Work outside regular working hours

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's **Careers portal.**

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit may be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

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To Apply

Position Contact	Debbie Ward, 61 6240 6657
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

Education

Vacancy VN-0771468

National Gallery of Australia

Closing Date:Wednesday 19 August 2026

Marketing, Communications, & Visitor Experience
Content & Digital

Job Title	Digital Asset Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$75,279 - $81,830
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	APS Level 4
Position Number	2330
Agency Website	https://nga.gov.au

Job Description

https://candidate.aurion.cloud/natgal/production/

The National Gallery is seeking a Digital Asset Officer to join the Content & Digital team during a critical phase of implementing its new Digital Asset Management System (DAMS), Fotoware. This role will support the day-to-day activities involved in preparing assets for ingestion, including consolidation, quality assurance and metadata enrichment. Reporting to the Senior Officer, Digital Asset Management the successful candidate will play a key role in the discoverability, integrity, and long-term accessibility of the National Gallery's digital assets contributing to the delivery of major digitisation initiatives and supporting the National Gallery's strategic priorities.

An order of merit may be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only.

If you do not wish to be added to an order of merit, please notify us in your application.

This is a full-time, 12-month non-ongoing employment opportunity, with a possibility of becoming ongoing.

Duties

In accordance with the APS 4 work level standards, you will:

- Follow established DAMS processes and workflows to ensure consistency, compliance and the integrity of digital assets.
- Support the Content & Digital team in the secure transfer, management and storage of digital assets.
- Liaise with interdepartmental teams to facilitate the ingestion of digital assets not currently housed within the existing repository.
- Assist with the publishing of assets from the DAMS to the Search the Collection platform, ensuring accuracy and completeness.
- Accurately and consistently create, apply and review metadata for digital assets in accordance with established standards and specifications maintaining discoverability.
- Support project management activities by maintaining accurate up to date records and providing clear and timely reporting as required.
- Provide training and day-to-day support for National Gallery DAMS users including maintaining user training manuals.

Eligibility

Citizenship – To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications /certification and/or registrations include:

- A relevant qualification or equivalent experience.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's Careers portal.

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

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To Apply

Position Contact	Laura Masters, +61 2 6120 2923
Agency Recruitment Site	https://candidate.aurion.cloud/natgal/production/

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Foreign Affairs and Trade

Vacancy VN-0771297

Australian Centre for International Agricultural Research (ACIAR)

Closing Date:Thursday 13 August 2026

Australian Centre for International Agricultural Research

Job Title	Chief Executive Officer
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site
Office Arrangement Details	Full-time, Canberra-based role requiring regular domestic and international travel
Classification	Statutory Appointment
Position Number	0001
Agency Website	https://www.aciar.gov.au

Job Description

http://beaumontandbeaumont.com.au/11754

Applications open Tuesday 28 July 2026 and will close 11:30pm AEST on Thursday 13 August 2026

The Australian Centre for International Agricultural Research (ACIAR) is seeking an accomplished executive leader for the role of Chief Executive Officer. This statutory appointment leads ACIAR, a specialist Australian Government agency within the Foreign Affairs and Trade portfolio, delivering international agricultural research partnerships across the Indo-Pacific.

Reporting to the Minister for Foreign Affairs, the Chief Executive Officer will oversee organisational performance and governance, and drive high-impact research-for-development programs that support food security, poverty reduction, sustainable agriculture and stronger regional partnerships.

This Canberra-based appointment is for a five-year term and offers the opportunity to lead a respected Commonwealth agency with a distinctive international mandate. The successful candidate will bring strong executive leadership, financial and organisational management capability, experience working across government and research sectors, and the ability to build trusted relationships with domestic and international stakeholders.

Duties

In this role you will be required to:

- Set the strategic vision for ACIAR, inspiring purpose and direction across the agency.
- Provide leadership to empower the efficient and productive functioning of the Centre.
- Advise and report to the Minister, the Commission and the Policy Advisory Council on ACIAR's overall strategy, research and capacity-building programs, and accountability of operations.
- Represent Australia at high-level international meetings, including meetings of the Consultative Group on International Agricultural Research and its sub-committees or task forces.
- Represent ACIAR before government and Parliament, and to Australian industry and the domestic and international scientific research community.
- Interact effectively at the highest levels with agencies across the Foreign Affairs and Trade portfolio, the broader Australian Public Service, universities, CSIRO and state departments.
- Negotiate agreements with collaborating country governments and facilitate collaborative partnerships with developing country government agencies and research institutions.
- Contribute to national and international reviews in scientific research and development assistance.
- Lead and manage the ACIAR Executive team and oversee appropriate people management systems for staff and contractors in Australia and overseas.
- Ensure ACIAR operates in compliance with all relevant legislative and policy frameworks, with a particular focus on Commonwealth financial and resource management obligations, including oversight of ACIAR's annual budget, financial governance, procurement, risk, audit and assurance.

OUR IDEAL CANDIDATE

The successful candidate will bring high-level expertise in leading a complex organisation and driving effective research partnerships across government, universities, research organisations and business. They will combine a strong focus on outcomes, with the discipline required to run an efficient, accountable and high-performing Commonwealth agency.

They will demonstrate strong financial and organisational management capability, and a clear understanding of governance, probity, risk and accountability in a Commonwealth context. They will be able to translate strategy into practical delivery, align resources to priorities, and ensure ACIAR operates effectively within the expectations of government, ministers, Parliament and stakeholders.

The successful candidate will also be an accomplished people leader, with the ability to build a cohesive and high-performing executive team, foster a positive and inclusive organisational culture, and lead staff and locally engaged employees across Australia and overseas. They will bring credibility, resilience and strong communication skills, and will be able to inspire confidence across a diverse network of domestic and international partners.

They will have a record of leading change, driving innovation and engaging others in solutions to emerging global and regional challenges, preferably in a research management, international development and/or public sector context.

HOW TO APPLY

Your application should include:

- Your personal details.
- A statement of claims, or short pitch, of approximately 1000 words addressing the requirements of the role.
- Contact details for two referees.

As a part of your application, you will be required to provide a statement of claims, or short pitch, of approximately 1000 words addressing the requirements of the role. Your application will be assessed on your ability to demonstrate the skills, knowledge, experience and qualifications required to perform the role successfully. Relevant examples and achievements will strengthen your application. Your statement of claims, short pitch, is your opportunity to tell us why you are the right candidate for the role.

Please let us know if you require any adjustments to participate fully in this recruitment process. All requests for reasonable adjustments will be considered and managed in consultation with you.

Applications should be submitted by clicking the Apply button and following the instructions provided by Beaumont & Beaumont.

For enquiries about the recruitment process, please contact Beaumont & Beaumont ensuring you quote their reference number:

Name: Beaumont&Beaumont

Email: dfat@beaumontandbeaumont.com.au

Phone: (02) 6126 4500 | Quote Reference number:11754

Eligibility

To be eligible for appointment, candidates must be Australian citizens or hold permanent residency and be willing to apply for Australian citizenship.

Certified copies of tertiary qualifications and other appropriate documentation must be presented on request.

This is a security-designated position. The successful candidate must have, or be able to obtain, an Australian Government security clearance at Negative Vetting Level 2 and maintain that clearance for the duration of the appointment.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for International Agricultural Research (ACIAR)

The Australian Centre for International Agricultural Research (ACIAR) is a statutory agency within the Australian Government's Foreign Affairs and Trade Portfolio. It operates under the Australian Centre for International Agricultural Research Act 1982. ACIAR invests in collaborative research and knowledge-sharing partnerships to improve the livelihoods and resilience of smallholder farming, fishing and forestry communities in Africa, South Asia and the Indo-Pacific. We work with governments and institutions to grow food more efficiently, increase food system resilience, improve human nutrition, empower women and girls, reduce poverty, and manage natural resources sustainably. Our partnerships prioritise economic, social and environmental benefits for partner countries, and contribute to the development of our international and Australian partner institutions' research, policy and leadership capabilities. Further information on our current projects, programs and priorities can be found at https://www.aciar.gov.au/. It's important to note that ACIAR are responsible for commissioning research, not undertaking research.

To Apply

Position Contact	Beaumont&Beaumont, (02) 6126 4500
Agency Recruitment Site	http://beaumontandbeaumont.com.au/11754

Foreign Affairs and Trade

Vacancy VN-0771316

Australian Secret Intelligence Service

Closing Date:Monday 10 August 2026

not provided
not provided not provided

Job Title	Principal Data Scientist
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA
Salary	$177,328 - $209,246
Future Merit Locations	Canberra, Adelaide
Office Arrangement	On Site
Office Arrangement Details	on site
Classification	Executive Level 2
Position Number	Not provided
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

We are seeking highly skilled and experienced individuals to fill Principal Data Scientist roles within the ASIS Data Science and Artificial Intelligence Section. Data Scientists in ASIS work directly with client areas to make the best use of ASIS's unique data assets and achieve operational impact. They implement complex analytics and train and deploy machine learning models on premises and at the edge to enrich data and find the right information as quickly as possible. A genuinely agile approach combined with strong governance has made ASIS a leader in the adoption and development of artificial intelligence and data analytics. Principal Data Scientists will work with the Director of Data Science and Artificial Intelligence to provide technical leadership and ensure that ASIS maintains its position in this field.

ASIS leverages the wide world of open-weight and proprietary AI models together with open-source software. We supplement this with our own research & development to deliver the bespoke tools required for the ASIS mission. Among our core languages are Python, Scala, Rust and TypeScript. Our toolset includes PyTorch, Tensorflow, MLFlow, Transformers, uv, Podman, FastAPI, Apache Spark, Apache Hadoop, Apache Solr, and Git. We leverage structured and unstructured data, including geospatial and multilingual data sets of varying quality. Ideal candidates will be extraordinarily innovative, self-motivated and keen to use these toolsets to craft new systems that are simply not found in any other organisation.

Duties

An **EL2 Principal Data Scientist** is expected to have substantial experience and **industry leading technical expertise** in one or more data science or machine learning domains. They

occupy positions of **technical leadership**, which may include management responsibilities, within the Data Science and Artificial Intelligence Section.

As member of the Data Science and Artificial Intelligence leadership team you will:

- Take a leading role in the development and implementation of the Data Science and AI strategy in alignment with ASIS's mission and priorities.
- Provide leadership within a growing Data Science and AI team; setting research and development priorities and leading their development, providing technical guidance, mentoring your colleagues and building solutions.
- Engage with customers to identify potential operational benefits from the application of data science, including identifying relevant data and analytic opportunities and then taking ownership of the implementation of work to realise operational impact.
- Collaborate with other technologists to build and maintain best practices for ML model training, storage, and deployment.
- Represent ASIS in external fora and collaboration related to data science and artificial intelligence.
- Act as a leader to foster a data driven culture across the organisation and support business areas to achieve operational outcomes.

Core skills

We encourage applicants with the following skills and attributes to apply:

- Extensive practical experience and research in one or more of the following fields; complex data analytics, computer vision, natural language processing, large language models (LLMs) and other transformer based deep learning architectures, statistical modelling, probabilistic record linkage, distributed computing, graph/network analysis, orchestration and deployment of AI & ML models on GPU infrastructure at scale.
- A Principal Data Scientist is expected to demonstrate industry leading subject matter expertise in at least one of the fields above.
- Proficiency in relevant programming languages such as Python, R, Scala, or Rust, especially Python.
- Strong leadership, mentoring, communication, and stakeholder management skills.

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

- Proven experience in a senior data science practitioner or technical director role, with a strong track record of building innovative data capabilities.
- Advanced degree or equivalent experience in data science, computer science, mathematics, statistics, physical sciences or a related field.

Experience in the following would be beneficial, but not essential:

- An understanding of the intelligence cycle and the role of data science in supporting intelligence operations.
- Previous experience in the National Intelligence Community.

Eligibility

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
    - For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not Provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0771317

Australian Secret Intelligence Service

Closing Date:Monday 10 August 2026

Not provided
Not provided Not provided

Job Title	IT Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	Executive Level 1
Position Number	Not provided
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

The role

ASIS is looking for enthusiastic and capable IT managers who are seeking a meaningful career in an organisation that is hyper-focused on clearly defined mission objectives and outcomes. You will work in an organisation that has no counterpart in regular civilian life, collaborating with people from incredibly varied backgrounds to deliver solutions to complex problems in interesting places.

If you are in search of a role which will challenge your skills, working in a mission focused organisation this is your opportunity. Successful applicants will be seeking to contribute to the security and prosperity of Australia.

The role of the IT Manager in ASIS is varied and complex. The role will work with and lead experienced IT experts, stakeholders and customers to deliver new capability and sustain IT hardware, platforms, systems and environments. The IT Manager supports people, networks, software, projects, systems and security. Opportunities for travel in support of ICT delivery exist within the division.

The IT Manager is a critical capability lead, supporting technical staff and senior leadership. Managers in ASIS bridge the gap between strategic, operational and tactical delivery and are directly responsible for achieving outcomes. The IT manager will be responsible for managing people and teams, workloads and priorities.

Note for applicants: While a strong foundation in IT is beneficial, comprehensive training opportunities are available to ensure you are equipped with the necessary technical skills. ASIS values individuals with exceptional people skills. The ability to collaborate, communicate, and lead diverse teams is paramount to success in this role. Prioritising interpersonal skills and a willingness to learn, you will play a crucial role in driving ASIS' mission forward, regardless of your current level of technical expertise.

Duties

Role responsibilities

The successful candidate will be able to demonstrate their ability to:

- Lead and manage a team of technical experts
- Enhance IT delivery governance and lead changes to process, policy, knowledge and service delivery
- Build team capability through performance feedback, promoting knowledge transfer between peers and encouraging career development
- Support team training to enhance future capability delivery
- Set priorities and allocate resources to meet objectives
- Lead team meetings to align effort with priorities
- Identify customer and stakeholder requirements
- Deliver solutions in agreed timeframes
- Manage team capacity and opportunity cost against priority activities
- Identify, establish and enhance relationships with customers and stakeholders
- Represent the team, section and branch in forums to promote service outcomes
- Undertake procurement such as equipment, software and/or licensing
- Prepare, track and deliver reporting of key metrics to stakeholders and senior leaders
- Monitor team incidents/requests queue and assign tasks as required

Core skills

The following skills, traits or experience will be highly regarded:

- Experience managing staff
- Experience managing IT incidents, requests and change
- Experience in a technical area or demonstrated ability to transfer skills from other disciplines
- Ability to prioritise competing workloads
- Ability to task personnel and ensure delivery of tasks
- A positive approach to towards learning and applying new skills
- Ability to work autonomously, as part of a larger team
- Excellent communication skills; ability to describe complex IT concepts to non-IT personnel, both written and verbal
- Strong personal accountability and responsibility traits

Experience in the following would be beneficial, but not essential:

- Knowledge of or certification in IT Service Management (eg ITIL)
- Knowledge of or certification in Agile or Waterfall delivery methodologies
- Experience managing vendor relationships or contracts
- Experience managing finance and budgets
- Experience managing IT governance

Education and qualification requirements

The following education, qualifications and/or experience will be highly regarded:

- 2+ years leading or managing people or major projects
- Demonstrated problem-solving and analytical thinking experience
- Exceptional verbal and written communication skills, supported by education or qualification.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
    - For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/

This notice is part of the electronic Public Service Gazette PS30 Weekly Gazette Thursday (Vacancy Notices) - 30 July 2026.pdf
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Foreign Affairs and Trade

Vacancy VN-0771321

Australian Secret Intelligence Service

Closing Date:Monday 10 August 2026

Job Title	Lead Data Scientist
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA
Salary	$150,072 - $175,338
Future Merit Locations	Canberra, Adelaide
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	n/a
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

We are seeking highly skilled and experienced individuals to fill Lead Data Scientist roles within the ASIS Data Science and Artificial Intelligence Section. Data Scientists in ASIS work directly with client areas to make the best use of ASIS's unique data assets and achieve operational impact. They implement complex analytics and train and deploy machine learning models on premises and at the edge to enrich data and find the right information as quickly as possible.

A genuinely agile approach combined with strong governance has made ASIS a leader in the adoption and development of artificial intelligence and data analytics. Lead Scientists will work with other senior Data Science and AI practitioners to ensure that ASIS maintains its position in this field.

Duties

An EL1 Lead Data Scientist is expected to have significant experience, and deep technical expertise in one or more data science or machine learning (ML) domains. They operate entirely independently and have the capacity to fulfil leadership roles as required.

As a senior member of the Data Science and Artificial Intelligence Team you will:

- Contribute to the development and implementation of the Data Science and AI strategy in alignment with ASIS’s mission and priorities.

- Provide leadership within a growing Data Science and AI team; leading research and development projects, providing technical guidance, mentoring your colleagues and building solutions.
- Engage with customers to identify potential operational benefits from the application of data science, including identifying relevant data and analytic opportunities and then taking ownership of the implementation of work to realise operational impact.
- Collaborate with other technologists to build and maintain best practices for ML model training, storage, and deployment.
- Represent ASIS in external fora and collaboration related to data science and artificial intelligence.
- Act as a leader to foster a data driven culture across the organisation and support business areas to achieve operational outcomes.

We encourage applicants with the following skills and attributes to apply:

- Extensive practical experience in one or more of the following fields; complex data analytics, computer vision, natural language processing, large language models (LLMs) and other transformer based deep learning architectures, statistical modelling, probabilistic record linkage, distributed computing, graph/network analysis, orchestration and deployment of AI & ML models on GPU infrastructure at scale.
- Proficiency in relevant programming languages such as Python, R, Scala, or Rust, especially Python.
- Strong leadership, mentoring, communication, and stakeholder management skills.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0771322

Australian Secret Intelligence Service

Closing Date:Monday 10 August 2026

Job Title	Hardware/Embedded Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	n/a
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

This is a unique opportunity to lead meaningful projects (and potentially small engineering teams) that combine the best of technology with exciting challenges.

ASIS develops cutting edge technical systems for use in diverse environments. The capability development team is looking to grow their next generation of hardware/embedded engineers in a rewarding and supporting environment. As a core part of a team developing end to end solutions to a variety of problems, ASIS needs people who contribute through all phases of the operational technology life cycle; from hardware design and low-level software/firmware systems through to manufacture.

Duties

Key responsibilities of the role include, but are not limited to:

- Lead systems level design by analysing the impacts of hardware and firmware on system design and performance, applying best practice engineering processes
- Prototype and demonstrate hardware and firmware designs
- Lead design, implementation and testing of embedded systems as part of a multidisciplinary engineering team
- Engage with customers and suppliers to understand the requirements and distil these to engineering activities
- Evaluate and understand how relevant emerging technologies can advance our outcomes and provide subject matter expertise to other areas of ASIS

We encourage applicants with the following skills and attributes to apply:

- Experience leading multidisciplinary teams
- Experience working on electronic components and systems, firmware and hardware/software interfaces
- PCB layout (Altium preferred), PCB assembly and bring up of hardware systems
- Familiarity with microcontroller firmware processes, tools and architectures
- Understanding of low power design techniques including battery and firmware considerations
- Understanding of RF system design and relevance to wireless communications technologies
- Familiarity with the typical buses and interfaces used in embedded systems, including FPGA based interconnects
- Experience with wireless communications techniques and communications systems analysis, including antenna design and characterisation
- Experience with ARM Cortex-M firmware in C
- Knowledge of Real Time Operating Systems for low power systems
- Be able to support analysis and design trade-offs using tools such as MATLAB or Python
- Hardware and low-level software reverse engineering techniques
- Project management, risk analysis, contract administration, structured testing and/or system design skills and experience will be highly regarded
- Understanding of code management and version control systems such as Git

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

About the Australian Secret Intelligence Service

ASIS is Australia’s overseas secret intelligence collection agency. Its mission is to protect and promote Australia’s vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia’s coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0771324

Australian Secret Intelligence Service

Closing Date:Monday 10 August 2026

Job Title	Technical Security
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$120,199 - $138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	n/a
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

As a Technical Security Officer at ASIS, you will be part of a specialised team who work to ensure the security of our people, assets and operations from technical threats, espionage and compromise around the world.

Being at the forefront of technical and protective security for the Australian Government, you will travel overseas and conduct technical inspections and apply security mitigations at our most sensitive locations.

You will have the opportunity to work alongside intelligence partners domestically and across the globe, provide advice on security best practice, and help to design and develop countermeasures and strategies to protect and support our mission.

Duties

Key responsibilities of the role include, but are not limited to:

- Plan and undertake regular technical security inspections of ASIS locations
- Liaise with officials and intelligence partners domestically and abroad
- Monitor and combat security threats in rapidly evolving environments
- Provide technical security awareness and advice to stakeholders
- Design and build innovative solutions to protect our assets from technical compromise

We encourage applicants with the following skills and attributes to apply:

- Ability to travel on a regular basis
- Adaptable in rapidly changing and foreign environments
- Proficiency in electronics and technological disciplines
- Keen observation skills and attention to detail
- Analytical and investigative skills
- Strong written and verbal communication skills

The following education, qualifications and/or experience will be highly regarded:

- Technical Surveillance Countermeasures (TSCM) qualifications or experience
- Experience and proficiency in conducting technical attacks
- Understanding of physical, technical and/or protective security
- Experience and proficiency in electronics, computer systems or engineering
- Radio frequency spectral analysis and signal identification
- Electrical qualifications
- Telecommunications
- Experience and proficiency in construction methods and building management systems

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

About the Australian Secret Intelligence Service

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0771273

Department of Foreign Affairs and Trade

Closing Date:Sunday 09 August 2026

Various

Job Title	Assistant Director, Fraud and Sanctions Compliance Manager (Various)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$127,351 - $142,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Dependent on role/area, positions may be offered for working from home, split offering under hybrid, or may be flexible.
Classification	Executive Level 1
Position Number	0347/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=B13343D8-320D-AE62-F6E4-ED1EF264E748

Applications close at 11.30pm AEST on Sunday 9 August 2026

The Opportunities

The initial vacancies to be filled from this process are based in Canberra. This process may be used to fill roles in other locations in Australia and overseas.

Executive Division (EXD)

The Counter Fraud and Anti-Corruption Section (FCS) within the Executive Division (EXD) is seeking a candidate with relevant experience and qualifications in fraud and corruption control and case management. As an Assistant Director, you will lead key work streams, contribute to the department's fraud and corruption control framework, and provide strategic advice to senior executives and business areas. The role offers exposure across the department's operations in a fast-paced and dynamic environment.

FCS is responsible for the department's fraud and corruption control framework and related control activities, including:

- Fraud and corruption case management and oversight
- Policy and guidance development
- Risk assessments and control plans
- Control effectiveness reviews
- Training and awareness activities
- Executive and legislative reporting
- Delivery of the department's Integrity Strategy

Assistant Directors report to the Director FCS and operate with a high degree of judgement and accountability, working on complex and sensitive matters with government and non-government partners.

This is a challenging role suited to critical thinkers and problem solvers who have a high attention to detail, good verbal and written communication, and can use judgement while managing risk.

The role requires strong judgement, attention to detail, communication skills, and the ability to build effective stakeholder relationships, provide evidence-based advice, and apply legislation, policy and operational requirements to support sound decision-making.

Regulatory and Legal Policy Division (RLD)

The Sanctions Monitoring and Compliance Section within the Australian Sanctions Office (ASO) is seeking motivated candidates to support Australia's sanctions regulatory framework.

The ASO:

- Provides guidance on Australian sanctions laws
- Assesses and issues sanctions permits
- Works with industry and government partners to support compliance

- Develops sanctions policy and administers Australia’s sanctions frameworks.

The Assistant Director plays a critical part in the ASO’s work, including by:

- Working with businesses, individuals and organisations to promote compliance
- Partnering with government agencies to monitor compliance
- Supporting corrective and enforcement action where non-compliance is suspected.

Applicants with intelligence, compliance, regulatory, investigative, analytical or law enforcement experience are encouraged to apply.

Australian Passport Office (APO)

The Passport Fraud and Integrity Section (PFS) within the Australian Passport Office (APO) is seeking an experienced intelligence professional to join its Passport Intelligence Unit.

This role is responsible for delivering timely intelligence products to support investigations into external and internal passport fraud. The position offers a fast-paced environment with significant autonomy, reporting to the Director, Passport Fraud and Integrity.

PFS plays a critical role in protecting the integrity of Australian Passports and APO systems. The section is comprised of 6 specialist units which include forensic examination, data analytics, investigations, identity resolution and fraud liaison.

The Passport Fraud Manager will operate with a high degree of judgement and accountability, working on complex and sensitive matters with government and non-government partners. The role requires the ability to build and maintain effective stakeholder relationships, provide clear and evidence-based policy advice to internal and external stakeholders, and apply passport legislation, policy and operational requirements to support sound, defensible decision-making within the passport issuance process.

Duties

Duties and responsibilities will be aligned to the relevant APS Work Level Standards. Across EXD, RLD and APO, the roles share a strong focus on applying legislation and policy, managing sensitive and complex matters, providing sound advice, assessing risk, and working collaboratively with internal and external stakeholders.

Key duties across all divisions include:

- Provide strategic advice to senior stakeholders and management on fraud, compliance, risk or integrity-related matters.
- Build and maintain relationships with internal and external stakeholders.
- Lead and support policy development, implementation and continuous improvement.
- Manage risk and support effective compliance with legislative and policy frameworks.
- Lead teams, develop staff capability and foster a collaborative, high-performing culture.
- Exercise sound judgement on sensitive, complex or high-profile matters.
- Contribute to divisional and departmental strategic objectives.
- Develop innovative approaches, procedures and practices to strengthen business outcomes.
- Ensure work is conducted in accordance with DFAT policies and relevant legislation.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Ross Gelera, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=B13343D8-320D-AE62-F6E4-ED1EF

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Foreign Affairs and Trade

Vacancy VN-0771289

Department of Foreign Affairs and Trade

Closing Date:Sunday 09 August 2026

Various

Job Title	Assistant Director, Fraud and Sanctions Compliance Manager (Various) - Affirmative Measures, Indigenous
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$127,351 - $142,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Dependent on role/area, positions may be offered for working from home, split offering under hybrid, or may be flexible.
Classification	Executive Level 1
Position Number	0349/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=BA8895D3-BD91-9E79-B0A3-ED1FDE7BE782

Applications close at 11.30pm AEST on Sunday 9 August 2026

The Opportunities

The initial vacancies to be filled from this process are based in Canberra. This process may be used to fill roles in other locations in Australia and overseas.

Executive Division (EXD)

The Counter Fraud and Anti-Corruption Section (FCS) within the Executive Division (EXD) is seeking a candidate with relevant experience and qualifications in fraud and corruption control and case management. As an Assistant Director, you will lead key work streams, contribute to the department’s fraud and corruption control framework, and provide strategic advice to senior

executives and business areas. The role offers exposure across the department's operations in a fast-paced and dynamic environment.

FCS is responsible for the department's fraud and corruption control framework and related control activities, including:

- Fraud and corruption case management and oversight
- Policy and guidance development
- Risk assessments and control plans
- Control effectiveness reviews
- Training and awareness activities
- Executive and legislative reporting
- Delivery of the department's Integrity Strategy

Assistant Directors report to the Director FCS and operate with a high degree of judgement and accountability, working on complex and sensitive matters with government and non-government partners.

This is a challenging role suited to critical thinkers and problem solvers who have a high attention to detail, good verbal and written communication, and can use judgement while managing risk.

The role requires strong judgement, attention to detail, communication skills, and the ability to build effective stakeholder relationships, provide evidence-based advice, and apply legislation, policy and operational requirements to support sound decision-making.

Regulatory and Legal Policy Division (RLD)

The Sanctions Monitoring and Compliance Section within the Australian Sanctions Office (ASO) is seeking motivated candidates to support Australia's sanctions regulatory framework.

The ASO:

- Provides guidance on Australian sanctions laws
- Assesses and issues sanctions permits
- Works with industry and government partners to support compliance
- Develops sanctions policy and administers Australia's sanctions frameworks.

The Assistant Director plays a critical part in the ASO's work, including by:

- Working with businesses, individuals and organisations to promote compliance
- Partnering with government agencies to monitor compliance
- Supporting corrective and enforcement action where non-compliance is suspected.

Applicants with intelligence, compliance, regulatory, investigative, analytical or law enforcement experience are encouraged to apply.

Australian Passport Office (APO)

The Passport Fraud and Integrity Section (PFS) within the Australian Passport Office (APO) is seeking an experienced intelligence professional to join its Passport Intelligence Unit.

This role is responsible for delivering timely intelligence products to support investigations into external and internal passport fraud. The position offers a fast-paced environment with significant autonomy, reporting to the Director, Passport Fraud and Integrity.

PFS plays a critical role in protecting the integrity of Australian Passports and APO systems. The section is comprised of 6 specialist units which include forensic examination, data analytics, investigations, identity resolution and fraud liaison.

The Passport Fraud Manager will operate with a high degree of judgement and accountability, working on complex and sensitive matters with government and non-government partners. The role requires the ability to build and maintain effective stakeholder relationships, provide clear and evidence-based policy advice to internal and external stakeholders, and apply passport legislation, policy and operational requirements to support sound, defensible decision-making within the passport issuance process.

Duties

Duties and responsibilities will be aligned to the relevant APS Work Level Standards. Across EXD, RLD and APO, the roles share a strong focus on applying legislation and policy, managing sensitive and complex matters, providing sound advice, assessing risk, and working collaboratively with internal and external stakeholders.

Key duties across all divisions include:

- Provide strategic advice to senior stakeholders and management on fraud, compliance, risk or integrity-related matters.
- Build and maintain relationships with internal and external stakeholders.
- Lead and support policy development, implementation and continuous improvement.
- Manage risk and support effective compliance with legislative and policy frameworks.

- Lead teams, develop staff capability and foster a collaborative, high-performing culture.
- Exercise sound judgement on sensitive, complex or high-profile matters.
- Contribute to divisional and departmental strategic objectives.
- Develop innovative approaches, procedures and practices to strengthen business outcomes.
- Ensure work is conducted in accordance with DFAT policies and relevant legislation.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Ross Gelera, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=BA8895D3-BD91-9E79-B0A3-ED1FD

Foreign Affairs and Trade

Vacancy VN-0771294

Department of Foreign Affairs and Trade

Closing Date:Sunday 09 August 2026

Various

Job Title	Assistant Director, Fraud and Sanctions Compliance Manager (Various) - Affirmative Measures, Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$127,351 - $142,452
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Dependent on role/area, positions may be offered for working from home, split offering under hybrid, or may be flexible.
Classification	Executive Level 1
Position Number	0348/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=348A4539-232D-4057-5AD4-ED201B382FD6

Applications close at 11.30pm AEST on Sunday 9 August 2026

The Opportunities

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FCS is responsible for the department's fraud and corruption control framework and related control activities, including:

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- Policy and guidance development
- Risk assessments and control plans
- Control effectiveness reviews
- Training and awareness activities
- Executive and legislative reporting
- Delivery of the department's Integrity Strategy

Assistant Directors report to the Director FCS and operate with a high degree of judgement and accountability, working on complex and sensitive matters with government and non-government partners.

This is a challenging role suited to critical thinkers and problem solvers who have a high attention to detail, good verbal and written communication, and can use judgement while managing risk.

The role requires strong judgement, attention to detail, communication skills, and the ability to build effective stakeholder relationships, provide evidence-based advice, and apply legislation, policy and operational requirements to support sound decision-making.

Regulatory and Legal Policy Division (RLD)

The Sanctions Monitoring and Compliance Section within the Australian Sanctions Office (ASO) is seeking motivated candidates to support Australia's sanctions regulatory framework.

The ASO:

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- Develops sanctions policy and administers Australia's sanctions frameworks.

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PFS plays a critical role in protecting the integrity of Australian Passports and APO systems. The section is comprised of 6 specialist units which include forensic examination, data analytics, investigations, identity resolution and fraud liaison.

The Passport Fraud Manager will operate with a high degree of judgement and accountability, working on complex and sensitive matters with government and non-government partners. The role requires the ability to build and maintain effective stakeholder relationships, provide clear and evidence-based policy advice to internal and external stakeholders, and apply passport legislation, policy and operational requirements to support sound, defensible decision-making within the passport issuance process.

Duties

Duties and responsibilities will be aligned to the relevant APS Work Level Standards. Across EXD, RLD and APO, the roles share a strong focus on applying legislation and policy, managing sensitive and complex matters, providing sound advice, assessing risk, and working collaboratively with internal and external stakeholders.

Key duties across all divisions include:

- Provide strategic advice to senior stakeholders and management on fraud, compliance, risk or integrity-related matters.
- Build and maintain relationships with internal and external stakeholders.
- Lead and support policy development, implementation and continuous improvement.
- Manage risk and support effective compliance with legislative and policy frameworks.

- Lead teams, develop staff capability and foster a collaborative, high-performing culture.
- Exercise sound judgement on sensitive, complex or high-profile matters.
- Contribute to divisional and departmental strategic objectives.
- Develop innovative approaches, procedures and practices to strengthen business outcomes.
- Ensure work is conducted in accordance with DFAT policies and relevant legislation.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Ross Gelera, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=348A4539-232D-4057-5AD4-ED201E

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Foreign Affairs and Trade

Vacancy VN-0771408

Department of Foreign Affairs and Trade

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026 - 2027 APS Non-Ongoing Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational and security requirements.
Classification	APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;Medical Officer Class 2;Medical Officer Class 3
Position Number	0477/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/cp/

The opportunity

The department's temporary employment register is for applicants who would like to register a general expression of interest in working with the department. The department will use the register to access appropriately skilled and experienced individuals for short term employment opportunities when staff are required at short notice.

Duties

Who we are looking for

We are looking for flexible, adaptable, professional staff to contribute to the department's work across a broad agenda in support of Australia's international engagement. We are interested in individuals with expertise across all areas of the department's work, both policy and corporate management.

Through our online application form, you will be able to express in interest in roles from APS Level 3 to Executive Level 2. Positions may be full-time or part-time and for varying periods up to 18 months, depending on business needs and requirements.

DFAT employees are expected to adhere to the APS Values and Code of Conduct and the DFAT Values Statement.

Eligibility

Eligibility requirements

Applicants must be an Australian citizen.

The department requires the successful applicant to obtain and maintain a Negative Vetting Level 2 security clearance (or Baseline, Negative Vetting Level 1 or Positive Vetting (PV) where positions are designated as such in the DFAT Security Framework or PV organisational chart, respectively). Loss of a security clearance at any time may lead to termination of employment. Employment with the department can, however, commence on lower-level clearances or without a clearance, in some circumstances, and the department will work with you to facilitate this if you are successful.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Please note that this register is an expression of interest and does not guarantee an offer of employment.

Notes

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	DFAT Careers, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0771413

Department of Foreign Affairs and Trade

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026-2027 APS Section 26 Transfer Register
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible & work-from-home arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational & security requirements
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	0479/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/cp/

Who we are looking for

We are seeking existing ongoing APS employees who are interested in a temporary or permanent transfer to the Department of Foreign Affairs and Trade.

You will be practical and results-oriented, with an ability to work under pressure – often in high-pressure and fast-paced environments – and to meet tight deadlines. You will be flexible, resilient, and adaptable, and bring a high level of cultural sensitivity.

The department uses the register to access appropriately skilled and experienced individuals to deliver high quality international development assistance, develop and implement foreign and trade policy, negotiate international agreements, provide professional corporate management support and deliver high quality consular and passport services to Australian travellers.

Duties

The key duties of the position include

We are looking for flexible, adaptable, professional staff to contribute to the department's work across a broad agenda in support of Australia's international engagement. We are interested in individuals with expertise across all areas of the department's work, both policy and corporate management.

In the online application form, you will be able to express in interest in roles from APS Level 4 to Executive Level 2, the skillsets most closely aligned with your experience and whether you are seeking a permanent or temporary transfer. Positions may be full-time or part-time depending on business needs and requirements.

Your application will remain valid until **30 June 2027**. Applications are not carried over after this time. If you previously applied for the 2025-26 APS Permanent and Temporary Transfer Register (S26) you will be required to submit a new application.

Eligibility

Eligibility

Applicants must be an **ongoing (permanent)** APS employee and where an offer for Temporary Section 26 is made, your home agency will be required to agree to release you.

The department requires the successful applicant to obtain and maintain a Negative Vetting Level 2 security clearance (or Baseline, Negative Vetting Level 1 or Positive Vetting (PV) where positions are designated as such in the DFAT Security Framework or PV organisational chart, respectively). Loss of a security clearance at any time may lead to termination of employment. Employment with the department can, however, commence on lower-level clearances or without a clearance, in some circumstances, and the department will work with you to facilitate this if you are successful.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

Please note that this opportunity is only available to Australian Public Service employees

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	DFAT Careers, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0771414

Department of Foreign Affairs and Trade

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026-2027 DFAT Executive Assistant Temporary Employment Register
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Canberra ACT
Salary	$84,115 - $99,113
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible and work-from-home arrangements can be negotiated on a case-by-case basis and will be agreed in view of operational & security requirements
Classification	APS Level 4;APS Level 5
Position Number	0480/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/cp/

The opportunity

The department’s temporary employment register is for applicants who would like to register a general expression of interest in working with the department. The department will use the register to access appropriately skilled and experienced individuals for short term employment opportunities when staff are required at short notice.

Duties

Who we are looking for

We are looking for flexible, adaptable, professional staff to contribute to the department’s work across a broad agenda in support of Australia’s international engagement. We are interested in individuals with expertise across all areas of the department’s work, both policy and corporate management.

Through our online application form, you will be able to express in interest in roles from APS Level 4 to APS Level 5. Positions may be full-time or part-time and for varying periods up to 18 months, depending on business needs and requirements.

DFAT employees are expected to adhere to the APS Values and Code of Conduct and the DFAT Values Statement.

Your application will remain valid until **30 June 2027**. Applications are not carried over after this time, if you previously applied for the 2025-26 Executive Assistant Temporary Employment Register you will be required to submit a new application.

Eligibility

Eligibility requirements

Applicants must be an Australian citizen.

The department requires the successful applicant to obtain and maintain a Negative Vetting Level 2 security clearance (or Baseline, Negative Vetting Level 1 or Positive Vetting (PV) where positions are designated as such in the DFAT Security Framework or PV organisational chart, respectively). Loss of a security clearance at any time may lead to termination of employment. Employment with the department can, however, commence on lower-level clearances or without a clearance, in some circumstances, and the department will work with you to facilitate this if you are successful.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Please note that this register is an expression of interest and does not guarantee an offer of employment.

Notes

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	DFAT Careers, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0771420

Department of Foreign Affairs and Trade

Closing Date:Wednesday 30 June 2027

Job Title	2026-2027 Media and Communications Section 26 Employment Register
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible arrangements can be negotiated on a case-by-case basis and will be agreed to in view of operational and security requirements
Classification	APS Level 6;Executive Level 1;Executive Level 2
Position Number	0481/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/cp/

The Opportunity

The Department of Foreign Affairs and Trade (DFAT) seeks energetic and talented media officers, digital content producers, social media and strategic communications specialists to tell our story domestically and overseas. At DFAT you will amplify Australia’s influence to shape the kind of region we want to live in and protect and advance Australia’s interests.

We are seeking existing ongoing APS employees, or those with current security clearances, who are interested in a temporary or permanent transfer to DFAT to work in our Media and Communications Delivery Branch.

Duties

Media officers work in consultation with divisions across the department, our overseas posts and State and Territory offices, to lead DFAT's engagement with the media and support our Ministers as the key spokespeople for the portfolio. Media officers provide specialist media advice, coordinate responses to media enquiries, facilitate media background briefings, prepare and review media products, support DFAT’s response to international crises, provide media support for domestic and overseas Ministerial visits, and provide media training to DFAT staff.

Strategic communications and social media officers help communicate DFAT’s policies and priorities to domestic and international audiences. We work across DFAT and with other government agencies to develop and implement communications strategies for foreign, trade and development policy, and our consular priorities. We also support our overseas embassies, high commissions and consulates to connect with their audiences, and with Australians overseas. This includes through DFAT’s central social media channels and our network of overseas social media accounts. We also work across the department to ensure clear, coordinated and effective communications on our foreign, trade and development policies.

Speechwriters write speeches for portfolio Ministers and the Senior Executive officers.

Website publishing officers manage the content on DFAT intranet, DFAT website and ministerial websites. They lead the department in the implementation of best practice web standards, ensure adherence to internal and whole-of-government digital publishing policies and provide training and advice on accessibility and writing for online audiences.

Digital content producers manage the production of content such as photographs, video, animation, livestream event coverage and social media reels. They cover key departmental, media and public events and work closely with Ministers and the Senior Executive. In all roles, we require a mixture of communications and policy officers who are comfortable engaging at all levels across the department, including our overseas posts and with other agencies, and foreign ministries.

Your application will remain valid until **30 June 2027**. Applications are not carried over after this time. If you previously applied for the 2025-26 Media and Communications Permanent/Temporary Section 26 Transfer Register you will be required to submit a new application.

Eligibility

Eligibility

Applicants must be an **ongoing (permanent)** APS employee and where an offer for Temporary Section 26 is made, your home agency will be required to agree to release you.

The department requires the successful applicant to obtain and maintain a Negative Vetting Level 2 security clearance (or Baseline, Negative Vetting Level 1 or Positive Vetting (PV) where positions are designated as such in the DFAT Security Framework or PV organisational chart, respectively). Loss of a security clearance at any time may lead to termination of employment. Employment with the department can, however, commence on lower-level clearances or without a clearance, in some circumstances, and the department will work with you to facilitate this if you are successful.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

Please note that this opportunity is only available to Australian Public Service employees

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	DFAT Careers, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/cp/

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Health

Vacancy VN-0770981

Aged Care Quality and Safety Commission

Closing Date:Friday 07 August 2026

Sector Capability and Regulatory Strategy
Data, Analytics and Intelligence Intelligence and Analysis

Job Title	APS5 Data Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Parramatta NSW, Hobart TAS, Perth WA, Melbourne VIC, Darwin NT
Salary	$89,135 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site
Office Arrangement Details	Positions may be offered for working from home, split offering under hybrid, or may be flexible
Classification	APS Level 5
Position Number	20042541
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=86F1D965-B705-CC71-CD38-ED1E00516631

About the Team

The **Sector Capability and Regulatory Strategy Division** sets the strategic direction and guides the delivery of our risk-based regulatory operations informed by high value intelligence, analysis and data. The Division supports whole of Commission responses to risk issues through regulatory policy responses and campaigns, and facilitates sector performance through sharing information with providers and consumers

The **Data, Analytics and Intelligence (DAI) Branch** manages and analyses data from the aged care sector and regulatory activities to understand risks and performance for the purposes of prioritising and informing preventative and responsive risk treatments and regulatory decision making.

Purpose of position:

The Data Analyst contributes to translate data into clear, meaningful information, products and services that delivers business outcomes. The role contributes to DAI’s vision to deliver timely, accurate and actionable products and trusted insights that are easily understood and acted on by our stakeholders.

Working under limited guidance, the role is expected to exercise judgement, apply knowledge and expertise, manage competing priorities, and contribute to a culture of collaboration, curiosity and continuous improvement. The outcomes of these endeavours empower the Commission to manage risk and ensure older Australians receive the quality of care they rightfully deserve.

Duties

- Data extraction, analysis and modelling to assist with data-driven decision making and reporting.
- Coordinating data, analytics and intelligence projects, consulting stakeholders and internal teams to define requirements and deliver outcomes.
- Present data in clear, consistent, and accessible formats, including dashboards, reports, briefing papers, and visualisations tailored to audience needs.
- Ensuring integrity and quality of datasets, maintain and support data governance standards, and contribute to improving policies and procedures related to data management.
- Fostering productive working relationships with team members, stakeholders, and clients by consulting, sharing information, and collaborating to achieve shared goals.
- Supporting data literacy and capability development, providing guidance, training and support delivery of emerging tools, technologies and methodologies.
- Ability to adapt to competing priorities and meet deadlines, showing initiative and resilience in a dynamic, fast-paced environment.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Strategic thinking: Understands the work environment and contributes to the development of plans, strategies and team goals. Identifies broader influences that may impact on the team's work objectives. Demonstrates an awareness of the implications of issues for own work and work area.
- Achievement focus: Delivers high quality outcomes, coordinates processes or projects effectively, and adapts well to change.
- Collaboration: Builds positive relationships, manages diverse views, and supports team development.
- Integrity and drive: Upholds APS values and productive working relationships, takes initiative, embraces accountability, and pursues continuous growth.
- Effective communication: Conveys information and concepts clearly, tailors messages to audiences, and negotiates persuasively.
- A security clearance (baseline) or the ability to obtain one.

Notes

- Salary offered will be between $89,135 - $96,829 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the key capabilities (selection criteria) in no more than **700 words,** including what strengths you would bring to the role, and a copy of your CV.

Please complete the application and submit by **7 August 2026** and **11:59 PM AEST.**

Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Lisa Duffy by emailing Lisa.Duffy1@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our Reconciliation Action Plan. The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit https://www.agedcarequality.gov.au

For more information on the Australian Public Service, please visit http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4 and http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Lisa Duffy, 02 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=86F1D965-B705-CC71-C

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Health

Vacancy VN-0770997

Aged Care Quality and Safety Commission

Closing Date:Friday 07 August 2026

ACQSC Sector Capability and Regulatory Strategy
Data, Analytics and Intelligence Customer and Strategy, Data and Products and Intelligence & Analytics

Job Title	Senior Data Analyst and Senior Reporting Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Hobart TAS, Canberra ACT, Melbourne VIC, Sydney NSW, Perth WA, Darwin NT
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site
Office Arrangement Details	Work from Home and On Site
Classification	APS Level 6
Position Number	20051752, 20049687
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=F85E2152-5512-9D60-51B0-ED1E02B1B844

About the Team

The **Sector Capability and Regulatory Strategy Division** sets the strategic direction and guides the delivery of our risk-based regulatory operations informed by high value intelligence, analysis and data. The Division supports whole of Commission responses to risk issues through regulatory policy responses and campaigns, and facilitates sector performance through sharing information with providers and consumers

The **Data, Analytics and Intelligence (DAI) Branch** manages and analyses data from the aged care sector and regulatory activities to understand risks and performance for the purposes of prioritising and informing preventative and responsive risk treatments and regulatory decision making.

DAI's role is to identify risks and guide decisions that inform preventative and responsive risk treatments. DAI supports service delivery through authoritative data and intelligence practice that is contemporary and compliant with relevant legislation, regulations, standards and aligned with the strategic imperatives of the Commission.

About the Roles

In each section, we require our analysts to operate under broad direction and exercise a high degree of autonomy and accountability.

Senior Reporting Analysts will engage with business areas to understand reporting specifications, then query, transform, and visualise the data to enable data driven operations and decision making.

Senior Data Analysts will apply advanced proficiency in PowerBI, including the design, development and maintenance of semantic models and fit-for-purpose visualisations that support trusted data products, internal workflows and evidence-based decision making; or coordinate and deliver complex data initiatives by applying intelligence and analytical techniques to identify trends, risks and emerging issues in aged care

The roles share a common core capability profile, reflecting the strong overlap in analytical, data management, stakeholder engagement skills required across both types of positions. We also work closely across our sections to ensure customer needs are at the centre of the work we do.

Placement into either role will be determined based on each applicant's demonstrated skills, experience, and strengths, alongside the operational needs of our branch. Candidates are encouraged to indicate their preferred role within their application. The selection panel will take these preferences into consideration as part of the overall assessment process.

Duties

Senior Data Analyst

- Managing data extraction, analysis and modelling to assist with data-driven decision making and reporting.
- Coordinating and managing data, analytics and intelligence projects, consulting stakeholders and internal teams to define requirements and deliver outcomes.
- Present data in clear, consistent, and accessible formats, including dashboards, reports, briefing papers, and visualisations tailored to audience needs.
- Ensuring integrity and quality of datasets, maintain and support data governance standards, and contribute to improving policies and procedures related to data management.
- Fostering productive working relationships with team members, stakeholders, and clients by consulting, sharing information, and collaborating to achieve shared goals.
- Supporting data literacy and capability development, providing guidance, training and support delivery of emerging tools, technologies and methodologies.
- Managing competing priorities and deadlines, showing initiative and resilience in a dynamic, fast-paced environment.

In addition to Senior Data Analyst , the **Senior Reporting Analyst** is also responsible for

- Develop and support relationships with a broad range of stakeholders to understand business requirements to validate and agree on reporting requirements.
- Query databases using SQL or transform data using Power BI and Excel to prepare reporting for a non-technical audience in forms such as dashboards, reports, briefing papers or other visuals.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Strategic thinking: Aligns work with agency goals, anticipates impacts and applies sound judgement to solve problems.
- Achievement focus: Delivers high quality outcomes, manages projects effectively, and adapts well to change.
- Collaboration: Builds strong relationships, manages diverse views, and supports team development.
- Integrity and drive: Upholds APS values and productive working relationships, takes initiative, embraces accountability, and pursues continuous growth.
- Effective communication: Conveys information and concepts clearly, tailors messages to audiences, and negotiates persuasively.
- A security clearance (baseline) or the ability to obtain one.

Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.

- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than **700-words**, including what strengths you would bring to the role, and a copy of your CV.

As part of your application you will also be required to select which role you are applying for. Please note, if you select both you will **still only** be shortlisted for one role at Interview.

- Please complete the application and submit by **7 August 2026** and **11:59PM AEST.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Lisa Duffy by emailing lisa.duffy1@agedcarequality.gov.au with Position title in the subject line.

Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our Reconciliation Action Plan. The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email recruitment@agedcarequality.gov.au if you need any adjustments made.

Further information:

For further information about the Quality Commission, office locations and other related resources, please visit https://www.agedcarequality.gov.au

For more information on the Australian Public Service, please visit https://www.apsc.gov.au/working-aps/joining-aps/cracking-code

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Lisa Duffy, (02) 9633 3262
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=F85E2152-5512-9D60-51

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Health

Vacancy VN-0771205

Aged Care Quality and Safety Commission

Closing Date:Sunday 09 August 2026

Regulatory Operations Division
Enforcement, Compliance & Enforcement Branch

Job Title	Senior Investigator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Hobart TAS, Brisbane QLD, Darwin NT
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible office arrangements are approved on a case by case basis.
Classification	APS Level 6
Position Number	057_02/26
Agency Website	

Job Description

https://www.agedcarequality.gov.au/careers-commission

The Senior Investigator supports and, when required, leads complex investigations under limited direction, focusing on serious non-compliance with relevant legislative provisions. These investigations may result in the making of significant administrative decisions and/or briefing for civil litigation (in particular, applications for civil penalties).

Working within the Enforcement Team, the Senior Investigator must approach their duties with sensitivity, recognising that individuals accessing Commonwealth funded aged care services are among the most vulnerable in the community. The role involves managing potentially confronting and distressing material with professionalism and empathy.

The role includes field-based duties that involve travel and overnight stays to undertake activities in varied locations across the country. The incumbent may be appointed as an Authorised Commission Officer (ACO) and exercise regulatory powers under the Aged Care Act 2024, subject to meeting all statutory and eligibility requirements. The regulatory powers and appointment of an ACO are governed by the Aged Care Act 2024.

Duties

• Under limited direction, lead and assist complex investigations into the conduct and suitability of registered providers of aged care, aged care workers and responsible persons, ensuring a high level of accountability and quality in administrative, civil, or other enforcement responses.

• Recognise the care needs of aged care recipients during investigations and support care recipients' participation through well-structured interviews, detailed statements, affidavits, and comprehensive evidence collection.

• Collect, manage, and securely maintain evidential material and protected information obtained through investigations and monitoring activities in compliance with legislative standards.

• Handle sensitive and potentially distressing material with professionalism and empathy, maintaining emotional resilience and conduct all investigative activities with a focus on the well-being and dignity of everyone involved.

• Produce high-quality investigation reports to inform regulatory responses and support decision-making on remedial actions.

• Negotiate effectively by anticipating other parties' perspectives, presenting positions effectively and resolving complex matters, including advocating for enforcement outcomes based on evidence and engaging with stakeholders to achieve agreeable outcomes.

• Establish and maintain productive stakeholder relationships with external agencies and relevant authorities to support enforcement activities.

• Apply sound judgement and expertise to accurately interpret complex legislation and contribute to strategic investigative decisions within established guidelines.

• Utilise in-depth knowledge of statutory, regulatory and policy frameworks including the Aged Care Act 2024, the Aged Care Rules 2025 and Regulatory Powers (Standard Provisions) Act 2014 and the appropriate application of Commission powers, to conduct investigations and provide informed advice on complex investigative matters.

• Support the preparation of evidence briefs to facilitate civil penalty proceedings in the Federal Court.

• Collaborate with legal officers and other advisors under limited direction in developing compliance and enforcement responses, and act as a liaison with external counsel on enforcement matters, engaging Legal team as required.

• Provide coaching, mentoring and guidance to team members, fostering a learning culture through sharing of knowledge and expertise, and contributing to the continuous improvement of processes, guidance and technology for the team.

• Hold or be eligible to obtain, appointment as an Authorised Commission Officer (ACO) to undertake field-based duties, subject to meeting all statutory and eligibility requirements.

Eligibility

To be successful in the role you must demonstrate the following:

- Proven ability to independently lead and manage end to end complex investigations, applying contemporary investigations methodologies, practices, and experience to achieve accountable, ethical and high-quality outcomes, including conducting interviews and preparing statements and affidavits.
- In-depth understanding of, or the ability to quickly acquire of, aged care legislation, statutory, regulatory, and policy frameworks including the Aged Care Act 2024, Aged Care Rules 2025 and Regulatory Powers (Standard Provisions) Act 2014.
- Demonstrated ability to apply strong communication and interpersonal skills to engage confidently in difficult conversations, managing sensitive issues with respect, clarity, and productive outcomes.
- Well-developed written communication skills to produce clear, accurate, and high-quality reports and briefs that support regulatory and enforcement objectives.
- Demonstrated ability to manage confidential, protected information and evidence with accuracy and confidentiality, ensuring compliance with relevant policies, procedures and obligations, while handling sensitive and potentially confronting and distressing material with professionalism and empathy.
- Ability to work independently under limited direction, demonstrating sound judgement through research, problem-solving, and evidence-based decision-making to achieve quality outcomes.
- Ability to identify and contribute to opportunities for continuous improvement, supporting change initiatives while maintaining a positive and collaborative team environment.
- Advanced ability to collaborate effectively, negotiate, and build productive working relationships with a range of stakeholders to achieve operational goals and support the Commission’s strategic objectives.
- Ability to obtain Authorised Commission Officer approval in line with Commission policy and to meet obligations in respect of statutory powers, suitability requirements and responsibilities associated with field-based duties, including any travel.

Mandatory qualifications

- Certificate IV in Investigations or an equivalent qualification in law enforcement, legal or other regulatory fields (Professional Services).

Desirable skills and experience

- Understanding of the Australian aged care system and the regulatory legislation, statutory, regulatory, and policy frameworks.
- Experience in civil litigation seeking regulatory outcomes.
- Experience working in a regulatory environment.

Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 500-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **Sunday 11:30PM 9 August 2026 AEST.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.
- Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Bridget Pearce by emailing Bridget.Pearce@agedcarequality.gov.auwith Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

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To Apply

Position Contact	Bridget Pearce, 07 3740 5120
Agency Recruitment Site	https://www.agedcarequality.gov.au/careers-commission

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Health

Vacancy VN-0771424

Aged Care Quality and Safety Commission

Closing Date:Wednesday 12 August 2026

Corporate
Digital Enterprise Service Management

Job Title	Request Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA, Brisbane QLD, Sydney NSW, Canberra ACT, Hobart TAS, Adelaide SA, Melbourne VIC
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	20046343
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=A4956399-02CD-B034-E93B-ED217F084FA3

About the Team

The Service Management Office (SMO) is a function of the Enterprise Service Management section within the Digital branch of the Commission. Enterprise Service Management (ESM) enables service excellence across the Commission by providing responsive, user-focused support services and improving how services are delivered across the organisation. Bringing together the Digital Service Centre, End User Services, Application Support, and Infrastructure Support, along with service management governance, the team works closely with stakeholders to deliver consistent, efficient and reliable services, drive continuous improvement, and ensure staff have the tools, systems and support they need to achieve business outcomes.

About the Role

As the APS6 Request Manager you will be responsible for the delivery of the Service Management Office (SMO) strategic vision providing end-to-end design, governance, and continuous optimisation of the Request Fulfillment and Knowledge Management practices within the Digital group.

You will establish the policies, processes, and cultural initiatives required to deliver standard, repeatable Service Requests (e.g. access provisioning, software installation), and Knowledge Articles that capture, share, and leverage intellectual capital to drive operational efficiency and service satisfaction.

You will work closely with business stakeholders and other Digital teams to understand and develop supporting deliverables fostering a culture of service excellence and innovation.

Duties

- Design and coordinate the implementation of repeatable standard request fulfilment forms and workflows to speed up delivery, reduce manual tasks and provide consistency across all Digital service offerings.
- Establish and enforce Digital Knowledge Management policies, content standards, workflows, and lifecycle management rules.
- Integrate Knowledge Management activities directly into Incident, Problem, Change, and Request workflows to build a "reuse-and-attach" culture.
- Maintain a Digital Service Catalogue to ensure Commission staff have a clear view of all available Digital services, offerings and delivery expectations.
- Collaborate with Digital teams to maximise automation, approvals, and self-service capabilities within the ITSM platform.
- Act as the primary point of contact for stalled or non-standard requests and complex fulfillment issues.
- Provide training to Digital staff and fulfillment groups on standard procedures, scripts and quality expectations.
- Monitor key performance indicators (KPIs) and Critical Success Factors (CSFs) to ensure support teams meet agreed service delivery and knowledge management targets.
- Analyse request volumes, cycle times, knowledge performance, and customer satisfaction scores to identify improvement opportunities and provide executive dashboards and reports.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Bachelor’s degree in information technology, Computer Science, or a related discipline, or equivalent professional experience.
- Experience using service management platforms (e.g. ServiceNow, Manage Engine Service Desk Plus, BMC Remedy etc).
- An understanding and experience in ITIL service management practices.
- Highly developed analytical and problem-solving skills.
- Experienced in gathering, documenting and translating business requirements into functional work packages to maintain offerings in a Service Catalogue.

- Demonstrated ability in guiding the implementation and adoption of Knowledge Management.
- Demonstrated ability to establish and maintain effective working relationships with internal and external stakeholders, to enable successful business outcomes.
- Excellent communication and interpersonal skills, including the ability to negotiate.

Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11.30pm (AEST) 12 August 2026.**
- Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Evan Psarakis by emailing evan.psarakis@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Evan Psarakis, 08 8432 1574
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=A4956399-02CD-B034-E

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Health

Vacancy VN-0771134

Australian Institute of Health and Welfare

Closing Date:Monday 03 August 2026

Primary & Community Care & Information Standards Group
Practice Incentives Program Quality Improvement (PIPQI) and Primary Healthcare Analysis and Reporting Unit (PHARU) Various

Job Title	EL1 Statistical Team Leads
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	$123,564 - $137,837
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	Executive Level 1
Position Number	087_07/26
Agency Website	

Job Description

https://aihwcareers.nga.net.au/cp/

The AIHW's APS employee census results attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- challenging and fulfilling work where you can use your skills and expertise
- opportunities for professional development.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQA+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney and offers remote work opportunities for many roles.

For more information, visit the Benefits of working for the AIHW page of our website.

Duties

The Practice Incentives Program Quality Improvement (PIPQI) Unit and Primary Healthcare Analysis and Reporting Unit (PHARU) sit within the Primary & Community Care & Information Standards Group and are responsible for analytical and reporting work contributing to the development of a National Primary Health Care Data Collection (NPHCDC), and managing and reporting on Australia's first most comprehensive general practice data collection, the PIPQI Eligible Dataset. Both units work closely with the Department of Health, Disability and Aged Care, all 31 Primary Health Networks (PHNs) and a range of other stakeholders.

Practice Incentives Program Quality Improvement (PIPQI) Unit

The PIPQI Unit is responsible for collating, managing, and analysing Australia's largest general practice PIPQI Eligible dataset, sourced from 21 million records from over 6,000 accredited general practices via their PHNs. These data are used by the PIPQI Unit to report on 10 Quality Improvement Measures (QIMs) to provide nationally consistent, comparable data against specified measures that contribute to the assessment of needs, and to the improvement of regional and national health outcomes.

The PIPQI Unit is seeking 2 reliable and experienced statistical leaders to manage a team for the screening, validation, analysis, visualisation, and reporting of aggregate data from general

practices. In these positions, you will manage small teams working with general practice data, and within the extraction ecosystem, developing capability in understanding practice management software and tools that provide clinical decision support. It is expected that team leaders engage and collaborate with other PHNs and software providers, manage iterative projects, and be able to present their work and results to a wider primary care audience to impart their knowledge about data processes.

Knowledge of how general practice data supports the role of PHNs more broadly in commissioning regional primary care services would be an advantage.

Under general direction you will:

- Supervise a team to prepare a range of written material, including emails, communications, technical guidance material for government, PHNs, presentations and reports.
- Engage and liaise with a wide range of government and non-government stakeholders as required.
- Undertake analysis of the PIPQI eligible dataset using SAS and other analysis tools, and contribute to the design and development of analytical processes to streamline the ingestion, screening, validation, and analysis of PIPQI data from general practices.
- Undertake analysis of primary care data that enhances the unit’s understanding of the PIPQI data. ecosystem
- Manage the team to collate and validate quarterly survey responses from 31 PHNs and to develop Tableau visualisations from the results
- Undertake project planning and research.

Primary Healthcare Analysis and Reporting Unit (PHARU)

PHARU is responsible for reporting of national health indicators relating to primary care, collaborative projects with PHNs demonstrating the value of general practice data, and management of the institute’s business engagement with Primary Health Insights (PHI), the storage and analytics platform used by most PHNs.

PHARU is seeking experienced Statistical Team Leaders to lead the analysis and reporting of various unit record level health datasets to produce insights informing PHN Needs Assessments and the development of an enduring NPHCDC.

Under general direction you will:

- Lead the production of our annual web reports related to aspects of primary care, using Medicare Benefits Schedule (MBS), emergency department and hospital admissions data.
- Lead a small team to undertake analytic activities and data visualisations, translating complex data into clear, accurate and audience-appropriate information.
- Work collaboratively with the Unit Head and others in our engagement with the PHI platform.

- Liaise and negotiate with other areas of the institute, Commonwealth government agencies, state and local authorities, and business or community organisations in relation to our primary care work.
- Represent the institute and PHARU at meetings as appropriate to the responsibilities above.

Eligibility
Notes

Please submit your application online via the AIHW e-Recruit system. When applying online for the first time, you will need to register and provide a valid email address.

Your application must include:

1. A summary of your relevant skills and experience and explain why you would be the best person for the role. Your response should align with the position summary and selection criteria information above, and must be no more than 750 words.
2. Your current CV and the names of two referees.

Candidates applying for APS vacancies should follow the principles for candidate use of AI in recruitment.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Conan Liu, 02 6244 1054
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0770735

Department of Health, Disability and Ageing

Closing Date:Wednesday 30 June 2027

Various
Various Various

Job Title	2026/2027 Temporary Employment Register
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Melbourne VIC, Perth WA, Sydney NSW, Parramatta NSW, Hobart TAS
Salary	$64,723 - $176,499
Future Merit Locations	Adelaide, Brisbane, Canberra, Darwin, Melbourne, Perth, Sydney, Parramatta, Hobart
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	26-TER-31700
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

We are seeking talented people with a broad cross section of skills, experience and qualifications to register for our Temporary Employment Register (TER). The TER assists with filling temporary positions (up to a possible maximum period of 18 months for non-ongoing employment) across The Department of Health, Disability and Ageing (the Department), the Therapeutic Goods Administration (TGA) and the Independent Health and Aged Care Pricing Authority (IHACPA) and is open for candidates to register an interest in employment at the APS Level 2 - Executive Level 2 classifications.

You don’t need to have experience in a government department or the health sector as our staff have backgrounds in a range of fields in both the public and private sectors. Candidates should be aware this is a register only and that you will only be contacted regarding your application if a vacancy arises that matches your skills, qualifications and/or experience.

Duties

You will be required to select job categories that best match your experience, skills and capabilities as well as outlining transferable skills you possess. Listed below are the broad categories of work found across the Department, TGA and IHACPA:

- Corporate and Administration
- Health, Science and Engineering
- Policy, Program and Project Management
- Data, Research and Analysis.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the Department will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally co-ordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check.
- Completion of a medical declaration and pre-employment medical (where required).
- Providing evidence of qualifications (where required); and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close 11:30PM AEST.

Applicants should quote reference number 26-TER-31700 to assist when making an enquiry.

Employees perform their duties at one of the Department of Health, Disability and Ageing (the Department) offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse

backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Recruitment Team, (02) 6289 9029
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0771118

Department of Health, Disability and Ageing

Closing Date:Thursday 27 August 2026

Independent Health Aged Care Pricing Authority Division
Costing and Data Infrastructure Branch Data Acquisition Section

Job Title	Data Analyst - Data Acquisition Section
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$101,679 - $114,709
Future Merit Locations	Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	APS Level 6
Position Number	26-IHACPADIV-31656
Agency Website	

Job Description *https://www.health.gov.au/about-us/work-with-us/current-vacancies*

The Independent Health and Aged Care Pricing Authority's (IHACPA) vision to design pricing systems that promote safe, efficient health and aged care for all Australians. This is implemented through activity based funding (ABF) which provides incentives for efficiency and increases transparency in the delivery and funding of public hospital services across Australia.

In response to the Royal Commission into Aged Care Quality and Safety, the Commonwealth Government announced that IHACPA's functions is expanded to include providing advice to the Commonwealth Minister for Health and Aged Care on aged care pricing matters.

IHACPA is seeking an enthusiastic candidate to fill the vacancy of Data Analyst. This position implements and provides input into the oversight of the end-to-end data acquisition cycle, from specification to provision of high quality data sets for users within IHACPA.

Key responsibilities:

- Working closely with various stakeholders to implement new data warehouse and process for managing the IHACPA aged care activity and cost data.
- Providing technical support to data collection covering data acquisitions, analysis, monitoring, validating, information security, and reporting for internal and external stakeholders.
- Maintaining technical material such as tools in Statistical Analysis System (SAS) and Sequential Query Language (SQL) to transform and consolidate data as required.
- Working with internal and external stakeholders to fill IHACPA reporting requirements in new Secure Data Management System build.
- Making inputs to IHACPA strategies, policies, priorities and work practices for various data management systems.

Duties

Key capabilities:

- Manage programs effectively, work to tight deadlines and respond quickly to changing priorities with sound judgement, consultation and persistence.
- Support the section's operations, including development, continuous improvement, change control and stakeholder engagement across the program of work.
- Deliver the section's objectives by achieving outcomes, contributing to operational capability and responsiveness, and supporting change in uncertain environments.
- Understand client requirements, collect data, deliver analysis and resolve problems. Identify, evaluate and recommend options, and implement solutions where required.
- Build productive working relationships with internal and external stakeholders, including IHACPA staff and management, and working groups.
- Apply IHACPA's governance framework and help ensure internal controls are managed effectively, including risk management, delegations, compliance, finance, human resources, workplace health and safety, and ICT.

Desirable qualifications and experience:

- A tertiary qualification in data development/submission management or a related field, and/or working knowledge of these areas.
- Knowledge or previous experience using SAS, SQL or Python.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
  - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
  - Completion of a medical declaration and pre-employment medical (where required),
  - Providing evidence of qualifications (where required)

Notes

- Applications close Thursday 27 August 2026 at 11:30pm AEST.
- Applicants are asked to quote reference number 26-IHACPADIV-31656 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Sheldon Le, 02 7232 6055
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

Health

Vacancy VN-0771439

Department of Health, Disability and Ageing

Closing Date:Thursday 27 August 2026

Service Delivery Division
Queensland and Northern Territory Branch Northern Territory Sector Support Section

Job Title	Assistant Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Darwin NT
Salary	$124,951 - $142,509
Future Merit Locations	Darwin
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working conditions by negotiation
Classification	Executive Level 1
Position Number	26-SDDIV-31741
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Department of Health, Disability and Ageing is looking for a dynamic person with strong leadership skills to lead our Darwin Sector Support team. As an Assistant Director in the Darwin Local Network Office, you will lead a team to perform a range of functions contributing to program assurance, and stewardship of the health and aged care systems.

Key responsibilities:

- Lead and coordinate a high performing team to support the aged care sector in the NT.
- Work in partnership with local stakeholders to support solution brokerage and delivery of program outcomes.
- Identify and report on emerging issues and risks, develop and deliver risk management and mitigation activities.
- Support aged care providers to provide service continuity though emergency events.
- Identify and develop opportunities for market growth in the NT aged care sector.

- Represent the department at engagements including with service providers, consumers, NT government and other commonwealth agencies.
- Gather intelligence and report on departmental programs outcomes and the local conditions which impact service delivery.

Duties

Key capabilities:

- Think strategically, be resilient and forward-looking with strong personal drive and integrity.
- Lead a high-performing team to build and sustain effective work practices enabling high-quality, evidence-informed outcomes.
- Display a high level of cultural competency including demonstrated ability to communicate sensitively and effectively with Aboriginal and Torres Strait Islander people and stakeholders from a range backgrounds and cultures.
- Excellent communication skills including the ability to draft documents, provide advice, and communicate persuasively to stakeholders from a range of government, non-government, and not for profit organisations.
- Demonstrate skills in time management, prioritisation and managing competing priorities.
- Strong analytical skills to identify, manage, and report on risk.
- Ability to work independently, as part of a larger team, and within the broader departmental environment in accordance with the APS Values and Code of Conduct.
- Ability to work with a high level of autonomy and under broad direction to resolve issues and deliver outcomes.

Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
  - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
  - Completion of a medical declaration and pre-employment medical (where required).

Notes

- Applications close Thursday 27 August 2026 at 11:30pm AEST.
- Applicants are asked to quote reference number 26-SDDIV-31741 to assist when making an enquiry.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Maya Murphy, 0407 970 588
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Home Affairs

Vacancy VN-0771267

National Emergency Management Agency

Closing Date:Thursday 06 August 2026

National Crisis Operations National Situation Room Operations

Job Title	NEMA National Situation Room Operations Officer (shift and non-shift)
Job Type	Full-Time, Ongoing
Location	Various locations - ACT ACT
Salary	$80,246 - $86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 4
Position Number	JR 141766
Agency Website	https://nema.gov.au/about-us

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141766/

National Emergency Management Agency (NEMA) was established on 1 September 2022 as a single, accountable Commonwealth authority that delivers a whole-of-nation approach to reducing disaster risk, planning, preparing for, responding to and recovering from all hazards across the emergency management continuum.

NEMA works closely with states and territories to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we:

- Fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters
- Have officers located across Australia, working in partnership with states and territories to support disaster-affected communities to collectively build resilience, reduce risk and harm, and effectively respond to and recover from disasters
- Provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery
- Provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure

outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

For further information on NEMA's purpose, vision and values, please see the NEMA website.

Overview of the branch and section

The Australian Government National Situation Room (NSR) sits within the National Crisis Operations Branch in NEMA's Emergency Management and Response Group. The NSR provides 24/7 all-hazards monitoring, situational awareness, impact analysis and decision support to inform Australian Government responses to nationally significant events.

The NSR supports crisis coordination by monitoring emerging, current and predicted hazards, issuing notifications to key stakeholders, and supporting access to near real-time information through national situational awareness platforms. The section also includes functions such as the National Security Hotline (NSH) and the National Messaging System (NMS), which support national security reporting and emergency messaging arrangements.

About the role

The National Situation Room Operations Officer supports the Australian Government's 24/7 crisis management, situational awareness and coordination functions. The position contributes to the monitoring, analysis and reporting of emerging and current all-hazards events, and assists with the preparation of information products that support decision making by senior executives, Australian Government agencies, states and territories, and key industry partners.

Depending on business and operational requirements, the position may perform duties across the National Situation Room, National Security Hotline and National Messaging System. This may include monitoring agency feeds and open-source information, responding to national security hotline contacts, accurately recording and escalating information, supporting emergency messaging arrangements, and contributing to operational, administrative and project work.

The role requires sound judgement, strong written and verbal communication skills, attention to detail and the ability to work effectively in a high-pressure operational environment. Officers must be able to manage sensitive and time-critical information, follow established procedures and work collaboratively with colleagues and stakeholders to support timely and accurate reporting and response activities.

Positions may operate on either a 24/7 shift roster or standard business hours, with employees in non-shift roles potentially required to participate in shift arrangements as operational needs dictate.

At times staff within NEMA may be required to work outside of standard business hours, particularly during the higher risk weather season.

Please note: This recruitment process is intended to create a merit pool to fill future vacancies in the National Situation Room.

Our ideal candidate

We are seeking highly motivated, curious, critical thinkers who enjoy working in a rapidly evolving environment. Candidates will have a high standard of oral and written communication, with a developed ability to liaise with, coordinate and support multiple internal and external stakeholders.

Working in the NSR is often high-pressured and unpredictable and is best suited to team players who are flexible, resilient and able to quickly grasp new concepts. A high level of computer literacy will support work across several online systems, including open-source media platforms and search terms, databases and incident management systems. An interest in emergency management and natural disasters will support the candidate’s ability to learn across a broad scope of subject content.

We encourage applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds, mature age people and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

Duties

Operations Officers within the NSR are responsible for:

- Monitoring agency feeds, open-source media and the NSR's information systems on both emergency management and national security events, to inform the development of briefing and analytical products for senior executive decision makers, Australian Government and jurisdictional agencies
- Drafting written products based on information collected from, a range of sources
- Producing maps, diagrams, graphs and written reports to inform NSR briefing and analytical products
- Answering calls relating to national security matters and accurately recording and reporting the information

- Escalating time critical information reports to law enforcement agencies/relevant stakeholders in consultation with Shift Leaders
- Recording information accurately into the NSH database and forwarding it to relevant agencies
- Undertaking other operational, administrative or project work as directed
- Participating in crisis response planning meetings, Crisis Coordination Teams and internal briefings as required
- Contributing to other NMS related work including (but not limited to) briefings, data collection, exercising and reviewing procedures where appropriate
- Participating in NMS exercises.

Role requirements/qualifications

- Ability to work as a high performing team member in high pressure situations, with rapidly changing priorities
- For shift positions - it is a mandatory requirement to be available to work full-time shift work 24/7 onsite
- Exceptional written and verbal communication skills
- Demonstrated ability to navigate information technology applications such as online databases, geospatial products and social media platforms
- Undertake psychometric compliance testing
- Ability to process content which may be confronting, challenging and or triggering including terrorism, natural disasters, child sexual abuse material, domestic violence and mental health issues
- Obtain and maintain the required AGSVA security clearance and must have the ability to satisfy AFP building access requirements
- Working in accordance with the APS Code of Conduct, NEMA Values, NEMA Behaviours and workplace health and safety requirements.

Eligibility

To be eligible to work with the NEMA you must:

- Be an Australian Citizen
- Fulfil the Agency's minimum requirements by satisfactorily answering all screening questions during the application process and successfully undergo a National Police Check
- Obtain and maintain a Negative Vetting Level 1 (AGSVA) security clearance
- Satisfy a probation period (if applicable)
- Undergo a health assessment (if applicable).

Notes

The Agency offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

If you have identified as having a disability, please indicate whether you require any support throughout the selection process. For further information please contact recruitment@homeaffairs.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Emergency Management Agency

Who we are: NEMA works closely with local communities as well as state and territory governments to deliver the best outcome for communities across Australia. To help communities respond and recover, while preparing Australia for future emergencies, we: • fund programs and initiatives, big and small, that help communities in times of emergency, as well as to recover and prepare, including through disaster recovery funding and the Disaster Ready Fund to help reduce the risk and impact of disasters; • work with communities, industry and non-government organisations by connecting local Regional Support Officers and other NEMA staff right around Australia, to share lessons learnt, provide awareness on navigating government services, and gain community and industry-led ideas and concepts to inform strategic policy and planning; • provide national leadership to share knowledge, situational awareness, and trends in disaster efforts to inform, guide and shape the national picture and decision-making at the Commonwealth, state and local government level – including through policy development and strategy to improve risk reduction, resilience and recovery; and • provide round-the-clock all-hazards monitoring and operational coordination for domestic and international emergencies, including supply chain disruptions, critical infrastructure outages, biosecurity risks and widespread cyber-attacks, and through supporting preparedness and response activities, including through the operationalisation of the Australian Government Crisis Management Framework.

To Apply

Position Contact	Anya Sheather, -
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141766/

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Industry, Science, Energy and Resources

Vacancy VN-0771278

Department of Industry, Science and Resources (DISR)

Closing Date:Monday 10 August 2026

Job Title	Gas Metrologist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$102,072 - $112,084
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	APS Level 6
Position Number	1007_07/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The National Measurement Institute (NMI) is the Australian Government's national measurement authority. We play an important role in the Australian economy. NMI does this by leading, maintaining and regulating Australia's measurement system. We deliver world-class measurement products, advice and client services. NMI also administers the regulatory framework for measurement. Our national measurement standards are internationally recognised. We work to enhance and maintain these standards. We value the different skills, knowledge and perspectives our employees bring. NMI provides all employees with learning and development opportunities. We work to give everyone an equal opportunity to contribute and progress.

The **Chemical and Biological Metrology Branch** provides measurement standards such as certified reference materials, these include pure chemicals, gas standards, matrix materials and DNA standards. The branch also co-ordinates proficiency testing programs to assist laboratories assess their ongoing quality and performance. The branch houses three of Australia's national testing laboratories for anti-doping, forensic drugs and ultra-trace analysis. The branch delivers services across all of these fields and carries out research and development to enhance our capabilities in line with national and international requirements.

The Reference Gases team of 4 scientists develop the highest accuracy gas calibration standards for use in the analysis of gas mixtures. The team also co-ordinates gas proficiency testing programmes for Australian and international laboratories with a focus on supporting Government priorities in environmental measurement, energy security, net zero and the energy transition. This position reports to the Director of Reference Gases.

The opportunity

This role is a key position within the Future Made in Australia program, contributing to the development and delivery of high-accuracy gas reference materials to support emerging energy sectors, particularly hydrogen and other new energy gases.

As an APS6 Gas Metrologist, you will apply established scientific principles and contribute to research, method development and continuous improvement of measurement capabilities. You will work with a high degree of independence, provide technical advice, and support strategic priorities in environmental measurement, energy security and the energy transition.

The role will contribute to delivering national measurement capabilities aligned with government priorities and international obligations.

This position will initially be offered as non-ongoing.

What’s in it for you?

Working at NMI means you are joining one of the world leaders in measurement science. NMI has a diverse range of roles and priorities that will enable you to learn new skills and expand your career in interesting and exciting ways. As part of the department, employees at NMI are covered by the relevant enterprise agreement and benefits include:

- 15.4% employer superannuation contribution
- 4 weeks annual leave per year
- 18 days paid personal leave per year.
- maternity and paternity leave
- flexible working arrangements such as teleworking, part time and job sharing where possible.
- salary packaging which allows you to make certain payments using your pre-tax salary.
- access to staff counselling services.

Our ideal candidate

Our ideal candidate will demonstrate:

- A tertiary qualification in Chemistry or Chemical Engineering, with postgraduate qualifications (Honours, Masters or PhD) highly desirable.
- Demonstrated research experience, including experimental design, data interpretation and scientific reporting, preferably in a laboratory or applied measurement science environment.
- Strong technical expertise in analytical chemistry, with experience in gas analysis techniques (with a focus on gas chromatography).
- The ability to work independently and exercise sound judgement in the application of established methods, including identifying and resolving complex technical issues.
- Experience contributing to method development, validation or continuous improvement activities.
- A strong understanding of quality systems and laboratory accreditation frameworks (e.g. ISO 17025, ISO 17034, ISO 17043).
- Well-developed analytical and problem-solving skills, including the ability to calculate and evaluate measurement uncertainty.

- Strong written and verbal communication skills, including the ability to prepare technical reports and communicate scientific findings to a range of stakeholders.
- High level of proficiency in data analysis tools, including Excel or equivalent, with experience in data handling and interpretation.
- Experience in specialty gases, air quality monitoring, energy gases or related sectors will be highly regarded.
- Desirable: experience with vacuum systems, LabVIEW, VBA/macros, or automation of laboratory processes.

Ideal candidates will demonstrate personal drive, integrity and professionalism consistent with APS and NMI values.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

Duties

In this role, you will:

- Design, prepare and certify high-accuracy gas reference materials, including those supporting emerging energy applications such as hydrogen.
- Manufacture gas mixtures, including the preparation and filling of gas cylinders in accordance with established procedures and safety requirements.
- Perform high-precision gravimetric measurements, including the accurate weighing of gas cylinders to support the preparation and certification of reference materials.
- Undertake research and development activities to improve measurement methods, expand capability and support innovation in gas metrology.
- Analyse gas mixtures using advanced analytical techniques, including gas chromatography.
- Assign reference values to materials and proficiency testing samples, including evaluation of uncertainty budgets.
- Interpret complex datasets and provide technical advice and recommendations to internal and external stakeholders.
- Contribute to the development, validation and documentation of analytical methods and procedures.
- Ensure compliance with laboratory quality systems and accreditation requirements, including ISO 17025, ISO 17034 and ISO 17043.
- Maintain accurate records and contribute to audits, reporting and continuous improvement activities.
- Collaborate with internal teams and external partners, including contributing to national and international measurement initiatives where appropriate.

Eligibility

- A tertiary qualification in Chemistry or Chemical Engineering, with postgraduate qualifications (Honours, Masters or PhD) highly desirable.
- Demonstrated research experience, preferably in analytical chemistry, measurement science or a related field, including experimental design and data analysis.

- Demonstrated experience in a laboratory environment, including gas analysis techniques such as gas chromatography.
- Practical experience in gas handling and preparation, including gas cylinder filling and high-precision gravimetric measurements, or the ability to rapidly acquire these skills.
- Experience contributing to method development, validation or continuous improvement activities is highly desirable.
- Familiarity with laboratory quality systems and accreditation frameworks (e.g. ISO 17025, ISO 17034, ISO 17043) is desirable.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

The department does currently offer flexible work opportunities for many roles. This vacancy is NSW - Sydney - Lindfield based, although flexible or remote work arrangements may be considered. Please reach out to the contact officer to discuss this further.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job’s contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Damian Smeulders, 02 8467 3534
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0771356

IP Australia

Closing Date:Tuesday 11 August 2026

Finance and People Services Financial Management Office

Job Title	SAP Helpdesk Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	various locations in ACT
Salary	$90,321 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	This role is a preferred ACT office-based position but other locations and working arrangements will be considered
Classification	APS Level 5
Position Number	1835
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

As an APS Level 5 SAP Helpdesk Analyst, you will play a key role in supporting and improving IP Australia's SAP Financial Systems and related enterprise applications.

You will provide frontline system support, investigate and resolve incidents and service requests, support SAP security and access administration, participate in testing and release activities, and contribute to the successful delivery of system enhancements and transformation initiatives.

The role offers hands-on experience across:

- SAP Financial Systems support and administration
- SAP security, user provisioning and access governance
- System testing, defect management and release activities
- Business process improvement and service management
- Knowledge management, documentation and operational reporting
- SAP S/4HANA transformation and business readiness activities.

You will work closely with Finance, Human Resources, Information Technology teams and external service providers while developing highly sought-after SAP, ERP and business systems capability.

This is an excellent opportunity for someone looking to build a career in enterprise applications, financial systems support and digital transformation, with a clear development pathway into APS Level 6 and senior Financial Systems roles.

Duties

The successful candidate will be able to demonstrate:

- Experience supporting SAP, ERP or other enterprise business applications
- Good communication, customer service, analytical and problem-solving skills
- The ability to investigate issues, support testing activities, and contribute to system improvements
- The ability to work collaboratively with stakeholders and build productive working relationships
- The ability to work independently, manage competing priorities and deliver quality outcomes
- Personal drive, integrity and a commitment to continuous learning and service excellence.

While we are looking for an individual who is willing to learn and develop in the role, our ideal candidate will have experience in SAP, enterprise systems support, testing, service management or related business applications.

Knowledge of financial systems and SAP security would be advantageous but is not mandatory.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation

contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Gaye Turner, (02) 6283 2998
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Industry, Science, Energy and Resources

Vacancy VN-0771371

Net Zero Economy Authority

Closing Date:Sunday 09 August 2026

Corporate Branch ICT and Security

Job Title	Assistant Director – ICT Service Delivery Manager
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	$130,638 - $148,889
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be considered
Classification	Executive Level 1
Position Number	26/03_EXT
Agency Website	http://www.nzea.gov.au/

Job Description *https://netzero.nga.net.au/*

We are currently seeking to fill a Service Delivery Manager role at the Executive Level 1 classification, to operate and mature our ICT service delivery function under our newly established PROTECTED Cloud ICT environment and corporate operating model. This includes running and continually improving ITSM processes, administering and optimising the ServiceNow platform, embedding continual service improvement practices, and maintaining effective software and asset management. The role requires ongoing collaboration with NZEA business areas, vendors and stakeholders to sustain efficient, secure, and user-focused services.

We are looking for an experienced in IT Service Delivery Manager who is adaptable, has a service delivery mindset and is accustomed to fast-paced changing environments. The successful candidate will have expertise in administering, configuring and optimising ServiceNow ITSM processes and workflows in a live production environment and be process driven with attention to detail and enjoys working in a collaborative environment in a multi-disciplinary team.

Duties

In addition to the general responsibilities and duties outlined in the Work Level Standards for the Executive Level 1 level, key responsibilities and priorities include (but are not limited to):

- ServiceNow administration and Optimisation: own and maintain ITSM processes and workflows in ServiceNow, including change and release management, aligned with ITIL best practice. Manage enhancement requests, configure forms, and iterate on functionality and user experience in response to business demand.
- Service Delivery and Team Enablement: Embed ITSM processes in day-to-day operations and ensure alignment with operational goals.
- Contribute to NZEA's ICT strategy delivery by identifying opportunities for innovation and efficiency in ongoing service delivery and train, mentor and uplift team members on service management practices.
- Software and Asset Management: Operate and maintain Software Asset Management processes, ensuring ongoing compliance, optimisation, and alignment with NZEA policies. Work with procurement to manage ICT software and subscription licensing, including renewals and true-ups.
- Service Delivery Excellence: Manage ICT services against agreed service levels, ensuring continued alignment with business objectives and government standards.
- Vendor and MSP Management: Manage Managed Service Providers (MSPs) against contracted service levels — service reviews, performance reporting, escalation and remediation — to sustain high-quality ICT services.
- Continual Service Improvement: Drive a standing CSI programme, using service data, trend analysis and user feedback to improve ITSM processes and user experience.
- Maintain and enhance documentation, workflows, and service management practices as the environment evolves and to support good governance hygiene practices. Collaborate with internal and external stakeholders to ensure IT processes remain appropriately documented and maintained.
- Risk Management: Identify and mitigate risks in service delivery and ensure cybersecurity considerations remain embedded in all processes.
- Collaboration: Collaborate with internal and external stakeholders to sustain service quality and support delivery of ICT work packages.

For further details on the behaviours and capabilities we are seeking in the ideal candidate, please refer to the downloadable Candidate Information Pack by clicking Apply Now.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. To be eligible for a position at the Authority, you should be an Australian Citizen at the closing date of application, unless exceptional circumstances apply.

Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security level for the role as indicated. All Authority staff are required to have a minimum baseline security clearance prior to commencement.

Successful applicants will be assessed through our pre-employment screening checks, including a Nationally Coordinated Criminal History Check, and will normally be subject to a six-month probation period if new to the APS, or if they have not yet completed their probation period elsewhere in the APS.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Net Zero Economy Authority

The Net Zero Economy Authority (the Authority) is established by the Net Zero Economy Act 2024 as a statutory agency. Its mission is to empower the regions, workers and communities most affected by Australia's transition to a net zero emissions economy to anticipate and respond to the risks and opportunities of the transition. The Authority is in the Department of Industry, Science and Resources Portfolio. It is led by an independent Board and Chief Executive Officer. To work toward our vision, we have defined three core missions that guide our efforts across the Authority: • Help workers in coal and gas facilities affected by the transition to prepare for and find new well paid, safe and secure jobs. • Support communities significantly affected by the transition to net zero to prosper, including through economic development and investment. • Be a trusted and influential voice to build understanding of, and shape policy on, the regional net zero transition. Find out more about Who We Are on the Net Zero Economy Authority website: http://www.nzea.gov.au/

To Apply

Position Contact	Linda Rademakers, 02 5154 1086
Agency Recruitment Site	https://netzero.nga.net.au/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0771313

National Archives of Australia

Closing Date:Sunday 09 August 2026

Strategy, Governance and Capability Corporate Governance and Risk

Job Title	Director, Corporate Governance, Integrity and Risk
Job Type	Full-Time, Ongoing
Location	Parkes ACT, Mitchell ACT
Salary	$147,889 - $160,006
Future Merit Locations	Parkes, Mitchell
Office Arrangement	On Site;Flexible
Office Arrangement Details	Requests for flexible working arrangements can be assessed on a case-by-case basis, including working from home.
Classification	Executive Level 2
Position Number	32877
Agency Website	https://www.naa.gov.au/about-us/our-organisation

Job Description

http://careers.naa.gov.au/cw/en/listing/

The Strategy, Governance and Capability Branch enables National Archives to deliver its strategic priorities through strong governance, organisational capability and effective stewardship. The branch provides enterprise leadership in strategy, performance, governance, risk, finance, portfolio management, communications and organisational capability, ensuring National Archives is well-positioned to deliver trusted services and value for the Australian community.

The Director Corporate Governance, Integrity and Risk leads the delivery of the organisation's governance, integrity, risk and assurance functions, providing strategic leadership and authoritative advice to the Executive and business areas on complex governance and accountability matters. The role is responsible for strengthening organisational capability by driving

best-practice governance, promoting a culture of integrity and continuous improvement, and ensuring National Archives meets its legislative, regulatory and public sector obligations.

Working across a diverse stakeholder environment, the Director builds productive partnerships, influences strategic outcomes and leads a high-performing team to deliver trusted advice, effective frameworks and high-quality services that support organisational performance and public confidence in National Archives.

Duties

The role is responsible for:

- Providing strategic leadership and direction to a high-performing team, fostering a culture of collaboration, accountability, continuous improvement and delivery of organisational outcomes.
- Leading the development, implementation and continuous improvement of governance, integrity, risk and assurance frameworks to support effective decision-making and compliance across National Archives.
- Delivering authoritative strategic advice to senior leaders on governance, risk and integrity matters, ensuring alignment with the Public Governance, Performance and Accountability Act 2013 and other Commonwealth legislative and regulatory obligations.
- Leading policy development, implementation and oversight across key accountability functions, including integrity, privacy, freedom of information, risk management, fraud and corruption control, and complaints management.
- Providing strategic oversight of National Archives' legal services, legislative reform activities, Comcover insurance arrangements, parliamentary coordination and enterprise governance frameworks.
- Supporting and strengthening organisational governance through the provision of high-quality secretariat, advisory and coordination services to key governance bodies, including the National Archives of Australia Advisory Council and Executive Board.
- Building and maintaining effective partnerships with internal and external stakeholders, representing National Archives in complex and sensitive engagements, and influencing outcomes through collaboration, negotiation and trusted advice.
- Driving a positive and inclusive workplace culture by modelling APS Values, Employment Principles and leadership behaviours, while promoting diversity, wellbeing, work health and safety, and contemporary people management practices.
- Championing National Archives' vision, strategic priorities and values, embedding the commitments outlined in Strategy 2025–2030: Evolving National Archives and Our Values across business operations and team performance.

Eligibility

Applicants must be Australian citizens and be able to obtain and maintain a security clearance at Baseline clearance level.

Notes

What success looks like:

- Strong governance, risk and integrity frameworks are embedded and operating effectively.
- Executive and governance committees receive timely, insightful and trusted advice.
- Legislative and regulatory obligations are met, with a focus on continuous improvement and organisational maturity.
- Strategic relationships are maintained across government and key stakeholder groups.
- The team is engaged, capable and focused on delivering high-quality outcomes for National Archives.

Due to the nature of the role, you will be required to work on site at our Parkes office. Requests for flexible working arrangements can be assessed on a case-by-case basis.is.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Archives of Australia

The National Archives of Australia has a skilled and diverse workforce. We value our people, performance, integrity and service. We encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. National Archives has a presence in all state and territory capital cities. Our national office and exhibition spaces are in Canberra, and all centres offer public reading rooms where visitors are able to examine original records. Some offices are co-located with the state or territory archives, providing one-stop public access. National Archives collection is housed in several repositories located around Australia. We offer a high standard of service as outlined in our service charter. If you would like to join our team, we invite you to apply for this vacancy.

To Apply

Position Contact	Phoebe Morrison, Assistant Director-General, Strategy, Governance and Capability, 00 000 000 000
Agency Recruitment Site	http://careers.naa.gov.au/cw/en/listing/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0771389

National Film and Sound Archive of Australia

Closing Date:Sunday 09 August 2026

Audiences, Brand and Content Editorial and Content

Job Title	Editorial Projects Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Pyrmont NSW
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements
Classification	Executive Level 1
Position Number	86654
Agency Website	https://www.nfsa.gov.au/

Job Description

https://candidate.aurion.cloud/nfsa/production/

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne. We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Editorial and Content team is part of the Audiences, Brand and Content branch. Based in Sydney and working closely with colleagues in Canberra and Melbourne, the team delivers best practice, data informed publishing that connects the NFSA’s collection with audiences through dynamic cultural conversations.

A high volume of content is produced across the NFSA website and social media platforms, with a focus on growing reach, relevance and audience diversity. Working across editorial, curatorial and technical disciplines, it also delivers major projects that connect engaging ways to discover the audiences with the national audiovisual collection.

Editorial and Content works closely with Curatorial, First Nations Engagement, Marketing, Communications, Production, and Enterprise colleagues to deliver this ambitious content while managing rights, reputation and risk.

The Opportunity

The Editorial Projects Manager leads the planning and delivery of complex, cross-functional editorial initiatives that support the NFSA's digital transformation and audience strategy. A key focus of the role is the development and optimisation of the NFSA website as a national content destination. The role is a key driver in unlocking and publishing more of the NFSA collection online through stronger systems, governance and scalable publishing frameworks. By optimising workflows, content pipelines and metadata practices, the role enables greater discoverability, reach and audience engagement.

Reporting to the Director of Editorial and Content, this leadership role combines large scale project oversight with hands on editorial content delivery. The role establishes delivery frameworks, manages interdependencies across teams, and ensures editorial, technical, curatorial and rights priorities are aligned and realised at scale.

The position leads a small team and works closely with stakeholders across the organisation. It requires an experienced project leader with strong technical and editorial fluency, capable of operating in complex and fast-moving environments with evolving priorities. While not primarily an editing or content production role, it requires strong editorial judgement, audience-centred storytelling capability, content strategy expertise, and confidence operating in a high-visibility publishing environment. The role also requires the ability to balance creative, curatorial, technical and audience considerations to deliver engaging and discoverable content experiences.

This is a high-impact opportunity to shape how the NFSA delivers large-scale editorial projects, grows its website as a national content destination, and builds sustainable systems to support long-term audience growth.

The ideal candidate will bring experience working in a cultural, media, publishing or content-led organisation, with a strong understanding of digital products, audience behaviour and contemporary storytelling approaches.

Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months.

Duties

Under broad direction, this position is responsible for delivering the following functions:

- Lead the planning and delivery of complex editorial projects, including collection publishing workstreams, taxonomy governance and shared workflow improvements.
- Lead and develop a small team responsible for editorial publishing operations and website delivery, setting priorities, supporting performance and building capability.
- Ensure effective management of publishing schedules, CMS workflows, collection publishing governance and content production activities.

- Translate strategic objectives into clear delivery plans, including milestones, resourcing, governance and reporting.
- Manage stakeholder relationships across Editorial, Digital, Curatorial and Rights teams, along with the broader Audiences, Brand and Content Branch, coordinating delivery, managing expectations and resolving issues.
- Establish project frameworks, governance and delivery processes to plan work, track progress and oversee interdependent activities across editorial, digital and curatorial systems (CMS, metadata and taxonomy).
- Identify and manage risks, constraints and changes, adapting delivery approaches in response to evolving priorities.
- Oversee quality assurance to ensure consistency, discoverability and alignment with NFSA publishing standards, applying sound editorial, rights and creative judgement.
- Champion the use of data and audience insights to inform editorial decision-making, optimise content and publishing strategies, improving performance, discoverability and accessibility of NFSA editorial products, supporting measurable growth in reach, engagement and audience value.
- Collaborate with colleagues to ensure a cohesive and positive team culture, including leading by example and playing an active role in developing an optimum workplace culture for all employees.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Proven experience in delivering large-scale projects in evolving environments, establishing governance frameworks and managing timelines, dependencies and risk.
2. Highly developed team leadership skills, including the ability to build trust, influence outcomes, manage performance and coordinate work across multidisciplinary teams.
3. Highly developed communication and stakeholder engagement skills, with demonstrated ability to lead complex cross-functional initiatives, build productive relationships across diverse stakeholder groups, and drive collaboration.
4. Strong editorial, storytelling and digital publishing experience, including content strategy, audience development and product thinking, with the ability to apply sound editorial judgement.
5. Strong editorial and technical literacy, including experience working with CMS platforms, metadata, taxonomy, publishing systems, information architecture and audience insights to optimise content performance, quality and audience outcomes.

Eligibility

Desired Skills and Experience

Mandatory:

- Tertiary qualifications in communications, journalism, publishing, media, project management or a related discipline, or equivalent professional experience.

Desirable:

- Experience operating in complex stakeholder environments, including in the public sector, cultural institutions or other high-profile content-led organisations.
- Experience with digital publishing platforms, content management systems and content discoverability practices.

How to Apply

When applying via our online e recruitment system, please provide:

- A written application of no more than 1,000 words addressing the selection criteria, outlining how your skills and experience meet the requirements of the role.
- Your current resume.
- Links to relevant projects, digital publishing initiatives or editorial products you have led or significantly contributed to.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecuitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (https://apsc.gov.au)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Kate Scott, kate.scott@nfsa.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Prime Minister and Cabinet

Vacancy VN-0771315

Aboriginal Investment NT

Closing Date:Tuesday 11 August 2026

Strategy and Comms
Darwin

Job Title	Engagement Manager
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	$135,500 - $154,000
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Office based
Classification	
Position Number	5008
Agency Website	https://www.aboriginalinvestment.org.au/

Job Description

https://www.aboriginalinvestment.org.au/

Purpose of the Position

Working as a member of the Strategy team, the Engagement Manager is responsible for leading place-based engagement with Aboriginal communities, Traditional Owners and Land Councils, and supporting the development of a strong, culturally grounded network of supports for Aboriginal communities and businesses across the Northern Territory.

The role ensures that community voices and cultural perspectives are embedded in all activities of Aboriginal Investment NT. It provides strategic advice and coordination to enable effective, self-determined participation by Aboriginal Territorians in economic and community development and decision-making.

This role requires strong cultural knowledge, strategic thinking, and collaboration and communication skills. It involves leading community engagement design, planning and execution, and managing a team of Engagement Advisors to effectively deliver key messaging and information to community while maintaining culturally grounded, regionally responsive relationships. It also involves providing advice to the General Manager – Strategy to ensure that Aboriginal Investment NT's activities remain aligned with and responsive to community feedback

Duties

· Provide strategic and high-level advice on culturally responsive engagement approaches, ensuring Aboriginal voices and self-determination principles are embedded across Aboriginal Investment NT programs, policies, and activities.

· Lead the design and implementation of regionally tailored engagement strategies that foster trusted relationships with Aboriginal communities, Traditional Owners, Land Councils, and other key stakeholders.

· Support free, prior and informed consultation processes with Aboriginal communities, ensuring community engagement is aligned with self-determination principles.

· Lead two-way information sharing between Aboriginal Territorians and Aboriginal Investment NT, ensuring community feedback is respectfully captured, analysed, and translated into actionable insights that inform program design, policy development, and strategic decision-making, while effectively communicating key messaging and information to Aboriginal Territorians.

· Shape and guide the organisation’s role in strengthening the network of supports for Aboriginal communities and businesses, including identifying system gaps, coordinating with service providers, promoting culturally appropriate services, and supporting education and development pathways that empower Aboriginal communities and businesses to succeed and thrive.

· Coordinate urban, regional and rural community grant and/or investment forums, workshops and information sessions.

· Collaborate with internal teams to ensure grants, investments, and other activities are informed by on-the-ground insights and community feedback.

· Lead the day-to-day management and direction of Engagement Advisors across Darwin, regional and remote locations, providing clear direction, mentoring, and oversight to ensure consistent, culturally safe engagement practices and alignment with organisational priorities.

· Provide cultural leadership across the organisation, supporting staff and executive decision-making with nuanced understanding of Aboriginal community dynamics, priorities, and protocols.

· Represent Aboriginal Investment NT in strategic partnerships, working groups, events/forums and networks to influence policy and drive coordinated support for Aboriginal business and community development.

· Contribute to continuous improvement by evaluating engagement and support models, capturing lessons learned, and recommending refinements based on evidence and cultural insight.

Eligibility

· Strong cultural knowledge and strategic thinking.

· Demonstrated experience in leading, planning, coordinating and operationalising community engagement strategies, including the ability to build trusted relationships with Aboriginal communities, Traditional Owners, Land Councils, businesses and other key stakeholders.

· Excellent organisational, time management and team management skills, including demonstrated ability to plan, deliver and participate in forums, workshops, information sessions, and other events.

· Highly developed communication, negotiation, and interpersonal skills, with a demonstrated ability to work effectively across cultures and with diverse stakeholders.

· Experience in contributing to policy development, program improvement, or system-level advocacy informed by community insight and lived experience.

· Ability to lead and manage teams in regional and remote contexts and coordinate multiple streams of work across the organisation.

Notes

Identified Role. Confirmation of Aboriginality required

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Aboriginal Investment NT

Aboriginal Investment NT is the first of its kind: an investor, enabler, catalyst and advocate, designed by Aboriginal people to enable Aboriginal led investment and deployment of capital aligned with Aboriginal development priorities. Aboriginal Investment NT was established as the Northern Territory Aboriginal Investment Corporation (NTAIC), a corporate Commonwealth entity under the Aboriginal Land Rights (Northern Territory) Act 1976 (Land Rights Act). The NTAIC Rules allow NTAIC to be known as Aboriginal Investment NT, a name which we have now formally adopted. Our statutory purpose is to make grants, provide financial assistance and invest to promote the self-management, economic self-sufficiency and social and cultural wellbeing of Aboriginal people living in the NT. Aboriginal Investment NT understands and operationalises this legislative purpose through the prism of Aboriginal self-determination. We view self management and economic self-sufficiency as key elements of Aboriginal self-determination which is, in turn, the key mechanism through which Aboriginal wellbeing is achieved. Understanding our legislative purpose through this prism of Aboriginal self-determination provides a holistic, integrated, rights-based and evidence-backed framework for achieving our purpose. Our long-term vision is for Aboriginal Territorians to have the agency and resources to make choices and negotiate opportunities to self-determine their own economic, social and cultural needs, and to live well according to their own values and measures of success. Our capital of $680 million is drawn from the Aboriginal Benefits Account - a Commonwealth Special Account established under the Land Rights Act to receive royalty equivalents from mining on Aboriginal owned and controlled land in the NT. Through Aboriginal Investment NT, this Aboriginal money is now in Aboriginal hands. With best-practice governance and broad-ranging powers – including to borrow money, make loans, give guarantees, act as trustee, form companies and enter into joint ventures and arrangements – we are well positioned to demonstrate the power and impact of Aboriginal-led investment and deployment of capital in the NT.

To Apply

Position Contact	Rachel, 0428 218 682
Agency Recruitment Site	https://www.aboriginalinvestment.org.au/

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Prime Minister and Cabinet

Vacancy VN-0771318

Aboriginal Investment NT

Closing Date:Tuesday 11 August 2026

Strategy and Comms
Alice Springs

Job Title	Engagement Advisor
Job Type	Full-Time, Ongoing
Location	Darwin NT
Salary	$94,000 - $113,000
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Darwin, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Based in Alice Springs with remote travel
Classification	
Position Number	5012
Agency Website	https://www.aboriginalinvestment.org.au/

Job Description

https://www.aboriginalinvestment.org.au/

The Engagement Advisor plays a key role in supporting Aboriginal Investment NT’s grants and investment programs. The position works directly with people, communities, and organisations to strengthen relationships, ensure programs align with community needs, and promote opportunities for economic development.

The role supports Aboriginal Investment NT’s commitment to Aboriginal self-determination, economic participation, and community-led development across the Northern Territory. It provides practical guidance on funding opportunities, promotes awareness of our initiatives, and contributes to delivering meaningful, long-term outcomes with and for Aboriginal Territorians.

Duties

The following duties are indicative and may include tasks as directed by the Engagement Manager:

Act as the main point of contact between Aboriginal Investment NT and key stakeholders, communities, businesses and organisations.

Build and maintain respectful and effective relationships with community, organisations, businesses and service providers.

Provide clear and practical guidance to applicants, organisations and community on funding opportunities, eligibility and assessment criteria.

Collaborate with internal teams and external partners to support strong and culturally informed engagement processes.

Gather and report on community feedback to inform policies, programs, and future investment priorities.

Facilitate workshops, meetings, and information sessions to build awareness and understanding of grants and investment opportunities.

Represent Aboriginal Investment NT at community meetings, forums, and events.

Support accurate data collection and prepare reports on engagement activities and outcomes.

Ensure engagement activities align with organisational policies, guidelines, and relevant legislation.

Identify potential economic and community development opportunities that align with Aboriginal Investment NT’s objectives.

Contribute ideas and recommendations to strengthen program design and delivery based on community insights and evidence.

Eligibility

Essential

Demonstrated experience working with Aboriginal people, communities, and organisations, with a strong understanding of cultural protocols and engagement practices.

Commitment to culturally safe practice and the ability to work respectfully and effectively across diverse cultural contexts.

Strong communication and interpersonal skills, with the ability to build trust and tailor messages to suit dierent audiences.

Demonstrated ability to work collaboratively and support partnership-based approaches.

Proficiency in Microsoft Oce applications particularly Word, Excel, PowerPoint, and Outlook.

Experience in community engagement, grants management, or program delivery.

Knowledge of governance principles, compliance requirements, and contract management processes.

Ability to manage sensitive or complex issues with discretion, professionalism, and sound judgment.

Strong understanding of the strengths, priorities, and challenges for Aboriginal people and communities in the Northern Territory.

Ability to travel to regional and remote locations, when required.

Desirable

Experience in business or economic development, including financial planning and reporting.

Knowledge of community development principles and approaches.

Organisation Expectations

Contribute positively to the outcomes of your team and the broader organisation, upholding Aboriginal Investment NT’s values and Code of Conduct.

Model respectful, inclusive, and professional behaviour in all workplace settings.

Read, understand, and comply with all organisational policies and procedures.

Participate in risk management processes and help identify opportunities for improvement.

Be willing to travel between oces and to communities as required.

Complete all mandatory training and maintain compliance with relevant legislation and organisational requirements.

Demonstrate understanding of and commitment to equal employment opportunity, cultural safety, and work health and safety principles.

Work Health & Safety

Comply with all WHS legislation, policies, and procedures.

Identify and report hazards, incidents, and risks promptly.

Support implementation of WHS controls and promote a safe and healthy workplace.

Participate in training and maintain safety awareness and compliance.

Notes

Identified Role. Confirmation of Aboriginality required

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Aboriginal Investment NT

Aboriginal Investment NT is the first of its kind: an investor, enabler, catalyst and advocate, designed by Aboriginal people to enable Aboriginal led investment and deployment of capital aligned with Aboriginal development priorities. Aboriginal Investment NT was established as the Northern Territory Aboriginal Investment Corporation (NTAIC), a corporate Commonwealth entity under the Aboriginal Land Rights (Northern Territory) Act 1976 (Land Rights Act). The NTAIC Rules allow NTAIC to be known as Aboriginal Investment NT, a name which we have now formally adopted. Our statutory purpose is to make grants, provide financial assistance and invest to promote the self-management, economic self-sufficiency and social and cultural wellbeing of Aboriginal people living in the NT. Aboriginal Investment NT understands and operationalises this legislative purpose through the prism of Aboriginal self-determination. We view self management and economic self-sufficiency as key elements of Aboriginal self-determination which is, in turn, the key mechanism through which Aboriginal wellbeing is achieved. Understanding our legislative purpose through this prism of Aboriginal self-determination provides a holistic, integrated, rights-based and evidence-backed framework for achieving our purpose. Our long-term vision is for Aboriginal Territorians to have the agency and resources to make choices and negotiate opportunities to self-determine their own economic, social and cultural needs, and to live well according to their own values and measures of success. Our capital of $680 million is drawn from the Aboriginal Benefits Account - a Commonwealth Special Account established under the Land Rights Act to receive royalty equivalents from mining on Aboriginal owned and controlled land in the NT. Through Aboriginal Investment NT, this Aboriginal money is now in Aboriginal hands. With best-practice governance and broad-ranging powers – including to borrow money, make loans, give guarantees, act as trustee, form companies and enter into joint ventures and arrangements – we are well positioned to demonstrate the power and impact of Aboriginal-led investment and deployment of capital in the NT.

To Apply

Position Contact	Rachel, 0428 218 682
Agency Recruitment Site	https://www.aboriginalinvestment.org.au/

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Prime Minister and Cabinet

Vacancy VN-0771305

Department of the Prime Minister and Cabinet

Closing Date:Sunday 09 August 2026

Protocol and International Visits
Protocol and International Visits

Job Title	Assistant Secretary, Protocol and International Visits Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 1
Position Number	PMC SES/2026/005
Agency Website	

Job Description

https://dpmc.nga.net.au/?jati=43B781F1-1D94-C78F-F121-ED20933471E0

The Protocol and International Visits Branch is responsible for administering the state occasions and official visits program in a manner which enhances Australia's international relationships, the image of Australia and the Australian Government. The principal activity of the Branch is to manage, coordinate and deliver complex arrangements for a range of events, ceremonial occasions and visits. The Branch collaborates with the Office of the Official Secretary to the Governor-General, Prime Minister's Office, Ministers' offices, diplomatic representatives, other Commonwealth departments and state and territory governments.

The Assistant Secretary, Protocol and International Visits Branch, works closely with the Prime Minister's Office and the departmental executive to deliver state occasions and official visits for the Government.

In this role you will be based in Canberra and will be responsible for leading the Branch to deliver all arrangements related to Guest of Government visits to Australia, Prime Minister's overseas visits, national and official events including meetings, hospitality, ceremonial occasions, state funeral and memorial services, and virtual meetings between the Prime Minister and international leaders.

Our ideal candidate will perform at the SES Band 1 level in accordance with the PM&C SES Band 1 Performance model and demonstrate the APS-wide DRIVE Leadership behaviours.

Duties

- Leading the Protocol and International Visits Branch, including management of up to 55 staff, with five direct reports (EL2s) as well as up to 30 casual staff across Australia.
- Leading the work of the Branch, including overseeing the implementation and ongoing management of project work to ensure the successful delivery of the state occasions and official visits program.
- Supporting the Prime Minister in leader-level engagements to advance Australia’s interests internationally. This will include global and regional cooperation and coordinating arrangements with world leaders.
- Advising the Prime Minister, the Prime Minister’s Office, and departmental executive on Commonwealth Protocol practices and standards, official gifts and logistical arrangements for overseas travel.
- Representing the Department, building strong trust and respect with a wide range of stakeholders to undertake high-level and intercultural liaison and negotiation. Leading where appropriate, in state occasions and overseas visits, including official visits to Australia and overseas visits by the Prime Minister.
- Developing, managing and mentoring high-performing teams to deliver outstanding results at pace by improving the delivery of services and leading the implementation of policies, systems and procedures that meet the needs of principal stakeholders.
- Overseeing the Branch budget and staff resources flexibly and efficiently and contributing to the wider divisional and departmental strategic planning and outcomes.
- Managing the effective and timely processing of incoming executive correspondence including complex briefs, responses to FOI requests, media requests, parliamentary questions and ministerial or general correspondence of a sensitive nature.

The role will involve working in a variety of interesting, dynamic and often high-profile environments where you will work independently or lead the Branch. A strong understanding of protocol is highly desirable.

You will need to:

- Take responsibility and provide expertise across a broad range of activities potentially relating to the work of different, and at times, competing, program areas.
- Adopt a determined and resilient mindset when faced with difficult circumstance. Balance and prioritise work of the Branch and maintains momentum to achieve Branch outcomes, despite difficult circumstances.
- Mentor and empower managers to leverage strengths across their teams, celebrate success and maintain morale to nurture positive team dynamics.
- Shape a culture where all Branch members are equipped to provide constructive feedback and engage in continuous learning.
- Drives improvement of Branch outcomes through constructive feedback, identifying lessons learned and conducting high quality performance conversations.
- Enable a workplace culture where difficult issues and changes are addressed promptly and respectfully with consideration given to Branch wellbeing and psychological safety.
- Empower the Branch to deliver by interpreting and providing context, and building capacity and strong networks, building strategic understanding.

- Create a flexible and supportive environment that enables teams to meet changing demands.
- Build strategic relationships with stakeholders and act decisively where tough decisions are needed to achieve PM&C and whole of government outcomes.
- Draw on judgement and experience to weigh up complex information and identify critical factors by challenging assumptions, apply lateral thinking and bring innovative solutions to improve the quality of advice.
- Approach negotiations with influence, persuasion and a strong grasp of the key issues, presenting a convincing and balanced rationale. Apply rich and credible policy, delivery or expertise and knowledge of government in all contexts.
- Embrace diversity of views and act inclusively to improve advice and solutions. Act with integrity and honesty in all situations.

This role will involve extended and varied work times. A willingness to work outside core hours when required, and travel interstate and overseas at short notice including back-to-back trips, is essential.

Integrity and Work Health and Safety

SES leaders are required to exercise the appropriate powers, authority, delegations and discretions under the relevant legislation including the Public Service Act 1999 (PS Act) and the Public Governance, Performance and Accountability Act 2013 (PGPA Act). SES leaders must demonstrate the highest levels of integrity and uphold and promote the standard of behaviour set out in the APS Values, the APS Employment Principles and the APS Code of Conduct. SES leaders must also disclose any actual or perceived conflicts of interest.

SES leaders may be considered Officers under the Work Health and Safety Act 2011 (WHS Act). To fulfil their duty under the WHS Act, Officers must exercise due diligence to ensure PM&C complies with its work health and safety duties and obligations. It is PM&C's expectation that all SES Leaders act in a way that is consistent with the obligations of an Officer under the WHS Act.

Identified Position

This position is required to liaise with Aboriginal and Torres Strait Islander peoples, communities, service providers and staff. You will be required to have sound:

- Knowledge and understanding of Aboriginal and Torres Strait Islander societies and cultures and the issues affecting these cultures in Australian society today.
- Demonstrated ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander peoples.

- Demonstrated capability and commitment to continue to develop and increase your cultural knowledge and understanding.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	PIV Recruitment Team, N/A
Agency Recruitment Site	https://dpmc.nga.net.au/?jati=43B781F1-1D94-C78F-F121-ED20933471E

Social Services

Vacancy VN-0771396

Department of Social Services

Closing Date:Wednesday 19 August 2026

Community Grants Hub
Client Grants

Job Title	Funding Arrangement Manager - Client Grants Branch
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA
Salary	$84,576 - $90,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 4
Position Number	EXT-2026-0277
Agency Website	https://www.dss.gov.au/

Job Description

https://dsscareers.nga.net.au/cp/index.cfm?event=jobs.listJobs&jobListid=C57B07D3-9528-8BBE-4DD9-C91D697

Contract Managers are known in the Hub as Funding Arrangement Managers or FAMs.

As a FAM, you will play a critical role to the Hub’s success in ensuring that Government’s funded programs are delivered effectively to support Australian people and communities.

Working in close connection to service providers and community, you will be the ‘eyes and ears’ of the department as you:

- engage regularly with funded organisations to ensure that programs are being delivered in a way that is consistent with the requirements of the grant agreement

- build networks and relationships with funded organisations, as well as other key stakeholders such as the not-for-profit community sector, Commonwealth, state and territory governments, local government, peak representative organisations, and research bodies
- gather local intelligence on how programs are being delivered on-the-ground to inform policy development and program re-design.

Training will be provided to assist new staff to perform their role.

Occasional travel may also be required.

Duties

- assess and monitor the performance of funded organisations against agreed objectives, targets and outcomes in the grant agreement
- address instances of poor performance or non-compliance with guidance from a supervisor to achieve the policy and program outcomes
- build strong relationships with organisations to assist them to deliver their services, and manage issues and risks, generally with lower risk organisations
- identify, document and escalate issues and risks that may impact the funded organisation’s ability to achieve policy or program outcomes
- adhere to standard processes to ensure quality in work and use various IT systems to monitor and record performance and risk data
- identify local and environmental trends that impact the delivery of policies and programs
- gather local intelligence to feed back to policy areas on the impact of policies and programs
- maintain knowledge of relevant program guidelines, legislation and policy frameworks.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Ginny Richardson, 08 8153 7179
Agency Recruitment Site	https://dsscareers.nga.net.au/cp/index.cfm?event=jobs.listJobs&jobListid=

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Social Services

Vacancy VN-0771443

Department of Social Services

Closing Date:Thursday 13 August 2026

Chief Finance Officer, Finance and Information Services
Budget Development

Job Title	APS 6 - Accounts and Treasury Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	$101,738 - $114,355
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	EXT-2026-0249
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

The Accounts and Treasury Officer works collaboratively with the Director, Accounts and Treasury section and operates in an environment of centralised responsibility to ensure coverage of various positions during periods of when staff are on leave.

The role is complex and requires an understanding of all positions within the section, including accounts payable, accounts receivable, vendor maintenance, debt management, Redress processing, the daily, fortnightly, monthly and annual functions relating to treasury functions and financial reconciliations.

The role includes the accurate, complete and timely completion of accounts tasks, troubleshooting and quality control activities. The role also includes, as required, performing and managing small projects that add to the business improvement of the section.

Duties

- invoicing, receipting and debt management
- master Data maintenance
- processing of daily drawdowns in CBMS and payments in RBAnet
- preparation and posting of daily treasury journals
- liaise with external and internal stakeholders to answer queries, solve complex issues and escalate queries as necessary
- preparation and posting of daily treasury journals
- monitoring of relevant Section inboxes and actioning queries
- work as a member of a team providing backup support to other officers and participating in branch priorities when required.

Eligibility
Notes

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Glen D'Silva, 02 5162 5820
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Treasury

Vacancy VN-0771341

Australian Securities and Investments Commission

Closing Date:Monday 03 August 2026

Job Title	Change Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD
Salary	-
Future Merit Locations	Sydney, Melbourne, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1935948
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226648892&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- **Sydney, Melbourne or Brisbane location**
- **From $152,075 - $170,622 (depending on experience) + 15.4% superannuation**
- **12-month Fixed Term Contract**
- **Applications close at 11:59pm AEST, 3 August 2026**

The team

The Change and Business Readiness team is responsible for supporting the delivery of organisational change management and business readiness across projects and other change initiatives in accordance with the ASIC Project Management and Change Management methodologies.

The role

As Change Manager for the ARMS Program, you will lead end-to-end change management for a complex, enterprise-wide business and technology transformation. You will partner with senior executives, program leadership, project teams and business stakeholders to support engagement, business readiness, adoption and benefits realisation.

You will also:

- Take a leadership and hands-on role in delivering organisational change across a large-scale system replacement and business transformation program.
- Lead change strategy, impact assessment, stakeholder analysis, business readiness, communications, training, adoption and transition to BAU activities.
- Partner with internal stakeholders to support overall program and project-level business change activities, including governance, planning, risk identification, reporting and benefits measurement.
- Work closely with project managers, business SMEs and technology teams to embed change and support readiness across multiple business areas.
- Support complex stakeholder engagement, influencing outcomes without direct authority.
- Contribute to the ongoing refinement of ASIC's change management framework, including tools, artefacts, coaching and capability uplift across the program.
- Support effective go-live, cutover readiness, hypercare planning and handover to BAU, ensuring the change lands in a sustainable way.

Duties

About you

- Relevant tertiary qualifications in Information Technology, Business Management, Communications or a related discipline.
- 7+ years organisational change management experience, including demonstrated end-to-end experience on complex business and technology transformation programs.
- Demonstrated experience as a senior or lead Change Manager on at least one major enterprise program, rather than only project-level change delivery.
- Experience with system replacement, enterprise platform implementation, revenue, finance, customer management, case management, data migration, data quality, integration or digital channel change will be highly regarded.
- Prosci certification and demonstrated use of the ADKAR model

- Strong stakeholder engagement and influencing skills, with the ability to work confidently with senior executives and program leadership
- Strong facilitation, communication and coaching skills
- Demonstrated organisational and time management skills

View the position description for more information or click 'apply' to start your application. Applications close at 11:59pm AEST, 3 August 2026.

- **Cover letter to be provided explaining your fit for the role**
- **CV to be no more than 4 pages**

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is committed to a providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Indigenous Australians are encouraged to apply as well as applicants from all backgrounds and with different abilities.

We offer a range of employee benefits including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click here to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0771346

Australian Securities and Investments Commission

Closing Date:Monday 03 August 2026

Job Title	Change Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1935904
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226649050&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- **Sydney, Melbourne or Canberra based location**
- **From $152,075 - $163,970 (depending on experience) + 15.4% superannuation**
- **24-month Fixed Term Contract**
- **Applications close11:59pm, 3 August 2026**

The team

The Change and Business Readiness team is responsible for supporting the delivery of organisational change management and business readiness across projects and other change initiatives in accordance with the ASIC Project Management and Change Management methodologies.

The role

As Change Manager for the Cyber/DTx Program, you will lead change management across a portfolio of cyber, digital and technology initiatives. You will work closely with cyber specialists, project teams and business stakeholders to drive engagement, readiness and adoption, and translate complex technical change into meaningful business outcomes.

- Take a leadership and hands-on role in delivering organisational change across complex cyber, digital and technology initiatives.
- Lead change strategy, impact assessment, stakeholder engagement, communications, business readiness, training, adoption and transition to BAU activities across multiple program streams.
- Partner with cyber specialists, architects, project managers and business stakeholders to simplify complex technical concepts and support practical adoption by impacted teams.
- Monitor change progress and ensure project governance requirements are met
- Support sustained behaviour change and adoption of new cyber capabilities, controls, processes and ways of working across ASIC.
- Balance strategic planning with practical delivery in a fast-moving environment with competing priorities, ambiguity and technical dependencies.
- Contribute to the refinement of ASIC's change management framework, including tools, artefacts, coaching and capability uplift across technology programs.

Duties

About you

- Relevant tertiary qualifications in Cyber Security, Information Technology, Business Management, Communications or a related discipline.
- 5+ years organisational change management experience leading change in complex cyber security, digital transformation, technology or infrastructure environments.
- Demonstrated experience leading organisational change on at least one cyber security initiative or project.
- Demonstrated experience leading change across multiple concurrent initiatives, project streams or technology delivery teams.
- Experience supporting cyber security, identity and access management, security uplift, resilience, digital workplace, technology modernisation, infrastructure or enterprise technology deployments will be highly regarded.
- Prosci certification and demonstrated use of the ADKAR model preferred.
- Strong stakeholder engagement and influencing skills.
- Strong facilitation, communication and coaching skills, including the ability to explain complex technical concepts clearly to diverse audiences.

View the position description for more information or click 'apply' to start your application. Applications close at 11:59pm AEST, 3 August 2026.

- **Cover letter to be provided explaining your fit for the role**
- **CV to be no more than 4 pages**

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is committed to a providing a diverse and inclusive workplace where the very best talent in Australia chooses to work. Indigenous Australians are encouraged to apply as well as applicants from all backgrounds and with different abilities.

We offer a range of employee benefits including:

- Attractive superannuation

- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click here to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0771390

Australian Securities and Investments Commission

Closing Date:Sunday 02 August 2026

Job Title	Senior Data Architect
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Melbourne VIC
Salary	-
Future Merit Locations	Sydney, Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1937333
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226650249&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

ASIC's Data & Analytics Technology team is seeking a talented and accomplished Senior Data Architect to join their high performing team. The successful candidate will lead the design of data architecture solutions for integration, analytics and reporting, ensuring alignment with enterprise standards.

- **Sydney or Melbourne locations**
- **Permanent Full-Time position**
- **Salary from $181,284 to $191,949 (depending on experience) + 15.4 % superannuation**
- **Applications close at 11:59pm AEST, Sunday 2 August 2026**

The team

ASIC's Digital, Data & Technology group delivers a broad suite of IT capabilities to support ASIC. We are currently driving major technology initiatives that will accelerate our transformation across key areas including virtualisation, data analytics, mobility, and cloud. The Data & Analytics Technology team underpins these efforts by providing essential services to our primary stakeholder, the Data & Analytics Office.

The role

As a Senior Data Architect, you will lead the design and delivery of ASIC's enterprise data architecture, developing scalable, secure and integrated data solutions that support the organisations strategic transformation objectives. You will establish data models, standards and governance frameworks to enable effective data integration, analytics and decision-making, ensuring data capabilities are aligned with business needs and enterprise strategy.

More specifically, you will:

- Develop business cases and strategic proposals and analyse business and technical requirements for data-centric initiatives and projects.
- Design and deliver solution and data architectures for inbound and outbound data integration, data lakes, business intelligence, reporting and advanced analytics platforms.
- Define and implement data quality frameworks and develop robust solutions for data migration, conversion and integration.
- Lead data architecture and design activities, ensuring alignment with ASIC's enterprise architecture vision, standards, principles and technology blueprints.
- Drive architectural decision-making to deliver secure, scalable, resilient, adaptable and maintainable solutions that meet enterprise standards and best practices.
- Ensure technology solutions effectively meet business requirements while remaining cost-effective, operationally sustainable and resilient in production environments.

Duties

About you

The ideal candidate for this role is a highly experienced Senior Data Architect with a strong track record of designing and delivering enterprise-scale data solutions, integration platforms and analytics capabilities. You will combine deep technical expertise with strategic thinking, ensuring data architectures are secure, scalable and aligned to business objectives. An effective stakeholder manager, you will collaborate across business and technology teams to deliver innovative, resilient, and value-driven outcomes.

In addition, you will have:

- Demonstrated expertise in solution design, with the ability to develop technology-agnostic enterprise data architectures that support current and future business needs.
- Strong experience in designing and implementing data integration, movement and transformation solutions, including the use of modern data platforms such as Databricks.
- Proven capability in the architecture and delivery of business intelligence, reporting and analytics solutions across a range of technologies and platforms.
- Relevant industry certifications, such as AWS, Microsoft Azure or TOGAF are highly desirable.
- Exceptional stakeholder engagement and relationship management skills, with the ability to influence and collaborate across diverse business and technical groups.
- Proven ability to work effectively with Enterprise Architecture, Design and Analysis, Service Delivery and Project Delivery teams to achieve successful business outcomes.

Click ‘apply' to start your application. Applications close at 11:59pm AEST, Sunday 2 August 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click here to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our website or review our Corporate Plan.

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Simeon Whitelake, +61299112986
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn

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Treasury

Vacancy VN-0770928

Australian Taxation Office

Closing Date:Monday 10 August 2026

Tax Practitioners Board
Corporate Services

Job Title	TPB Business Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Box Hill VIC, Brisbane QLD, Canberra ACT, Melbourne VIC, Moonee Ponds VIC, Parramatta NSW, Sydney NSW
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Box Hill, Brisbane, Canberra, Melbourne, Moonee Ponds, Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_TPB_521_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=0BB37339-DB19-D717-3B2F-ED1C5E7EEF2A

Duties

We are seeking an accomplished Business Support Officer to join our Corporate Services team.

As a Business Support Officer, you will assist in the effective operation of the Tax Practitioners Board’s governance framework to meet legislative requirements and deadlines. You’ll contribute to the planning, coordination and delivery of governance processes including, agenda preparation and administration.

You will work closely with Board members, Executive and Committee Chairs to facilitate sound decision making, accountability and assurance, consistent with the requirements of the Public Governance, Performance and Accountability (PGPA Act) and related Commonwealth frameworks.

You will collaborate with senior business partners including internal and external clients, to ensure governance processes are well managed, compliant and fit for purpose, in a complex and regulatory environment.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Tax Practitioners Board provides more information about us and our work environment.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

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To Apply

Position Contact	Teresa Viero, (02) 5120 7016
Agency Recruitment Site	https://ato.nga.net.au/?jati=0BB37339-DB19-D717-3B2F-ED1C5E7EEF2

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Treasury

Vacancy VN-0771034

Australian Taxation Office

Closing Date:Wednesday 12 August 2026

Office of the Chief Tax Counsel
Litigation and Legal Services

Job Title	Litigation Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA, Adelaide SA, Brisbane QLD, Hobart TAS, Melbourne VIC, Sydney NSW
Salary	$93,676 - $99,307
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Hobart, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_LDP_311_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=90FE3EDE-A241-027D-4B36-ED1E3DF5A622

Duties

We are seeking motivated individuals to join our Litigation and Legal Services team.

As a Litigation Officer, you'll undertake less complex litigation under the guidance of more senior staff. You'll conduct legal research, prepare briefs to counsel, prepare court documents and correspondence, manage case timeframes, contribute to dispute resolution processes and advocate as required, including appearing in legal proceedings and hearings for less complex debt recovery, tax technical and administrative law matters.

You will work both autonomously and collaboratively in a dynamic environment to support the delivery of litigation and legal advice outcomes and assist senior litigators on more complex matters. You'll contribute to team performance by sharing knowledge, supporting continuous improvement initiatives and assisting with enhancements to litigation practices, policy technology and reporting.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence. Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

• manages less complex litigation matters and applies legislation, policies, practices and precedents to provide clear written advice and informed recommendations

• identifies legal and litigation risks and applies appropriate strategies to achieve appropriate outcomes, escalating where appropriate

• collaborates and negotiates with stakeholders to resolve legal disputes within legislative and policy frameworks

• is an independent thinker and manages competing priorities to deliver quality outcomes within tight timeframes.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Anne Smyth, (03) 9285 1308
Agency Recruitment Site	https://ato.nga.net.au/?jati=90FE3EDE-A241-027D-4B36-ED1E3DF5A62

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Treasury

Vacancy VN-0771036

Australian Taxation Office

Closing Date:Wednesday 12 August 2026

Office of the Chief Tax Counsel
Litigation and Legal Services

Job Title	Litigation Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Brisbane QLD, Hobart TAS, Perth WA, Sydney NSW
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Box Hill, Brisbane, Dandenong, Hobart, Melbourne, Moonee Ponds, Parramatta, Penrith, Perth, Sydney, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_LDP_310_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=B866D669-68D8-B3CC-5858-ED1E3E0805D5

Duties

We are seeking motivated individuals to join our Litigation and Legal Services team.

As a Litigation Officer, you will manage multiple complex litigation cases within the Litigation and Legal Services business area. You'll undertake legal research, prepare high-quality court documents and correspondence, develop and implement litigation strategies, provide sound legal advice, lead and manage dispute resolution processes and advocate as required, including appearing in legal proceedings and hearings across debt recovery, tax technical and administrative law matters.

You will work autonomously and collaboratively in a dynamic environment to deliver litigation and legal advice cases, while supporting senior litigators on more complex matters. You'll contribute to

improvements in litigation practices through input to policy and mentoring of less experienced colleagues.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

• independently plans and manages a range of complex litigation matters, delivering effective and measurable outcomes within required timeframes

• develops, implements and recommends litigation strategies to manage risk and achieve appropriate outcomes, escalating where appropriate

• provides high-quality written legal advice through analysis of relevant legislation, policies, practices and precedents

• collaborates and negotiates with influence to resolve complex legal disputes within legislative and policy frameworks

• mentors and encourages others to achieve their potential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Anne Smyth, (03) 9285 1308
Agency Recruitment Site	https://ato.nga.net.au/?jati=B866D669-68D8-B3CC-5858-ED1E3E0805D

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Treasury

Vacancy VN-0771043

Australian Taxation Office

Closing Date:Monday 10 August 2026

Tax Practitioners Board
Client Services

Job Title	TPB Administration Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Sydney NSW
Salary	$75,431 - $81,381
Future Merit Locations	Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 3
Position Number	EXT_TPB_533_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=0B2493A0-3665-9BF8-194C-ED1D4E63E346

Duties

We are seeking a motivated and experienced Administration Officer to join our Client Services team in the Tax Practitioners Board.

As an Administration Officer, you'll provide telephony support, mailbox management and process high volume applications. You will have experience in administration and an understanding of how to apply legislation.

You will be responsible for providing support for practitioners through assessing new registration applications, renewal applications, ensuring registration compliance and providing registration information to tax practitioners in a high-volume environment.

You will build and maintain positive relationships with clients and make informed decisions when resolving enquiries. You'll work collaboratively with your team and share your knowledge to resolve issues and contribute to continuous improvements.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Tax Practitioners Board provides more information about us and our work environment.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tracey Barrow, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=0B2493A0-3665-9BF8-194C-ED1D4E63E346

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Treasury

Vacancy VN-0771209

Australian Taxation Office

Closing Date:Monday 10 August 2026

Enterprise Solutions and Technology
Various teams

Job Title	IT Application Developer (SAP)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$129,551 - $141,239
Future Merit Locations	Box Hill, Brisbane, Canberra, Dandenong, Melbourne, Moonee Ponds, Upper Mount Gravatt
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_EST_562_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=62415AE6-B122-764A-C276-ED1FA68B31E2

Duties

We are seeking IT Application Developer (SAP) to join our Enterprise Solutions and Technology business area.

As an IT Application Developer (SAP), you will lead a variety of technical and administrative activities to design, build, test, and maintain IT applications. You'll be responsible for allocating and managing resources, ensuring the efficient and quality delivery of services.

You will collaborate with business partners and work on ERP systems that are a mix of on-premise and cloud applications such as SAP, OpenText, BTP, SuccessFactors, ServiceNow, Fieldglass and various other internally developed applications. You'll be involved in the development support process, including release, change, configuration, incident and issues management.

You will recognise opportunities for continuous improvement and support less experience staff.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sam Burridge, (02) 6216 4984
Agency Recruitment Site	https://ato.nga.net.au/?jati=62415AE6-B122-764A-C276-ED1FA68B31E2

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Treasury

Vacancy VN-0771260

Australian Taxation Office

Closing Date:Wednesday 12 August 2026

ATO People
Planning and Reporting

Job Title	Planning and Reporting Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	$129,551 - $141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_ESCO_559_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=AE439B88-AE6C-36AE-E4BB-ED201A8AB659

Duties

We are seeking motivated Planning and Reporting Managers to join our Planning and Reporting team.

As a Planning and Reporting Manager, you will lead the delivery and continuous improvement of integrated planning and reporting frameworks that support strategic and operational decision-making across the organisation. Operating with a high degree of independence, you'll provide expert analysis, insights and advice to senior leaders, helping to identify emerging risks and opportunities, strengthen organisational performance and inform strategic decisions.

You will lead teams responsible for planning and reporting functions, including enterprise reporting cycles, performance reporting, strategic and operational planning activities, and the administration of corporate planning systems and tools. You'll oversee the delivery of high-quality products and services, ensuring they are accurate, timely and aligned with governance and legislative requirements.

As a leader, you will build organisational capability by driving continuous improvement of planning and reporting frameworks, systems and processes, strengthening governance and assurance, and fostering a high-performing and inclusive team culture. You'll work closely with senior stakeholders to manage complex issues, influence outcomes and deliver corporate plans, strategies and performance reporting that support organisational priorities and objectives.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- leads integrated planning and reporting functions, driving the development and continuous improvement of frameworks, systems, and processes that align strategic, operational, and financial outcomes
- oversees reporting cycles and ensures the effective use of planning systems and tools to deliver accurate, timely, and actionable performance insights that support organisational decision making
- interprets complex business intelligence to identify emerging risks, trends, and opportunities while providing expert evidence-based advice to senior leaders
- exercises sound judgement and strategic thinking to navigate highly complex issues, influence outcomes and deliver organisational priorities
- strengthens governance, assurance, and compliance by improving planning and reporting practices, products and controls
- builds and empowers high-performing teams through coaching and mentoring, fostering an inclusive culture, and influencing across complex environments while managing sensitive matters and building trusted relationships.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Thyda Heng, (02) 6216 8394
Agency Recruitment Site	https://ato.nga.net.au/?jati=AE439B88-AE6C-36AE-E4BB-ED201A8AB65

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Treasury

Vacancy VN-0771270

Australian Taxation Office

Closing Date:Wednesday 12 August 2026

ATO People
Planning and Reporting

Job Title	Planning and Reporting Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Penrith NSW, Adelaide SA, Dandenong VIC, Albury NSW, Box Hill VIC, Brisbane QLD, Hobart TAS, Canberra ACT, Geelong VIC, Gosford NSW, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Sydney, Townsville, Upper Mount Gravatt, Wollongong, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_ESCO_557_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=D93A87C1-21B1-C642-E241-ED201B3E8BD6

Duties

We are seeking motivated Planning and Reporting Officers to join our Planning and Reporting team.

As a Planning and Reporting Officer, you will support the delivery of the agency’s strategic and operational objectives by coordinating planning and reporting activities, analysing workforce, operational and business information, and providing clear, evidence-based advice to support decision-making, performance improvement and risk management.

Working under limited direction, you will exercise sound judgement and initiative to manage workflows, deliver end-to-end planning and reporting products, and ensure outputs are accurate, timely and aligned with governance and legislative requirements.

As a senior team member, you will build strong relationships across the business, contribute to continuous improvement initiatives, and support team capability through collaboration, knowledge sharing and leadership by example.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

- analyses information and data to identify trends, risks and opportunities, and provides clear evidence-based advice and recommendations
- develops planning, reporting and performance products that support decision-making, business performance and risk management
- coordinates complex planning and reporting activities and delivers high-quality outcomes within tight timeframes
- demonstrates strong digital capability, using corporate systems, data and reporting tools to generate insights, improve processes and support business outcomes
- maintains strong attention to quality assurance, document control and governance requirements, ensuring outputs are accurate, consistent and fit for purpose
- applies sound judgement, initiative and problem-solving skills to navigate issues, competing priorities and stakeholder expectations
- builds collaborative relationships, works across teams and communicates with influence.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Nina Karhu, (07) 5605 8372
Agency Recruitment Site	https://ato.nga.net.au/?jati=D93A87C1-21B1-C642-E241-ED201B3E8BD

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Treasury

Vacancy VN-0771308

Australian Taxation Office

Closing Date:Friday 07 August 2026

ATO People
Thriving Minds

Job Title	Human Resource Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Upper Mount Gravatt QLD, Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Parramatta NSW, Sydney NSW
Salary	$101,142 - $116,131
Future Merit Locations	Penrith, Moonee Ponds, Box Hill, Dandenong, Upper Mount Gravatt, Perth, Adelaide, Brisbane, Canberra, Melbourne, Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_ESCO_580_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=3211A276-AD55-246A-A219-ED2055BD47FC

Duties

We are seeking a passionate and high performing Human Resource Officer to join our Thriving Minds team.

As a Human Resource Officer within the Thriving Minds team, you will play a key role in cultivating a mentally healthy and psychosocially safe workplace across the ATO. Working within the Working Well branch in ATO People, you'll contribute to the design and delivery of initiatives that support the ATO's Mental Health Strategy and Health, Safety and Wellbeing Action Plan.

You will deliver and support projects that enhance workforce wellbeing, including developing evidencebased psychosocial safety approaches, contributing to WHS systems, and designing and facilitating learning solutions across face-to-face and digital platforms for diverse audiences.

You will also lead enterprise-wide communication and engagement initiatives (e.g. RUOK Day) and help manage access to employee support services such as the Employee Assistance Program.

You will apply datadriven HR and workplace mental health knowledge to provide highquality advice, build strong stakeholder relationships, and contribute to project outcomes. Success in the role requires strong communication skills, sound judgement, and the ability to work both independently and collaboratively in a dynamic environment.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Jenny Giang, (02) 9374 2637
Agency Recruitment Site	https://ato.nga.net.au/?jati=3211A276-AD55-246A-A219-ED2055BD47FC

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Treasury

Vacancy VN-0771337

Royal Australian Mint

Closing Date:Monday 10 August 2026

Mint Systems and Quality

Job Title	Senior Environment and Sustainability Officer
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	$102,516 - $112,011
Future Merit Locations	Deakin
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated
Classification	APS Level 6
Position Number	1136
Agency Website	https://www.ramint.gov.au

Job Description *https://www.ramint.gov.au/careers-mint*

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the Public Governance Performance and Accountability Act 2013 (PGPA Act). The Mint is also covered by the Public Service Act 1999 (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Branch

The Mint Systems and Quality Branch supports the Mint’s mission and purpose by optimising the interactions between systems, people and equipment in pursuit of health, safety, environment and quality (HSEQ) outcomes alongside organisational performance. We do this by developing and maintaining contemporary practices and support the organisation to apply them in their work activities.

We develop and maintain the Integrated Management System – a unified framework with the intent to streamline processes, focus on improving performance and achieving compliance. We apply our technical expertise to develop and maintain management practices, support the workforce in their use and analyse their performance for improvement. Our technical domains are risk health and safety, product quality and environment.

About the Role

The Senior Environment and Sustainability Officer is responsible for providing guidance and expertise on environmental management, compliance and sustainability practices at the Mint within the dedicated Environment Team. The scope of responsibilities of the Environment Team includes waste management, hazardous chemicals, air quality, water quality and control, energy efficiency and emissions reduction which provides opportunities for the successful candidate to broaden their experience in comprehensive environmental management.

The Senior Environment and Sustainability Officer promotes environmentally responsible sustainable work practices across the Mint. This includes supporting the implementation of the Mint’s environmental management procedures, coordination of the Mint’s environmental monitoring program, and providing subject matter expertise towards projects within the Mint’s business plan.

The Senior Environment and Sustainability Officer also project manages the emissions reduction plan (ERP) and works in collaboration with the Facilities Manager and the Environment Manager to develop and achieve the ambitions of the ERP.

Duties

1. Managing the implementation of the ERP in support of the Australian Government Net Zero in Government Operations (NZGO) Strategy.

2. Liaising with the Department of Finance (DoF) Climate Action in Government Operations (CAIGO) team to ensure the Mint’s operations are aligned to the requirements of the Net Zero in Government Operations Strategy.

3. Ensure all environment and sustainability related reporting (e.g. GHG emissions reporting) is completed by applicable deadlines and provided internally for reporting purposes (e.g. annual report, CAiGO and the Environmental Protection Authority).

4. Performing data analysis and preparing reports, inclusive of greenhouse gas (GHG) emission calculations, to assess the Mint's environmental risk profile and performance against legislative requirements.

5. Contributing to the continual review and improvement of the Mint's Integrated Management System (IMS) to ensure compliance with the ISO14001 standard. Liaising and developing relationships with internal and external stakeholders including regulators and auditors.

6. Undertaking investigations and audits of the Mint's environmental management system, including work area inspections, incident reporting, and supporting external audits.

7. Overseeing environmental monitoring programs, including managing specialist contractors, reviewing lab results and contractor reports. This may include procurement and contract management in accordance with Commonwealth Procurements Rules.

8. Maintaining knowledge of relevant Australian Government and Australian Capital Territory environmental frameworks, targets and obligations and assisting in the implementation of these e.g. APS Net Zero, Climate Risk and Opportunity Management Program, National Environment Protection Measures reporting and the National Waste Policy.

Eligibility

Security clearance

This position requires a Negative Vetting 1 security clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Qualifications

Tertiary qualification in environmental engineering, science, sustainability or related disciplines or equivalent experience is required.

Notes

How to apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at Work With Us | Royal Australian Mint

Please submit your application by **11:30pm** on **Monday 10 August 2026**. You will need to upload:

- A current resume
- A two-page-pitch that describes how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	Annette Hirsch, 02 6202 8761
Agency Recruitment Site	https://www.ramint.gov.au/careers-mint

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771377

Department of Veterans' Affairs

Closing Date:Thursday 20 August 2026

Chief People Officer
Portfolio Management

Job Title	Records Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5094
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Information and Records Management (IRM) Section plays a central role in ensuring DVA's information is managed as a reliable and accessible record of Government activity.

IRM supports records management across the full lifecycle, from system capture and day-to-day use through to storage, access and long-term preservation. The work spans four key areas:

- recordkeeping systems and tools, including Content Manager
- records governance and practical advice to staff
- records collections and repositories, including legacy paper records
- library and mail services

The role requires a high-performing APS6 Records Manager who can operate with limited direction, exercise sound judgement in complex records and information management matters, understand and interpret policy and legislation and provide practical guidance to staff, stakeholders and team members.

Depending on your area of expertise, you may support digital recordkeeping systems, contribute to the management of repositories and collections, or provide advice to strengthen recordkeeping practices. This may include supporting the effective use and continuous improvement of EDRMS platforms, repositories and related information management processes.

We are seeking a capable and adaptable APS6 who can deliver practical, high-quality records management services in a complex environment.

Duties

- Deliver and maintain best-practice records management services across physical and digital environments
- Provide advice on recordkeeping lifecycle obligations, including compliance, risk and appropriate handling practices
- Apply legislation, standards and policy in operational and governance contexts
- Analyse recordkeeping practices and deliver projects, initiatives and improvements that strengthen records management practices
- Develop and maintain records management policies, procedures and guidance
- Support and administer records systems and repositories, including Electronic Document and Records Management Systems (EDRMS)
- Apply information security, privacy, and confidentiality requirements while supporting access, permissions, control and disposal processes
- Promote good recordkeeping practices through guidance, training and stakeholder engagement
- Manage priorities and deliver quality outcomes within agreed timeframes
- Supervise staff in a dispersed environment and support team capability development.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting

Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Laura Parker, 0467 575 158
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771379

Department of Veterans' Affairs

Closing Date:Thursday 20 August 2026

Chief People Officer
Portfolio Management

Job Title	Records Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$95,440 - $99,461
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 5
Position Number	EXT-2026-5095
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

DVA is seeking an APS5 Records Officer to join the Information and Records Management (IRM) Section, within the Portfolio Management Branch.

Our ideal candidate has experience supporting information and records management activities, with an understanding of practical recordkeeping approaches and how they are applied in operational environments.

You have experience managing records across physical and/or digital environments and can apply established records management principles and procedures in a consistent and practical way. You are comfortable working with an EDRMS (DVA uses Content Manager) and can work across different systems and operational environments.

You can analyse information and provide practical advice to support compliance and continuous improvement. You assess how work is undertaken and identify opportunities for improvement, supporting more effective and consistent ways of working.

You work effectively both independently and as part of a team and can communicate and collaborate with stakeholders across business areas and levels of seniority, including in geographically dispersed teams.

Where required, you contribute to team capability and support a professional working environment.

Duties

- Provide advice and support on records management requirements, including the application of relevant policies, procedures and standards in operational work.
- Administer and maintain records systems, including the Electronic Document and Records Management System (EDRMS), to ensure records are captured, managed and accessible appropriately.
- Support records lifecycle and access activities, including classification, access, retention and disposal.
- Apply information security, privacy and confidentiality requirements in the management of records and information.
- Develop, update and maintain records management guidance, procedures and supporting user materials.
- Maintain records data and support reporting, compliance monitoring and process improvement activities.
- Build effective working relationships with stakeholders to support good recordkeeping practices.
- Manage workload, staff and project administration activities, including monitoring tasks, maintaining documentation and delivering outcomes within agreed timeframes.
- Exercise sound judgement to resolve routine and moderately complex records management issues, escalating more complex matters where appropriate.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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About the Department of Veterans' Affairs

The Department of Veterans’ Affairs (DVA) exists to fulfil the nation’s duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA’s vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Laura Parker, 0467 575 158
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771385

Department of Veterans' Affairs

Closing Date:Thursday 13 August 2026

Veterans' Review Board

Job Title	Deputy State Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5107
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Help shape a high-performing registry delivering better outcomes for Australia's veterans and their families.

The Veterans' Review Board is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

Every application we receive represents an individual seeking an independent review of a decision that may significantly affect their life. Our people play an important role in ensuring every person is treated with respect, professionalism and compassion throughout the review process.

As a Deputy State Registrar, you will lead one of the VRB's client service teams based in Sydney or Brisbane and play a key role in supporting the efficient operation of the Board.

Working closely with State Registrars, National Registry staff and VRB Members, you will lead a team of Client Service Officers, oversee registry operations and help ensure veterans, representatives and other stakeholders receive a high standard of service.

This is an opportunity to contribute to an innovative tribunal that is continually improving the way it delivers services to the veteran community. You will be encouraged to identify opportunities to improve processes, embrace new technologies and build the capability of your team.

Flexible and hybrid working arrangements are available, with regular attendance at the Sydney or Brisbane Registry required to support staff and tribunal operations.

Duties

- Work collaboratively with the state registrars to deliver an efficient, high quality service to veterans, serving members and their families.
- Work collaboratively with the state registrars to provide guidance to client service officers, allocate and monitor the duties of client service officers, conduct quality assurance of registry work and facilitate training of client service officers.
- Support the work of VRB members providing administrative and information technology assistance.
- Provide assistance to parties and representatives on more complex legal and procedural matters.
- Develop and maintain an advanced working knowledge of the practices and procedures of the VRB, and contribute to continuous improvement of registry processes.
- Identify opportunities to improve business processes and services.
- Embrace new technologies and contribute to innovation.
- Develop the capability of client service staff through leadership and mentoring.
- Contribute to continuous improvement across Board operations.
- Attend the registry as required to support staff and Board operations under flexible working arrangements.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

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To Apply

Position Contact	Jodi Ross, jodi.ross@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771386

Department of Veterans' Affairs

Closing Date:Thursday 13 August 2026

Veterans' Review Board

Job Title	State Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD
Salary	$131,960 - $144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5105
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Lead a state registry and support better outcomes for Australia's veteran community.

The Veterans' Review Board is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

As the State Registrar (Executive Level 1), you will report to the National Registrar and provide strategic and operational leadership for the Veterans' Review Board's state registry operations.

You will lead a registry responsible for delivering high-quality administrative and operational support to the Board and its Members, ensuring applications are managed efficiently, professionally and in accordance with legislative and procedural requirements.

You will supervise a Deputy Registrar and registry staff, oversee case management and listing activities, monitor operational performance and contribute to national operational strategies. You will also provide high-level advice to the National Registrar on operational matters, emerging risks, workload management and opportunities for continuous improvement.

This role provides an opportunity to influence the future direction of a specialist Commonwealth tribunal while ensuring veterans, serving members and their families receive accessible, timely and professional services.

Duties

- Lead the operations of a Registry, ensuring efficient, high-quality services that support the work of the Veterans' Review Board and its Members.
- Supervise, mentor and develop the Deputy Registrar and registry staff, building a capable, engaged and high-performing workforce.
- Oversee case allocation, listing and workload management in accordance with national operational priorities and performance expectations.
- Monitor operational performance, analyse workload trends and provide strategic advice and recommendations to the National Registrar.
- Ensure the provision of accurate, timely and high-quality advice on registry operations, legislation, tribunal practice and procedure.
- Manage complex operational matters, sensitive applications and stakeholder issues, including complaint resolution where appropriate.
- Embrace new technologies and lead the implementation of operational improvements, innovation initiatives and organisational change programs.
- Build and maintain effective relationships with internal and external stakeholders, including Commonwealth agencies, representatives and ex-service organisations.
- Lead or contribute to national projects and strategic initiatives supporting the ongoing development of the Veterans' Review Board.
- Promote a culture of integrity, professionalism, innovation, continuous improvement and excellence in client service.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

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A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Jodi Ross, jodi.ross@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771387

Department of Veterans' Affairs

Closing Date:Thursday 13 August 2026

Veterans' Review Board

Job Title	Senior Conference Registrar
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$131,960 - $144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5109
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Conduct alternative dispute resolution and improve access to justice for Australia's veteran community.

The Veterans' Review Board (VRB) is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

The Senior Conference Registrar (Executive Level 1) provides technical leadership for the Veterans' Review Board's dispute resolution and pre-hearing case management functions.

Working closely with the National Registrar and ADR Registrar, you will conduct complex outreaches, conferences and other dispute resolution processes, exercising statutory powers to actively manage applications and facilitate their early resolution wherever appropriate. You will prepare high-quality draft decisions and procedural directions, ensuring matters that proceed to hearing are thoroughly prepared.

As a senior leader within the Registry, you will mentor and support Conference Registrars, promote nationally consistent practice, contribute to quality assurance and lead continuous

improvement initiatives that strengthen the Board's dispute resolution services and improve access to justice.

You will also contribute to national operational priorities, practice development and strategic projects that enhance the efficiency, quality and consistency of the Board's pre-hearing processes.

Most dispute resolution events are conducted online or by telephone, with some face-to-face conferences undertaken where required. Flexible and hybrid working arrangements are available, with attendance at the Sydney Registry required to conduct dispute resolution events.

Duties

- As a part of a team, deliver pre-hearing case management across the Board's jurisdictions.
- Conduct outreaches, conferences and other dispute resolution processes, exercising statutory powers in accordance with relevant legislation.
- Prepare high-quality draft decisions and procedural directions in accordance with the Board's legislative framework and established practice.
- Promote early resolution of applications while ensuring matters proceeding to hearing are comprehensively prepared.
- Mentor, coach and provide technical leadership to Conference Registrars, promoting nationally consistent practice and high-quality outcomes.
- Lead quality assurance, peer review, training and practice development initiatives.
- Analyse complex legal, medical, military service and evidentiary material and provide authoritative advice on procedural and jurisdictional matters.
- Respond to complex enquiries from veterans, representatives and other stakeholders regarding the Board's jurisdiction, practice and procedures.
- Lead or contribute to national projects, procedural reform and continuous improvement initiatives.
- Promote innovation, procedural fairness and access to justice across the Board's dispute resolution functions.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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To Apply

Position Contact	Jane Warmoll, jane.warmoll@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771388

Department of Veterans' Affairs

Closing Date:Thursday 27 August 2026

Veterans' Review Board

Job Title	Executive Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$131,960 - $144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5111
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Support the leadership of a specialist Commonwealth tribunal serving Australia's veteran community.

The Veterans' Review Board (VRB) is a specialist merits review tribunal committed to delivering fair, timely and accessible review outcomes for veterans, serving members of the Australian Defence Force and their families.

The Executive Officer is responsible for the efficient operation of the Principal Member's Office and the delivery of high-quality member support services.

You will provide high-level executive support to the Principal Member, coordinate the administrative arrangements that enable Members to perform their statutory functions and oversee the operational administration of the Board's DRCA jurisdiction.

You will manage full-time and sessional member remuneration, travel and related entitlements, assist in coordinate appointment processes and onboarding activities, maintain accurate member records and ensure executive support to the Principal Member is delivered professionally, efficiently and in accordance with legislative and governance requirements.

The role also supervises an APS 4 officer and is responsible for improving business processes, maintaining high standards of service delivery in the VRB's DRCA jurisdiction and contributing to the continuous improvement of member services and executive operations.

Duties

- Manage the day-to-day operations of the Principal Member's Office.
- Provide high-level executive support to the Principal Member, including diary management, correspondence, travel, meetings and administrative coordination.
- Manage member support services, including assisting with appointment processes, onboarding, remuneration, travel, accommodation and expense claims.
- Oversee the operational administration of the Board's DRCA jurisdiction.
- Coordinate member sitting arrangements and associated administrative processes.
- Maintain accurate records relating to member appointments, remuneration, travel and other administrative matters.
- Supervise and develop an APS 4 officer responsible for DRCA case management.
- Build productive relationships with Members, registry staff and external stakeholders.
- Identify opportunities to improve service delivery in the VRB's DRCA jurisdiction.
- Ensure support to the Principal Member is delivered in accordance with legislative, financial and governance requirements.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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To Apply

Position Contact	Katrina Harry, katrina.harry@vrb.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0770654

Department of Parliamentary Services

Closing Date:Wednesday 30 June 2027

Information Services
Digital Recording Services Hansard

Job Title	DPS Hansard Temporary Employment Register 2026/2027
Job Type	Full-Time;Part-Time;Casual, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	JR33353
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dep

Job Description

https://jobs.dps.gov.au/

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports the functions of the Australian Parliament and the work of Parliamentarians through the provision of professional services, advice and facilities, the ongoing maintenance of Australian Parliament House (APH); and ensuring the building, and the important activity that takes place within, are accessible.

Employing over 1,000 people, DPS works to deliver a diverse range of services including: security, reporting and broadcasting, library research, catering, visitor experience, art collections, building design integrity, Hansard, information technology and maintenance. The Department also has corporate and administrative functions including Human Resources, to support a growing diverse workforce.

Are you what the Australian Parliament House Hansard team are looking for?

The Department of Parliamentary Services (DPS) seeks to attract, develop and maintain a pool of non-ongoing transcribers and editors within Hansard at Australian Parliament House. Hansard is responsible for the production of the reports of the debates and proceedings of the Parliament of Australia and its committees. A Temporary Employment Register has been established to identify people with suitable transcription and/or editing skills who are interested in non-ongoing employment in Hansard. The positions are physically based in Canberra. Non-ongoing work may be oered during periods of peak workload, particularly parliamentary sitting weeks and Senate estimates weeks. Non-ongoing work is generally oered between Monday and Friday, and often includes night work. Work may be oered on an hourly, part-day or daily basis depending on operational requirements.

We work in a dynamic and fast-paced environment and are looking for people who can deliver under pressure, manage competing priorities and respond quickly and exibly to change. Hansard transcribers and editors:

- have excellent attention to detail;
- have prociency in spoken and written English comprehension;
- are reliable, organised, punctual and prepared to work long and irregular hours;
- have a strong interest in current aairs;
- thrive on deadlines;
- enjoy working in a team environment.
- a willingness to learn and develop in the workplace is also a must.

If this sounds like the opportunity you are looking for, we want to hear from you!

The Temporary Employment Register

This register is designed to establish a database of appropriately skilled and experienced individuals, who may, at short notice, be further assessed to fill temporary non-ongoing positions for up to 18 months. Non-ongoing (temporary) employment opportunities may be offered on a full-time, part-time or intermittent / irregular (casual) basis.

You will only be contacted regarding your application if a vacancy arises that matches your skills and experience. There is no guarantee that an offer of employment will be made whilst your application remains on the register.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the opportunities and submit your application.

Eligibility

The successful applicant will be required to obtain and maintain a security clearance a the level specified.

Notes

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To Apply

Position Contact	Assistant Directors Hansard, 02 6277 8202
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0770923

Department of Parliamentary Services

Closing Date:Monday 17 August 2026

Information Services
Digital Capability and Operations Cloud Services

Job Title	Cloud Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	JR33371
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Department of Parliamentary Services (DPS) is seeking a highly motivated, experienced, and strategic leader to fill the position of Cloud Services, Assistant Director (PEL1) within the Digital Capability and Operations (DCO) Branch.

The Cloud Services, Assistant Director is responsible for leading the delivery, governance, and continuous improvement of DPS cloud platforms and services, ensuring they are secure, reliable, scalable, and aligned with business and strategic objectives. This role plays a critical leadership function in driving cloud adoption, modernisation initiatives, operational excellence, and financial management across cloud environments.

The successful applicant will provide leadership and oversight of cloud operations, architecture, governance, and service delivery activities while fostering a high-performing and collaborative team culture. The role will work closely with business stakeholders, technology teams, vendors, and senior executives to ensure cloud capabilities support the evolving needs of Parliament and DPS.

The Cloud Services, Assistant Director will contribute to strategic planning, technology roadmaps, service improvement initiatives, and organisational transformation programs. The position requires sound judgement, strong leadership capability, and the ability to manage complex operational and strategic priorities within a highly regulated government environment.

This role is responsible for managing cloud service performance, security, risk, compliance, vendor relationships, and cloud financial operations (FinOps) to ensure DPS derives maximum value from its technology investments while maintaining compliance with relevant government frameworks and standards.

A merit pool may be established from this recruitment process and used to fill similar ongoing or non-ongoing vacancies as they arise.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance

The role may require participation in an on-call ICT support roster and occasional out-of-hours work to support operational requirements, project activities and parliamentary sitting periods.

Notes

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To Apply

Position Contact	Dru Robinson, (02) 6277 8730
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0771336

Department of Parliamentary Services

Closing Date:Thursday 13 August 2026

Information Services
Cyber Security Network Security and Operations

Job Title	Systems and Infrastructure Administrators - Various PSL5/6
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$92,450 - $113,706
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 5;APS Level 6
Position Number	JR33405
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Department of Parliamentary Services (DPS) is recruiting for Parliamentary Services Level 5 and Parliamentary Services Level 6 Systems and Infrastructure Administrator roles within the Cyber Security Branch.

The Information Services Division (ISD) delivers ICT services to DPS staff and users of the Parliamentary computing network and ICT facilities. Within ISD, the Network Security Operations section supports the secure, reliable and effective operation of ICT infrastructure services across on-site, data centre, virtualised, cloud and hybrid environments.

These roles will contribute to the administration, support and continuous improvement of DPS-managed infrastructure platforms, including server operating systems, compute, storage, backup, monitoring, virtualisation, cloud and hybrid infrastructure capabilities. The roles will support day-to-day operational services, incident and service request resolution, infrastructure refresh activities, and the transition of project outcomes into sustainable operational support.

The Systems and Infrastructure Administrator role will provide ICT systems and infrastructure administration support under limited direction, helping maintain reliable services, perform routine administration activities, support approved changes, contribute to documentation, and work collaboratively with technical teams, vendors and service providers.

The Senior Systems and Infrastructure Administrator role will provide senior technical support and advice across more complex infrastructure activities, including planning and coordinating changes, resolving complex incidents, supporting infrastructure migration and transition work, improving operational standards and procedures, and sharing technical knowledge across the team.

Working at Parliament House also provides access to a range of workplace benefits, including free car parking and free use of onsite facilities such as the gym, tennis courts and swimming pool.

Who we are looking for

Who we are looking for in Systems and Infrastructure Administrator roles:

We are looking for motivated ICT professionals who can support the delivery of reliable, secure and well-managed infrastructure services for the Parliament. Successful candidates will be able to work effectively in a technical operations environment, balance business-as-usual support with project and transition activities, and contribute to strong service delivery outcomes.

As a Systems and Infrastructure Administrator (PSL 5), your key responsibilities will include:

- Provide ICT systems and infrastructure administration support across DPS-managed on-site, data centre, virtualised, cloud and hybrid environments.
- Support the deployment, maintenance and operational support of APH ICT infrastructure within agreed service levels, security requirements and operational standards.
- Perform routine system administration activities, including monitoring, patching, upgrades, backup and restore activities, access support and operational housekeeping.
- Investigate and resolve infrastructure incidents and service requests, escalating complex issues where required.
- Contribute to technical documentation, operational procedures, knowledge articles and continuous improvement activities.

As a Senior Systems and Infrastructure Administrator (PSL 6), your key responsibilities will include:

- Provide senior ICT systems and infrastructure administration support across complex on-site, data centre, virtualised, cloud and hybrid environments.
- Plan, coordinate and implement system and infrastructure changes in accordance with approved standards, change management processes and service requirements.

- Support infrastructure refresh, migration and operational transition activities, including Microsoft Hyper-V, Windows Server, storage, backup, monitoring and related management capabilities.
- Investigate, analyse and resolve complex incidents, problems and performance issues, including working with vendors and service providers to identify root causes and recommend solutions.
- Contribute to infrastructure standards, automation, documentation, operational procedures and knowledge transfer to improve reliability, maintainability and security.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the Department of Parliamentary Services and submit your application.

Eligibility

- The successful applicant will be required to obtain and maintain a Negative Vetting Level 1 security clearance.
- Relevant academic and/or professional qualifications in ICT or a related computing field, or demonstrated relevant experience, are desirable.
- Experience or demonstrated capability in Microsoft Windows Server, Microsoft Hyper-V, VMware/vSphere/ESXi, Linux, storage, backup and recovery, monitoring, data centre infrastructure, cloud or hybrid infrastructure administration would be highly regarded.
- The role may require participation in an on-call ICT support roster and occasional out-of-hours work to support operational requirements, project activities and parliamentary sitting periods.

Notes

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To Apply

Position Contact	Greg Freeland, 02 6277 2866
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0771409

Department of Parliamentary Services

Closing Date:Thursday 13 August 2026

Corporate Services
People Performance and Strategy Health, Safety & Rehabilitation

Job Title	Senior Rehabilitation Case Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$101,168 - $113,706
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 6
Position Number	JR33401
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Opportunity

The Department of Parliamentary Services (DPS) is seeking an experienced and motivated Senior Rehabilitation Case Manager to join the Health, Safety, Rehabilitation and Accessibility (HSRA) Section within the People, Performance and Strategy (PPS) Branch. The PPS Branch provides human resources, governance and strategic advice services to the Department.

Based in West Block, Parkes Canberra, this position provides rehabilitation and return to work support to employees across DPS, including those working within Australian Parliament House and across the parliamentary precinct.

This is an exciting opportunity to join the established HSRA Section and contribute to a workplace culture that promotes health, wellbeing, recovery and sustainable return to work outcomes. The role is ideally suited to an enthusiastic and proactive professional who thrives in a dynamic, fast-paced and customer-focused environment.

As a Senior Rehabilitation Case Manager, you will manage a diverse caseload of workplace injury, illness and rehabilitation matters. Working closely with employees, managers, treating practitioners, rehabilitation providers and Comcare, you will facilitate safe and durable return to work outcomes while balancing operational and individual needs.

The role involves delivering high-quality, timely and tailored rehabilitation case management services, providing expert advice and guidance, and developing practical solutions that support recovery and workplace participation. A key aspect of the position is fostering positive working relationships with a broad range of internal and external stakeholders.

You will have the opportunity to:

- Deliver end-to-end rehabilitation and return to work case management services.
- Support employees through injury, illness and recovery while facilitating timely and sustainable return to work outcomes.
- Build successful working relationship with employees, managers, medical practitioners, rehabilitation providers and Comcare.
- Influence positive outcomes through evidence-based advice, early intervention and proactive case management.
- Contribute to a collaborative and supportive team committed to service excellence and continuous improvement.

Who we are looking for

The Successful Candidate Will Be:

• Customer-focused, with the ability to manage relationships across a range of stakeholders and sensitive people matters.

• Able to gather, analyse and interpret information to provide sound advice and practical solutions within legislative and policy frameworks.

• A strong communicator with the ability to coordinate complex case management activities and achieve positive outcomes.

• Capable of working in a fast-paced operational environment while managing competing priorities and tight timeframes.

• A proactive problem solver with excellent organisational skills, resilience and sound judgement.

• Committed to delivering high-quality customer service and achieving meaningful rehabilitation outcomes.

• Maintain accurate case records and contribute to the ongoing administration, enhancement and continuous improvement of the Department's Rehabilitation Management System, ensuring reporting, data integrity and compliance requirements are met.

Qualifications and/or Experience in the Following Areas Will Be Highly Regarded:

• Rehabilitation and return to work

• Occupational rehabilitation

• Case management

• Workers' compensation

• Work health and safety

• Human resources

• Allied health

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and

Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Susie Yatmaz, (02) 6277 9747
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771117

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Office of the CEO

Job Title	Executive Assistant/Senior Executive Assistant
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$93,004 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 5;APS Level 6
Position Number	AER-26
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

The AER is seeking to fill an APS6 Executive Assistant role and establish an APS5 merit pool for future vacancies.

An Executive Assistant at the AER provides executive support to two AER leaders (either Board members and/or senior executives), in addition to administrative and secretariat support to AER committees, branches and projects. Executive Assistants report to the AER leaders they support.

Duties

- Provide high level executive support to senior executives and Board members, including inbox management and diary management, with discretion, attention to detail and strong communication skills.
- Demonstrate strong communications skills and maintain productive relationships with staff across the AER and with stakeholders to support effective workflows and ways of working.
- Proactively assess and prioritise a high volume of incoming papers, emails and telephone enquiries and take appropriate follow up action.
- Provide secretariat support for meetings, including preparing agendas and minutes, liaising with staff across the business to collate papers, managing invitations and RSVP’s, arranging meeting rooms, video conference bookings and catering.
- Provide supervision and line management to an APS4 Administrative Assistant.
- Use AER business systems to maintain accurate record keeping and robust review and clearance processes.

- Ensure straightforward financial processes, such as credit card reconciliation and invoices being paid, are undertaken on the behalf of senior executives, Board Members' and/or work area's behalf.
- Assist in managing documents across the AER including proof reading, editing, drafting and collating.
- Ensure travel is booked, managed and acquitted.
- Use their judgement to accurately interpret circumstances, policies and guidance etc, and facilitate the best course of action.
- Provide general administrative support to teams and projects.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Energy Regulator

The Australian Energy Regulator (AER) works to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. We regulate electricity networks and covered gas pipelines, in all jurisdictions except Western Australia. We set the amount of revenue that network businesses can recover from customers for using these networks. From 1 July 2026, the AER structurally separated from the Australian Competition and Consumer Commission (ACCC) and transitioned into a standalone non-corporate Commonwealth entity with its own accountable authority, staff and budgetary control. The separation of the AER from the ACCC is a significant regulatory reform aimed at improving the governance and operational autonomy of the AER.

To Apply

Position Contact	Mary Campbell, 0408 081 832
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771128

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Network Regulation

Job Title	Assistant Director (Multiple Positions)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$127,908 - $141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	Executive Level 1
Position Number	AER-30
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

The Networks Division ensures an integrated approach to the AER's network (electricity and gas) economic regulatory role. The division has a key responsibility in delivering the AER's objective: Deliver efficient regulation of monopoly infrastructure while incentivising networks to become platforms for energy services. Undertaking network regulation is an enormous task, with approximately 30 revenue resets undertaken in any 5-year period dealing with more than $130 billion in assets.

Each Assistant Director, Networks will report to a Director and operate with a reasonable level of autonomy. In this role you will contribute to the achievement of the AER's purpose: to make all energy consumers better off, now and in the future.

Duties

- Lead a small team conducting analytical activities. The Division encompasses a wide range of analytical work, for example:
- expenditure assessment—bottom-up assessment of capex business cases; analysis of proposed opex using the base-step-trend approach; calculate econometric benchmarks of network productivity; model replacement capex (repex) and augmentation capex (augex) programs
- policy development—interpret the legislative framework for energy regulation; develop guidelines on regulatory processes; draft submissions to relevant rule change processes.
- financial modelling—project cashflows under a building block approach; calculate revenue requirements; model asset values and depreciation schedules; assess financeability metrics
- tariff assessment—evaluate pricing proposals from regulated networks; ensure compliance with legislation and AER decisions; assess tariff schedules.
- data management and visualisation – improve data governance and management processes; enhance or create data visualisation tools to support analytical assessments.
- Lead the planning and management of concurrent projects. The Division undertakes a wide range of projects, such as:
- revenue resets (every 5 years) for regulated distribution or transmission electricity networks or gas pipelines
- annual pricing processes to set tariffs for end users
- applications for variation in regulated revenues (contingent projects, cost pass throughs or reopeners), typically taking 3 to 6 months
- revenue determinations for REZ projects, typically taking 6 to 12 months.
- developing data requirements.
- Lead engagement with energy sector stakeholders (across business, consumers and government) on technical and regulatory matters, including interacting with regulated energy business through formal information gathering processes.
- Lead the drafting of documents for a wide range of audiences including public decision documents, policy papers, correspondence, board papers, and briefings.
- Build capability by providing team members with clear direction and support, working across offices in multiple cities.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	George Huang, (02) 9230 3856
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771212

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Legal, Corporate and Information Services
Information Services

Job Title	Senior Test Analyst
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 6
Position Number	AER-28
Agency Website	http://www.aer.gov.au/

Job Description *https://www.aer.gov.au/about/careers/current-vacancies?*

The Information Services branch delivers the secure, reliable, specialised digital services that support the AER in delivering trusted outcomes for Australian energy consumers.

The branch is responsible for technology program planning and delivery, project management, development and operation of our specialised software, data warehouse and analytics platforms and services, technology and data service and support, information management and cyber security.

Our people work collaboratively across the organisation to drive continuous improvement, deliver high-quality digital services, and ensure our technology remains a trusted enabler for the AER. By delivering and maintaining innovative technology solutions and strengthening our organisational data capabilities the branch enables data-driven, informed decision-making which supports the AER to respond to the evolving needs of Australia’s complex energy sector.

Duties

- Develop, maintain and execute test plans, test cases and test scripts across functional, integration, regression, API, backend, data and reporting components.
- Apply established testing frameworks, procedures and quality assurance practices, including manual and automated testing where appropriate, to ensure changes are tested effectively before deployment.
- Analyse business requirements, technical specifications and user stories to identify test conditions, risks, dependencies, coverage gaps and traceability requirements.
- Validate data ingestion, transformation, integrity, business rules, calculations and reporting outputs across ETL pipelines, backend data stores, SSAS Tabular models, Power BI dashboards and paginated reports, using SQL and relevant tools where required.
- Support testing across the software delivery lifecycle, including requirements validation, System Testing, SIT, Regression, UAT, operational testing and release readiness, while ensuring agreed changes do not compromise data integrity, system quality, business functionality or service stability.
- Support business readiness by assisting with UAT planning, execution, evidence capture, stakeholder sign-off, test status reporting and escalation of risks and issues based on test outcomes.
- Analyse, document and track defects, including severity, priority, ownership and resolution status, and liaise with Business Analysts, Developers, Product Owners, SMEs, Senior Test Analysts and business stakeholders to investigate and resolve issues.
- Prepare and maintain test artefacts, document business processes and testing procedures in line with organisational standards and industry best practice, and work independently to manage competing priorities, meet delivery timelines, maintain accurate and traceable test evidence, and contribute to a collaborative quality culture.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Skanda Kallur, +61 3 9290 1802
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771353

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Legal Corporate and Information Services
Corporate – People and Culture

Job Title	Senior Advisor, Employee Relations
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 6
Position Number	AER-29
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

Reporting to the Assistant Director, Employee Relations, the Senior Human Resources Advisor, Employee Relations plays a key role in providing support and expert advice on a range of complex human resources (HR) related matters including performance and conduct, enterprise bargaining, reviews of employment related actions, employment entitlements and conditions, and policy review and development.

The role is also responsible for fostering a high-performance culture across the AER by supporting career and professional development planning for individuals.

Duties

- Support the AER with workplace change, including establishing the HR capability, functions and services required of the Employee Relations team post-legal separation.
- Assisting with the enterprise bargaining process, including supporting claims development, drafting of a new agreement, and all other tasks required to support this process.
- Provide high-level advice and case management of employee relations matters, including highly sensitive and complex matters. This includes supporting managers with informal and formal performance management, as well as supporting preliminary assessments and formal investigations.
- Partner with the AER Capability team and AER managers to identify and deliver on opportunities to support individual employees' professional development.
- Provide expert advice to the AER on interpreting and applying the Enterprise Agreement and HR related legislation.

- Develop managers capabilities and organisational understanding of employee relations and performance policies, practices and procedures across the organisation.
- Review, develop and maintain people policies, industrial instruments and procedures to support the Enterprise Agreement and the AER.
- Undertake the Secretariat function for the AER's Employee Council.
- Support the delivery of allocated projects and activities as required.
- Contribute to a strong values-based AER community by fostering the AER archetypes.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Gabriel Fattal, 02 6243 3059
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771354

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Legal Corporate and Information Services
Corporate – People and Culture

Job Title	Senior Advisor, Employee Relations - Affirmative Measures – Indigenous
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 6
Position Number	AER-29
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

Reporting to the Assistant Director, Employee Relations, the Senior Human Resources Advisor, Employee Relations plays a key role in providing support and expert advice on a range of complex human resources (HR) related matters including performance and conduct, enterprise bargaining, reviews of employment related actions, employment entitlements and conditions, and policy review and development.

The role is also responsible for fostering a high-performance culture across the AER by supporting career and professional development planning for individuals.

Duties

- Support the AER with workplace change, including establishing the HR capability, functions and services required of the Employee Relations team post-legal separation.

- Assisting with the enterprise bargaining process, including supporting claims development, drafting of a new agreement, and all other tasks required to support this process.
- Provide high-level advice and case management of employee relations matters, including highly sensitive and complex matters. This includes supporting managers with informal and formal performance management, as well as supporting preliminary assessments and formal investigations.
- Partner with the AER Capability team and AER managers to identify and deliver on opportunities to support individual employees' professional development.
- Provide expert advice to the AER on interpreting and applying the Enterprise Agreement and HR related legislation.
- Develop managers capabilities and organisational understanding of employee relations and performance policies, practices and procedures across the organisation.
- Review, develop and maintain people policies, industrial instruments and procedures to support the Enterprise Agreement and the AER.
- Undertake the Secretariat function for the AER's Employee Council.
- Support the delivery of allocated projects and activities as required.
- Contribute to a strong values-based AER community by fostering the AER archetypes.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.
- The filling of this vacancy is intended to constitute an affirmative measure under Section 31 of the Australian Public Service Commissioner's Directions 2022. This vacancy is open only to Aboriginal and/or Torres Strait Islander peoples.
- This initiative helps to increase the number of Aboriginal and Torres Strait Islander peoples employed in the Australian Public Service, to better reflect the diversity of the Australian community.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Gabriel Fattal, 02 6243 3059
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771398

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Network Division

Job Title	Senior Analyst (Multiple Positions)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Adelaide SA, Canberra ACT, Melbourne VIC
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 6
Position Number	AER-31
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

The Networks Division ensures an integrated approach to the AER’s network (electricity and gas) economic regulatory role. The division has a key responsibility in delivering the AER’s objective: Deliver efficient regulation of monopoly infrastructure while incentivising networks to become

platforms for energy services. Undertaking network regulation is an enormous task, with approximately 30 revenue resets undertaken in any 5-year period dealing with more than $130 billion in assets.

Each Senior Analyst will report to an Assistant Director and operate with some autonomy. In this role you will contribute to the achievement of the AER's purpose: to make all energy consumers better off, now and in the future.

Duties

- Contribute to a small team conducting analytical activities
- Expenditure assessment—bottom-up assessment of capex business cases; analysis of proposed opex using the base-step-trend approach; calculate econometric benchmarks of network productivity; model replacement capex (repex) and augmentation capex (augex) programs
- Policy development interpreting the legislative framework for energy regulation; develop guidelines on regulatory processes; draft submissions to relevant rule change processes.
- Financial modelling
- Data management and visualisation – improve data governance and management processes; enhance or create data visualisation tools to support analytical assessments.
- Contribute to the planning and management of concurrent projects
- Developing data requirements.
- Engage with energy sector stakeholders (across business, consumers and government) on technical and regulatory matters, including interacting with regulated energy business through formal information gathering processes.
- Contribute to the drafting of documents for a wide range of audiences including public decision documents, policy papers, correspondence, board papers, and briefings.
- Facilitate team members collaborating across offices in multiple cities.

To be selected for this role you must demonstrate experience in: (APS6)

- analysing complex information to support recommendations or decision-making
- preparing clear, concise and well-structured written advice or reports
- exercising sound judgement to overcome complex problems
- managing competing priorities to deliver high-quality outcomes within agreed timeframes.

You must also have:

- tertiary qualifications or equivalent experience in one of the following fields: economics, regulation, engineering, data analysis, energy, corporate finance, accounting, infrastructure
- at least 2 years experience working in a professional environment.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Andrew Jones, 02 6243 1068
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

This notice is part of the electronic Public Service Gazette PS30 Weekly Gazette Thursday (Vacancy Notices) - 30 July 2026.pdf
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Climate Change, Energy, the Environment and Water

Vacancy VN-0771401

Australian Energy Regulator

Closing Date:Wednesday 12 August 2026

Networks

Job Title	Analyst (Multiple Positions)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$93,004 - $98,617
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are required to work in the office a minimum of 2 days per week
Classification	APS Level 5
Position Number	AER-33
Agency Website	http://www.aer.gov.au/

Job Description

https://www.aer.gov.au/about/careers/current-vacancies?

The Networks Division ensures an integrated approach to the AER's network (electricity and gas) economic regulatory role. The division has a key responsibility in delivering the AER's objective: Deliver efficient regulation of monopoly infrastructure while incentivising networks to become platforms for energy services. Undertaking network regulation is an enormous task, with approximately 30 revenue resets undertaken in any 5-year period dealing with more than $130 billion in assets.

Duties

- Contribute to a small team conducting analytical activities
- Expenditure assessment—bottom-up assessment of capex business cases; analysis of proposed opex using the base-step-trend approach; calculate econometric benchmarks of network productivity; model replacement capex (repex) and augmentation capex (augex) programs
- Policy development interpreting the legislative framework for energy regulation; develop guidelines on regulatory processes; draft submissions to relevant rule change processes.
- Financial modelling
- Data management and visualisation – improve data governance and management processes; enhance or create data visualisation tools to support analytical assessments.
- Contribute to the planning and management of concurrent projects
- Developing data requirements.
- Engage with energy sector stakeholders (across business, consumers and government) on technical and regulatory matters, including interacting with regulated energy business through formal information gathering processes.

- Contribute to the drafting of documents for a wide range of audiences including public decision documents, policy papers, correspondence, board papers, and briefings.
- Work with others across offices in multiple cities.

You must also have:

- tertiary qualifications or equivalent experience in the following fields: economics, regulation, engineering, data analysis, energy, corporate finance, accounting, infrastructure
- at least 1 year of experience working in a professional environment.

Eligibility

- Australian Citizenship – our successful candidate must be an Australian Citizen
- Security clearance – our successful candidate is required to hold, or have the ability to obtain and maintain a security clearance at the required level
- Employment check – your suitability for employment will be assessed through a screening process.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Energy Regulator

The Australian Energy Regulator (AER) works to make energy consumers better off, now and in the future. We focus on ensuring a secure, reliable and affordable energy future for Australia as it transitions to net zero emissions. We regulate electricity networks and covered gas pipelines, in all jurisdictions except Western Australia. We set the amount of revenue that network businesses can recover from customers for using these networks. From 1 July 2026, the AER structurally separated from the Australian Competition and Consumer Commission (ACCC) and transitioned into a standalone non-corporate Commonwealth entity with its own accountable authority, staff and budgetary control. The separation of the AER from the ACCC is a significant regulatory reform aimed at improving the governance and operational autonomy of the AER.

To Apply

Position Contact	Laura Pickering, 0399771869
Agency Recruitment Site	https://www.aer.gov.au/about/careers/current-vacancies?

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771370

Australian Institute Of Marine Science

Closing Date:Monday 10 August 2026

Job Title	Executive Assistant
Job Type	Full-Time, Non-Ongoing
Location	Perth WA, Townsville QLD
Salary	$79,053 - $89,076
Future Merit Locations	Perth, Townsville
Office Arrangement	On Site
Office Arrangement Details	Flexible Work Arrangements considered including hybrid working (where suitable)
Classification	APS Level 3;APS Level 4
Position Number	22091
Agency Website	https://www.aims.gov.au/docs/about/about.html

Job Description

https://careers.aims.gov.au/page.php?pageID=160&windowUID=0&AdvertID=920197

Duties

We are seeking a highly organised and proactive Executive Assistant to provide exceptional executive and administrative support to two Research Program Directors (RPDs). As an Executive Assistant you will play an integral role in supporting the delivery of major long-term initiatives aligned with the organisation's strategic vision.

You will be responsible for coordinating a broad range of executive, administrative, financial, and stakeholder engagement activities, ensuring the Directors can focus on achieving strategic objectives. Key responsibilities of this role include:

- Providing high-level executive and administrative support to two Research Program Directors.

- Managing complex calendars, meetings, email inboxes, travel arrangements, and daily administrative requirements, including coordinating business priorities and escalate urgent matters as required.
- Preparing and managing business documents, correspondence, reports, presentations, and briefing materials.
- Providing financial administration support, including purchasing, invoice processing, and corporate credit card reconciliations.
- Coordinating end-to-end meeting administration, including agenda preparation, minute-taking, action tracking, and distribution of outcomes.
- Working closely with Executive Assistants and support teams to ensure a consistent and seamless service delivery model.
- Handling confidential and sensitive information with discretion, professionalism, and sound judgement.

Eligibility

You are an experienced Executive Assistant or Senior Administrator who thrives in a complex environment and enjoys supporting senior leaders. You have exceptional organisational skills, strong attention to detail, and the ability to manage multiple priorities simultaneously. To be successful in this role, you will demonstrate:

- Proven experience providing executive administrative support to senior leaders within a complex or fast-paced environment.
- Maturity, flexibility, sound judgement, and discretion, with the ability to maintain strict confidentiality when managing sensitive information.
- Highly developed organisational and time management skills, with demonstrated experience coordinating executive diaries and inboxes, travel arrangements, meetings, appointments, credit card acquittals, and ethical purchasing processes.
- Exceptional oral and written communication skills, with strong attention to detail and a proven ability to build and maintain effective stakeholder relationships.
- A proactive, solutions-focused approach and a commitment to providing exceptional executive support.

Notes

Apply now and join a world leading organisation with attractive working conditions. In line with our Enterprise Agreement, the successful candidate will be rewarded with:

- AIMS AOF Level 3 (3.1-3.5) salary ($79,053 to $89,076 per annum) plus 15.4% superannuation
- Full-time, 12-month Temporary (Labour hire) opportunity
- Located in Townsville (Qld) or Perth (WA)
- 9-day fortnight, enjoy a long weekend each fortnight
- Flexible Work Arrangements considered including hybrid working (where suitable)
- Generous and supportive leave entitlements
- Access to Commuter car fleet arrangements to travel to site (in Townsville only)
- Employee Assistance Program

Discover more about Working at AIMS | AIMS.

Please note:

Non-Australian Citizens must hold an appropriate Visa with working entitlements that allows paid employment with AIMS from commencement and for the full term of the appointment, depending on the relevant Department of Home Affairs current policies.

Next Step

Further information about this exciting and challenging opportunity is outlined in the Candidate Information Pack which is available to download from our website www.aims.gov.au. If, after reviewing the position description and selection criteria included in the Candidate Information Pack, you believe that your qualifications, experience and professional capabilities will enable you to successfully the deliver the position responsibilities, we encourage you to make an application via our website.

Submitting your Application: Please ensure that you have your completed documents (selection criteria responses, resume and cover letter) ready to attach to your online application form via our e-recruitment system which can be accessed via our website www.aims.gov.au.

Position enquiries are to be directed to Mathew Hamilton, Operations Coordinator at m.hamilton@aims.gov.au. *Applications must be made through our website per above.*

Applications close: MONDAY, 10 AUGUST 2026 (11.45PM, AEST).

AIMS acknowledges Aboriginal and Torres Strait Islander peoples as Australia's first scientists. We pay our deepest respects to Elders past, present and future, and the custodians of the land and sea Country on which we work.

About the Australian Institute Of Marine Science

AIMS is a world leader in tropical marine science and conducts research supporting environmental sustainability and economic growth in Australia's tropical oceans. Through our highly skilled and innovative staff, state-of-the-art infrastructure, strong national and international collaborative relationships and valued technical support, we are helping to build Australia's national marine science capability so that together we can meet the challenges facing our marine estate. The Institute operates from facilities in Townsville Queensland, Darwin Northern Territory and Perth Western Australia.

To Apply

Position Contact	Mathew Hamilton, 0000 0000
Agency Recruitment Site	https://careers.aims.gov.au/page.php?pageID=160&windowUID=0&Adve

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771330

Bureau of Meteorology

Closing Date:Wednesday 12 August 2026

Data & Digital
Observing Systems & Operations

Job Title	ISM TO/PO AWS Systems Integration Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60001117
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The occupant of this position is a member of the Operational Technology and Engineering (OTE) Section. The role of the OTE Section is to ensure the development, delivery and operation of measurement equipment and systems meet the Bureau's performance and functional requirements. This includes the following sensors/networks:

- Radar and Wind Profilers

- Automatic Weather Stations
- Solar Radiation
- Upper Air
- Flood Warning
- Sea Level
- Aircraft Based Observations

Operational Technology and Engineering is made up of a diverse team of specialists and engineers responsible for the development and design of engineering and technological solutions, incorporating level three support, on a range of technologies spanning from radars to rainfall stations, drifting buoys to dedicated observations and satellites to ships at sea in order to meet business needs.

This position focuses on the activities to support the Bureau's current and future network of Automatic Weather Stations, particularly the configuration, software, testing and rollout aspects of these systems.

To succeed in this role, you will have:

- Proven ability to work within a team environment.
- Demonstrated experience in prioritising and managing numerous concurrent tasks.
- Strong communication and liaison skills.
- Enthusiasm and drive.
- Experience in software (including scripting) development, equipment testing, verification and operationalising and the ability to communicate these outcomes through written procedures/reports, and presentations.

Duties

The successful candidate will have responsibility to ensure the AWS Network meets the Bureau's current and future needs. To deliver this, the position holder will be broadly responsible to undertake the following duties:

- A demonstrated understanding of all aspects of the AWS network equipment, including operation, maintenance and interaction/communication with other Bureau systems, particularly data ingestion and external control.
- Develop, review and update software and scripts (particularly Python) following defined processes.
- Assist with the planning, development, execution, and reporting of equipment testing.
- Assist with the development of documentation required to operationalise instrument systems.
- Translate and apply high level goals and outcomes, identifying issues and uncertainties and incorporate these into advice, planning, decision making and implementation.
- Work collaboratively, communicate effectively with internal and external stakeholders and influence the work of teams.

- Exercise Financial Delegation in accordance with Bureau Policies which includes holding a Commonwealth Government Credit Card.
- Evaluate and ensure that the delivered equipment and systems meet requirements and legislative, policy and regulatory frameworks.
- Evaluate activities to understand critical factors for success and engage in continuous improvement and innovation.
- Encourage the incorporation of HSE considerations into the design and implementation of Bureau equipment and systems.
- Comply with all Bureau Work Health and Safety Policies and procedures. Take reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your actions and systems of work.
- Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 quality management Standard.
- Occasional travel for work duties may be required.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Phil Heintze, 0499 444 657
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771374

Bureau of Meteorology

Closing Date:Wednesday 12 August 2026

Enterprise Services
Organisational Development

Job Title	Senior Change Analyst
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD, Melbourne VIC, Cairns QLD, Darwin NT, Hobart TAS, Sydney NSW, Perth WA
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60014908
Agency Website	

Job Description

https://bomcareers.nga.net.au/

We are seeking an experienced Organisational Change Management professional to support the Enterprise Change Team by delivering the bureau's Change Management Service Offering.

This role plays a key part in supporting the bureau’s Strategy 2022-2027, providing change management support and expert guidance to executive sponsors, program and project managers, as well as other enabling roles such as business analysts and communications professionals.

The successful candidate will support change leads to build and maintain strong relationships with key business areas and stakeholders to ensure that change impacts are understood, and activities address the needs of impacted stakeholders. They will also contribute to the development and implementation of effective strategies to enable the successful adoption and sustainment of new ways of working designed by project teams.

The role coordinates targeted training as well as supports the delivery of coaching, using the Prosci change methodology, to bureau leaders and teams to build capability to lead and sustain effective change adoption.

Additionally, the role will be responsible for maintaining aspects of the bureau's change management framework and approach, key artefacts, tools, templates, and reports.

Experience working within government and familiarity with delivering projects that have a customer or community impact is highly desirable.

Duties

Under the direction of the Manager, People Partners and Change, this role is required to:

- Work with program and project delivery teams (which may span multiple portfolios) to contribute to the planning and execution of effective change management activities, including conducting sizing and risk and change impacts assessments.
- Capture and analyse data through stakeholder engagement to develop evidence-based change management activities that address change impacts.
- Support the development of end-to-end change management plans that align with the Awareness, Desire, Knowledge, Ability, and Reinforcement (ADKAR) model to ensure impacted groups adopt and sustain new ways of working.
- Conduct assessments to gauge the effectiveness of change management activities and ensure business readiness.
- Provide coaching as required to support the application of effective change management practices for people leaders and project managers
- Maintain key change management artefacts, tools, templates, and reports for assigned programs and projects and contribute to the change team's organisational reporting on change impacts and portfolio health.
- Maintain strong relationships with key business partners, including the Enterprise Project Management Office (EPMO), and stakeholders involved in delivering the bureau’s Strategy 2022-2027.
- Assist the change lead roles to deliver Prosci training courses to targeted bureau people leaders and impacted teams
- Maintain professional knowledge in change management and continue to develop expertise in relevant skills and methodologies.
- Comply with all bureau work health and safety policies and procedures and take reasonable care of your own health and safety, as well as that of employees, contractors, and visitors who may be affected by your actions.
- Demonstrate commitment to the Australian Public Service (APS) Values, Employment Principles, and Code of Conduct.

Eligibility

Desirable

- Experience working within government.
- Certification in the PROSCI change management methodology (ADKAR) or equivalent
- A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nick Faulkner, 0424 360 766
Agency Recruitment Site	https://bomcareers.nga.net.au/

Climate Change, Energy, the Environment and Water

Vacancy VN-0771292

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 13 August 2026

Parks Australia
Booderee and Uluru-Kata Tjuta National Park Uluru-Kata Tjuta National Park

Job Title	Caring for Culture and Country Manager (Affirmative Measure - Indigenous Employment)
Job Type	Full-Time, Ongoing
Location	Uluru NT
Salary	$129,106 - $138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/1619
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=17537C48-AAAC-014C-CD5A-ED2016880EAF

Affirmative measure employment - Indigenous employment

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

If you are found suitable and offered a position, you will need to provide evidence of your eligibility for affirmative measure employment when the formal written offer is made.

For more information about affirmative measure employment, see Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants | Australian Public Service Commission.

Who we are

Australia's natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on

earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Beyond the spinifex sand plains of arid central Australia lies Uluru-Kata Tjuta National Park, one of three national parks leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. This branch also manages a rich and fascinating range of island ecosystems and habitats, including oceanic Pulu Keeling, Norfolk and Christmas Island National Parks.

The Caring for Culture and Country (CCC) section consists of a diverse team who, together with traditional owners, are responsible for the conservation and management of both the natural and cultural values of a jointly managed World Heritage National Park in accordance with both the Tjukurpa and Australian law.

For more information about us please visit our website.

Duties

In accordance with the Uluru-Kata Tjuta National Park Management Plan and Board of Managements vision, under the general direction of the Park Manager this role will be required to:

- Implement and monitor natural and cultural resource management programs including but not limited to threatened and invasive species management, translocations, fire management and cultural heritage management.
- Progressing Anangu Traditional Owner's vision for the future of the park and participating in the exchange of knowledge, experience and skills between Indigenous and non-Indigenous staff, the community and the public.
- Lead and report on monitoring programs of flora and fauna and key threatening processes.
- Provide effective leadership and direction for the Caring for Culture and Country team of Uluru-Kata Tjuta National Park and participate as an active member of the UKTNP senior management team to promote a collegiate and supportive workplace culture.
- Facilitate community engagement and collaboration with Anangu Traditional Owners on all work programs and through the Tjungungkula Ngura Artunymara (Caring for Country Together) Working Group.
- Coordinate research programs and environmental impact assessments in Uluru-Kata Tjuta National Park and provide high-level advice on these matters to the Board of Management.
- Build and maintain positive relationships with key regional stakeholders, universities, not-for-profit organisations and other First Nations ranger groups.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Desirable qualifications

- A background or qualifications in land management, ecology, archaeology and/or cultural heritage management will be highly regarded.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a current manual driver’s licence and ability to drive a 4WD vehicle,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that the physical requirements of the role(s) involve a combination of outdoor and office-based work

Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Zoe Gavan, 0428 565 928
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=17537C48-AAAC-014C-CD5A-ED20

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771293

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Thursday 13 August 2026

Parks Australia
Booderee and Uluru-Kata Tjuta National Park Uluru-Kata Tjuta National Park

Job Title	Caring for Culture and Country Manager (Identified Position)
Job Type	Full-Time, Ongoing
Location	Uluru NT
Salary	$129,106 - $138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/1548
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=B6348368-8ABB-A15D-A674-ED2016788DDD

Identified position

This position is an ‘Identified’ position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

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Beyond the spinifex sand plains of arid central Australia lies Uluru-Kata Tjuta National Park, one of three national parks leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park’s natural and cultural heritage. This branch also manages a rich and fascinating range of island ecosystems and habitats, including oceanic Pulu Keeling, Norfolk and Christmas Island National Parks.

The Caring for Culture and Country (CCC) section consists of a diverse team who, together with traditional owners, are responsible for the conservation and management of both the natural and cultural values of a jointly managed World Heritage National Park in accordance with both the Tjukurpa and Australian law.

For more information about us please visit our website.

Duties

In accordance with the Uluru-Kata Tjuta National Park Management Plan and Board of Managements vision, under the general direction of the Park Manager this role will be required to:

- Implement and monitor natural and cultural resource management programs including but not limited to threatened and invasive species management, translocations, fire management and cultural heritage management.
- Progressing Anangu Traditional Owner’s vision for the future of the park and participating in the exchange of knowledge, experience and skills between Indigenous and non-Indigenous staff, the community and the public.
- Lead and report on monitoring programs of flora and fauna and key threatening processes.

- Provide effective leadership and direction for the Caring for Culture and Country team of Uluru-Kata Tjuta National Park and participate as an active member of the UKTNP senior management team to promote a collegiate and supportive workplace culture.
- Facilitate community engagement and collaboration with Anangu Traditional Owners on all work programs and through the Tjungungkula Ngura Artunymara (Caring for Country Together) Working Group.
- Coordinate research programs and environmental impact assessments in Uluru-Kata Tjuta National Park and provide high-level advice on these matters to the Board of Management.
- Build and maintain positive relationships with key regional stakeholders, universities, not-for-profit organisations and other First Nations ranger groups.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Desirable qualifications

- A background or qualifications in land management, ecology, archaeology and/or cultural heritage management will be highly regarded.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a current manual driver’s licence and ability to drive a 4WD vehicle,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that the physical requirements of the role(s) involve a combination of outdoor and office-based work

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Zoe Gavan, 0428 565 928
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=B6348368-8ABB-A15D-A674-ED201

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771331

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Sunday 09 August 2026

Parks Australia
Booderee and Uluru-Kata Tjuta National Park UKTNP

Job Title	Senior Media Officer
Job Type	Full-Time, Ongoing
Location	Uluru NT
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	APS Level 5
Position Number	2026/1617
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=2EAAC507-7E7A-6B19-9A4F-ED208F1C7B23

Identified position

This position is an ‘Identified’ position which signifies that the role has a strong involvement in issues relating to Aboriginal and Torres Strait Islander people. The successful applicant must have an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people and an ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander People.

Who we are

Australia’s natural and cultural heritage is unique. Our land and seascapes are distinctive, home to plants and animals found nowhere else in the world, and to some of the oldest living cultures on earth. These environments and cultures are an essential part of our national identity, and visitors travel from across the country and the world to experience them. The Director of National Parks (the Director) is responsible for six national parks, the Australian National Botanic Gardens, 58 Australian Marine Parks and the Heard Island and McDonald Islands Marine Reserve established under the Environment Protection and Biodiversity Conservation Act 1999. Parks Australia is the federal park agency that supports the Director, and they are a division of the Department of Climate Change, Energy, the Environment and Water (the Department). We work to showcase these natural and cultural wonders to the world, demonstrating to all why these places are so special, and inspiring communities to become more invested in their care and future.

Booderee National Park, with its coastal habitats is one of three national parks, leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. In addition to ongoing management of the park's natural and cultural heritage, this branch also looks after Parks Australia's corporate services from the office in Canberra including, Finance, Human Resources, Information Technology, Legal and Customer Experience and Destination Planning. Beyond the spinifex sand plains of arid central Australia lies Uluru-Kata Tjuta National Park, one of three national parks leased by their Aboriginal owners to the Director of National Parks, and jointly managed by Traditional Owners and Parks Australia. Parks Australia assists with ongoing management of the park's natural and cultural heritage. This branch also manages a rich and fascinating range of island ecosystems and habitats, including oceanic Pulu Keeling, Norfolk and Christmas Island National Parks.

Uluru-Kata Tjuta National Park is World Heritage listed and people come from all over the world to marvel at its geological wonders, cultural significance and natural beauty.

For more information about us please visit our website.

Duties

Under limited supervision and at the direction of the Visitor and Tourism Services Team Leader;

- Manage the end-to-end administration of the park's permit system for Commercial Image Capture, Commercial Use, and Commercial Sound Recording, including processing applications and maintaining accurate records.
- Oversee and supervise all media activities within the park, ensuring adherence to relevant legislation, including the EPBC Regulations, and established media protocols in line with Anangu culture.
- Support the coordination and delivery of major events and VIP visits, including briefing and supervising media crews, photographers, and artists to ensure compliance with park media guidelines.
- Monitor and manage the media inbox, ensuring timely, accurate, and professional responses to enquiries.
- Liaise with Parks Australia Media Office and internal/external stakeholders on complex or high-profile media matters, including large-scale productions, proposals, and social media communications to deliver high-value media opportunities that promote the park.
- Assist in the development, production, and distribution of media information and resources for visiting media personnel.
- As an effective member of the team, mentor and support staff in a cross-cultural environment and provide supervision to Media Officer/s.
- Provide advice and secretariat support as required to meetings of the Board of Management's Media Working Group and Joint Management Partnership Team for matters relating to media.
- Share the Traditional Owner's vision for the future of the park and facilitate the exchange of knowledge, experience and skills between Indigenous and non-Indigenous staff and public and work with Indigenous staff and stakeholders that speak Pitjantjatjara and/or Yankunytjatjara as a first language.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from the relevant job posting on our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Additional requirements

- hold a current Apply First Aid Certificate or have the ability to obtain this qualification,
- hold and maintain a current manual driver’s licence and ability to drive a 4WD vehicle,
- hold and maintain a valid Australian motor vehicle drivers licence,
- note that relocation assistance is subject to negotiation,
- note that you may be required to perform occasional out-of-hours and weekend work,
- note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses,
- the ability to obtain and maintain a working with children and vulnerable people check,
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department’s uniform policy,
- wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Steven Baldwin, 0408 824 179
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=2EAAC507-7E7A-6B19-9A4F-ED208

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Climate Change, Energy, the Environment and Water

Vacancy VN-0771406

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 12 August 2026

Office of Water Compliance
Inspector General of Water Compliance Media and Communications

Job Title	APS6 Senior Graphic Designer
Job Type	Full-Time;Part-Time, Ongoing
Location	Adelaide SA, Albury NSW, Brisbane QLD, Canberra ACT, Dubbo NSW, Melbourne VIC, Mildura VIC, Sydney NSW, Goondiwindi QLD
Salary	$99,734 - $112,044
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	A mixed working arrangement about where the employee will work - it can be a combination of working from home, working onsite and working remotely.
Classification	APS Level 6
Position Number	2026/1630
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=233D8162-8BBD-49C7-7C5D-ED217E7529C3

Who we are

The Inspector-General of Water Compliance (Inspector-General) is an independent statutory role and an identified integrity agency, supported by staff provided by the Department of Climate Change, Energy, Environment and Water (the Department). Inspector-General's vision: Water management and use within the Murray-Darling Basin is lawful, transparent, and accountable, and the Australian public is confident in the integrity of Basin Plan delivery. Inspector-General's purpose: The Inspector-General ensures various government bodies, water managers and users in the Murray-Darling Basin (the Basin) comply with their obligations under the Water Act 2007 (Cth) (Water Act) and the Basin Plan 2012 (Cth) (Basin Plan) and drives governments and water managers to uphold high standards of integrity and performance. The Inspector-General's role includes oversighting the performance of government agencies in the management of Basin water resources, as well as ensuring compliance with various commitments under legislation. The Inspector-General currently has offices located in Adelaide, Albury, Brisbane, Canberra, Dubbo, Goondiwindi, Melbourne, Mildura and Sydney. The Inspector-General can support regional relocation to one of our Basin communities.

The Media and Communications team is responsible for leading and managing:

- Inspector-General of Water Compliance media and communications activities, including media and issues management, corporate and internal communications, targeted media and communications projects, creative content development, graphic design, and social media.
- Working closely with department's centralised web services team to coordinate and develop content and content accessibility compliance for the Inspector-General of Water Compliance's website.
- Working closely with business areas to develop and deliver targeted communications activities and media work to improve community and stakeholder awareness of the Inspector-General of Water Compliance.
- Improve knowledge of the Murray-Darling Basin and Basin Plan in the context of the Inspector-General's work, powers and responsibilities.
- Raise awareness of successful regulatory and enforcement work by the Inspector-General of Water Compliance, and Basin-wide agencies, that support the successful delivery of the Basin Plan.

For more information about us please visit our website.

Duties

The job

This position provides expertise in delivering a high standard of graphic design services to internal business areas within the Inspector-General of Water Compliance. The role works with the media and communications team to develop and lead the dynamic design of all public-facing branded assets, and create dynamic visual content for publications, video, web and social media. The role is responsible for creating consistent, high-quality visual content using Adobe Creative Cloud (Photoshop, Illustrator, InDesign, After Effects), and ensures consistency across all the agency's branded assets. The role leads and champions accessibility and plays a critical business function by coordinating the ongoing design and 'look and feel' requirements for content specific to the Inspector-General of Water Compliance website. The role is ideal for someone who can:

- Clearly demonstrate their level of experience and competency, preferably as multi-disciplinary designer with extensive experience in graphic, digital, motion graphics, 3D motion graphics, and animation.
- Demonstrate an ability to work as a highly adaptable self-managing multi-disciplinary designer, able to deliver high-quality outputs across multiple media while solving complex creative, technical, and graphic design challenges.
- Receive a detailed brief with often complex and technical content and apply their skills and experience to design and deliver a product that engages the audience, conveys information through accessible and easy-to-understand design, such as infographics (print and digital/video)
- Act as the central contact point and coordinator of all third-party design requirements, eg. graphic design contractors, and printing services for the Inspector-General of Water Compliance.
- Demonstrate a well-developed skillset across graphic design. Enjoys – and has extensive experience – designing and managing the end-to-end delivery of print, branding, logo design, brochures, posters, infographics, screen graphics, large format design/print, outdoor signage, trade stands, and digital kiosk design.
- Demonstrate experience across digital design, including coding for website, and design of dynamic social media content for different platforms and audiences.
- Work alongside an in-house production capability and provide expertise and experience in motion graphics, video post-production, animation, and 3D motion graphics.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Mandatory qualifications

- Relevant tertiary or professional qualifications, including design, visual arts, communications, journalism or similar.
- Hold and maintain a valid Australian motor vehicle drivers' licence.
- Hold and maintain a 'Provide First Aid' certification (or equivalent) or the ability to obtain one within 12 months of engagement or direction.

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Matt Jewell, 0461 573 301
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=233D8162-8BBD-49C7-7C5D-ED217

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Employment and Workplace Relations

Vacancy VN-0770804

Department of Employment and Workplace Relations (DEWR)

Closing Date:Sunday 09 August 2026

Workplace Relations Legal

Job Title	Chief Counsel/First Assistant Secretary
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Adelaide SA, Bendigo VIC, Brisbane QLD, Canberra ACT, Darwin NT, Mackay QLD, Melbourne VIC, Newcastle NSW, Orange NSW, Perth WA, Rockhampton QLD, Sydney NSW, Townsville QLD
Salary	-
Future Merit Locations	Hobart, Adelaide, Bendigo, Brisbane, Canberra, Darwin, Mackay, Melbourne, Newcastle, Orange, Perth, Rockhampton, Sydney, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible arrangements will be considered.
Classification	Senior Executive Service Band 2
Position Number	26/0656
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

As Chief Counsel / First Assistant Secretary of the Workplace Relations Legal Division, you will lead a

team responsible for:

- providing legal advice to government on workplace relations, work health and safety, and workers' compensation framework matters
- supporting the development of legislative reform, and
- managing workplace relations litigation involving the Minister for Employment and Workplace Relations.

The Chief Counsel, along with the Workplace Relations Legal Division, works with the 3 policy divisions in the Workplace Relations Group, as well as the Office of the Chief Economist, throughout the design process of legislative policy matters, to ensure an integrated approach to reforms.

Duties

The duties and responsibilities include:

- Leading the division to provide independent, expert legal advice to the Minister and the Department of Employment and Workplace Relations on workplace relations, statutory appointments, work health and safety, and workers' compensation
- Leading collaboration with departmental colleagues and across the APS to support the development of legislation using a project management approach
- Leading the division to manage workplace relations litigation involving the Minister
- Overseeing statutory appointments to workplace relations portfolio agencies and bodies, and
- Contributing to corporate priorities, such as those relating to mentoring, diversity and inclusion, employee networks and cultural capability.

The successful candidate will have a strong legal background (and be admitted as a legal practitioner) with experience in legal advising and litigation in workplace relations and/or experience in legislative development. They will need to be able to work effectively with policy colleagues. They will also be an outstanding leader and manager.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a minimum of a Negative Level 1 security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

Qualifications and education

Mandatory:

- Tertiary qualification, such as a law degree, from an Australian tertiary institution or a comparable overseas qualification.
- Able to be admitted as a practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty.

We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Greg Manning, Deputy Secretary, Workplace Relations Group, 0438 212 914
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Communications and the Arts

Vacancy VN-0771190

Australian Communications and Media Authority

Closing Date:Sunday 09 August 2026

Content
Gambling and Digital Platforms BetStop Taskforce

Job Title	Stakeholder Engagement Officer - BetStop Taskforce
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW, Melbourne VIC
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	APS Level 5
Position Number	3048-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

Content Division

The Content Division manages policy, compliance and enforcement matters relating to TV and radio broadcast content, media diversity, ownership and control, interactive gambling, gambling advertising and mis- and disinformation.

Gambling and Digital Platforms Branch

Working under the *Interactive Gambling Act 2001* and the *Broadcasting Services Act 1992*, the Gambling and Digital Platforms Branch comprises four teams contributing to developing, implementing and administering safeguards to reduce the harm to Australians when using digital platforms and gambling services, as well as accessing live sport.

We do this by preventing harms that may arise from online gambling activity, exposure to gambling advertising and the impacts of mis and disinformation. This includes administering BetStop – the National Self-Exclusion Register, which is an online service that allows Australians to self-exclude from all interactive wagering services via a single, simple registration process.

The government has recently introduced legislation to the Parliament which will expand the ACMA's role in gambling regulation, including strengthening the operation of BetStop.

The **BetStop Taskforce** is multi-disciplinary team responsible for making enhancements to BetStop, based on the findings and recommendations of a recent statutory review. The taskforce was established in July 2026.

About the role

As an **APS 5 Stakeholder Engagement Officer** in the BetStop Taskforce, you will be responsible for developing and managing relationships with members of the interactive gambling industry, consumer advocacy groups, and government partners.

Operating in a fast-paced taskforce environment, you will provide proactive communications and robust administrative support across the team to ensure improvements to the BetStop service are developed in a collaborative manner.

Duties

- Manage and triage stakeholder enquiries (including sent via a shared mailbox), maintain stakeholder contact lists, and contribute to the development of stakeholder engagement plans for use by the taskforce.
- Provide secretariat support for a newly established industry consultative group, including coordinating meetings, developing agendas, managing papers, taking minutes and tracking action items.
- Assist in the development of promotional materials (both physical and digital), and the organisation of meetings and events to help promote awareness of BetStop. This may include delivering virtual awareness sessions to stakeholders and intermediaries about BetStop.
- Draft high-quality briefing papers (including meeting briefs), correspondence, and other materials for use by ACMA senior executives and Authority members.

- Provide flexible project support to broader taskforce initiatives as needs evolve.
- Contribute to the ACMA's corporate and strategic priorities and goals as set out in the ACMA's corporate plan and relevant business plans, including by promoting the ACMA's values and culture.

This is an ongoing role. Following completion of the taskforce in 2027, the successful candidate will continue to provide stakeholder engagement services as part of the ACMA's ongoing promotion and continual improvement of the BetStop service.

Eligibility

To be eligible for employment with the ACMA, applicants must be Australian citizens.

The successful candidates will also be required to obtain and maintain a **Baseline level security clearance**. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing or non-ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Trent Fuller, (02) 6219 5127
Agency Recruitment Site	https://www.acma.gov.au/careers

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Communications and the Arts

Vacancy VN-0771191

Australian Communications and Media Authority

Closing Date:Sunday 09 August 2026

Content
Gambling and Digital Platforms BetStop Taskforce

Job Title	User Experience Researcher - BetStop Taskforce
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT, Pyrmont NSW, Melbourne VIC
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements such as working from home days may be considered.
Classification	APS Level 6
Position Number	3047-2026-1
Agency Website	http://www.acma.gov.au

Job Description

https://www.acma.gov.au/careers

The Australian Communications and Media Authority (ACMA) is an independent Commonwealth statutory authority responsible for the regulation of broadcasting, radiocommunications, telecommunications and some online content.

This work underpins our vision for a connected, informed and entertained Australia.

Who we are

Content Division

The Content Division manages policy, compliance and enforcement matters relating to TV and radio broadcast content, media diversity, ownership and control, interactive gambling, gambling advertising and mis- and disinformation.

Gambling and Digital Platforms Branch

Working under the *Interactive Gambling Act 2001* and the *Broadcasting Services Act 1992*, the Gambling and Digital Platforms Branch comprises four teams contributing to developing, implementing and administering safeguards to reduce the harm to Australians when using digital platforms and gambling services, as well as accessing live sport.

We do this by preventing harms that may arise from online gambling activity, exposure to gambling advertising and the impacts of mis and disinformation. This includes administering BetStop – the National Self-Exclusion Register, which is an online service that allows Australians to self-exclude from all interactive wagering services via a single, simple registration process.

The government has recently introduced legislation to the Parliament which will expand the ACMA's role in gambling regulation, including strengthening the operation of BetStop.

The **BetStop Taskforce** is multi-disciplinary team responsible for making enhancements to BetStop, based on the findings and recommendations of a recent statutory review. The taskforce was established in July 2026.

About the role

As an **APS 6 User Experience Researcher** in the BetStop Taskforce, you will be responsible for undertaking research and providing insights to help shape improvements to the BetStop service.

Supporting an EL1 Research and Engagement Lead, you will apply user-centred design principles and practices to analyse registrant journeys, identify pain points (for both registrants and any nominated support people), and recommend actionable, data-driven improvements to ensure the registration process is accessible, efficient, and intuitive for all Australians.

Duties

- Develop user personas and journey maps to identify and visually document how different users, including support people, navigate the BetStop service and where they encounter friction or other challenges.
- Plan and conduct targeted qualitative and quantitative user research (e.g. user interviews, usability testing, and surveys) to evaluate the effectiveness of the BetStop registration process, and to help improve our key messaging for diverse user groups (across the website, support resources, and via promotional materials).
- Assist the EL1 lead in developing new resources and public communications materials, presenting research findings to key stakeholders, and making recommendations on potential improvements to the BetStop service.
- Work closely with colleagues across the BetStop Taskforce, BetStop & Gambling Compliance Section, and the BetStop operator to advocate for – and help embed – user-centred design thinking and practices as part of our ongoing improvements to the BetStop service.
- Contribute to the ACMA's corporate and strategic priorities and goals as set out in the ACMA's corporate plan and relevant business plans, including by promoting the ACMA's values and culture.

This is an ongoing role. Following completion of the taskforce in 2027, the successful candidate will continue to provide qualitative and quantitative research and analysis to inform the ACMA's ongoing promotion and continual improvement of the BetStop service, as well as providing other user research services within the ACMA's Gambling & Digital Platforms Branch.

Eligibility

To be eligible for employment with the ACMA, applicants must be Australian citizens.

The successful candidates will also be required to obtain and maintain a **Baseline level security clearance**. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

Suitable candidates will be placed in a merit pool from this selection process and may be used to fill similar ongoing or non-ongoing roles in other areas of ACMA. Non-ongoing opportunities may be offered as a specified term.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Communications and Media Authority

ACMA is Australia's regulator for broadcasting, some online content, radiocommunications and telecommunications. We work with industry and government, locally and internationally, so that Australians can enjoy the best and most innovative media and communications services in a fair, responsible, safe and productive way. The ACMA provides a supportive and respectful work environment that values the diversity of our employees. Our three main offices are in Canberra, Melbourne and Sydney. Visit acma.gov.au for more information on joining our team.

To Apply

Position Contact	Trent Fuller, (02) 6219 5127
Agency Recruitment Site	https://www.acma.gov.au/careers

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Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies